



**CITY OF DOVER**

## ENERGY COMMISSION DRAFT MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Hall – 2<sup>nd</sup> Floor Conference Room  
Meeting Date: Wednesday, June 25, 2014  
Meeting Time: **5:30 pm**

**Members present:** Michele Alexander (Chair), Walter King, Chris Keeley, John Whitcomb, Liz Goldman, Bonnie LaBrack, Councilor Deborah Thibodeaux

**Members absent:** Laura Raineri

**Staff present:** Tim Corwin (Assistant City Planner)

Meeting called to order by M.Alexander.

### **-Approval of Minutes from Meeting of May 21, 2014**

Meeting minutes of May 21, 2014 approved unanimously.

### **-Staff Updates**

- T.Corwin stated that Rick Jones agreed to speak to the Commission about the Johnson Controls energy savings project as soon as the City receives the Year 2 report from Johnson Controls.
- T.Corwin stated that the Littleworth Road solar array project is moving forward – Andrew Kellar of NH Solar Garden has indicated they will be submitting plans for Conservation Commission review and Planning Board approval for wetland encroachments. Discussion ensued regarding city facilities that could be used to “buy in” to the solar array project, and potential cost savings and how to measure those savings. M.Alexander asked T.Corwin to invite Andrew Kellar to the next Energy Commission meeting to provide additional information about the project and how the City could participate and benefit from it.

### **-Solar Power Purchase Agreement**

- C.Keeley confirmed that Todd Selig, Durham Town Administrator is available to answer any questions about Durham’s experience with their PPA, but that he was unavailable to attend tonight’s meeting.
- The Commission agreed to invite representatives from companies that work with solar power purchase agreements to the next Energy Commission meeting to answer the Commission’s questions about the process and how to get started on a project
- T.Corwin stated that Steve Whitman at Plymouth State also agreed to serve as a resource and provide answers to any questions that the Commission has about Plymouth State’s experience with their PPA. Commission members will e-mail their specific questions to T.Corwin so that he can relay those to Steve.

### **-Film Series Project**

- M.Alexander stated she is continuing to work on the grant application and is waiting to hear back from Dave Boynton at 7<sup>th</sup> Settlement on hosting the film series. C.Keeley offered to assist on the preparation of the application.



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### -State Energy Policy

- W. King attended the public input session on the OEP draft state energy policy on June 24, and provided a synopsis of the presentation and topics discussed. He stated that OEP is looking for comments on the draft and those comments are due by July 25. The Commission members agreed to review the draft and provide comments for the purpose of submitting a letter from the Commission to OEP. A special meeting of the Energy Commission will be held on July 2<sup>nd</sup> to review the Commission members' comments and a letter will be drafted summarizing the agreed upon comments to be presented to City Council later in the month, prior to submission to OEP. E.Goldman asked T.Corwin to distribute the meeting notes from the New England Climate Action Project wrap up session as part of the Commission's consideration of the draft state energy plan. D.Thibodeaux offered to coordinate with the City Manager to determine the best and most appropriate way to present the Commission's letter/comments to City Council.

### -Other Business

- M.Alexander is trying to line up a guest speaker on the Natural Step. C.Keeley suggested also reaching out to Burt Cohen and Bob Eckert. Further discussion on the Natural Step and Commission goal setting was postponed.
- The Commission discussed the 2008 Dover Energy Action Plan and how it should be used moving forward. The Commission agreed to continue discussing at a future meeting.

Meeting adjourned.