



CITY OF DOVER

CITY COUNCIL – AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 23, 2014**
Meeting Time: **7:00 pm**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL ATTENDANCE**
- 5. PROCLAMATIONS/AWARDS – None**
- 6. APPROVAL OF AGENDA**
- 7. PUBLIC HEARINGS**
 - A. CHAPTER 3: ADMINISTRATIVE CODE, ARTICLE III, 3-41 E(1)**
SPONSORED BY MAYOR WESTON BY REQUEST
- 8. CITIZEN’S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
- 9. CITY MANAGER’S REPORT**
- 10. APPROVAL OF MINUTES**
 - A. July 2, 2014 – Workshop Session**
 - B. July 9, 2014 – Regular Meeting**
- 11. MAYOR’S REPORT**
- 12. UNFINISHED BUSINESS**
 - A. ORDINANCES IN THE 2nd READING**
 - 1. CHAPTER 3: ADMINISTRATIVE CODE, ARTICLE III, 3-41 E(1)**
SPONSORED BY MAYOR WESTON BY REQUEST
 - B. ORDINANCES IN THE 3rd READING – None**
 - C. RESOLUTIONS – None**



CITY OF DOVER

CITY COUNCIL – AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 23, 2014**
Meeting Time: **7:00 pm**

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **RAFFLE – American Legion Post 8**
2. **RESOLUTION: BOOKS & MEDIA PURCHASES**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|--|--|
| 1. School Board | 9. Legislative Liaison |
| 2. Planning Board | 10. Pool Advisory Committee |
| 3. Appointments Committee | 11. Parking Commission |
| 4. Recreation Advisory Board | 12. Ordinance Committee |
| 5. McConnell Center Advisory Committee | 13. Police and Parking Facility Building Committee |
| 6. Arts Commission | 14. Joint Building Committee – Dover High School
and Regional CTC |
| 7. Solid Waste Advisory Commission | |
| 8. Transportation Advisory Commission | |

B. RESOLUTIONS – None

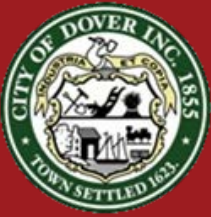
C. ORDINANCES IN 1ST READING

1. **CHAPTER 79–13: POSTING OF CITY PROPERTY**
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 13, 2014)
SPONSORED BY MAYOR WESTON BY REQUEST
2. **CHAPTER 131–23: OFFENSES**
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 13, 2014)
SPONSORED BY MAYOR WESTON BY REQUEST

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

16. ADJOURNMENT



City Manager's Report

City of Dover, New Hampshire

July 23, 2014



J. Michael Joyal, Jr.
City Manager



INSIDE THIS REPORT

Leadership Team	2
Utilities	3
Streets, Grounds, Facilities & Parks	5
Emergency Management	8
City Outreach	13
City Programs	17
Capital Improvements Program	21
Recognition	23
Professional Development	24
Employee Spotlight	25
Administrative Services	26
Parking & Traffic	28
Progression & Growth	30

Information contributing to this City Manager's Report is gathered on a monthly basis from all departments and is deciphered into various categories. You will find these departmental updates are governed by our core values; Customer-Focused Service, Integrity, Innovation, Accountability and Stewardship.

Monthly statistics are gathered and tracked by the City Manager. You will find charts and graphs throughout the City Manager's Report, depicting some of these statistics. Statistics in their entirety can be found on the City Manager's page of the City website: <http://www.dover.nh.gov/specialprojects.htm>

City of Dover Leadership Team



Gary Bannon
Recreation Director



Daniel Barufaldi
DBIDA Director



Cathleen Beaudoin
Library Director



Anthony Blenkinsop
City Attorney



Anthony Colarusso
Police Chief



Annie Dove
Information
Technology Director



Richard Driscoll
Fire & Rescue Chief



Daniel Lynch
Finance Director



Lena Nichols
Public Welfare
Director



Christopher Parker
Planning Director



Douglas Steele
Community Services
Director



Alison Webb
Human Resources
Director



Michael Joyal
City Manager

Utilities

The Water/Sewer Billing Office billed for industrial usage this month. (Industrials are billed each month, residential on a quarterly basis.)

June 2014	Records Billed	Meter Rent	Total Water Service Billed	Total Sewer Service Billed	Other Service Billed
Industrial Usage			Figures unavailable at this time.		
** Other Service: Backflow Inspections, Hydrants, Firelines & Service Charges					

Water Rate: \$4.69
Sewer Rate: \$6.53

The Utility Division Maintains:

- 3 Water Treatment Facilities
- 155 Miles of Water Mains
- One 3,000,000 Gallon Water Storage Tank
- One 713,000 Gallon Water Storage Tank
- 122 Miles of Sewer Pipe
- 23 Wastewater Pumping Stations
- One Wastewater Treatment Facility
- 850,000,000 Gallons of Wastewater per Year
- 8 Wells:
 - Griffin Well
 - Ireland Well
 - Calderwood Well
 - Campbell Well
 - Cummings Well
 - Smith Well
 - Hughes Well
 - Bouchard Well

Owners of pools may apply annually with the Water and Sewer Billing office to receive a credit against the sewer portion of their bill for the filling of their pool. Residents must have city sewer in order to receive the credit. Pool credit forms are available from the Water/Sewer Billing office located on the first floor of City Hall. All pool credits should be filed immediately after the pool is filled. The deadline to file a pool credit is September 1st.

Ireland well is back up and in full operation after being cleaned and a pump replaced.

Crews took 194.5 man hours installing a 1" water line down Boyle Street and repairing the service box to main as well as capping the old main. Three dump trucks, one back hoe, a service truck and an excavator were needed for 165 hours to complete the installation and repair. This eliminates a blow off at the end of the street saving approximately 1.2 million gallons of water per year.

Crews took 5.5 hours repairing water services on Dover Point Road and Gulf Road, both chargeable to the residents. Crews completed work at Strafford County Complex replacing and repairing a water gate and fire line. Crews worked 83 hours using a back hoe, two service trucks and three dump trucks.

A curb box (water shut off) blew out on Maple Street. One Heavy Equipment Operator and one Truck Driver were able to repair this in 2 hours. Curb boxes were also replaced on Clifford Street, Woodman Park Drive and Parker Street in preparation of sidewalk replacement.

Administrative staff received 6 calls about discolored water. It was determined that water was running an off color in some areas due to the street crews filling the street sweeper from hydrants. The hydrants were flushed in these areas eliminating the discolored water.

Water meter crews continued with meter reading, turned on 7 services, inspected 12 stopped meters, completed 63 final readings, 2 abatement inspections and installed 4 new meters.

Crews returned to Grove Street, from Third Street to the railroad yard, to repair a previous sewer main cave in temporarily repaired in March 2014. Crews assisted an outside contractor hired by the city to install 150 feet of 8" sewer pipe. The contractor will finish with service connections mid-July.



Crews repaired a man hole cover damaged by plows during the winter season. Crews worked 1.5 hours adjusting and installing new concrete. Crews also repaired a sewer service hit by Unitil on Portland Avenue. It took crews an hour to replace a 3 foot section of pipe

Crews responded to an emergency call for a sewer back up at the corner of Fifth Street and Chestnut Street. The building had 4" of waste water in the basement and due to health concerns was repaired immediately. Crews worked 20 regular man hours and 21.5 overtime man hours to repair.





City Streets, Grounds, Facilities & Parks

The Henry Law Park Improvement project received CIP funding and is now in the fundraising phase to gather the balance of funds necessary to complete the project in 2015. A major anonymous donor committed \$100,000 to help fund the project. The Dover Rotary Club has also been approached for the possibility of donating to the project and will make a decision soon. The Indoor Pool roof replacement project is complete with Skyline Roofing doing the project. With the lease of the Butler Building on River Street to Great Bay Rowing Club rowing activity on the Cocheco River will start in early July.

Administrative staff at Public Works fielded 21 service calls requesting pothole repairs. Crews repaired 217 potholes, applying 39.17 tons of asphalt on various areas throughout the city and applied 3 tons of asphalt overlaying sidewalks on Atlantic Avenue and 2 tons to install berms and overlay sidewalks on Arch Street completing the repairs in 250 man hours.

Crews spent 320 hours street sweeping consuming 15,500 gallons of water and utilized 88 truck hours to dispose of 1,589 yards of debris. All streets and parking lots have been swept. Sweeping operations will continue as needed throughout the summer.

Crews repaired catch basins and made manhole repairs on Portland Avenue, Morningside Drive and Reyners Brook taking 28.5 hours to complete. A drain line and drain man hole cover repair was completed on Atkinson Street using 3.75 tons of asphalt taking 33.5 regular man hours and 4 overtime man hours. A collapsed drain line on Durham Road took crews 33.5 man hours to repair utilizing an excavator and two dump trucks and applying 2 tons of asphalt. Another drain line collapsed on Oak Street being repaired by back filling three holes and paving with 2 tons of asphalt.

An area of pavement on Wedgewood Road was cut out and crews used 5.27 tons of asphalt to repave. Repairs were also made to Back River Road revamp the side of the road and repaved the driveway apron.

Truck drivers spent 5 man hours hauling 132.54 tons of gravel and stone to fill the bins at the Public Works Facility. Crews graded gravel shoulders on Prospect Street and Snows Court adding 10.48 tons of gravel. Crews also worked alongside of contractors to deliver and spread 39.12 tons of stone for the Berry Brook rain garden project on Roosevelt Avenue.

A heavy equipment operator utilized the excavator to remove a beaver damn from Crosby Road taking approximately one hour.

Crews repaired a drain culvert on the nature trail behind Beckwith Ball Field taking 113.20 man hours using 20 feet of pipe, 360 feet of fabric, 44.86 tons of rip rap and 19.18 tons of gravel.

Crews spent a day cleaning the Rubb building, filling 300 sand bags and inspecting all pumps for proper operation. Crews also hauled rolls of dredge cell fabric from the River Street storage building to the Public Works Facility. Crews from the Streets and Stormwater divisions assisted Facilities and Grounds spending 15.5 hours removing light poles in the First Street Parking Lot, utilizing two trucks, a bucket truck and the roll-off truck.

Crews took 2 hours cutting and removing brush from the cul-de-sac on Beverly Lane.

Repairs were made to 13 mailboxes taking crews 12 hours to complete.

Dover Maintains

- 62 miles of sidewalks
- 133 miles of streets
- 155 crosswalks
- 66 miles of drainage
- 1,120 fire hydrants
- 15 parks
- 13 playgrounds
- 20 municipal buildings
- 2 water treatment plants
- 7 well buildings
- 2 recharge pump stations
- 23 wastewater pump stations
- 1 Wastewater Treatment Facility
- 4 cemeteries

The Facilities, Grounds and Cemeteries employees handled 8 service calls and 206 work orders in the month of June. Employees attended 3 full burials and 12 ash burials in Pine Hill Cemetery during the month.

Preparation for the rededication of the Rotary Park, on June 21st, was the focus of Facilities and Grounds in June. The seating caps and all the caps on the round flower bed were re-secured and pressure washed; the irrigation system was repaired, rewired and reprogrammed for operation; the area behind the stage was cleaned of debris; the signs on the front of the pavilion were removed pressure washed and remounted; the interior of the stage was repaired and repainted by a contractor; the decor lights in the park were repaired; the railings were painted in the stage area and two new poles with lights and banner attachments were installed at the entrance (donated by the Rotary and installed by Land Care). Eighty-five hours of work was completed by Facilities & Grounds staff related to this project. An additional 30 hours was spent weeding the mulched beds, cleaning up the lower portion of the park and clearing the dirt from the walkways.



Facilities and Grounds employees also rehabbed the Cricket Lane at Long Hill Park for a tournament held on the weekend of the 21st. The area was squared up, de-turfed, irrigation heads were plugged where necessary, new infield mix was trucked in, leveled and compacted to create the lane. This work required 56 man hours to accomplish, using a bobcat and hand labor.

