



CITY OF DOVER

CITY COUNCIL – AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 13, 2014**
Meeting Time: **7:00 pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS – None**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS**
 - A. **CHAPTER 79–13: POSTING OF CITY PROPERTY**
SPONSORED BY MAYOR WESTON BY REQUEST
 - B. **CHAPTER 131–23: OFFENSES**
SPONSORED BY MAYOR WESTON BY REQUEST

8. **CITIZEN’S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

9. **CITY MANAGER’S REPORT**
10. **APPROVAL OF MINUTES**
 - A. **July 23, 2014**
11. **MAYOR’S REPORT**
12. **UNFINISHED BUSINESS**
 - A. **ORDINANCES IN THE 2nd READING**
 1. **CHAPTER 79–13: POSTING OF CITY PROPERTY**
SPONSORED BY MAYOR WESTON BY REQUEST
 2. **CHAPTER 131–23: OFFENSES**
SPONSORED BY MAYOR WESTON BY REQUEST
 - B. **ORDINANCES IN THE 3rd READING – None**
 - C. **RESOLUTIONS – None**



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13. NEW BUSINESS

A. CONSENT CALENDAR

1. **ROAD TOLL – American Legion Auxiliary**
2. **TAG – Arts in Reach**
3. **TAG – Dover Little Green Cheerleading**
4. **TAG – New Generation**

5. **17 HILLCREST DRIVE RELEASE OF SEWER EASEMENT**
SPONSORED BY MAYOR WESTON BY REQUEST

6. **RESOLUTION: B12085 BIO SOLIDS DISPOSAL SERVICES CONTRACT EXTENSION**
SPONSORED BY MAYOR WESTON BY REQUEST

7. **RESOLUTION: B14059 CATCH BASIN CLEANING SERVICES**
SPONSORED BY MAYOR WESTON BY REQUEST

8. **RESOLUTION: B15001 HOUSEHOLD HAZARDOUS WASTE CLEAN UP DAY**
SPONSORED BY MAYOR WESTON BY REQUEST

9. **RESOLUTION: PURCHASE OF DEBRIS TANK FOR JET TRUCK SOLE SOURCE**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 9. Legislative Liaison |
| 2. Planning Board | 10. Pool Advisory Committee |
| 3. Appointments Committee | 11. Parking Commission |
| 4. Recreation Advisory Board | 12. Ordinance Committee |
| 5. McConnell Center Advisory Committee | 13. Police and Parking Facility Building Committee |
| 6. Arts Commission | 14. Joint Building Committee – Dover High School and Regional CTC |
| 7. Solid Waste Advisory Commission | |
| 8. Transportation Advisory Commission | |

B. RESOLUTIONS

1. **RESOLUTION: B13031 ADDITIONAL SCOPE OF WORK ON WATSON ROAD WITH AMERICAN EXCAVATION CORP.**
SPONSORED BY MAYOR WESTON BY REQUEST

2. **RESOLUTION: B10033 ADDITIONAL SCOPE OF WORK ON WATSON ROAD CMA ENGINEERS, INC**
SPONSORED BY MAYOR WESTON BY REQUEST



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- 3. AGREEMENT REGARDING LOT LINE ADJUSTMENT AND CONSTRUCTION EASEMENT BETWEEN THE CITY OF DOVER AND 125 WASHINGTON STREET, INC.**
SPONSORED BY MAYOR WESTON BY REQUEST
- 4. ACCEPTANCE OF DEVELOPMENT AGREEMENT BETWEEN THE CITY OF DOVER AND 104 WASHINGTON STREET, INC./SYDNEY ROBBINS FAMILY TRUST**
SPONSORED BY MAYOR WESTON BY REQUEST
- 5. B14038 DOVER DOWNTOWN MARKETING CONSULTANT**
SPONSORED BY MAYOR WESTON BY REQUEST
- 6. AMENDMENT OF FISCAL YEAR 2015 FEE SCHEDULE TO ESTABLISH PARKING METER RATES FOR RIVER STREET (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)**
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 27, 2014)
SPONSORED BY MAYOR WESTON BY REQUEST
- 7. GREEN HILL ROAD CONVERTED FROM CLASS VI ROAD TO CLASS A TRAIL**
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 27, 2014)
SPONSORED BY MAYOR WESTON BY REQUEST

