



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #3
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, March 10, 2014**
Meeting Time: **7:00 pm**

Chairperson Amanda L. Russell called a meeting of the Dover School Board to order on Monday, March 10, 2014 at 7:00 p.m. in the McConnell Center Media Center.

A. CALL TO ORDER: Chairperson Amanda Russell called the meeting to order.

B. ROLL CALL: Present were Amanda Russell, Betsey Andrews Parker, Kathy Morrison, Doris Grady, Sarah Greenshields, Carole Soule McCammon and Michelle Muffett-Lipinski.

Also present were: Interim Superintendent Antonio Fernandes; Karen Taylor, WPS Principal Patrick Boodey, CTC Director Louise Paradis, GES Principal Beth Dunton, CIA Director Paula Glynn, DHS Principal Peter Driscoll, Athletic Director Peter Wotton, PPS Director Christine Boston, HSS Principal Mike McKenney, Facilities Director Jeff White, DTU President Maybeth Anderson, Teachers and Citizens, Fosters

C. PLEDGE OF ALLEGIANCE: Michelle Muffett-Lipinski led the Pledge of Allegiance.

D. CITIZENS' FORUM: Fran Meffen, DMS School Counselor, 6 Benjamin Way, commended Betsey Andrews Parker for her efforts leading the Superintendent Search. Ms. Meffen also recognized retiring DMS.

Brian Fruh, Dover resident and parent, spoke about Dover standardized test performance and rankings from Great Schools website. He distributed handouts from greatschools.org, and schooldigger.org with comparisons. He concluded stating that testing should be heavily considered when evaluating the resume of a potential superintendent. He added that performance on these tests is important and should be added to the long list of things that the district is doing right. He noted that people will not move into Dover if test scores are in need of improvement.

E. AGENDA APPROVAL: Betsey Andrews Parker moved, Doris Grady seconded to approve the agenda as presented. An oral **VOTE PASSED 7/0.**

F. APPROVAL OF MINUTES

1. Public Meeting to Enter Non-public Discipline Hearing #2, February 2, 2014
2. Budget Workshop Session #3, February 3, 2014
3. Regular Session #2, February 10, 2014

Sarah Greenshields moved, Michelle Muffett-Lipinski seconded approval of the minutes. An oral **VOTE PASSED 7/0.**

G. CONSENT AGENDA

1. **Correspondence:** a. Request for Job Share Horvath/Friend-Gray, DMS
2. **Resignations/Retirements:**
 - a. Michele Boulanger, DHS Music Teacher/Band
 - b. Kathleen Males, DMS Grade 5 Teacher
 - c. Margaret McDermott, DMS Grade 6 Teacher



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- d. Susan Moniz, HSS Music Teacher
- e. Deborah Rockwell, DMS Math Teacher
- 3. Leaves of Absence:**
 - a. Brandi Green, GES Teacher
 - b. Audrey McBride, DHS English
- 4. Nominations:**
 - a. Sheet 1: Nomination and Election of Staff Positions (Hippern-Rouleau)
 - b. Sheet 2: Nomination and Election of Teachers (Breault-Vail)
 - c. Sheet 3: Nomination and Election of Coaches (Beck-Towle)
- 5. Extended Travel (Student Trips):**
 - a. DHS Art Club trip to Williams College Art Museum and MASS Moca. 4/11-4/13, Final Approval
 - b. DHS Trip to France 4/17-4/26, Final Approval
 - c. DHS trip to Marketing Education Summit & Student Sports Marketing Boot Camp in Portland, Oregon 6/24-6/25, Preliminary Approval

Doris Grady moved, Carole Soule McCammon seconded to pull item G. 2. from the consent agenda. An oral **VOTE PASSED 7/0.**

Betsey Andrews Parker moved, Carole Soule McCammon seconded approval of the remaining consent agenda. An oral **VOTE PASSED 7/0.**

Mrs. Grady made the following statement regarding retirements in Dover (G.2):

“This evening we are facing the retirement of 4 of our staff members with a total of 140 years of working with children. Most of that time has been spent right here in the Dover School District. Michele Boulanger, Dover High School Music Teacher and Band Director will be leaving us with 38 years of teaching to her benefit. Newspaper articles depicting the awards and ovations that her students have received over the years will remain with her memories forever and she will leave a legacy behind her success with children in the art of music. Trips to England and visitors from other countries to our district will never be forgotten by the children with whom she has dealt. Certainly leaving behind a very big void for someone to fill. Her brood of children will remember her forever.

Kathleen Males, Grade 5 teacher from Dover Middle School will end a 42 year teaching career at the end of this June. She has seen many children through success in grade 5 and has them ready to enter the upper levels of education. Kathie has been in many building in the City and I am sure has enjoyed the growth and progression that takes place in any system. At the same time, Margaret McDermott, a grade 6 teacher will be ending her career. Both of these women have seen innovations come and go but the basics of education have been their forte. Appreciation of your efforts do not show at this time but very shortly as you meet students of your past, you will realize that you have touched many lives and hearts throughout the years.