Another major project undertaken by Facilities and Grounds was removing all the décor lights, highlights and benches from the First Street parking lot and the adjoining river walk. The lights were disconnected from the power supply and assistance was provided by Public Works employees when removing the high lights. Thirty-eight hours were devoted to this task. The benches were cut away to be reused elsewhere. The heads from the décor lights will be reused elsewhere as well.

The horse trough was planted with red geraniums and red, white and blue petunias, for the 4th of July celebrations. Crews spent 704 man hours mowing and trimming public turf areas such as the corners at certain intersections, islands, around municipal buildings, and grass strips along various roads. Cemetery mowing and trimming absorbed 720 hours of man power, with 456 devoted to mowing and 264 to trimming in Pine Hill Cemetery. Clean-up of the invasive plant species along the River Walk was conducted, requiring 80 man hours. Additional areas will be treated throughout the summer.

Fifty two hours were spent at Robert's Cemetery, otherwise known as the First Settler's Cemetery, repairing the fence and removing tree and brush debris. Crews cut down and removed trees on Pearl St and New Bellamy Lane, requiring 28 man hours.

Six man hours were dedicated to installing historical markers. The Community Trail Bridge lights were repaired by two men over two days. Thirty two hours were devoted to identifying street lights that are not working properly and will be reported to PSNH for repair. Twelve hours were spent repairing irrigation systems at the athletic fields. The soccer field at Shaw's Lane was marked weekly and the ball field at Woodman Park was prepared for the final games of the season. These tasks required approximately 10 hours this month. Watering flower barrels, recently planted trees, graves that have been re-loaded and seeded, and other turf areas takes up to 90 hours per month.

Crews painted the bathroom and break room in Fleet Maintenance, taking 32 man hours to complete. Facilities & Grounds Division continued the day-to-day maintenance and cleanup of municipal buildings, as well as handling daily requests for service at City Hall, the Police Department and Fire Departments. Eleven hours were spent delivering supplies to various locations. Over 48 hours were spent conducting building maintenance including replacing light bulbs, checking door operation, issuing keys, installing air conditioner units and replacing mixing valves in showers.

Employees handled 13 work requests pertaining to signs, spending 17 hours replacing sign posts and making stickers to adjust parking hours. Signs were installed at the Transportation Station pertaining to the Community Trail Parking, at the Courthouse and on Middle Rd.

Crews responded to 8 complaints regarding traffic signal issues requiring 17 hours to resolve.

Approximately 26 man hours were spent conducting the required monthly fire extinguisher inspections and elevator inspections.

Flags were lowered to honor of Marine Lance Corporal Brandon Garabrandt, of Peterborough, NH.

Cemeteries:

Austin-Tuttle Cemetery
Pine Hill Cemetery
Pinkham Cemetery
Roberts/First Settlers Cemetery

Parks & Playgrounds

Applevale * Alden Woods * Amanda
Howard Overlook * Garrison *
Garrison Hill, Guppy Hancock *
Henry Law * Long Hill * Maglaras
Morningside * Orchard Street River
Walk Shaw's Lane * Sullivan Drive *
Woodman

Emergency Management



The Fire Department command staff participated in multiple emergency management events this past month. In conjunction with the Public Health Network of Strafford County, personnel attended meetings and a State of NH sponsored low flow and Alternate Care Site exercise in May. Employees brought that information back and did a walk-through of Woodman Park School which is identified as Dover's site. School staff and Fire personnel talked about lessons learned and possible areas of change with the plan.

Dover Fire & Rescue conducted the second of four Seabrook exercise drills. The entire membership participated in a 4 hour radiological emergency at the Dover Middle School which is the department's Reception Center in a Seabrook Power Station emergency.

Pictured to the right, the Fire Department participated with the Police Department in filming a Public Service Announcement with the New Hampshire Homeland Security and Emergency Management. This is to kick off the State's campaign of having citizens be prepared to last three days on their own during disasters.

Dover Fire was awarded a grant for \$27,000 for bariatric equipment for the city's ambulance. In the coming months, the department will have the equipment installed and training provided to Fire Department personnel on each piece of the equipment. The equipment involved in the bariatric grant will allow personnel to remove obese patients from their residence using a Hover Tech air bag system along with an oversize stretcher capable of holding up to 1600 lbs. The equipment also includes ramps and a winch system that will load the patients into and out of the ambulance safely so they can be transported. This grant gives the city the needed equipment which will aid in reducing the possibility of future injuries while dealing with these patients.



Above, Dover Fire Command Staff participated in a Hostile Action Based Drill in conjunction with the evaluation of Seabrook Power Plant evaluation on its security forces. This table top exercised included all Seabrook surrounding communities and partners in preparation for Seabrook's fall exercise.

Dover Fire command staff talked to the Recreation staff regarding summer emergencies. This is especially helpful to the part-time staff managing the influx of youth and residents at the recreation facilities and camps. There was an interactive discussion between the departments about how to be prepared and handle medical emergencies or any other emergency that they may encounter

June is traditionally Safety Month for the fire service. This is a time for Fire Department personnel to take a step back and really focus on what they are doing safely/efficiently and what they could be doing better, so at the end of every shift, fire personnel go home safely. In June, shifts get together and view this video <http://www.youtube.com/watch?v=rxqyK1zUknc>, a shift round table discussion followed with officers moderating and taking constructive notes to forward to administration on what personnel does very well and what they can improve on when it comes to the training and safety realm. The next activity was an interactive exercise in which the shifts go out into their districts and find community target hazards. This provides community awareness at all levels of experience.

Dover Fire & Rescue medical preceptors had 15 riders this month working on Paramedic skills and 2 riders working on basic skills. There were a total of seventeen riders on the ambulance this month.

Dover Fire & Rescue started their hiring process to fill some projected upcoming vacancies. This process is lengthy due to ensuring that they hire the right person to fit into their fire family. They start this process with application and resume review. They then conduct interviews over a couple of days. The membership volunteers their days to help with the oral interview. There is a day long assessment center to put invited candidates through some skill stations that they find important in conjunction with some State of New Hampshire skill stations. The final stage of this is the Chief's interview. Many hours are invested to ensure the best candidate to joins Dover Fire & Rescue.



Investigations/Legal Bureau

A total of 8 registered sex offenders were processed during the month. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration, and can also include a change of address or other information that must be updated.

The Dover Police Department's Special Investigations Unit and Crime Scene Unit (CSU) concluded the investigation into the murder of a University of New Hampshire student that occurred in Dover in October 2012. In June, a Strafford County Superior Court jury found a Dover man guilty of first degree murder in the student's death.

SIU detectives have also been working with agents of the Bureau of Alcohol, Tobacco, and Firearms (BATF) in a lengthy investigation into stolen firearms from New Hampshire being transported to Massachusetts to be used in criminal activity there. This investigation is ongoing and is expected to continue for some time.

SIU detectives are also investigating a second, unrelated, reported theft of a pistol in Dover, also in conjunction with BATF agents.

In June, along with Patrol Officers and CSU personnel, SIU detectives investigated a robbery at a Locust Street apartment. The investigation led to the arrests of two Dover men.

During June 2014, SIU personnel also investigated two unattended deaths that occurred in Dover.

SIU is also responsible for conducting background investigations into candidates for employment at the Police Department. During the month of June, two investigation of this type were ongoing.

K-9 Unit

The Police Department has one K-9 handler, Officer Tim Keefe, who works his K-9 partner, Grinko.

During the month of June, the K-9 Unit conducted a total of 20 hours of training. Additionally, Officer Keefe and Grinko were called out once during the month of June to assist at the scene of a robbery.

Animal Control

The Police Department responded to a total of 105 calls for service regarding animals. A total of 46 of the calls were handled by Patrol Officers, requiring the ACO to follow up on 4 of them. Additionally, 23 animal complaints were handled by dispatch and 36 were handled by the Animal Control Officer. The following is a breakdown of the complaints handled by the ACO: 6 loose dogs, 12 welfare checks, 7 barking dogs, 7 lost cats, 7 found animals, 1 dog bite, 1 deceased cat, 6 wildlife calls. The Animal Control Officer also returned 60 voicemail messages.

Fish and Game worked with Kathy Ladisheff, the City's Animal Control Officer, in rescuing the fawn in the picture to the right, from a property in Dover. The fawn had puncture wounds and due to Fish & Game not knowing for sure if a rabid animal caused the puncture wounds, the fawn wasn't able to be rehabilitated. Kathy had to take the fawn to the vet to be euthanized.

The City is fortunate to have Kathy knowing she will do the very best she can for an animal in need, even when the outcome is not what was hoped for.



Communications Bureau

The Communications Bureau is part of the Field Operations Division which is supervised by Captain Bill Breault of the Police Department. The Bureau, also known as the Dispatch Center is staffed by a supervisor and seven full time dispatchers who are civilian employees. The Dispatch Center is a 24 hour Center which is staffed with two dispatchers from 10AM to 2AM and with one dispatcher from 2AM to 10AM each day. The dispatchers work four 10 hour shifts each week and rotate their shifts every three months. The dispatchers select their shifts based on a seniority system.

Because of the complexity of the duties, when a new dispatcher is hired, they spend a minimum of eight weeks in training with a veteran dispatcher. All activity is closely monitored by the trainer as the Police Department still must ensure all procedures are followed and emergencies handled correctly.

The dispatcher's primary responsibility is to answer 911 as well as all non-emergency telephone calls made to the general public safety phone number for the City, and to deploy police/fire/EMS units to all calls for service that are received. The Dispatch Center is also responsible for dispatching calls for Rollinsford Fire Department.

The dispatchers are trained to follow strict guidelines and procedures to prioritize police calls for service that are received based upon the type of incident that is reported and the severity of the emergency. Additionally, they must be able to quickly and correctly deploy fire apparatus to calls as each type of incident requires a unique response depending on the location of the incident and what is being reported. They must also have the ability to listen carefully to what is being told, react calmly to the most critical emergency and juggle multiple incidents accurately and smoothly.

Some of the other duties that the dispatchers are responsible for is to greet citizens who come to the lobby for assistance when the Records Bureau is closed during non-business hours, which occurs daily from 3:30PM to 8:00AM each weekday and holidays and weekends, perform criminal records checks, and make entry of missing/wanted persons and stolen items into National and State databases. They must be knowledgeable in criminal laws, city geography, off hour notification procedures for Community Services personnel, and call out protocols for off duty personnel as well as for special units such as the Accident Investigation Team, K-9 Unit and Strafford County Regional Tactical Unit.



City of Dover Dispatch Center

During the month, the Communications Bureau handled 12,292 radio transmissions, 9,863 phone calls, 442 emergency calls, 84 alarms, and 370 customers in the Police Department's lobby.