C. ORDINANCES IN 1ST READING

- 1. CHAPTER 166: VEHICLES AND TRAFFIC – FIRST STREET**
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 27, 2014)
SPONSORED BY MAYOR WESTON BY REQUEST
- 2. CHAPTER 166: VEHICLES AND TRAFFIC – SECOND STREET**
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 27, 2014)
SPONSORED BY MAYOR WESTON BY REQUEST
- 3. CHAPTER 166: VEHICLES AND TRAFFIC – FIFTH STREET STOP SIGNS**
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 27, 2014)
SPONSORED BY MAYOR WESTON BY REQUEST

14. COUNCIL CORRESPONDENCE

A. Letter from Anthony McManus

15. COUNCIL MATTERS OF INTEREST

16. ADJOURNMENT



THE CITY MANAGER'S REPORT

August 13, 2014

Month Reporting on: July 2014

*"If you want to know what a man's like, take a good look at
how he treats his inferiors, not his equals."*

J.K. Rowling

J. Michael Joyal, Jr.
City Manager

Legal Department

by **Anthony Blenkinsop**

The Office of General Legal Counsel provides legal support to the City Council, City Manager, city staff and volunteers on boards, commissions and committees of the City of Dover to assist efforts in providing services to our constituents and/or customers. In addition, legal support is also provided to the Dover School Board, Superintendent of Schools and school staff.

Right to Know Requests, pursuant to RSA 91-A:

- Durham – Agenda Material
- Durham – Agenda Material
- Durham – Agenda Material
- Durham – Agenda Material
- Durham – Agenda Material
- Durham – Agenda Material
- Palm Coast, FL – Business permits & sales tax applications
- Meriden, CT – 2014 Household Hazardous Waste bid invoice

Assistance to City departments and/or offices:

City Council: drafting/review of resolutions and ordinances;

City Manager: review of documents for signature; 91-A requests

Executive: RSA 41-9 Employee background check

Community Services: Pedestrian sprinkler inspection; Tree trimming and removal; Insurance certificate for grant; Jenny Thompson Pool incident; PSNH light deal; Tree work July 2014

Finance: Contracts; Change orders; Liens, Discharges; Timeline for collecting debts; Primex claim forms

Police: Agenda title; Internal Investigatory Files

Planning: Electronic message board sign; Meeting minutes; junk yard zoning; Plan/Condition of Approval Violations

Recreation: Dog ordinance proposal; Sub-lease; Right-to-Know question

Conservation Commission: Conservation easement

Ordinance Committee: City property and Offenses; Citizens forum

*Filed Motion to Dismiss in Superior Court re: Hebbard v. City of Dover; Provided discovery material re: Human v. Carrier

*Received Court Order dismissing case re: Clay v. Dover School Board (Docket #219-2013-CV-00474)

Review of Legal Support Services:

The use of outside counsel to handle specialty matters continues and consists of environmental matters and labor negotiations. There are a small number of attorneys hired on a variety of smaller matters.

	For Month	FY14	FY13	FY12
Legal Matters/ Questions Handled	19	270	302	360
Document Creation/Review	17	192	145	126
Right to Know Requests Processed	7	85	43	61
Resolutions	6	54	31	23
Ordinances	2	16	14	12

Economic Development

by Dan Barufaldi

Summary: Business activity continues to increase regionally with performance varying somewhat across sectors. Manufacturing and tourism are showing strong growth. Software and IT services are growing stronger. Staffing activity has picked up while retail remains mixed. Commercial real estate is flat regionally, but significant positive activity is being experienced locally. Single family residence sales and prices have declined regionally while Dover sales units are down slightly but prices are up making the total dollar value of sales in the category positive year-over-year. Price pressures are experiencing some inflation recently with fuel and food prices in particular rising locally and in New England. Employment levels locally remain flat with Dover unemployment relatively static at 3.8%, a 0.2% increase over the previous month. This reflects an increase in people entering the workforce during this season. Selected IT, programming, and engineering slots are still left unfilled. The outlook remains positive, but not positive enough to trigger significant hiring given the uncertainties of healthcare costs and pending regulatory requirements. Quarterly GDP growth locally remains well ahead of the national GDP growth and the previous quarter.

