



CITY OF DOVER

ENERGY COMMISSION MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall – 2nd Floor Conference Room
Meeting Date: Wednesday, May 21, 2014
Meeting Time: **5:30 pm**

Members present: Michele Alexander (Chair), Laura Raineri, Chris Keeley, John Whitcomb, Liz Goldman, Bonnie LaBrack

Members absent: Walter King

Staff present: Tim Corwin (Assistant City Planner)

Meeting called to order by M.Alexander.

-Approval of Minutes from Meeting of April 16, 2014

Meeting minutes of April 16, 2014 approved unanimously.

-Staff Updates

T.Corwin stated that the Planning Department has not received any further information regarding the Littleworth Road solar array project presented to the Energy Commission at the April meeting by Andrew Kellar. Commission members expressed interest in making a proposal to “buy in” to the solar array project with a specific City site, such as the Dover Transportation Center, if and when the solar array project moves forward.

-Film Series Project

- L.Raineri stated that the goal of picking 5 movies from Bullfrog is to take advantage of the 25% discount. M.Alexander confirmed that Seventh Settlement would be willing to host the movie series but that the Commission will need to confirm again once dates and details have been established. The Library is also available. The Commission reviewed which movies to choose based on a list developed by L. Raineri. L. Raineri confirmed that the Library has a number of movies available for children and those would be free.
- The Commission discussed when to start the film series. M. Alexander stated that the Commission will need time to promote. The Commission members agreed to hold the film series in the Fall with each film shown approximately every two weeks. M.Alexander will check on specific dates with 7th Settlement and will prepare the grant proposal to New England Grassroots Environment Fund for funding to purchase the movies and to prepare promotional materials. T.Corwin stated the Planning Department could be the applicant for the grant. M.Alexander will also confirm with 7th Settlement what is the minimum number of people that they need to have to attend in order to hold the event since Monday is a night that they are not otherwise open.
- M. Alexander discussed different ways the film series could be promoted including press releases and posters. Other ideas from Commission members included reaching out to the UNH Sustainability Office, placing an article in the UNH newspaper, and inviting other Energy Commission members from other communities.



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- The Commission agreed not to collect a suggested donation at the screening of the films, but if the grant is not awarded, that this idea may need to be revisited.
- L.Goldman stated that she could revive the “Dover Green Movies” blog that she had created for the Energy Advisory Committee’s film series, and M. Alexander stated that she could create a Facebook page.
- The Commission unanimously approved a motion by L.Goldman, with a second from L.Raineri, to screen 6 of the 7 following films: Greening of Southie, What’s on Your Plate, Dirty Business, Suzuki Diaries - Future City, the Human Scale, Truck Farm, and/or Dark City. The Commission members agreed to watch the films and/or the trailers prior to the next Commission meeting to ensure that these are the films that they want to be screened, and to decide which one of the 7 not to show.
- C.Keeley suggested trying to make connections between the films and what’s happening in Dover with respect to addressing any of the concerns that are raised in the film. C.Keeley also suggested having local partners to co-sponsor each film. M.Alexander will include this idea with the draft grant proposal, and expressed hope that the Commission may have funding for the project by July given the 30 day turnaround for a decision on the grant application by NEGEF.

-Solar Power Purchase Agreement Project

- C.Keeley spoke with a selectman from Exeter who played a role in their SPPA at their wastewater treatment facility, and also with Todd Selig, Town Administrator from Durham. The Commission discussed the Plymouth State PPA RFP that M.Alexander distributed. L.Goldman stated that even with a simplified RFP process, the City would still need a consultant to help evaluate the proposals received. T.Corwin agreed to reach out to Steve Whitman and L.Goldman will reach out to Shannon Rogers, both at Plymouth state, to ask for information about Plymouth State’s PPA RFP process/experience. T.Corwin will produce a list of municipal sites available for a solar array, and L.Goldman and C.Keeley will develop a list of possible vendors/operators. T.Corwin suggested asking Todd Selig to come to an Energy Commission meeting to help walk the Commission through the process from a municipal administrator’s perspective, as opposed to someone in the industry. C.Keeley volunteered to make the presentation to the City Council on the PPA proposal when the time comes.

-Other Business

- C.Keeley asked where there are clear goals that the Commission needs to be focused on advancing, and asked what the longer term vision is for the Commission. T.Corwin stated that he will send the Commission members the Ordinance creating the Commission, which includes a reference to the “Natural Step” and helping to make Dover an “eco-municipality”. M.Alexander stated that the focus on goal setting will be on next month’s agenda.
- T.Corwin will ask R.Jones to attend next month’s meeting to provide the new members information on the Johnson Controls energy savings project.

Meeting adjourned.