Patrol

During the month of June, officers handled a total of 2,642 incidents resulting in the following activity / criminal charges;

996	Traffic Stops
70	Total Arrests
9	DWI Arrests
8	Arrests-MV Charges other than DWI
8	Drug Related Arrests
7	Arrests for Assault
7	Theft related Arrests
13	Criminal Mischief Arrests
13	Arrests for Electronic Bench Warrants
2	Arrests for Violation of Court Order
1	Arrest for Indecent Exposure
1	Other Agency Warrants
3	Arrests for Robbery
6	Arrested were juveniles
1	Arrest for Criminal Trespass
1	Arrest for Aggravated Felonious Sexual Assault
3	Arrests for Criminal Threatening
4	Resisting Arrest
4	Arrests for Disorderly Conduct

Downtown Liaison Unit

The Downtown Liaison Unit handled a variety of calls for service while patrolling in the downtown area and along the Community Trail. They took enforcement action on numerous traffic and city ordinance violations. A breakdown of the enforcement activity is below:

22 pedestrian crosswalk warnings, 7 public assist calls, 17 MV pedestrian right of way warnings, 1 MV one way warning, 6 parking assist, 1 stop sign violation, 1 MV speed warning, 1 warning improper lane change, 1 trespass warning, 1 welfare check, 7 bicycle on sidewalk warnings, 7 skateboard warnings

Collision Investigation Team:

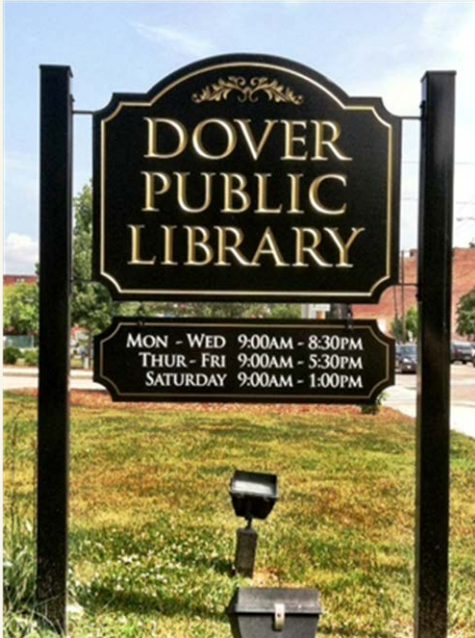
There were no callouts for the Collision Investigation Team during the month of June.

The City of Dover has three fire stations.

Liberty North End Fire Station

Central Fire Station

South End Fire Station



The library has 4,945 social media followers: 1,380 on Facebook, 552 on Twitter, 39 on Instagram, 839 on Pinterest, and 1,827 subscribers to the library's two e-newsletters. The library website received 148,316 hits during June.

The library engaged the community by posting 72 items on Facebook, composed 51 Tweets, wrote 9 Blog posts, and sent out 2 press releases to media outlets during June. The library has 4,945 social media followers.

The Public Library lent 101 items to the Dover school libraries and borrowed 127 items from those facilities. The Public Library's System and Technology Librarian Peggy Thrasher aided the school librarians with Koha library system issues on nine occasions during June.

Police Department Patrol personnel participated in a Family Fun Day event on June 28 at the Dover Elks Lodge. This event was organized by the Avery family as a fundraiser for the ovarian cancer research fund. Officers were on hand to interact with children and allow them to explore the inside of a police cruiser.

Sergeant Speidel performed 16 child passenger seat inspections during the month of June. This included 6 checks conducted on the evening of June 18 in partnership with Wentworth-Douglass Hospital's Childbirth Education Center to provide infant child safety seat inspections. Each safety check takes approximately 30 to 60 minutes and involves a review of child restraint systems in the caregiver's vehicle, instruction on proper child seat installation procedures, and discussion of safety precautions specific to the age group. Sgt. Speidel is a certified Child Passenger Safety technician through the Safe Kids Worldwide program, and the police department provides this service free of charge.

This month a Dover Fire Engine Company and an ambulance went to three public events. They did in-service stand by at two races: The Avis Goodwin 5K and the Garrison 5K. An Engine Company went in service to Eagle Storage to help support their fund raiser for Cancer "Amy's Treat". This touch a truck event was in support of helping our local community.

The Dover Fire Command Staff provided emergency Training to two local health care facilities: Bellamy and Watson Fields Assisted living received classes with the fire extinguisher simulator and general emergency preparedness lectures over a two day period. The department has fostered this relationship to help provide better customer service for Dover residents and to be able to share resources during large scale emergencies.

A Dover Fire & Rescue Engine Company taught fire safety to the baby sitting class that Wentworth Douglass Hospital sponsors every other month.

Dover Fire & Rescue continues to support the Dover High School Career Technical Classes for State of NH Firefighter 1 certification and Emergency Medical Technician program. Every weekday morning the two classes participate in practical and lecture instruction at the North End Station. Off duty members of the Fire Department are committed to the education of the next generation of Emergency Responders in the community. This month the class took their NH State Firefighter 1 test. This consists of a written and practical test. The practical test included knots, ladders, hose and Self Contained Breathing Apparatus SCBA. The most crucial and hardest is the SCBA event which is a don for time and determines how well they know how to use this life saving device.

The Fire Safety Festival's eight shows were a huge success! This years "Going Way Back to Fire Safety" was a great event for the over 1800 kindergartner through fourth graders. The show visited all five elementary schools, public and private, to bring vital lifelong fire safety messages to the youth of our community.



One of the Fire Department shifts brought the fire truck to the middle school to help with their science project. The platform was utilized to do their annual egg drop project from 100'. They bring up all the eggs in their protected enclosure inventions to attempt to save the egg from breaking.

A free program, open to all, was hosted by the Dover Library. Curt Bessette and Jenn Kurtz were at the library for a nostalgic and moving musical program, "A Few Seconds with Our Fathers: Songs and Stories of WWII" in the library's Lecture Hall on Tuesday evening, June 17th. The program honored WWII veterans and their generation through stories and Bessette's original songs. The songs are about Pearl Harbor, the war in Europe, veterans returning home with emotional and physical wounds, life on the Home Front... and the historical facts surrounding these songs and stories.

The Supervisors of the Checklist met on Tuesday, June 3, 2014, at the City Clerk's office. During this session, supervisors registered new voters, were able to change party affiliation and addresses, and make other necessary corrections to the checklist. This session was the last opportunity to change party affiliation before the Sept. 9, 2014, State Primary Election.

The Northern New England Passenger Rail Authority held a public meeting to obtain input regarding future improvements for the Amtrack Downeaster passenger rail service.

The Dover Public Library held a special "Cookbooks Only" book sale for one week in June. Proceeds from this sale will go toward helping the Friends of the Library continue to fund special library programs, museum passes, equipment and furnishings.

The Department of Planning and Community Development continued to update its blog, Facebook page and Twitter feed to communicate with the public. The Department of Planning and Community Development has 262 Facebook (City of Dover NH Planning) friends and 574 followers on Twitter (@DoverNHPlanning).

The Department of Planning and Community Development promoted the Dover Community Trail through the Facebook fan page for the trail (with 718 fans), as well as a Sustainable Dover Facebook fan page (with 161 fans).

The Department of Planning and Community Development mailed out 38 New Homeowner letters. These letters introduce new property owners to their zoning district and include other basic planning information, including links to the Dover Download.

The Director of Planning and Community Development was a panel speaker at the annual New Hampshire Planners Association Conference in Durham on June 5. The Director spoke about how Dover encourages transportation safety in the design of its roads and review the City's Complete Street's guidelines. The panel also included a representative from Portsmouth, Keene, and Wolfeboro.

The Director of Planning and Community Development filmed a video segment for promotional and outreach material being prepared for the Workforce Housing Coalition of the Greater Seacoast, on June 23. The video included the Director explaining Dover's goals of providing diversity of housing and the approval process for site plans in Dover.

On June 19th, the Director of Planning and Community Development attended the ribbon cutting for the Wentworth Douglass Hospital Express Care facility located at 701 Central Avenue.

City Programs



Gym

In June, registrations were ongoing for summer programs, including theater and summer camps. On-Track accepted more registrations and continued practices with 33 athletes in the program. Dover hosted a practice meet at the Dover High School track on Thursday, June 12th with Dover, Rochester and New Durham participating. Approximately 25 participated in the Regional meet, held on June 21st at the DHS track. Five athletes qualified and competed at the State Meet held at Pelham High School on June 27th. The Playground Program continued to accept registrations and began on June 23rd. The program is now full and will continue for 7 weeks, and includes activities at the playgrounds, transportation to the Jenny Thompson Pool, and weekly field trips. Fun on Stage is a theater and music camp that was held June 23rd to June 27th in the City Hall Auditorium. The program filled quickly but the instructor was able to add some from the waitlist. Music Theater will begin on July 7th for the older kids and is also full. Coyote Club wrapped up their 3rd session and will resume in September. Recreation has added a volleyball camp, with Push Volleyball the week of July 7th and has begun to take registrations. Adult fitness classes continued with Interval Toning beginning an early morning summer session on Tuesdays & Thursdays at 7:30am. Yoga and Zumba® continued with new sessions beginning in June.

Pool

The Jenny Thompson Pool opened to the public on June 23rd and has been very busy with camps such as Berwick Academy, St. Mary's, Tri-Star, Kittery Recreation, Eliot Recreation as well as the City of Dover summer camps. The Indoor Pool started their sessions of swim lessons on June 23rd, and are 97% full at the moment. Swim teams such as Seacoast Swimming, Oyster River, Exeter Swim Team and Cannonball Swim have been taking advantage of both the indoor pool and outdoor pool facilities and practicing on a regular basis. The Jenny Thompson Outdoor Pool sees between 150 and 300 rec swimmers per day with an additional 20-30 coming to swim laps. The Indoor Pool has seen the usual 75 lap swimmers as well per day. Hydrofitness has continued for the summer and regularly has about 15-20 participants. During the month of June, the Jenny Thompson pool hosted two weekend long swim meets that were all well attended and ran very smoothly. The Great Bay Masters swim team also hosted their annual swim meet at the Jenny Thompson Outdoor pool and had an amazing turn out for their event.

Ice Arena

During the month of June, the Arena is closed to ice skating for annual maintenance. All of the mechanical systems are prepared for the next season; locker rooms and common areas are thoroughly cleaned and painted. The summer program sign ups have started and in July the Arena will open to a new summer season of adult and youth hockey and skating programs. The Foster Arena continues with off ice activities and events. Camp Kool is full and operates Monday through Friday. Camp Kool utilizes the Foster Arena, Jenny Thompson Pool and surrounding grassy areas for a variety of kids summer camp activities. Roller Derby continues throughout the summer with practices and bouts. The most recent bout was Saturday, June 28 at the Foster Arena. Their next bout is Saturday, July 26th.

Senior Center

In addition to ongoing activities, the Senior Center members continue to use all fitness areas at Dover Recreation. Senior exercise and yoga classes are held Monday through Thursday mornings. A new session of exercise has started. The Senior Center began serving lunches on Wednesdays last month; 13 seniors attended. Dover Seniors began enjoying golf again this month, courtesy of Rochester Country Club. Next month's golfers will visit Nippo Lake. 36 Senior Center members took a trip to Mohegan Sun. 24 Australian Seniors toured the Senior Center on their way to have lunch at the Cook & Baker in the McConnell Center. The Self-Guided Day Trippers toured local landmarks in June, visiting the Jewitt House, the Counting House and the Hamilton House in South Berwick, followed by lunch at Fogarty's. Sixty-one Dover seniors gathered on June 25th for the Annual Senior Picnic, catered by Portable Pantry. All attendees won a door prize in the raffle! 42 seniors attended Mystery Lunches this month.

Public Library

A new and improved version of the library calendar of events debuted on the library website on June 25.

The library's IT department acquired the services of an unpaid technology intern for 10 weeks this summer. His responsibilities include varied tasks dealing with computers including: maintaining public internet computers, reloading Operating Systems and installing software, troubleshooting problems, correcting errors in data, standardizing data for the Obituary Database and Newspaper Index, implementing website enhancements, working on inventory procedures, researching software solutions for problems, and producing reports. These tasks will allow him to learn new skills including: Active Directory, Group Policy, Excel skills, SQL skills, and procedure definition.



The library's two Summer Reading programs for children and teens kicked off on Monday, June 30. On its initial day, "Fizz, Boom, Read!" registered 125 children and "Spark A Reaction" signed up 43 teens.

There were 696 attendees at 16 library programs during June. Some of these included: 249 children who made a craft at the Make-It, Take-It Table, 130 people at 2 Friends-sponsored programs, 30 attendees at an author visit by Brendan Dubois, and 42 patrons at a Monday movie matinee.

