

Meeting Type: Regular Meeting
Meeting Location: Pine Hill Cemetery – 131 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, May 20, 2014**
Meeting Time: **7:00 PM**

MEMBERS PRESENT: Belinda Labourdette – Chair, Bill Knowles, Otis Perry, Grover Tasker – Secretary

STAFF PRESENT: Sharon Sirois – Facilities, Grounds & Cemetery Superintendent, Meghan Moisan – Administrative Coordinator

MEMBERS ABSENT: Rob Marggraf (Alternate), Roland Hofemann (Alternate)

Motion: Perry wished to formally recognize the recent passing former Chairman Robert Whiting and acknowledge his longtime service on the Cemetery Board and to the city of Dover.

Second: Knowles seconded the motion

Vote: U/A

1. **CALL TO ORDER:** Chairman Labourdette called the meeting to order at 7:06 PM.

2. **APPROVAL OF MINUTES:** The minutes were reviewed for the February 11, 2014 meeting.

Note: The April meeting was cancelled due to lack of quorum.

Motion: Knowles made a motion to accept the minutes.

Second: Tasker seconded the motion

Vote: U/A

3. **CEMETERY STAFF UPDATES:** Sirois gave the report for the number of graves sold this year through March: 9 regular, 4 cremation and no niches. There were 10 regular burials, 4 cremations and no inurnments. She also reported the crew has been busy getting the cemeteries ready for Memorial Day weekend. Community Service workers from the county have been assisting the regular crew and it looks like there will be five new seasonal employees along with some past employees. A large tree was removed from the front of the cemetery, new greens were purchased, and employees have been busy cleaning and straightening up the storage in the buildings. Sirois has been looking into grub control, which has been an ongoing problem.

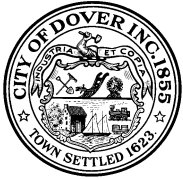
Motion: Perry made a motion to accept the report.

Second: Knowles seconded the motion

Vote: U/A

4. **UNFINISHED BUSINESS:**

A. **Update on Public Hearing Re Code Changes** – As of the last meeting, the City's website still reflected the proposed changes. Members will check again but didn't believe it had been updated yet.



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5. NEW BUSINESS:

- A. Review of Cemetery Rules & Regulations** – Members reviewed Section 2 of the Rules & Regulations of Pine Hill Cemetery and decided on the following:

Section 2 – General Rules:

H. Prohibitions

- Members discussed the need to define “children” and agreed to specify “persons under the age of 16”.
- As a constitutional right, Knowles questioned whether firearms could be banned from the cemetery. There were differing opinions on whether that section should be changed or left the way it is. Members agreed the examples of offensive weapons listed should be changed to include all projectiles. Knowles suggested rewording it to “No person shall discharge a firearm or any other weapon including but not limited to bows and arrows, in or adjacent to the cemetery. This prohibition shall not apply to authorized volleys.”

Labourdette asked members their thoughts on consolidating paragraphs E, F & H under Section 2, as reflected in Mr. Kozulin’s proposed changes. It was also suggested that the title “Prohibitions” be changed to “Prohibitions and Limitations”. Also under Prohibitions, there was a recommendation to move #6, which excludes the use of motorcycles, bicycles, etc., under Vehicles in paragraph G.

The board will continue to go over the rule changes at the next meeting to see if there are any conflicts with the City code regarding the Cemetery.

- B. Membership** – Labourdette said she spoke to Roland Hofemann regarding his position on the Cemetery Board. She reported he was doing well but had a lot going on and didn’t think he’d be able to continue. This will leave the board with two vacancies, which will be passed along to the city’s Appointments Committee. Members briefly discussed potential candidates and were asked to bring their suggestions to the next meeting.

6. ADJOURNMENT:

Motion: Tasker made a motion to adjourn at 7:45 PM

Second: Perry seconded the motion

Vote: U/A