



**Dover School
District**

WELLNESS ADVISORY COMMITTEE- MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Superintendent's Conference Rm, McConnell Center**
Meeting Date: **April 17, 2014**
Meeting Time: **3:30 PM**

The Wellness Advisory Committee Meeting was called to order by Frank Gillespie at 3:30 PM in the Superintendent's Conference Room in the McConnell Center

Attendees: Frank Gillespie- Food Service Director
Carole Soule McCammon- Dover School Board
Karen Taylor-BA
Claudia Lynch-WPS Nurse
Arthur LeClair-DHS Biology Teacher
Bruce Patrick-DMS Dean of Students
Frances Hopkins-HSS Nurse
Linda Wyeth-DMS Nurse
Abby Martinen-UNH Student, recent DHS graduate
Erin Meserve-WPS Case Manager

- Dover Brownie Troop 22741 Introduced. Letter from troop addressed to Dover School Board regarding recess time at Dover Middle School distributed to committee members. Committee discussion regarding opportunities for and obstacles faced in providing recess for all Dover Middle School students. Troop 22741 to follow-up with DMS administration for further discussion.
- Resignation of Frank Gillespie as Committee Chair was unanimously approved with regret. Ms. Taylor thanked Mr. Gillespie for his work as chairperson. Mr. Gillespie to remain on committee as Food Service Director/Café Services representative.
- Bruce Patrick moved, Claudia Lynch seconded to elect Carole Soule McCammon and Karen Taylor as Committee Co-Chairs. The vote was unanimous.
- Claudia Lynch moved, Carole Soule McCammon seconded to meet monthly through 2014-2015 school year. The vote was unanimous to do so.
- Committee members to individually review current USDA Wellness Policy Guidelines, review current best practices as recommended by the NH Dept. of Education, current Dover Wellness policy prior to next meeting in order to make recommendations to School Board at district Superintendent to revise current policy, develop Committee mission statement and goals.
- Frank Gillespie to contact UNH Nutrition department to inquiry about availability of Dietetic Interns to assist in Wellness promotions.
- Meeting adjourned at 5:00

Respectfully submitted,
Frank Gillespie, FSD