Dover Coalition for Youth

In June, the Dover Coalition for Youth mailed a packet of information to over 100 landlords and property managers in the city. The mailing included information on how underage and excessive drinking impacts their properties and provided sample materials that they can provide their tenants about underage drinking laws. This effort is part of the work plan for the STOP Act Grant that the Dover Police Department was awarded two years ago.

On June 2, 2014, the Granite Youth Alliance held its second annual film festival. The event included 7 different short drug and alcohol abuse prevention videos produced by local middle and high school students. Each of the three youth empowerment teams that Dover Youth to Youth and Coalition staff have been mentoring submitted a short film. Dover Youth to Youth also submitted their own video. The film, called *The Boss Wants More Money*, illustrates some of the tactics that alcohol companies use in their advertising; particularly how they target our youth.

To the right, Dana Mitchell and Vicki Hebert pose with some of the cast from the Dover Youth to Youth's short film, "The Boss Wants More Money" which was screened during the Granite Youth Alliance Film Festival.



Dover Youth to Youth

On Sunday June 22nd, the Dover Elks Lodge presented Dover Youth to Youth with one of two Elks National Foundation Gratuity Grants. The national Elks organization allowed the Dover Lodge to pick any two organizations in the community to receive the award. The grant, in the amount of \$1000, is given to support local organizations that serve their community and make it stronger.



Youth to Youth Students receiving a \$1000 award from Merle Wentworth, the Exalted Ruler of the Dover Lodge of Elks.

On June 23, 2014, Dover Youth to Youth held its annual Awards Banquet. Over 100 students and family members attended this event held at the Elk's Lodge in Dover. Activities included the awarding of a \$1,000 scholarship from the Dover Police Charities to a graduating senior member of Youth to Youth, annual team awards, Youth Advocate of the Year Awards, student performances and dinner.



Dover Youth to Youth members shown above during their annual awards banquet in June held at the Dover Lodge of Elks.



To the left, Dover High School junior Nick Piscitello (shown center) receiving Dover Y2Y's Youth Advocate of the Year award from Youth to Youth staff members Dana Mitchell and Stephanie Retrosi.

Dover Teen Center

For the month of June 2014, the Dover Teen Center had a total of 481 participants on 21 days of programming, which yielded an average of just under 23 participants per day. Some program highlights for the month included, but were not limited to the following:

- TC Snack Special – “Root Beer Floats” (6/3)
- TC Music Event – “DoverPalooza Summer Warm-Up Show” (6/13)
- TC Sports Event – “Frisbee Golf” (6/17)
- TC Special Program – “Community Buck\$ and Academic Challenge Raffle” (6/18)
- TC Special Event – “School’s Out BBQ” (6/20)
- TC Trip – “York Beach” (6/23)
- TC Trip – “Alton Bay” (6/25)
- TC Trip – “Fisher Cat Baseball Night Game” (6/26)
- TC Trip – “Marden’s & Mousam Lake” (6/27)

The Dover Teen Center received (7) new registrations in June 2014 and now begins its summer schedule.

Dover Housing Authority

On June 4th, Officer Joslin met with 2-year-old Harper Jenness at the request of her parents. They had asked for her to be able to speak with an officer in uniform to ensure that she feels safe approaching a police officer is she was ever lost or needed help. Officer Joslin and Harper are pictured to the right.

On June 17th, Officer Joslin provided a tour of the Police Department to 8-year-old Donovan Casse. Donovan, who has extremely limited vision, still had a great experience with the tour because he was able to use his sense of hearing and touch. This included a tour of the Communications Bureau and he was present when the dispatchers sent the Fire Department on a call. He was also able to sit on the police motorcycle and sit in a police cruiser.

Community Service Program

The Community Service program tracked four active participants during the month of June of 2014. A total of 34.5 hours of community service work was completed. One of the participants finished his/her assigned hours.

So far in 2014, a total of 130 hours have been completed.

The Dover Court Diversion Committee

The Diversion Committee met on Thursday, June 5, 2014 and Thursday, June 19, 2014. There are a total of 5 active or pending Diversion cases. There are 4 cases already in active Diversion Contracts, 5 successful completion and release, 1 new case heard and 0 new case(s) awaiting review for the next meeting.



The winners of the Dover Teen Center Community Buck\$ Raffle, posing with their prizes and Teen Center Director Steve Pappajohn on June 18, 2014.



Capital Improvements Program

Fiscal Years 2015 through 2020

Major Projects – FY2015

Cemetery Improvements
City Hall Roof Repairs
Police Cruiser Replacement Program
PW Heavy Equipment
General Streets Improvements
General Sidewalk Improvements
Bridge Improvements
Drainage System Improvements
Traffic Calming Improvements
Traffic Signal Upgrades
Old Colony Road Drainage
Railroad Crossing Improvements
Street Recon – Silver Street
Street Recon – Watson Road
Street Recon – Oak/Broadway Area
Street Recon – Tanglewood Drive
Bunker Gear Replacement
Replace South End Station Roof
Breathing Apparatus Replacement
Arena Locker Room & Foster Rink Impr.
Guppy Park Field Improvements
Henry Law Park Improvements
Library Books & Collections
Garrison Elementary Roof Replacement
High School & Dunaway Field
Regional Career Tech Improvement
Economic Development Park
Downtown Parking System Impr.
Water Main – Spaulding Turnpike
Water System Facilities Upgrade
Water & Sewer Heavy Equip Repl.
Water & Sewer Main Replacement-City
Water Meter Replacement
WWTF & Well Equip.
Water & Sewer Light Vehicle Repl.
Wellhead Protection
Water Main Repl: Oak/Broadway, Silver
Inflow/Infiltration Study & Migration
Sewer Main – Spaulding Turnpike
Pump Station Equip Replace-Maint.
Force Main Charles St .Pump Station
Sewer Main-Oak,Broadway

The projects listed above represent the legitimate equipment and infrastructure needs supporting the diverse requirements of our community. I, as City Manager, have proposed a multi-year capital project schedule and developed a financial plan that will support the City's needs by using varied sources of funding that continue our ongoing need to migrate away from the use of debt. This program proposes to sustain a positive trend of including increased regular, recurring capital maintenance within our annual operating budgets including the ongoing funding and use of capital reserves in order to reach more appropriate levels for a community of our size and character. The CIP document/schedule can be viewed on the City of Dover website.

Project Updates

TOLEND LANDFILL REMEDIATION

Current: A meeting with EPA, NHDES, and the Landfill PRP's was held in late June. It was agreed that the NW hotspot remediation achieved a dramatic reduction in contaminants as it was intended to do and that a proposal to decommission the air sparge system should be submitted to EPA. The PRP Group has selected Summit Environmental as the contractor to perform operation and maintenance for the next 12 months beginning in August. Summit and its partner Blue Granite Inc. has extensive experience in the operation of landfill remediation systems.

Previous: The landfill remediation system has been operational for nearly two years. An RFP was issued for operation and maintenance of the system to a select group of qualified vendors. The Landfill PRP's are reviewing the proposals and in the selection process.

RE-ESTABLISHMENT OF WILLAND POND WELL

Current: NHDES has approved the City of Dover's Water System "Water Conservation Plan". The plan approval was a condition of the Large Groundwater Approval permit for the additional well drilled at Willand Pond. NHDES has informed the City that it must establish protection of a 400 foot radius "sanitary zone" around the new well by obtaining ownership or through an easement all land within the 400 foot radius. The City currently owns much of the sanitary protection zone around the new well; however there is a portion that is owned by private entity. The private landowner will be approached in the near future to begin discussions on obtaining the needed protection.

Previous: The submittal of the Dover Water Conservation Plan to NHDES is the last condition needed to be met and final approval from NHDES of the second well is expected to follow soon.

BERRY BROOK WATERSHED MANAGEMENT

Current: A bioremediation system was installed to capture and treat stormwater from a portion of Roosevelt Ave before it is discharged to Berry Brook. The bio-remediation system is located at the former entrance to the Lowell Water Treatment Facility on Roosevelt Ave. Construction of additional stormwater treatment systems in the Berry Brook watershed will continue throughout the construction season.

Previous: Work on constructing additional BMP's in Berry Brook have begun and will continue through the construction season.

COCHECHO RIVER DREDGING

Current: The First Street project began delivering urban soil to the dredge cell in late June. The work is expected to continue through the summer as site work progresses at the redevelopment project.

Previous: A waiver was received from NHDES to place urban soil from city owned properties to facilitate redevelopment and support economic development in Dover and allowing closure of the dredge cell facility sooner than later. The waiver clears the way for the First Street redevelopment project to begin.

WASTEWATER TREATMENT PLANT FACILITIES PLAN

Current: The Waste Water Treatment Plant upgrade is expected to break ground in early July. The contractor is reviewing shop drawings prepared by the design engineers in preparation to mobilize and begin work at the plant.

Meetings between the Coalition communities and NHDES are continuing. A meeting was held in Boston with EPA at the end of May. The meeting was attended by numerous EPA personnel including the regional administrator and his assistant along with Coalition community representatives. The meeting was very productive. The communities presented the significant efforts they have undertaken voluntarily to reduce nutrients entering the watershed from both point and non-point sources. EPA expressed appreciation to the communities for these efforts and it was agreed that the parties will work to find a way to work together to achieve our common interests without the need for further litigation going forward.

Previous: The Waste Water Treatment Plant upgrade is expected to break ground in early July. The contractor is reviewing shop drawings prepared by the design engineers in preparation to mobilize and begin work at the plant.

Meetings between the Coalition communities and NHDES are continuing. A meeting is tentatively planned with EPA at the end of May.

Recognition

Dover City Planner Steve Bird was named 2014 Professional Planner of the Year by the New Hampshire Planners Association, on Thursday, June 4, at an annual conference in Durham.

The New Hampshire Planner's Association (NHPA) award annually recognizes one professional planner from New Hampshire for leadership, innovation, and commitment to community involvement through planning initiatives. The NHPA promotes, assists, and supports the professional planner in the goal of achieving planning excellence to improve the quality of life today and tomorrow in New Hampshire's communities.

Bird's nomination forms, submitted by Dover resident and fellow planner Jack Mettee, recognized Bird for his attention to detail, his dedication to public service, his ability to communicate plans and the communities vision to planners, and the public with ease, respect and a strong depth of knowledge.

Bird's nomination and recognition was also based upon his passion for open space protection that has helped the Conservation Commission and Open Lands Committee preserve 800 acres of land in Dover.

The NHPA selection committee recognized that Bird understands the issue – planning and otherwise – that have faced Dover residents and property owners and he is able to speak about them from a position of knowledge and experience, and can relate as a neighborhood resident. He brings professionalism, as well as a wealth of knowledge to the table on many of the issues facing Dover and New Hampshire.

Bird has been a Dover city employee since 1997, where he has provided oversight to the city's land use office, staff support for conservation projects and has been the staff support to the Cochecho waterfront redevelopment. He is continually attending planning seminars, courses and meetings to ensure the Garrison City is up-to-date on the most recent planning and development efforts.



ACKNOWLEDGEMENTS

The Friends of the Library funded (\$300) for the appearance of Jennifer Pharr Davis, National Geographic's Adventurer of the Year, at the library on June 2. There were 95 enthusiastic attendees at this program.

A second Orion StarBlast 4.5" telescope, identical to the one previously donated by the NH Astronomical Society, was donated to the Children's Room by NHAS member Ted Blank in memory of Joanne Dodge. Both telescopes are available for borrowing by families for a one-week period.

The City would like to thank Portsmouth Sign Company for altering, free of charge, the library's exterior, street-side sign to reflect the new expanded hours which begin July 9.

The city is also very grateful for a generous donation (\$500) from The Rotary Club of Dover for the library's Summer Reading program.

The Friends of the Library's Cookbook Booksale (June 9-14) netted the group \$360.50

Professional Development

Full-time library staff attended a 2-part Ethics Webinar for city employees at the McConnell Center June 11 & 12.

