



**CITY OF DOVER**

## DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820  
Senior Center Activity Room  
Meeting Date: Monday, May 12, 2014  
Meeting Time: **7:00pm**

**DRAFT**

**CALL TO ORDER:** The meeting was called to order by Joe Tenuta @ 7:02pm

### **ROLL CALL:**

Recreation Director: Gay Bannon  
Assistant Recreation Director: Krista Trefethen

### **Recreation Board Members in Attendance:**

Joe Tenuta  
Jon Towle  
Norm Fracassa  
Stanley Kaubris  
Jerry Newcomb  
Scott Kelley  
City Council Liaison: John O'Connor

### **Recreation Board Members Not in Attendance:**

Richard Johnson  
Rohan O'Doherty  
Kathy Morrison

### **Open Positions On Rec Board:**

2 Alternates – A full board consists of nine (9) full time members and three (3) alternate members.

### **APPROVAL OF MINUTES:**

The minutes of April 14, 2014 were reviewed. Norm Fracassa motioned approval. Scott Kelley seconded. Passed Unanimously

### **CITIZENS FORUM:**

Skate Park Group was in attendance.

Gary gave background and where the group is at currently. They have been on hold waiting patiently to find out what will become of the waterfront project with Dickinson. This has really put their efforts in limbo because they just don't know what's going on. They would like to present an idea for spending some of the money allotted for the relocation of the Skate Park to at least start to show something at the existing skate park that would be movable to the new skate park location when/if the time comes.

Skate park group presented the idea of building a movable "half pipe" at the existing location of the skate park with the idea that it would be taken for the existing location to wherever the new location will be when / if the park moves. Estimate of the cost for the "half pipe" would be around



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\$10,000. This would mainly be the materials to build it and the group has the construction background and knowledge to actually build it using skate appropriate materials.

Jerry – would the group be handling the maintenance of the “half pipe” after it’s built?

Group – Yes...expectation being that the group would be able to maintain it and that the materials they would use are specifically designed to be able to take the wear and tear of their sport. They will also be building it in a way that will raise the structure off the ground to allow for drainage and air to get under the structure to avoid rot.

John – What would the size of the project be?

Group – The expected size would be roughly 40’ x 26’ and would fit into the existing open space inside the park.

Scott – How long would it take to build the “half pipe”?

Group – They estimate it will take roughly 2 ½ weeks from the time the materials are delivered....assuming weather will cooperate.

Stan – How much of the Dickinson money is available for the skate park?

Gary - \$20,000 has been set aside for skate park use.

Group – They want to be able to show that “something” positive is happening for the skate park as opposed to just having to wait in the wings until something happens with the waterfront project.

Jerry – Motion to use a portion of the Dickinson \$ that’s set aside specifically for the skate part to purchase and build the new “half pipe”. Norm Fracassa seconded. Passed unanimously

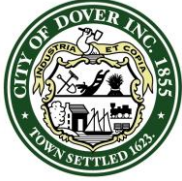
### **REPORTS:**

#### **Advisory Board Members:**

None

#### **Rec Director Gary Bannon:**

1. Dover pride cleanup included a number of parks as well as the downtown area and was very successful...though there were some weather issues and lacking of some volunteers people stepped in from the city to help out and get things done.
2. State of the City event will be held this Friday and Gary will be presenting some information of upcoming items within the Recreation Department...specifically Henry Law Park remodeling
3. Band Shell is being painted and upgraded mainly through “bartering” by giving advertising space to those that do the work. Rotary will be doing their gardening /plantings shortly.
4. Gary is working with the lighting committee working to make plans for additional lighting for downtown area after issues came up with how the immediate downtown area (lower square) electrical use/wiring.
  - 4a. Norm requested more detail from Gary regarding the lighting committee as he would prefer to see that lights not just be thrown up without taking down “Christmas” lights first....specifically stars on the poles etc.



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Gary – the meeting is mainly about existing lighting on the poles (what and how to light them) and he doesn't have much more specifics other than that but he understands the concern.

5. Indoor pool roof repairs are starting on Monday the 19<sup>th</sup>.
6. Outdoor pool to be up and running for teams for practices starting Monday the 19<sup>th</sup> while the indoor pool roof repairs are completed.

### **Assistant Rec Director Krista Trefethen:**

1. All summer program signups are under way.
2. Playground fees are going up at the end of the month.
3. Senior center is working on new programs ie: ping pong, pickle ball - though looking for a teacher. They received a donated ping pong table.
4. 51 people recently went to aquarium, 50 to blue man group. Most of the trips sell out well in advance. Trip ideas are from the tour company suggestions as well as public input with the idea to try to do 1 big trip in the US and 1 big international trip each year.
5. The anticipated "silver tsunami" creates a need for a full time manager of the senior center.

### **OLD BUSINESS:**

#### **July 4th Program Review:**

Gary has received the necessary donations to the program with \$5,000 from Liberty Mutual, \$2,500 from DF Richard and \$2,500 from Federal Savings Bank. All money is being donated through the Friends of Dover Recreation non-profit for Tax Purposes of those who donated. The 39<sup>th</sup> US Army Band will be performing free of charge at the band shell. Gary will continue to refine the program and working on vendors as necessary. The actual date of the event is July 4<sup>th</sup>.

#### **Budget Presentation:**

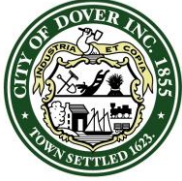
Gary said the budget presentation went well with the help of Krista's power point. It appeared to be well received. He stressed the need to add a full time Senior Center manager. Over the next few weeks he'll get a better feel as to where the budget will end up and if there are any cuts coming his way. June 15<sup>th</sup> is the deadline but everything looks good so far.

### **NEW BUSINESS:**

#### **Henry Law Park Project Status:**

Gary has secured \$350,000 so far with a final need of about \$100,000. Gary has contacted the Rotary Club and is waiting to hear back. Next step in the process is the design and engineering phase in order to secure final pricing and specs over the summer. Demolition is planned for the fall with construction being scheduled for 2015.

#### **Summer Intern:**



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Gary has an intern for the summer all lined up. The intern will be shared between the Recreation and Community Services departments. The intern will be charged with evaluating the conditions and inventory of the parks and equipment and the budget process. It is a "partially paid" position and it will run May 19<sup>th</sup> until August 21<sup>st</sup>.

### Other Items:

#### **Garrison Hill:**

Gary mentioned it's still slowly progressing. Scott presented some information and an update as to where it currently stands. Scott has been working with Bob Seiner from Fire on The Mountain for putting together a timeline of needs and costs. Gary will then be able to schedule out and budget the next steps for the project. The tree cutting, trimming is being done for free by prison program and they just want any wood / cleared material. More will follow as the project takes shape and progresses.

### ADJOURN:

Scott Kelley motioned. Stanly Kaubris seconded. Motion passed unanimously.  
Adjourned @ 7:58pm

Respectfully,  
Scott Kelley