Software and Information Services: Regional software and information technology services report stronger- than- anticipated business activity, with year-over-year revenue

growth in the 5% - 20% range. Those involved with payment and banking software are experiencing double digit growth as smaller banks rush to gain operating efficiencies to remain cost competitive with the larger banks. Strong demand for technology services in most sectors is fueling the trend. Wages remain steady with merit increases in the low single digit range. Selling prices and capital and technology spending are largely unchanged. The outlook in these services is for cautious optimism with one eye on the stability of the global economy and the weakening Chinese economy.

Commercial Real Estate: Business conditions in this industry sector have improved in the last month due to the improvement in seasonal weather and the advent of hiring for outdoor occupations in construction, landscaping and recreation. With the exception of a decline in the healthcare sector, hiring strengthened during July.

Bill and pay rates have largely held steady. The outlook in the sector is optimistic and it is anticipated that growth will continue through the next few months.

Residential Real Estate: The region and Dover experienced a downturn for unit sales of single family houses and condo's at the end of 2013. NH experienced a decline in sales. Scarce inventory is the most likely culprit in the NH decline in this category, but uncertainty about new qualified mortgage rules and an anticipated huge increase in flood insurance premiums are also probable factors in making potential buyers cautious about making buy offers. Median sale prices in NH and in Dover increased again in the period. Pending sales strongly suggest the market for single family houses and condo's is off to a good start in 2014. While Dover sales look good going

forward, it is clear that winter weather in Q1 depressed near-term sales.

Manufacturing & Related Services: Manufacturers are reporting strong sales overall. A few local manufacturers are reporting lower sales than the same period a year ago due to a fall-off in export sales. Exporters to both Europe and China are concerned with the macro-economics they're seeing in both markets. The recent upheaval in Iraq and Syria, Ukraine and Russia and the energy effects it will cause in world-wide markets and economies is a growing uncertainty and concern. The Chinese housing bubble and economic slowdown are often mentioned.

Firms reporting on inventory levels are split with half citing flat inventory levels and half citing higher levels. Most state the higher levels are due to more new product introductions and are not concerned about current inventory levels. Contacts in the manufacturing sector indicate that both staffing levels and wage growth remain flat except for select scarce high demand skill sets. Some major capital spending projects are underway and some about to be announced. Three manufacturing buildings in Enterprise Park are available or about to be available. A number of projects are currently underway or about to be underway during this building season. Outlook for the balance of the year remains positive.

Price pressures remain moderate except for rare metals sourced in Russia and most recently energy prices. Regional manufacturers are guardedly optimistic.

Retail & Tourism: Retail contacts report an 8% - 10% increase year-over-year with some local retailers doing that same range in decline. Weather is often blamed, but most think rising fuel, energy, and food costs are leaving little discretionary

income for wants rather than needs. Apparel sales have softened across the board. Furniture sales are a bit soft in the short term as well. Most local retailers contacted feel things will improve over the summer and that the recent pause will be short lived with the overall economy improving steadily in Q3.

Hotel revenues are up smartly locally and doing well all over the Boston region. Regional restaurants are doing well with the local restaurant scene seeing some doing exceedingly well and a few struggling with outmoded business models and older facilities in the face of new more competitive arrivals. Local museum attendance has improved as the weather warmed up and new and innovative and creative programs were offered.

Staffing Services: Business conditions in this industry sector have improved in the last month due to the improvement in seasonal weather and the advent of hiring for outdoor occupations in construction, landscaping and recreation. With the exception of a decline in the healthcare sector, hiring strengthened during July. Bill and pay rates have largely held steady. The outlook in the sector is optimistic and it is anticipated that growth will continue through the next few months.

* NOTE: Non-local content contains excerpts from the Federal Reserve Beige Book-Boston.