The Library Director attended a meeting of the Urban Public Library Consortium in Merrimack on June 27 which included a webinar on attracting and engaging volunteers from the Baby Boom generation.

During the month of June, seven different members of the Dover Police Department were trained to ride the police mountain bike. The officers need to attend this course before being able to ride the mountain bike while on duty.

Also during the month, Sergeant Mark Nadeau attended a two day training class that covered Critical Incident Management. Critical incidents include major crimes or disasters, officer involved shootings and other major incidents.

Detective Sean Mask attended a one week training class covering police photography. The class includes low light and detailed photography at crime scenes as well as accident scenes.

Dover Fire & Rescue Medics train monthly with the Strafford County Regional Tactical Unit. They are the first fire based personnel in the State of NH to be on and actively support this type of team.

EMPLOYEE SPOTLIGHT



Barbara Wentworth has been with the City of Dover for almost 26 years. During her 26 years, she has had various jobs, all within the Police Department.

Barbara has been a Public Safety Dispatcher, Receptionist/Parking Clerk, Prosecution Assistant, and Personnel Assistant. Currently she is the Communications Bureau Supervisor and has been for the past 18 years.

Barbara is responsible for managing the daily operations of the 24 hour Dispatch Center. She supervises 7 full-time Dispatchers who staff the center. As part of her duties, she assists in covering shifts which means she answers 911 and non-emergency telephone calls, receives calls for service, and dispatches Police and Fire units when necessary.

Some of her other duties include preparing the Communications Bureau budget and ensuring communications equipment in the Dispatch Center is functioning properly. She is also responsible for verifying accuracy of all information that is input into state and national databases with regard to wanted and missing persons as well as stolen items.

When asked what Barbara likes most about her job, she says she enjoys being a part of the unusual events that occur within the City. She also likes the fact that each day at work is different and they never know what each new day will bring.

What she likes least about her job is hearing the term "you're just a dispatcher". All Dispatchers have a complex job with huge responsibilities. She says they are an integral part of public safety and it requires a unique ability to focus during very stressful situations. They must be able to navigate from a routine day to a critical incident in seconds and are required to follow complex procedures accurately and quickly, as it can mean the difference between a positive outcome or a negative one. It takes special multi-tasking and coping skills to be a Dispatcher and it is not a job that everyone can perform.

Barbara was born and raised in Ohio. She received a Bachelor's Degree from the University of Wyoming in Parks and Recreation Administration. Prior to working for the City, she was a Park Ranger for the National Park Service and worked on the Blue Ridge Parkway in North Carolina, Scotts Bluff National Monument in Nebraska, the Gateway Arch in St. Louis and Salem Maritime National Historical Site in Salem Mass.

Barbara lives in Sanford Maine with her husband of 29 years! She and her husband Peter met when they both worked in St. Louis, Missouri. They have two kids, Kate who is finishing her second year of medical school at the University of New England College of Osteopathic Medicine and Dan who graduated in May from Appalachian State University in Boone, North Carolina. He will be attending law school at the University of Maine in the fall. She also lives with her adored Shetland Sheepdog, Mason.

Barbara's favorite thing to do is travel. Her parents were both teachers when she was young and they spent the summer travelling across country in their camping trailer. She is not happy unless planning her next trip! She is fortunate to own a cabin (which her dad built) outside of Yellowstone National Park which she visits each year. She is also hooked on Central America where she has travelled to several times to enjoy another hobby which is bird watching. Her other hobbies include baking and keeping up her flower gardens.

Be sure to swing by Dispatch and say hello to Barbara and thank her for the tremendous job she does in helping keep all of us in Dover safe. Thank you Barbara, for all you do!

The City Manager kept the City Council up to date with various emails. Most are highlighted below:

- ✓ City Manager recommended award of bid to the Silver Street Reconstruction Project.
- ✓ The City Manager informed the City Council that he authorized emergency repairs to the Dover Ice Arena.
- ✓ A list of parking permits was sent to Councilor Cheney, copying the City Council.
- ✓ Legislative Bulletin #23 was forwarded to the City Council by the City Manager, with explanation of the bulletin and what is to come next year.
- ✓ The City Manager updated the City Council on his communication with the Superintendent of Schools regarding the School Board's budget request of surplus.
- ✓ The City Manager forwarded Council Hooper's School Board report to the City Council for agenda inclusion.
- ✓ The City Manager forwarded Councilor Hooper's Legislative Report to the City Council.
- ✓ The Five Year Financial Forecast and Trends was provided to the City Council by the City Manager.

The City Manager held an onsite ethics seminar by ICMA for Department Heads and supervisory staff.

The City Manager attended the Municipal Managers Association two day conference: Public Relations Boot Camp.

Dan Barufaldi, Economic Development Director, advised the City Council of the latest article on Dover in Fosters Daily Democrat:

Dover is in industrial sweet spot

Scott Johnson tends to be conservative when it comes to spending taxpayer money. So it means something when he says he thinks Dover officials made a good choice 22 years ago, using public funds to develop Enterprise Park.

It certainly enticed him to relocate his business there from Exeter in 2005. Since then Johnson's firm, now called Certified Retail Solutions, has grown to two firms employing about 75 people.

It is one of 15-plus companies in the park today, employing hundreds of people and quietly contributing \$500,000 annually in taxes and millions more in salaries to Dover's economy. The debt to develop the site off Sixth Street was paid off last year.

Some weeks ago we wrote about the industrial park's maturing and Dover's decision to move ahead with funding for a second park — location to be determined. Since then many have asked if that was wise, given that Enterprise Park still has several unsold lots.

It seems a logical question but not a valid one. Here's why, according to those close to the issue. Industrial parks don't spring up overnight.

Enterprise Park took 20 years to fill. Some of its 40 original lots may never be desirable due to location or other factors. But the fact the vast majority do have tenants now and the park is contributing so much to the city's general fund and overall economy makes it a success by any measure.

The original 90 acres had been owned by two private developers before the city bought them out, and while they intended to also put in an industrial park it never happened. This was due to laws prohibiting access from state roads, as in Indian Brook Road. Also, private developers would have had to recoup up-front costs with lot sales.

By contrast, a government entity doing the same thing has an inherent advantage. It can charge less for the lots, making them more affordable to young firms, and use the property taxes collected to pay back the infrastructure debt.

Then, it can keep collecting those taxes annually long after the debt is paid off. A beautiful investment. It also can take property by eminent domain if it's in the public interest for such things as access to an industrial park.

So now Dover is looking for a site for its second park. It won't be easy, as the required area of at least 100 acres is hard to find these days. Even harder than it was back in the 1990s.

As soon as it's known that a municipality is in the market, the land speculation begins. So the search by its nature goes about quietly.

The process could take up to three years before a park is ready for occupancy, according to Dan Barufaldi, Dover economic development director. He needs to have the location and infrastructure ready when a firm's representatives walk in his door and say they want to put up a manufacturing building.

Developing yet another industrial park might raise eyebrows in a struggling place, such as say Coos County. But in Dover it is almost a no-brainer.

Portsmouth and the Pease Tradeport are pretty well built out and expensive. Rochester and Somersworth are lacking in many of the key things companies are looking for when they consider a move. Dover has it all, said Barufaldi. Of course he is biased, but you hear him rattle off the reasons and it makes good sense.

Good schools. Low crime rate. Comparatively affordable real estate. An educated workforce. A vibrant downtown that offers shopping and recreation options.

The construction of a new bridge over Little Bay is relieving a lot of traffic congestion concerns that once gave companies pause, said Barufaldi.

One of the first things companies ask themselves when they are considering a move is, "will my people want to live here?," Barufaldi said.

In the case of Dover, the answer is obvious.

Why is attracting industrial development important? Residential taxes barely pay for the costly services they require, such as schools. Service firms, as in retail box stores, contribute more but not as much as you think. Manufacturing, by contrast, has a multiplier effect of 12 to 1 in terms of dollar cost versus benefit, said Barufaldi.

This is especially true if you target high-tech firms that tend to pay better, have cleaner processes and attract similar firms. They also tend to spin off new firms. This creates high-tech manufacturing clusters that make economic development directors salivate.

Enterprise Park is one. Officials hope the next park will replicate its success.

Thus the reason why Dover is in such a sweet spot.

Parking Bureau

During the June Parking Commission meeting, the owner of Papa Jays requested that the three spaces in front of his business and the adjacent accounting firm be designated for time limited parking. He reported that downtown employees take up the spaces for the entire day and limit customer access for the nearby businesses. The Parking Commission voted to recommend that the Chief of Police institute a two hour limit in the area during a three month evaluation period. The temporary changes will be evaluated at the end of the summer and brought before the Ordinance Committee if deemed appropriate for a permanent change.

The Parking Commission also voted to have the Parking Manager investigate the possibility of converting the meters in front of One Washington Street to also allow the purchase of an all day receipt for use on River Street. They recommended a fee of \$3 a day and if the changes can be made, an amendment to the FY15 Fee Schedule will be submitted.

The Parking Bureau assisted Community Services with posting parking restrictions on numerous streets and parking lots in June to allow for the street sweeping and parking stall painting.

The Parking Manager is continuing to work with deeded space owners and permit holders in the Orchard Street parking lot in order to maximize customer parking during the Police Station/Parking Garage construction period.

For the period July 1, 2013 to June 30, 2014 the parking meters recorded 361,550 transactions. This was up from 346,499 from the prior year, an increase of 4.3%.

The City of Dover reminds drivers that the Transportation Center parking lot on Chestnut Street will be metered beginning June 2. Metered parking at the Transportation Center is 25 cents per hour, one-third the cost of parking downtown. There will also be an option to buy in 24 hour increments at \$2.50 each. Thirty-day permits may be purchased at the meters or at the Dover Police Station for \$15 per month.

The meters will be available 24 hours a day to allow early arrivals to pay ahead for the next metered parking time period. Parking tickets purchased in advance will only reflect the paid parking hours, from 9 a.m. to 7 p.m., Monday through Friday, excluding holidays.

EasyPark in-vehicle parking meters can also be used in the Transportation Center parking lot. Owners will need to connect to the EasyPark website at www.easyparkusa.com/dover and update their device to add the new zone.

Parking Bureau staff will distribute flyers this week that point motorists to the City's website, where the hourly, daily and monthly meter options are explained in greater detail. Full color instructions may be found by typing "transportation center" in the search box at www.dover.nh.gov. Station hosts will be trained to answer general questions about the system and each meter provides a phone number for driver's needing assistance to call.

Traffic Bureau

The Traffic Bureau provided equipment to facilitate an ongoing road closure on Sixth Street at the Seacoast Grower's Association's weekly Farmer's Market, in partnership with the Greater Dover Chamber of Commerce. This event began on Wednesday, June 4 and will be held each Wednesday afternoon through October.

Sergeant Speidel worked with organizers of Dover Youth Softball to help manage traffic and parking issues at a regional tournament hosted at the Maglaras Park fields on June 7. Traffic Bureau equipment was used to reinforce emergency access lanes and help provide structured parking to a large dirt parking area.

The 71st annual New Hampshire Soap Box Derby was held on Sunday, June 8. Sgt. Speidel coordinated the road closure and detour plan for this event and distributed notices to affected residents.

Sergeant Speidel also coordinated traffic control particulars for the annual Garrison School 5K Road Race on June 8 and the fifth annual Avis Goodwin Father's Day 5K Road Race on June 15.

Sergeant Speidel worked with management at Eagle Storage at 221 Knox Marsh Road to coordinate a large yard sale event on June 8. Traffic Bureau equipment was used to help manage the flow of traffic and to restrict parking on one side of Route 155.

Sergeant Speidel also handled the traffic control particulars for an estate auction at 23 Gerrish Road on June 21 and for a fundraiser event at the Long Hill Dog Park on June 21.

