



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Special Session #6
Meeting Location:	Supt. Conference Rm. McConnell Center
Meeting Date:	Friday, May 23 2014
Meeting Time:	4:00 P.M.

A special session of the Dover School Board was called to order by Chair Amanda Russell on Friday, May 23, 2014 at 4:03 P.M. in the Superintendent's Conference Room in the McConnell Center.

A. ROLL CALL: Present were Amanda Russell, Betsey Andrews Parker, Kathy Morrison, Doris Grady, Carole Soule McCammon and Michelle Muffett-Lipinski. Sarah Greenshields was excused.

Also present were: Business Administrator Karen Taylor and HR Coordinator Robin LaFleur.

B. FY15 TAX LEVY ADJUSTED PROPOSAL FROM CITY COUNCIL:

Business Administrator Karen Taylor provided information that was given to her by City Manager Mike Joyal. She stated that the City has provided the district with an additional \$105,400 due to an increase in anticipated net construction demolition value. Mr. Joyal requested the school district provide him with an expense account for this additional funding.

Ms. Taylor provided options including placement in capital reserve funds, contract bargaining agreements, future health care costs and others. She added that they could place the funds in a contingency fund to be used when needed.

Mrs. Grady reminded the Board that this funding was for one year only and stated that at the City Council meeting, it was stated that this money is not able to be used for staffing.

Ms. Russell commented that it is a recalculation of the tax cap.

Betsey Andrews Parker moved, Michelle Muffett-Lipinski seconded to accept the additional funds of \$105,400 to go towards personnel. A roll call **VOTE FAILED 1/5 (Muffett-Lipinski, Morrison, Grady, Russell, Soule McCammon opposed).**

Ms. Andrews Parker made the motion so that the two additional teachers requested at the previous School Board meeting could be funded. She added that this additional money is part of the tax levy so it will stay in the budget since the tax cap is based on this year's budget.

Ms. Andrews Parker thought that there may be the need for an additional teacher at WPS due to high enrollment.

Ms. Taylor discussed potential costs of collective bargaining and the costs of the two additional teachers and stated that there could be approximately \$32,000 remaining after all additional funding is taken into account.

Ms. Taylor explained the tax cap calculation process.



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Mrs. Grady added that any teachers hired would be one year only since the money may not be available for the next year.

Ms. Russell commented that Superintendent Fernandes informed her that the additional teachers requested were already covered in the budget.

Ms. Russell asked how money would be placed in a health trust so that it would be available for a year when there could be large health care increases since it is not able to be placed in a capital reserve fund.

Ms. Taylor responded that the trust could be set up at a later date for this purpose and would most likely not need to be established before the end of this year.

Ms. Russell added that a trust could help remove “peaks and valleys” in the budget.

Ms. Soule McCammon asked if the money could be divided into several areas. She felt that the schools are in desperate need of supplies. Ms. Taylor stated that schools have supply accounts, but choose to use them in different ways. She will be reviewing the lists to make sure that all schools are getting similar supplies.

Ms. Russell commented that it is more of a building level issue.

Ms. Muffett-Lipinski asked about costs of bargaining agreements and status of each agreement.

Michelle Muffett-Lipinski moved, Carole Soule McCammon seconded placing \$105,400 in a contingency line item.

Ms. Andrews Parker if this would be allowed by the City Council. Ms. Taylor stated that she has seen this used in other towns, but is unsure if this would be allowable by the City. She believes that it would be allowable, but another term may be used to name the line item.

The motion was amended by Michelle Muffett-Lipinski and seconded by Carole Soule McCammon to state that funds would be allocated to a line that is appropriate under the school accounting system until such time as the School Board makes a decision on its use. A roll call **VOTE FAILED 0/6 (ALL OPPOSED)**.

Ms. Andrews Parker commented that she would not be in support of this motion since there is not a specific line item for a contingency fund and because she believes there are some immediate needs of the district that need to be addressed. She added that there are curriculum and professional development needs and putting these funds in a contingency account makes it sound like the district doesn't know where to use it.

Ms. Muffett-Lipinski agreed, but stated she would need time to research where the money should be placed where it would be best served.



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Ms. Andrews Parker noted that if the funds were placed in personnel, it could also go toward the DTU contract if needed.

Mrs. Grady agreed that there isn't enough time to decide where to place the money. Ms. Russell added that the money can be transferred at any time during the year as needed.

Ms. Soule McCammon asked what the fund would be called. Ms. Taylor responded that there are generic lines that can be locked so that they won't be used and other lines such as Other Professional Services or Contracted Services that can be used.

Mrs. Grady reiterated that the City Manager just needs to know where to place it in the budget and it should be based on the educational needs of the system.

Carole Soule McCammon moved, Michelle Muffett-Lipinski seconded to accept \$105,400 and place in the Other Professional Services Line item in the budget. A roll call **VOTE PASSED 5/1 (Andrews Parker opposed)**.

C. ENTER NONPUBLICSESSION:

Michelle Muffett-Lipinski moved, Carole Soule McCammon seconded to enter nonpublic session at 4:45 pm to discuss RSA 91-A:3, II (A) THE DISMISSAL, PROMOTION, OR COMPENSATION OF ANY PUBLIC EMPLOYEE OR THE DISCIPLINING OF SUCH EMPLOYEE, OR THE INVESTIGATION OF ANY CHARGES AGAINST HIM OR HER, UNLESS THE EMPLOYEE AFFECTED (1) HAS A RIGHT TO A MEETING AND (2) REQUESTS THAT THE MEETING BE OPEN, IN WHICH CASE THE REQUEST SHALL BE GRANTED, RSA 91-A:3, II (B) THE HIRING OF ANY PERSON AS A PUBLIC EMPLOYEE. A roll call **VOTE PASSED 6/0**.

The Board re-entered the public special session at 5:37 pm.

D. ADJOURNMENT

Michelle Muffett-Lipinski moved, Carole Soule McCammon seconded to adjourn the special session at 5:40 pm. An oral **VOTE PASSED 5/0**.

Respectfully submitted,
Kathleen Morrison, Secretary
KM/ral