Total Permits Issued: July 2014

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
14-198	COLONIAL NORTH PROPERTIE	58	OLD ROCHESTER ROAD	CONST. GATEHOUSE GROUND SHACK	C	40	22	10000	125
14-209	BARISH	34	DOVER POINT ROAD	SUITE 100, PATTY B'S	C	K	19B	25000	275
14-211	SACO RIVER CELLULAR	304	LONG HILL ROAD	REMOV. & REPLACE TELE. COMM. ANT	C	A	128	48000	505
14-207	RIPARIA @ 100 FIRST STREET,	100	FIRST STREET	FOUNDATION ONLY FOR MIXED USE	C, R	6	3	130000	1325
14-193	JEWETT COMMERCIALPARK,	32	CROSBY ROAD	UNIT 5, TALL SHIP DISTILLERY	I	G	31-3	23000	255
14/216	DAVIS	29	POLLY ANN TRAILER PARK	CONST. A ROOF ADDITION OVER EXISTI	R	M	47-C	1000	35
14-003	CHANGING PLACES, LLC	3	TERESA DRIVE	CONST. SFD WITH ATT. GARAGE	R	K	19-1-1	195000	1975
14-004	CHANGING PLACES, LLC	5	TERESA DRIVE	NEW CONST. SFD W/ATT. GARAGE	R	K	19-1-2	195000	1975
14-006	CHANGING PLACES, LLC	9	TERESA DRIVE	NEW CONST. SFD WITH ATT. GARAGE	R	K	19-1-4	195000	1975
14-008	CHANGING PLACES, LLC	17	TERESA DRIVE	NEW CONST. SFD WITH ATT. GARAGE	R	K	19-1-6	195000	1975
14-010	CHANGING PLACES, LLC	16	TERESA DRIVE	NEW CONST. SFD WITH ATT. GARAGE	R	K	19-1-8	195000	1975
14-070	HERON BAY PARTNERS	1	CIELO DRIVE	INSTALL FIRE SEPARATION ON BASEME	R	H	4-1	4000	65
14-098	SMITH	1	ARBOR DRIVE	CONST. A REAR 1-STORY W/DECK ADDI	R	I	74R	58000	605
14-147	HERON BAY PARTNERS	37	CIELO DRIVE	NEW CONST. SFD WITH ATT. GARAGE	R	H	4-37	130000	1325
14-148	HERON BAY PARTNERS, LLC	39	CIELO DRIVE	NEW CONST. SFD WITH ATT. GARAGE	R	H	4-39	130000	1325
14-149	HERON BAY PARTNERS	45	CIELO DRIVE	NEW CONST. SFD WITH ATT. GARAGE	R	H	4-45	130000	1325
14-167	MERONE	19	HARLANS WAY	PARTIAL BASEMENT FINISH FOR ADDIT	R	I	50-12	32000	345
14-183	ROUX	11	SANDY LANE	RMV & RPLCE/CONST. A REAR LANDIN	R	A	52D	1000	35
14-184	245 CENTRAL AVENUE REAL	245	CENTRAL AVENUE	RENO./REMODEL A MULTI-FAMILY DW	R	23	24	150000	1525
14-187	76 CENTRAL, LLC	76	CENTRAL AVENUE	RENO./RMDL A TWO-FAMILY DWELLIN	R	15	76	80000	825
14-194	HURLEY	28	MELODY TERRACE	EXPAND REAR DECK AND CONST. A 3 S	R	G	24J-3	19300	225
14-195	PLANTE	92	LONG HILL ROAD	CONST. A SFD WITH GARAGE UNDER	R	A	53G-1	232000	2345