During the month of June, Dover officers participated in the Operation Safe Commute statewide coordinated enforcement initiative. They also conducted several stationary patrols targeting Bellamy Road, Durham Road, Dover Point Road, and Back River Road. These were intended to emphasize appropriate seat belt use for those traveling in the area of the Dover Middle and High Schools, Portsmouth Christian Academy, and St. Thomas Aquinas High School.

Other grant funded patrols include those that target speeding violators, red light violations, failure to yield, and other intersection related violations. Lastly, pedestrian related patrols were conducted during the month of June. These focused on several key downtown crosswalks, including those at the intersection of Chestnut and Third and Chestnut and Fourth Streets.

Progression & Growth

*** Berry Brook clean water work continues. The City of Dover is kicking off the next phase of its ongoing commitment to clean up Berry Brook. This spring, the city will install several "bioretention stormwater management practices" on Roosevelt Drive. These devices filter pollutants from stormwater and reduce the volume of water flowing into the brook. The Roosevelt Street projects utilize an innovative approach where stormwater treatment designs incorporate natural features such as plants and soil to remove pollution and infiltrate runoff.

Berry Brook is a small urban stream that flows through central Dover. Close to 30 percent of its highly developed watershed consists of paved surfaces. Stormwater flows over these surfaces picking up sand, oil, pet waste, and other contaminants which are then discharged to the brook without treatment. A goal of the Berry Brook project is to capture stormwater runoff and clean it before it reaches the brook. The city is working with multiple partners to achieve this goal including the UNH Stormwater Center, local residents, and the New Hampshire Department of Environmental Services.

Additional activities in this multi-year restoration project include installation of multiple stormwater management practices throughout the watershed to clean up water and reduce flooding, day lighting a section of the brook piped underground for over one-hundred years, and trash removal along the length of the brook. These combined efforts are anticipated to result in significant water quality, habitat, and recreational benefits.

The Roosevelt Street stormwater improvement project is supported in part by the Gulf of Maine Council on the Marine Environment and the Royal Bank of Canada Blue Water Project and through a Watershed Assistance Grant from the NH Department of Environmental Services.

*** The City of Dover now offers online access to interactive maps and property records! The new online maps are customizable and contain a wide variety of geographic, community and other important information, including property record cards, trash and recycling pick up days, and ward information.

*** Planning and Community Development staff continued to update the new City website with presentations and reports from the past ten years. The site is seen as a repository of data and information relative to land use and quality of life in Dover. Maps have been added to the Reports and Documents page, which document land cover, groundwater sources, zoning and other planning related features. Since April over 200 reports, presentations or maps have been added to the page. This data can be found at <http://www.dover.nh.gov/government/city-operations/planning/planning-documents/index>

*** Following up on the Downtown Gateway zoning project, approved by the Council February 26th, staff has been working on a zoning project reviewing the residential areas bordered by Washington Street, Fisher Street, Locust Street and Woodman Park School. The project is expected to be completed in the fall. Neighborhood meetings were held on April 23rd and June 2nd to discuss the draft regulations with residents of the area. Staff received good feedback at both meetings with input on the zoning boundaries, as well as dimensional regulations (height, setbacks etc), and basic use requirements. A follow up meeting will be held on July 16th at Woodman Park School to discuss proposed architectural design standards for new construction. All of this is prior to the public hearing process that the Planning Board will undertake.

*** The Downtown Vehicular and Pedestrian Access Study continued in June, with work being completed reviewing survey results and considering options for expanding the scope of the project to include a property owner recommended change to the three alternatives currently reviewed. Staff will continue to work with the Cecil group on options to present to the TAC and Planning Board.

*** The Department of Planning and Community Development continues to oversee the development of the First Street parking lot. In that role, the Department worked with the City's General Legal Counsel to draft license agreements for parking, as well as develop documents necessary for the City to close on the property. In June closing documents were developed and a preconstruction meeting was held with the developer to review the project's construction phase.

*** The Department of Planning and Community Development has been assisting the Police Department with the development of the Police Facility/Parking Garage. Work has included citizen outreach and education, as well as site plan development, utility relocation and identifying soil and geotechnical needs. In June work focused on getting the site plans ready for submission to the Planning Board in July.

*** The Department of Planning and Community Development began work on an update to the Land Use Chapter of the Master Plan. This document will guide development and suggest changes to the communities land use regulations. This document will be guided by a steering committee appointed by the Planning Board chair, and will be drafted by a consultant. Work is expected to be complete over the summer of 2014. The consultant began by updating the 2007 chapter to identify data to collect and review, as well as reviewed the accomplishments since the 2007 chapter.

In June, the citizen committee met with staff to review economic indicators for the area, as well as discuss the overall formatting and basic content of the chapter. Comments were collected and forwarded to the consultant so that changes can be made on the draft language.

*** Planning and Community Development staff coordinated the construction of the final piece of the rural portion Community Trail. This construction completes the connection under the Spaulding Turnpike, and allows users to walk from Watson Road east to Beckwith Park. This work was completed in June.

*** Work on the 2016-2021 Capital Improvement's Program began in June. Project review forms were circulated to departments, previous financial goals were reviewed and the schedule was developed. In July project requests are due to be submitted. The Planning Board and Council will review the CIP beginning in October.

Sign Committee:

- Prepared for and held meeting of the Sign Committee on June 5 to discuss various sections of the sign ordinance.

Open Lands Committee:

- Held a meeting of the Open Lands Committee on June 19th to discuss the protection of conservation land and various educational efforts and easement monitoring.

Planning Board:

- Held a workshop on the following topics:
 - Heritage Zoning Project
 - Transportation Project Updates
 - Complete Streets
 - Traffic Calming
 - Downtown Pedestrian and Vehicular Access Study
- Approved a Minor Lot Line Adjustment for the City of Dover and One Twenty Five Washington Street, Inc., Assessor's Map 2, Lots 83 and 53, zoned CBD-G, located at 125 Washington Street, Chestnut Street and Orchard Street
- Approved a Minor Subdivision for the City of Dover, Assessor's Map 2, Lot 83, zoned CBD-G, located at Orchard Street parking lot.
 - This created 2 lots, plus a right of way out of 1 existing lot
- Approved a Site Plan Review for the City of Dover, Assessor's Map 2, Lot 83, zoned CBD-G, located at Orchard Street parking lot.
 - Proposed 54,688 sq. ft. police station and parking garage with 304 interior parking spaces and 83 surface parking spaces)
- Approved a Minor Lot Line Adjustment for Changing Places, LLC (Owners: Cammar Properties III, LLC, and Bellamy Management Corp.) Assessor's Map 24, Lots 103 and 104A, zoned CBD-G, located at 26 School Street and 1-3 Mechanic Street.

Zoning Board:

- Approved a use and dimensional variance for the City of Dover (Property Owner: Cochecho Mills Holdings, LLC), 33 Chestnut Street (Tax Map 31, Lot 4B), located in the Central Business District (CBD) – Transit Oriented Development (TOD) sub-district, requests a variance from Section 170-32.A of the Zoning Ordinance and the CBD-TOD District Table of Use and Dimensional Requirements This allowed the construction of a 144" tall by 120" wide freestanding sign where freestanding signs are not permitted in the CBD-TOD.
- Approved a dimensional variance for Jordan & Shannon Plante (Property Owners: Jordan & Shannon Plante), 92 Long Hill Road (Tax Map A, Lot 53G-1), located in the Medium Density Residential (R-12) District, requests a variance from Section 170-12.A of the Zoning Ordinance and the R-12 District Table of Use and Dimensional Requirements to permit the construction of a single family dwelling on the existing foundation located approximately 237 ft. from Long Hill Road, where principal buildings are required to be located between 5 ft. and 25 ft. from the front lot line.
- Approved a dimensional variance for Tom Schlosser (Property Owner: Gerald Smith), 1 Arbor Drive (Tax Map I, Lot 74R), located in the Medium Density Residential (R-12) District, requests a variance from Section 170-12.A of the Zoning Ordinance and the R-12 District Table of Use and Dimensional Requirements to permit the construction of an addition to be located 23 ft. from the rear lot line where a minimum setback of 30 ft. from the rear lot line is required.
- Approved a dimensional variance for Adam Fogg (Property Owners: Jade & Sheryl Fogg and Adam Fogg), 25 Nute Road (Tax Map L, Lot 13), located in the Low Density Residential (R-20) District, requests a variance from Section 170-12.A of the Zoning Ordinance and the R-20 District Table of Use and Dimensional Requirements to permit the construction of a single family home to be located 4 ft. from the side lot line shared with 23 Nute Road where a minimum setback of 20 ft. from the side lot line is required.

Conservation Commission

- Endorsed a NHDES Wetlands Permit for Michael C. McDonough, Assessor's Map 7, Lot 13A, zoned R-20, located at 29 Boston Harbor Road. Proposal is to conduct work adjacent to Little Bay in a tidal wetland to construct a new fixed pier (144 sq. ft.), gangway (72 sq. ft.), and float (200 sq. ft.).
- Considered and tabled a City of Dover Conditional Use Permit for Paul Delisle, Assessor's Map 8, Lot 17, zoned R-20, located at 20 Leighton Road. Proposal is to add approximately 200 sq. ft. of additional deck to an existing house, within the Conservation District adjacent to the tidal Bellamy River.
- Discussed a Forest Management Plan for Timber Harvest on Conservation Easement Lots – Tender Crop Farms, Dover Point Road, Assessor's Map L, Lot 1; Map M, Lots 52, 53-A, and 54. Conservation easement (98.8 acres) obtained in 2006 & 2007, held by Conservation Commission, Strafford Rivers Conservancy and NH Department of Transportation.
- Endorsed a City of Dover Conditional Use Permit for Changing Places, LLC (Owners: Robert Mairs & Cammar Properties LLC), Assessor's Map 24, Lots 103, 104 & 104A, zoned CBD, located at 44 Portland Avenue and 26 School Street. Proposal is to build a 9-unit residential building and a mixed use building that will impact 9,385 sq. ft. of steep slopes in the Conservation District.
- Endorsed a City of Dover Conditional Use Permit for the Storage Barn, LLC (Owner: Jeff and Diane Weeden), Assessor's Map D, Lots 15 & 16, zoned B-4, located at 389 Sixth Street. Proposal is to build self storage warehouse units, parking lots and drainage structures that will impact the 50-foot wetlands buffer.

The Housing Standards Board

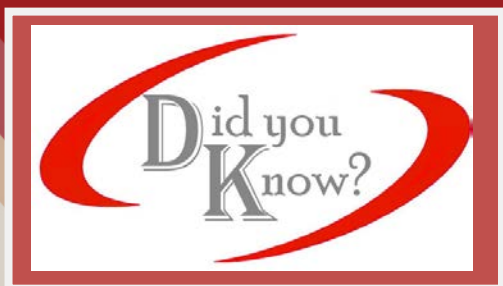
- Met to discuss the disposition of 726 Central Avenue

Energy Commission

- Met to discuss:
 - Film Series
 - Solar Power Purchase Agreement
 - The Plymouth State University model

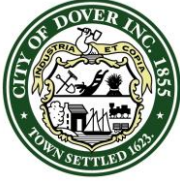
Transportation Advisory Commission

- Endorsed a citizen request for a four-way stop at Fifth and Grove Streets
- Endorsed a citizen request for a crosswalk request at 279 Locust Street
- Endorsed converting Green Hill Road into a Class A Trail, from a Class VI road



Did you know that the Indoor Pool, both the lap pool and dive well combined, have 156,000 gallons of water?

The Jenny Thompson Outdoor Pool has 375,000 gallons of water.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Workshop Session**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 2, 2014**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Gagnon led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Gagnon, Councilor Hooper, Councilor O'Connor, and Councilor Thibodeaux.

