



**CITY OF DOVER**

## PARKING SUBCOMMITTEE – MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Planning Conference Room – City Hall  
Meeting Date: Thursday, May 22, 2014  
Meeting Time: 4:30 pm

**MEMBERS PRESENT:** Kirt Schuman (Chair), Catherine Plante, Chris Lawrence

**STAFF PRESENT:** Christopher Parker (Director of Planning)

The meeting was convened by Schuman at 4:31 PM.

### 1. ROLL CALL

Schuman welcomed everyone to the meeting and members introduced themselves.

### 2. APPROVAL OF PRIOR MEETING MINUTES

Lawrence motioned to approve. Plante seconded. Vote: Unanimous

### 3. REVIEW OF EXISTING DATA

#### a. History of Parking Calculations

Parker gave overview on how Dover's parking regulations have evolved.

#### b. Downtown Parking Inventory

The committee reviewed the handout provided by the parking manager.

The group discussed the concerns about constriction, and how the inventory shows flexibility in inventory of spaces.

#### c. Comparison with similar communities

The committee reviewed the comparisons and discussed similarities. Discussion turned to creating a new matrix based upon simplified categories and considering intensity and location of the proposed use.

### 4. NEXT STEPS

Group discussed not having material ready for the Planning Board workshop on June 10<sup>th</sup>

Parker to develop draft matrix, and distribute by May 27<sup>th</sup>, members to review and adjust and return by June 3. Parker to consolidate and distribute prior to June 10<sup>th</sup> meeting.

### 5. DISCUSSION ON NEXT MEETING DATE

It was decided to meet at 4:00 pm June 10.

*Lawrence motioned to adjourn at 5:52 PM. Plante seconded. Vote: Unanimous*