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
14-196	DRESSER	5	MEADOW LANE	CONST. A DETACHED GARAGE	R	G	7E	6600	95
14-197	SUNSHINE	43	FOREST STREET	DEMO & RMV. A SHED & CONST. A 2-ST	R	24	81	38700	415
14-199	DRISCOLL	4	TOWLE AVENUE	REPAIR/RENO. THE FRONT FARMERS P	R	12	155	12500	150
14-200	WALKER	4	REVOLUTION DRIVE	CONST. A 3-SEASON RM ON AN EXISTIN	R	K	21	17000	195
14-201	SORENSEN	4	SHADY LANE	SIDE DECK ADDITION	R	I	78E	8000	125
14-202	GOLDFINE	46	PICARD LANE	CONST. A SFD WITH ATT. GARAGE	R	A	19-9	180000	1825
14-203	PIZZA	33	HUBBARD ROAD	REMOV. & RPLCE/CONST. A REAR DEC	R	K	14-28-	12000	145
14-205	DIENGOTT	35	RUTLAND STREET	CONVERT. A REAR SCREEN PORCH TO	R	12	140	5500	85
14-206	MICHAEL TOWLE	71	BACK RIVER ROAD	CONST/INSTALL A MODULAR SFD W/AT	R	I	54D	223300	2265
14-208	STEWART	17	DEAN DRIVE	REPLACE 2 LEVEL REAR DECK ADDITIO	R	F	12D-1	12700	155
14-212	STF DEVELOPMENT	16	LIKA DRIVE	NEW CONST. SFD WITH ATT. GARAGE	R	E	42-2	238000	2405
14-215	NOEL	16A	BELLAMY ROAD	CONST. A REAR DECK ADDITION	R	14	3A	3700	65
14-219	TREADWELL	6	GINA WAY	REPLACE REAR DECK ADDITION	R	G	12A	5000	75
14-220	WEEKS	84	REDDEN STREET	CONST. A STORAGE SHED	R	29	55	3500	60
14-221	WESTON	68	PORTLAND AVENUE	RENOV./RMDL 1ST FLR OF 2-SEASON PO	R	24	64	8000	105
14-222	TOLEND ROAD PROPERTIES	37	SANDRAS RUN	CONST. A SFD W/ATT. GARAGE	R	G	24J-3	140000	1425
14-224	EDWARDS	30	PLEASANT VALLEY ROAD	RENO./REMODEL THE BATHROOM	R	I	22	6000	85
14-225	SMART	500	SIXTH STREET	CONST./INSTALL A BEAUTY/HAIR SALO	R	B	1D	5600	85
14-228	KEMP	34	PEARL STREET	REMOVE & REPLACE FRONT STAIRWAY	R	27	154	3000	55
14-230	THE LEINSING TRUST	77	SPUR ROAD	CONST. A DETACHED GARAGE	R	L	15D	40000	425
14-236	HOWARD	45	BELLAMY ROAD	CONST. A REAR DECK ADDITION	R	H	42A	14000	165

<u>Permit #</u>	<u>Owner's Last Name</u>	<u>Street #</u>	<u>Street</u>	<u>Description</u>	<u>Type</u>	<u>Map</u>	<u>Lot</u>	<u>Construction Value</u>	<u>Fee</u>
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Total Permits Issued: 43

Total Construction Value: \$3,161,400.00

Total Fees Collected: \$32,745.00

Type of Permits Issued		Certificate of Occupancy's		
Commercial	2	Change of Use	0	
Commercial Renovations	3	Commercial	1	
Convert 1 to 2 Fmly Dwlg	0	Convert 1 to 2 Fmly Dwlg	0	
Two Family Dwelling	0	Two Family Dwelling	0	
Multi-Family Dwelling Units	24	Industrial	0	
Industrial	0	Renovations	2	
Industrial Renovations	0	Manufactured Dwlg	0	
Manufactured Dwelling	1	Multi-Family Dwelling Units	24	
Single Family Dwelling	12	Single Family Dwellings	5	
Renovations Dwelling Unit	24	Accessory Dwelling Unit	0	
Demo. of a Dwelling Unit	0			
Accessory Dwelling Unit	0			
		Total	32	