Susan Moniz, Horne Street School Music teacher finds that it is time to end her career and appreciates the district that she has been working with. In Susan’s words, she says she will



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miss the children and her colleagues but I am sure the reverse will be true. She says that she has a long list of things to accomplish and experience. May you be successful in this accomplishment.

The School Board, this evening, wishes you the very best in retirement and may you enjoy this time of experience in life itself.”

Ms. Russell commended Ms. Rockwell for her work in Dover and wished her well. She also thanked the retirees for their service to Dover School District.

Betsey Andrews Parker moved, Sarah Greenshields seconded approval of the remaining consent agenda. An oral **VOTE PASSED 7/0**.

H. STUDENT REPRESENTATIVE REPORT:

Student representative Preston Massingham reported on issues and activities at Dover High School. He stated that the DHS musical, “You’re a Good Man, Charlie Brown was a huge success a few weeks ago and commended the performers. The Poetry Out Loud contest also occurred a few weeks ago and was a success, with the winner going to the state championship. The DHS Winter Guard and Percussion hosted a competition recently with both groups doing well. They will both participate in championships in the near future. Seniors are becoming anxious for the end of the year and are in the process of applying for scholarships and getting ready for graduation. Spring sports are beginning and winter sports are wrapping up.

I. POLICY -- CHANGES – PROPOSALS: none

J. POLICY ADOPTION:

a. Job Description—Associate Principal

Mrs. Grady asked for the reason that the supervision component was stricken. Ms. Russell responded that this position is a part of the teacher’s union and not able to supervise. Mrs. Grady asked who would be supervising if the principal is not in the building. Mr. Fernandes commented that there is always someone in charge of the building if the principal is unavailable, but the supervision component noted in this job description deals with evaluation and therefore, was stricken from language.

Sarah Greenshields moved, Doris Grady seconded approval of the Associate Principal Job Description. An oral **VOTE PASSED 7/0**.

K. RESOLUTIONS: None



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L. OLD BUSINESS:

1. Superintendent Search Update

Ms. Andrews Parker updated the Board on the search and summarized the process to date. She noted that NHSBA was hired to do a portion of the process and added that two of the candidates had withdrawn. Six candidates were interviewed and two were selected as finalists. Julie Kukenberger from New Jersey and Lou Goscinski from Strafford have been selected as finalists and will participate in day-long visits and interviews on March 17 and March 18. Ms. Andrews Parker summarized the schedule and stated that it will be sent to all staff members, Fosters and School Board members. It will also be posted on the district website. Ms. Andrews Parker listed words used to describe the candidates. She distributed resume packets for both candidates to the School Board and Fosters and stated that the committee has completed its task at this point. She thanked the committee for their hard work and thoughtfulness on the process. Both candidates submitted an entry plan and would be making a brief budget presentation at their second interviews which would be held at 7:30 pm on March 17 and March 18. These will be public meetings.

Mrs. Grady reminded the Board and public that the School Board can accept or reject the candidates. The successful candidate will need 4 votes to be selected as superintendent.

Ms. Muffett-Lipinski commended the committee and Ms. Andrews Parker for their efforts and for the process. She clarified that there would be one candidate on each night and the public is welcome to come and meet the candidates at 6:30 pm on each night before the School Board presentations and interviews. Reference checks are being completed at this time.

2. FY 15 Budget Recap

Mr. Fernandes recapped the budget process and stated that he is assembling documents to send to the City Manager by March 15th. Mr. Fernandes added that Barrington and Nottingham had not sent their enrollment numbers yet, but he would be contacting them on Tuesday and inform the Board on them.

3. JBC Appointment

Ms. Russell stated that she and Sarah Greenshields would be the school board representatives for the Dover High School JBC and Matt Severson would be the community representative. There will be a resolution at the next School Board meeting with this information. The City Council will also select committee members. Mr. Severson is a civil engineer and qualified to serve on this committee.

N. NEW BUSINESS

1. Recommendation for 2014 Senior Graduation Date



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DHS Principal Peter Driscoll informed the Board that the DHS graduation will be held on Tuesday, June 17, 2014. Graduation will be held at the Whittemore Center in Durham and the costs will be shared with Somersworth since their graduation will be occurring on the next day.

2. Month of February 2014 Condition of Accounts

Ms. Taylor summarized the February condition of accounts. She is continuing to watch the uncommitted balance. Ms. Andrews Parker commended Ms. Taylor for her efforts.

N. SUBMISSION AND PAYMENT OF BILLS: Michelle Muffett-Lipinski moved, Doris Gray seconded to direct the payment of manifest 14-H from 2/11/14-3/10/14 for FY14 for \$3,020,863.21. A roll call **VOTE PASSED 7/0.**

O. SUPERINTENDENT'S REPORT:

Mr. Fernandes thanked the School Board and administrators for their hard work on the budget. He also thanked the superintendent search committee for their efforts and dedication to the process.