Absent: Councilor Cheney, Councilor Garrison, and Councilor McManus.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. DISCUSSIONS

A. SILVER STREET CONSTRUCTION PRESENTATION

City Manager Joyal introduced Peter Pratt from Underwood Engineers.

Mr. Pratt gave a presentation regarding the Silver Street construction project.

Mr. Phil MacDonald, Project Manager from Underwood Engineers, was present to answer questions.

Mr. Pratt said there will be a public meeting on July 16, 2014, 6:00 pm, at Woodman Park Elementary School, Cafeteria.

B. POLICE DEPARTMENT / PARKING GARAGE STATUS REPORT

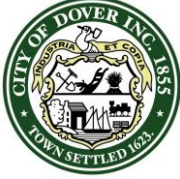
Deputy Mayor Carrier asked Police Chief Colarusso to give an overview of the project with the Council.

Chief Colarusso gave an overview of the project to the Council.

City Manager Joyal talked about the finances and bonds for the Police Facility / Parking Garage. He said it was very favorable. He said they have changed the amortization schedule from 25 to 20 years, saving the City over \$5 million.

C. WASHINGTON STREET DEVELOPMENT AGREEMENT

City Manager Joyal gave an overview of the Washington Street Development project. He said they will have two resolutions coming before the Council in July.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Workshop Session**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 2, 2014**
Meeting Time: **7:00 pm**

6. CITIZEN'S FORUM

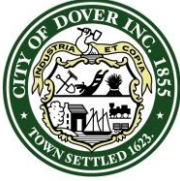
Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

7. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor O'Connor.
Vote: 6/0.

All handouts have been archived with these minutes.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 9, 2014**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Meeting was called to order by Mayor Weston at 7:03 pm

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Garrison led the Pledge of Allegiance

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Absent: Councilor Cheney

Also Present: City Manager Joyal and City Clerk Lavertu

5. PROCLAMATIONS/AWARDS – Rotary Club

6. APPROVAL OF AGENDA

Deputy Carrier motioned to move resolutions 12.B.1., 13.B.2. and 13.B.3. to immediately follow Citizens Forum and to add an oral Police and Parking Facility Building Committee report; seconded by Councilor O'Connor.

Vote: 8/0

Deputy Mayor Carrier motioned to approve the agenda as amended; seconded by Councilor Garrison

Vote 8/0

7. PUBLIC HEARINGS

A. RESOLUTION: B14061 – SILVER STREET RECONSTRUCTION & REPROGRAMMING OF UNEXPENDED BOND PROCEEDS (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)

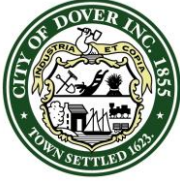
SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the public hearing.

B. CHAPTER 131-22: REGISTERED SEX OFFENDER RESTRICTIONS

SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the public hearing.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 9, 2014**
Meeting Time: **7:00 pm**

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Greg Brown: 6 Harbor Drive and President of Dover Teachers Union: He hopes that the City Council supports these contracts.

Steve Piper: Board member, Dover Main Street: He hopes that the City Council will support the donation of a sign for the Transportation Center.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.

See Resolutions 13B1, 13B2 and 13B3

9. CITY MANAGER'S REPORT

- A. June 25, 2014**
- B. July 9, 2014**

City Manager Joyal announced that the City was awarded the ICMA Center achievement for Performance and Analytics. The First Street Project is underway. During excavation they found 2 petroleum tanks and the State of NH has remediation money that will cover the cost.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Thibodeaux.

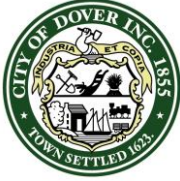
Vote: 8/0

10. APPROVAL OF MINUTES

- A. June 4, 2014 – Workshop Session**
- B. June 4, 2014 – Special Meeting**
- C. June 11, 2014 – Regular Meeting**

Deputy Mayor Carrier moved to approve the minutes; seconded by Councilor O'Connor.

Vote: 8/0



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 9, 2014**
Meeting Time: **7:00 pm**

11. MAYOR'S REPORT

Mayor Weston reported that she attended the Dover Adult Learning Graduation. She also attended the Dover High School Graduation. There were several ribbon cuttings including: Express Care, Rotary Garden rededication, unveiling of new Children's museum look, Retirement party for Michelle Boulanger, Dover H.S. Music Director. She also attended the Mayoral summit for BizEd Connect, Foundering Fathers reading, ribbon cuttings for: Child Like Yoga, Cochecho Falls Counseling, Mary Kay Independent Sales

Deputy Mayor Carrier moved to accept the Mayors Report; seconded by Councilor O'Connor

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 131-22: REGISTERED SEX OFFENDER RESTRICTIONS SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Thibodeaux.
Roll call vote: 7/1 with Councilor Hooper opposed

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS

1. RESOLUTION: B14061 – SILVER STREET RECONSTRUCTION & REPROGRAMMING OF UNEXPENDED BOND PROCEEDS (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; second by Councilor Garrison.
Roll call vote: 8/0

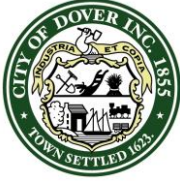
13. NEW BUSINESS

A. CONSENT CALENDAR

1. RAFFLE – Cochecho Networkers
2. PARADE – Dover Children's Center
3. ROAD RACE – First Parish Church

4. RESOLUTION: OPERATING RULES FOR ETHICS COMMISSION
SPONSORED BY MAYOR WESTON BY REQUEST

5. RESOLUTION: VARIOUS SENIOR CENTER TRIPS
SPONSORED BY MAYOR WESTON BY REQUEST



CITY OF DOVER

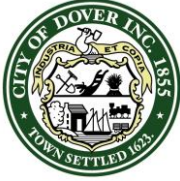
CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 9, 2014**
Meeting Time: **7:00 pm**

- 6. RESOLUTION: B12040 CONTINUATION OF EXISTING AGREEMENT FOR MISCELLANEOUS WORK BOOTS/FOOTWEAR WITH RED'S SHOE BARN SPONSORED BY MAYOR WESTON BY REQUEST**
- 7. RESOLUTION: B12049 ADDITIONAL SCOPE OF SERVICES SILVER ST. CONSTRUCTION OVERSIGHT SERVICES SPONSORED BY MAYOR WESTON BY REQUEST**
- 8. RESOLUTION: B13052 EMULSION POLYMER EXTENSION OF EXISTING PRICING SPONSORED BY MAYOR WESTON BY REQUEST**
- 9. RESOLUTION: B14053 HOT BITUMINOUS PAVING –ASPHALT LAID IN PLACE SPONSORED BY MAYOR WESTON BY REQUEST**
- 10. RESOLUTION: B14055 CRACK SEALING SERVICES SPONSORED BY MAYOR WESTON BY REQUEST**
- 11. RESOLUTION: B14059 CATCH BASIN CLEANING SERVICES SPONSORED BY MAYOR WESTON BY REQUEST**
- 12. RESOLUTION: B14064 SELF CONTAINED BREATHING APPARATUS SPONSORED BY MAYOR WESTON BY REQUEST**
- 13. RESOLUTION: B14068 VARIOUS CHEMICALS SPONSORED BY MAYOR WESTON BY REQUEST**
- 14. RESOLUTION: B14070 SPECIALIZED MUNICIPAL LEGAL SERVICES SPONSORED BY MAYOR WESTON BY REQUEST**

COMMITTEE REPORTS

1. **School Board**
2. Planning Board
3. Appointments Committee
4. Recreation Advisory Board
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. Legislative Liaison
10. Pool Advisory Committee
11. Parking Commission
12. Ordinance Committee
- 13. Police and Parking Facility Building Committee**
14. Joint Building Committee – Dover High School and Regional CTC



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 9, 2014**
Meeting Time: **7:00 pm**

Deputy Mayor Carrier moved for the adoption of the consent calendar; seconded by Councilor Garrison.

Councilor Hooper requested that the School Board reports be pulled.

Deputy Mayor Carrier requested that the Police and Parking Facility Building Committee report be pulled so that he can give an oral report.

Vote on remaining consent calendar items.

Roll call vote: 8/0

Councilor Hooper gave her School Board report. Deputy Mayor Carrier motion to accept the School Board report; seconded by Councilor Gagnon.

Vote: 8/0

Deputy Mayor Carrier gave a review of the Police and Parking Facility Building Committee.

Motion by Deputy Mayor Carrier to accept the report; seconded by Councilor Thibodeaux.

Vote: 8/0

B. RESOLUTIONS

1. DOVER EDUCATIONAL OFFICE PERSONNEL (DEOP) COLLECTIVE BARGAINING AGREEMENT SPONSORED BY MAYOR WESTON BY REQUEST

This resolution was moved up on the agenda during the approval of the agenda.

Motion by Deputy Mayor Carrier to approve; seconded by Councilor O'Connor.

City Manager Joyal reminded the Council that they are voting on the costs associated with the contract.

Roll call vote; 8/0

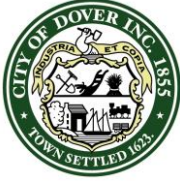
2. DOVER PARAEDUCATORS' ASSOCIATION (DPA) COLLECTIVE BARGAINING AGREEMENT SPONSORED BY MAYOR WESTON BY REQUEST

This resolution was moved up on the agenda during the approval of the agenda.

Motion by Deputy Mayor Carrier to approve; seconded by Councilor Hooper.

City Manager Joyal reminded the City Council that they are voting on the costs associated with the contract.

Roll call vote: 8/0



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 9, 2014**
Meeting Time: **7:00 pm**

4. DOVER TEACHERS' UNION (DTU) COLLECTIVE BARGAINING AGREEMENT SPONSORED BY MAYOR WESTON BY REQUEST

This resolution was moved up on the agenda during the approval of the agenda Motion by Deputy Mayor Carrier to approve this resolution; seconded by Councilor Hooper.

City Manager Joyal reminded the City Council that they are voting on the costs associated with the contract.

Roll call vote 8/0

5. TRANSPORTATION CENTER SIGN DONATION SPONSORED BY DEPUTY MAYOR CARRIER

Motion by Deputy Mayor Carrier to approve; seconded by Councilor Gagnon.

Vote: 8/0

6. COAST BUS SUBSIDY FOR ADDITIONAL FASTRANS ROUTE 33 SPONSORED BY MAYOR WESTON BY REQUEST

Motion by Deputy Mayor Carrier to approve; seconded by Councilor McManus.

Roll call vote: 8/0

C. ORDINANCES IN 1ST READING

1. CHAPTER 3: ADMINISTRATIVE CODE, ARTICLE III, 3-41 E(1) (TO BE REFERRED TO A PUBLIC HEARING ON JULY 23, 2014.) SPONSORED BY MAYOR WESTON BY REQUEST

Motion by Deputy Mayor Carrier to refer to Public Hearing; seconded by Councilor O'Connor.

Vote: 8/0

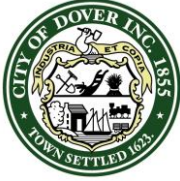
14. COUNCIL CORRESPONDENCE

A. Letter from Paul Michaud, New Hampshire Division of Historical Resources, dated May 28, 2014

B. Letter from Richard J. Pelletier.

Deputy Mayor Carrier motioned to place correspondence on file, seconded by Councilor O'Connor.

Vote 8/0



CITY OF DOVER

CITY COUNCIL – MINUTES

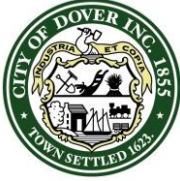
Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 9, 2014**
Meeting Time: **7:00 pm**

15. COUNCIL MATTERS OF INTEREST

Councilor O'Connor mentioned that his son is getting married.
Mayor Weston mentioned that her family has moved to Dover. She wished former Superintendent Antonio Fernandes well.

