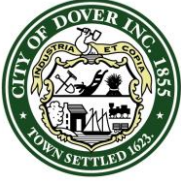


**CITY OF DOVER**

## LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820  
Meeting Date: **Thursday, June 5, 2014**  
Meeting Time: **4:00pm**

1. **CALL TO ORDER** --The June meeting was called to order at 4:00pm by Carol Boc. Attending were Tony McManus (City Council Liaison), Dorothy Wagner, Michael Egan, Susan Story Galt, and Library Director Cathleen Beaudoin. Ann Schultz was an excused absence.
2. **MINUTES ---MAY 1, 2014** -- Minutes of the May meeting were approved on a motion made by Dorothy Wagner and seconded by Susan Story Galt.
3. **REPORT OF THE LIBRARY DIRECTOR (MAY)** The Reports of the Library Director for May was approved on a motion made by Michael Egan and seconded by Dorothy Wagner.
4. **CORRESPONDENCE** --None
5. **OLD BUSINESS**
  - A. Building issues: Fabric and wood finishes for the new lounge chairs were selected and the order placed May 13. The new chairs should arrive the last week in June. The basement water heater failed and was replaced at a cost of \$360.
  - B. Budget FY'15: The Dover City Council passed the FY'15 budget on June 4. They increased the library's budget by \$7500 in order to restore Wednesday evening hours (removed in 2009 due to budget cuts). The cost for this is \$10,000, so one self-checkout unit (@\$2500) was removed from the library budget in order to fund the total needed. In total, the library received a 5% increase.
  - C. Summer Reading Programs: "Fizz, Boom, Read!" for children and "Spark A Reaction!" for teens will start June 30. Activities and sponsorships were outlined.
6. **NEW BUSINESS**
  - A. Hiring of Adult Services Librarian: There were 45 applicants and six were selected for interviews. One declined due to salary considerations, but we have made a Conditional Job Offer to a candidate with 18 years' experience as a Library Director in a smaller community in NH. Tentatively, she will start on July 7.
  - B. Restoration of Wednesday evening hours: The Trustees expressed their thanks to Council Liaison Tony McManus for raising the issue among his fellow Council members to restore Wednesday evening hours. The vote to add this to the FY'15 budget passed 8-1 on June 4.
  - C. One self-checkout unit in FY'15: As a consequence of funding extra hours, we will purchase one self-checkout unit for the library instead of two. It will be placed near the Adult Circulation Desk and we will use this year as a trial period to see if customers like and use it. If so, we will ask for the additional unit next year.
7. **UPCOMING PROGRAMS**
  - June 2: Friends program: Jennifer Pharr Davis, NatGeo Adventurer Of the Year, "Called Again", 7pm
  - June 7: Summer hours start: 9-1 on Saturdays through August
  - June 9: Wellness series: "Physical Wellness", Joe McCue, 7pm
  - June 9—14: Annual Friends' Cookbook Booksale
  - June 14: Legos Saturday all day in Children's Room
  - June 16: Library Book Group "Unlikely Pilgrimage of Harold Fry" by Rachel Joyce, 6:30pm



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June 16—21: Craft for children---make a “Story Scroll” all week  
June 16: A Visit with Author Brendan DuBois, 7pm (hosted by Ron Cole)  
June 17: Friends program: “Few Seconds with Our Fathers: Songs/Stories of WWII” Curt Bessette  
and Jenn Kurtz, 7pm  
June 21: “Paws for Reading” with Murphy, 10am  
June 30: Children’s & Teens’ Summer Reading programs begin  
June 30: Monday Movie matinee series begins: The LEGO Movie, 2pm

8. **ITEMS OF CONCERN** An email from the Recreation Director, sent at the request of the McConnell Advisory Committee, asked that driveway-side deliveries to the library to be curtailed or halted because vehicles using that driveway sometimes had to wait if only one lane was open. The Library Director read her reply, which explained that because of the layout of our storage areas and access to those areas only on that side of the building, and for the safety of pedestrians using the Children’s Room entrance from the parking lot, we had to decline the Committee’s request to move all our deliveries to the Children’s Room entrance. The Trustees discussed the issue and agreed that traffic on the driveway was only impacted perhaps 30 minutes to one hour total per month.
9. **ADJOURNMENT**--The meeting was adjourned at 4:50 on a motion made by Dorothy Wagner and seconded by Michael Egan.

**NEXT MEETING DATE: THURSDAY, SEPTEMBER 4, 2014 @ 4:00PM**