



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 306
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, March 18, 2014**
Meeting Time: 8:30 AM

Members Present: Otis Perry, George Maglaras, Tom Massingham, Jack Buckley (remote), and Michael Weeden

Others Present: Bill Simons (Parking Manager)
Chris Parker (Director of Planning)
Anthony McManus (City Council Designee)

Members not Present: Charles Reynolds and Carrie DiGeorge

CITIZEN'S FORUM

No one addressed the Commission during Citizen's Forum

NOTES

A motion was made by Tom Massingham to approve the January 28, 2014 Parking Commission minutes which was seconded by Otis Perry. All members present were in favor.

STAFF UPDATES

Bill Simons provided the Parking Commission members with the current monthly and year-to-date meter activity and budget balances.

Bill Simons advised that the City Clerk's parking ticket scofflaw software was, hopefully, two weeks away from implementation.

Chris Parker gave an update to the Commission on the status of the First Street Lot, the Tax Increment Finance District and parking garage. He also advised that the Third Street in-fill proposal will be reviewed this summer with a proposed RFP going out October 1st. DBIDA and the Parking Commission will be consulted throughout the process.

OLD BUSINESS

For a third straight meeting the issue of metering/permitting of the Transportation Center Parking Lot was on the agenda. Bill Simons referred to a letter he received from Martha Green and will include it in the meeting minutes. After a lengthy discussion, Otis Perry made a motion to recommend the metering of the lot at \$0.25/hour with \$15/month permits for all users. The hours and days of operation would mirror the downtown parking system. The motion was seconded by Michael Weeden and passed 4-1 with Tom Massingham opposed.

Discussion reference the food vendor truck parking is being tabled for discussion to the April meeting.

There was discussion about asking City Council to make the City Council designee to the Parking Commission a voting position. The general consensus, without a formal vote, was to not move forward with that request and to keep the Commission as it with seven voting members. Adding an eighth member would raise the quorum requirement to 5 members each meeting.



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 306
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, March 18, 2014**
Meeting Time: 8:30 AM

Otis Perry nominated George Maglaras to be the Vice Chair of the Commission, which was seconded by Tom Massingham. All were in favor with George Maglaras abstaining from the vote.

NEW BUSINESS

Discussion of the FY 2005 Fee Schedule was moved to the April meeting.

Bill Simons advised the Parking Commission that the court has agreed to allow use of the Locust Street lot as well as limited time parking in the spaces in front of the court house on St. Thomas Street. The Commission advised that they support all efforts to assist in moving permit and deeded space holders out the Orchard Lot to leave as much parking as possible for customers during the construction of the parking garage/police facility.

A motion was made to adjourn the meeting by Otis Perry and seconded by Michael Weeden. All members present were in favor.