16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn at 8:45, seconded by Councilor Gagnon.
Vote: 8/0



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2014.07.23 – 011**
Ordinance Title: Administrative Code, Article III, 3-41 E(1)
Chapter: 3

The City of Dover Ordains:

1. PURPOSE

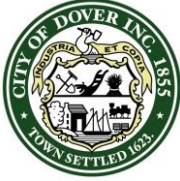
The purpose of this ordinance is to amend Chapter 3, Article III, 3-41 E (1) of the City of Dover entitled Purchasing Procedure to correct the wording to accurately reflect the amount of required bid bond.

2. AMENDMENT

3-41. Competitive bidding procedure.

The procedure for competitive bidding is established as follows:

- A. Competitive Bidding shall be initiated by the Purchasing Agent with a notice of solicitations for bidding sent to vendors and/or by advertising. The notice shall contain Specifications as to quantity and quality, date and time for the closing of bids, the date and time for opening bids, and other details regarding the bidding process. All solicitations shall note that all purchases are subject to the conditions set forth in the City Purchasing Code.
- B. The Purchasing Agent shall solicit at least three (3) vendors when available on every purchase requiring Competitive Bidding unless exempted by the provisions of this ordinance. Bids shall be awarded to the vendor whose bid is the most advantageous to the City of Dover. In the event less than three (3) bids are received, the City Purchasing Agent may award the purchase on the basis of the bid most advantageous to the City of those submitted, or, may order a re-bidding.
- C. Technical specifications for bids shall state information as broadly as practicable, yet shall be specific enough to describe the requirements of the purchase. Non-technical specifications for bids shall state the quality required in general terms.
- D. Sealed Formal Bids shall be submitted by qualified vendors before the bidding deadline, but may be withdrawn by any bidder before the deadline. After the bidding deadline the Purchasing Agent shall receive no further bids, and no bidder shall withdraw a bid. The City shall have custody of all bids submitted pursuant to this Purchasing Code.
- E. In accordance with RSA 447:16, the Purchasing Agent shall require security from vendors for construction projects estimated to be in excess of thirty-five thousand dollars (\$35,000.00). The elements of a purchase to be secured include, but are not limited to, the following:
 - (1) A Bid Bond ~~to secure the bid price plus an additional~~ in the minimum amount of ten percent (10%) of the bid price from the time of bid opening until signing of the contract, to offset the cost of accepting the next lowest qualified bidder in case of default by the bidder.
 - (2) A Performance Bond in the amount of one hundred percent (100%) of the contract price to insure compliance with and completion of the contract.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2014.07.23 – 011**
Ordinance Title: Administrative Code, Article III, 3-41 E(1)
Chapter: 3

- (3) A Labor and Materials Bond in the amount of one hundred percent (100%) of the contract price to insure payment to suppliers and subcontractors by the contractor.
- (4) The form of the security shall be prescribed by the Purchasing Agent and may consist, but is not limited to, bonds issued by surety companies licensed within the United States, certified checks and irrevocable letters of credit at banks acceptable to the City. The Purchasing Agent may waive the bond requirements on a case-by-case basis with the approval of the City Manager. The Purchasing Agent may include security requirements for projects less than thirty-five thousand dollars (\$35,000.00) and in other types of purchases where doing so is advantageous to the City with the approval of the City Manager.
- F. In each and every case where bids are presented to the City Council for award, information presented to the City Council shall include solicitation information and bid amounts.
- G. The Purchasing Agent shall open bids, read them in public, inspect them and process for award. In determining the bid most advantageous to the City, the Purchasing Agent shall, whenever possible, analyze the bids so that the bids are compared on an equitable basis as determined in the sole discretion of the Purchasing Agent.
- H. The competitive bid procedure may be waived by a majority vote of the City Council.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch
Finance Director

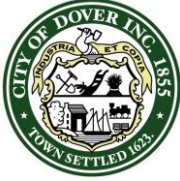
Sponsored by: Mayor Weston
By request

Approved as to Legal Form
and Compliance:

Anthony I. Blenkinsop
General Legal Counsel

Recorded by:

Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2014.07.23 – 011**
Ordinance Title: Administrative Code, Article III, 3-41 E(1)
Chapter: 3

DOCUMENT HISTORY:

First Reading Date:	Public Hearing
	Effective Date

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:		NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		
Ordinance does pass.		

ORDINANCE BACKGROUND MATERIAL:

This is an Administrative Code change recommended by City Manager per RSA 49C. The current bid bond language is incorrectly worded and does not accurately reflect practice or intent and if applied would be a hardship for vendors. Prior to recodification in late 2013, the Code required a bid bond in the minimum amount of 10% of the bid price. This amount is generally consistent with the practice in other New Hampshire cities. This amendment restores the required bid bond amount to a minimum of 10% of the bid price.



APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check (✓) the type of application:

RAFFLE* X, TAG* ____, PARADE** ____, BLOCK PARTY** ____, ROAD TOLL*** ____,
Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: AMERICAN LEGION POST 8

Federal Tax ID number for Organization: 02-0215228

Check (✓) Nature of Organization:

Religious __, Educational __, Charitable X, Civic __, Sports __, Veterans X, Fraternal or Political __, Other __
(Describe)

Contact Person: DAN MURPHY Day Time Telephone: 603-828-2158

Address: 36 SPRINGFIELD EST ROCHESTER N.H. 03867 Email dan.murphy@micconline.com

Purpose of Permit: RAFFLE

Date of Event: 11 Nov. 2014 Specific Time: 1 Aug 2014 - 11 Nov. 2014

Location of Event:

RAFFLE PERMIT ONLY

Prize (s) To Be Awarded: 2 ROUND TRIP AIRLINE TICKETS

Cost of Ticket: 1 FOR \$5.00 3 FOR \$10.00 Date of Drawing: 11 Nov. 2014

Place of Drawing: DOVER AMERICAN LEGION CENTRAL AVE DOVER N.H.

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

http://www.doh.nh.gov/charitable-trusts/faq.htm

All set

PARADE PERMITS & BLOCK PARTIES ONLY

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

Police Department Parade Route/Block Party Approval Signature: _____

Printed Name: _____ Check Here If Parade Route Is Attached: _____

ROAD TOLL ONLY

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

Road Toll Location: _____

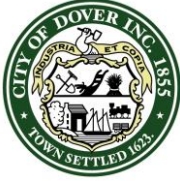
Police Department Road Toll Approval Signature: _____

Printed Name: _____

Licensing Board Approval [Signature] Date: 7/16/14

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Dan Murphy DATE: 7-11-14



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2014.07.23 - 077**
Resolution Re: Books & Media Purchases

- WHEREAS: The City of Dover NH Public Library is a member of the New Hampshire State Library’s Book Purchasing Co-Op; and,
- WHEREAS: The State Library has identified Baker & Taylor as the book wholesaler most advantageous in terms of services and pricing for various children’s and adults books, tapes, CD’s and DVD’s; and
- WHEREAS: The City can take advantage of the substantial savings realized by using Baker and Taylor as their book jobber.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Per 3-37B, Exceptions to Competitive Bidding, of the Dover Purchasing Procedure, the Purchasing Agent may, with approval of the City Manager, waive bidding procedures when purchasing through the state of New Hampshire or at state bid prices

The Purchasing Agent is hereby authorized to issue a purchase order to Baker and Taylor of Philadelphia PA for continued book, tape, CD and DVD purchases. The amount of this authorization shall be limited so as to not exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.390.45500.4748.00000	Books & Collections	99,742	99,742
3455.1.390.45500.4748.00000	Books & Collections Fines	32,644	32,644

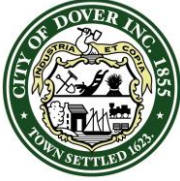
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

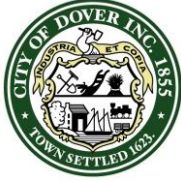
Resolution Number: **R – 2014.07.23 - 077**
Resolution Re: Books & Media Purchases

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2014.07.23 - 077**
Resolution Re: Books & Media Purchases

RESOLUTION BACKGROUND MATERIAL:

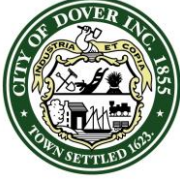
The City of Dover has continued to use a book jobber originally identified a number of years ago by the NH State Library, to provide various types and large quantities of books and other medial materials as needed. The City of Dover receives the same pricing schedule as other members of this Co-Op organization.

Award Information:

A blanket purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	NA
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	As contracted	Estimated Delivery:	As needed
Recommended Award to:	Baker & Taylor	Fund:	Various
Other Approvals Required:	State NH	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2014.07.23 - 012**
Ordinance Title: 79-13 Posting of City Property
Chapter: 79, City Property

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 79 entitled “City Property”.

2. AMENDMENT

Chapter 79 shall be amended to include Section 79-13, Posting of City Property, as follows:

Chapter 79-13. Posting of City Property.

A. The City Manager may post City property against trespassing consistent with state law. In deciding whether to post a particular property, the City Manager shall consider the use(s) of the property, the safety of the general public and City staff, and the maintenance and protection of City property and assets.

B. The City Manager shall notify the City Council of any City property so posted at its next regular meeting following such action and shall post notice(s) on the City property to inform the public of such restrictions.

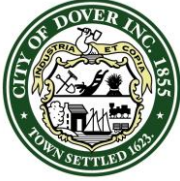
3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO A PUBLIC HEARING

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2014.07.23 - 012**
Ordinance Title: 79-13 Posting of City Property
Chapter: 79, City Property

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch Finance Director Sponsored by: Mayor Karen Weston
By request

Approved as to Legal Form and Compliance: Anthony I. Blenkinsop General Legal Counsel

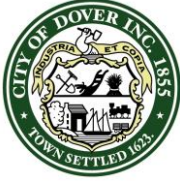
Recorded by: Karen Lavertu City Clerk

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

The City of Dover owns numerous parcels of property throughout the City, some of which are maintained as open space and some of which contain structures and/or City infrastructure. The City, through the City Manager, with appropriate notice to the City Council, needs the ability to limit trespassing when appropriate for the purposes of public safety and the protection of City Property and assets. For example, the City's landfill on Tolend Road contains significant and costly infrastructure related to the ongoing environmental remediation efforts required by the EPA. Said infrastructure could be damaged by individuals trespassing on the property if not controlled and/or limited in an appropriate fashion. New Hampshire RSA chapter 635, *Unauthorized Entries*, defines criminal trespass and the prescribed manner of posting.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: **O – 2014.07.23 – 013**
Ordinance Title: Chapter 131, Offenses
Chapter: 131

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 131 entitled “Offenses”.

2. AMENDMENT

Chapter 131 shall be amended to include Section 131-23, “Hunting on City Property,” as follows:

131-23. Hunting on City Property.

- A. No person shall hunt, trap, or otherwise pursue wildlife in or on any City property unless authorized in writing by the City Manager.
- B. Any person violating the provisions of this section shall be subject to a fine of up to one thousand dollars (\$1,000.00). If the person causes damage to City property, the person will also be subjected to a criminal mischief charge pursuant to RSA 634:2.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Not approved

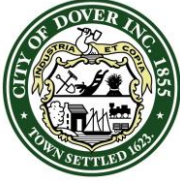
Sponsored by: Mayor Karen Weston
By request

Approved as to Legal Form
and Compliance:

Anthony I. Blenkinsop
General Legal Counsel

Recorded by:

Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: **O – 2014.07.23 – 013**
Ordinance Title: Chapter 131, Offenses
Chapter: 131

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		

Resolution does | does not pass.

ORDINANCE BACKGROUND MATERIAL:

The City of Dover owns numerous parcels of property throughout the City, some of which are maintained as open space and parks, and some of which contain structures and/or City infrastructure. The hunting, trapping, and/or pursuit of wildlife on City property presents hazards to users of these public properties and has the potential to cause damage to City assets and infrastructure.