Mr. Fernandes stated that a member of the DHS Class of 1944 donated over \$1400 to the DHS Merit Scholarship program. This amount closed out their account and he thanked them for their generous donation.

Mr. Fernandes also stated that he and Mr. Driscoll were in the process of preparing for the upcoming tour of DHS for the City Councilors and School Board members.

DMS will be doing a presentation at the April Board meeting that they had put together for the Eddies and NELMS. Ms. Russell commended the middle school for their nomination of an "Eddies" award and explained that "Eddies" are the "Oscars" of the academic world.

Sarah Greenshield moved, Carole Soule McCammon seconded approval of the Superintendent's Report. An oral **VOTE PASSED 7/0.**

P. COMMITTEE REPORTS:

Carole Soule McCammon reported on Dover Adult Learning Committee:

HiSet tests were given last month and test takers commented that they felt prepared for the test and the test doesn't seem to be more difficult than the GED, as previously thought. There is a wide variety of classes available at Dover Adult Learning that can help many different groups. The new spring calendar is now available and is also online. Also, Ms. Strand would like people to check out the new website. The deadline for registration for adult high school diploma classes is March 21.

Carole Soule McCammon reported on the Wellness Committee:



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The committee is chaired by Frank Gillespie, the Food Services Director, and members include health teachers, nurses, administrators and Board members. There are always a variety of topics including recess at DMS and sherbet at elementary schools. They also discussed a comprehensive review of the wellness policy. There is interest to make sure best practices are being used and information will ultimately be brought back to the Board.

Ms. Greenshields reported on the Curriculum Planning Committee:

There were two meetings in the past month. The first meeting highlighted a presentation by Music Curriculum Advisor Dave Tromba and Art Curriculum Advisor Chris Strickland. The 2014 Art awards were discussed and many Dover students and their portfolios were honored. They presented their 5-year plan that included new language in curriculum and also expressed need for equipment improvement. They also discussed the important role space for visual and performing arts in a high school renovation.

In an additional curriculum meeting, the committee had presentations on science and STEM. HSS STEM teacher David Goldsmith discussed the curriculum that was developed by the Dover STEM teachers. A portion of this curriculum is from the Children's Museum in Boston. Redefinition of project-based learning was also discussed. DMS Science teacher Matt Johnson also presented at the meeting. STEAM program was discussed. Technology platforms are used in many areas at the middle school. CTC Director Louise Paradis presented also at the meeting. She discussed training for the real world and added that the CTC may be able to receive 75% of the costs of renovation through state funding.

Q. SCHOOL BOARD MATTERS OF INTEREST:

Mrs. Grady asked what year was used from the Greatschools.org information distributed by Mr. Fruh. Ms. Russell responded that the score ranks are the most current, but she is unsure of the population data. She is certain that they are not accurate.

Mrs. Grady added that they did not take into account the diversity of the student body, to which Ms. Russell agreed.

Mrs. Grady stated that she received an email from Louise Paradis saying that the Robotics team from Dover was the winning team in one division. She was excited with this news since she has been trying to encourage formation of a Robotics team at DHS for many years. She added that Nick Goodman, a friend for many years, works for Shell Oil. He asked Mrs. Grady for an estimate of the cost of sponsorship and stated that Shell Oil may be interested in sponsoring a team.

Ms. Andrews Parker commended the Gourmet's Table for hosting the Rotary Club last month. The students did a great job and the food was amazing. The Rotary Club was impressed and would like to return.



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Ms. Andrews Parker commented that the Build-a-Body application from STEM was a big hit with her family and others during vacation. She appreciates the use of technology and great things coming from our schools.

Ms. Greenshields stated that she attended the Nottingham School Board meeting with Mr. Fernandes and Mr. Driscoll and was impressed with Mr. Driscoll's presentation. She believes that the Nottingham Board felt welcomed and appreciated it also.

Ms. Russell informed the Board that the NH Science Teacher's Association has invited all Board members to their Spring Symposium at Pinkerton Academy On March 22 and they should see her if interested.

Ms. Russell added that she was a judge for the Poetry Out Loud contest and was very impressed with the talent and stated the winner was phenomenal. She stated it was a treat to see students stepping out of their comfort zone.

Ms. Russell thanked Mr. Driscoll for taking time to give her a tour of DHS, along with City Councilor McManus who is unable to attend the tour to be held on March 13.

R. ADJOURNMENT: Betsey Andrews Parker moved, Doris Grady seconded to adjourn at 8:10 P.M. An oral **VOTE PASSED 7/0.**

Interim Superintendent Fernandes and other's handouts have been archived with these Minutes.

Respectfully Submitted,
Kathleen Morrison, Secretary
KM/ral