PLANNING BOARD APPROVED PROJECTS

NAME	STREET NAME	Total Units	Units Built*	Units left	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	LOT	EXPIRATION DATE	SCHOOL	Students**	
Code	H = Homes A = Apts. C = Condos													
Multi-Family:														
First Street @ Garrison	First Street	A	32	0	32	6/12/2014	2/25/2014	Site	P14-03	6	3	6/12/2019	H	3.52
First Rate Realty	Silver/Central	A	16	16	0	9/24/2013	6/25/2013	Site	P13-20	12	28	9/24/2018	W	1.76
Field and Foster	Central Ave	A	18	18	0	2/11/2014	11/12/2013	2/13/2014	P13-60	3	42	2/11/2019	H	1.98
Cochecho Falls Mills	Central Ave	A	120	74	46	12/20/2011	11/28/2011	Site	P11-60	3	3	12/20/2015	H	13.2
Sherman School	School Street	C	48	0	48	9/27/2011	10/26/2010	Site	P10-39	3	10	9/27/2016	G	7.68
Paolini	Clancy Drive	C	12	12	0	1/9/2014	10/22/2013	Site	P13-37	1	12	1/9/2019	G	1.92
New Meadows Inc	Knox Marsh Rd	A	120	72	48	9/27/2005	9/27/2005	Site	P04-04	H	35C	9/27/2009	W	13.2
Total: Multi-family			334	192	142									15
Subdivisions:														
Kelly Brook Meadows	Old Stage Road	H	9	0	9	4/29/2014	3/25/2014	5/9/2014	P14-01	G	36	4/29/2019	W	3.33
Foster's Way	Dover Point Rd	H	5	0	5		12/17/2013		P13-49	L	89-1		G	1.85
Kemen	Sixth St	H	1	0	1	4/29/2014	8/27/2013	5/1/2014	P13-43	B	1D	4/29/2019	H	0.37
Child's Subdivision	Childs Dr	H	20	5	15	4/9/2013	3/28/2013	3/29/2013	P12-20	N	8A-1	3/28/2018	H	7.4
Fresian Drive	Arch St	H	11	2	9	7/30/2013	10/23/2012	8/1/2013	P12-28	11	16	7/30/2018	W	4.07
Tidewater Farm	Winterberry Dr	H	7	6	1	6/16/2011	4/26/2011	6/20/2011	P10-51	N	8	6/16/2016	H	2.59
Labrador Woods	Labrador Dr	H	9	6	3	7/19/2010	5/25/2010	7/19/2010	P10-19	A	51-9	7/19/2014	H	3.33
Hidden Valley Drive	Hidden Valley Dr	H	10	7	3	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C	7/30/2013	G	3.7
Harbor Hills	Shore Rd	H	16	11	5	8/10/2010	3/23/2010	8/11/2010	P07-39	L	89G	8/10/2014	G	5.92
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	3	6	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	G	3.33
Picnic Rock	Back River Rd	H	21	7	14	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2011	G	7.77
Schooner Landing	Schooner Dr	H	10	6	4	7/19/2007	4/10/2007	7/25/2007	P06-54	M	96A	7/19/2011	G	3.7
Pacific Landing	Pacific/Nye	H	15	14	1	2/8/2007	7/25/2006	2/8/2007	P05-72	E	49	2/18/2011	W	5.55
Goldberg/Tolend Rd Prop.	Stocklan Dr, etc	H	72	37	35	10/5/2006	7/14/2005	11/2/2006	P03-36	G	24	10/5/2010	W	26.64
StoneCroft	Carriage Hill Ln	H	11	9	2	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	4.07
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	25	7	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	11.84
Waldron Falls	Lennon/Cardinal	H	10	8	2	5/10/2005	1/11/2005	5/17/2005	P04-54	E	35	5/10/2009	W	3.7
Emerald Woods I & II	Emerald Ln	H	25	20	5	12/6/2004	9/28/2004	12/10/2004	P02-01	F	27	12/6/2008	W	9.25
Weeden	Garrison Rd	H	4	3	1	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	1.48
Cornerstone Crossing III	Conerstone Dr	H	18	15	3	7/28/2005	4/12/2005	8/1/2005	P05-13	B	18	7/28/2011	H	6.66
Total: Single Family			269	177	92									100
TOTAL APPROVED UNITS			603	369	234									115
Elderly:														
The Village at Thornwood	Jacqueline Dr/Sonia Dr	H	62	55	7	7/2/2008	3/13/2007		P06-55	M	4	7/2/2011	G	
Arbor Woods	Cielo Dr	H	63	36	27	2/20/2007	1/9/2007	2/20/2007	P06-25	H	4	2/20/2011	W	
Total: Elderly			125	91	34									
APPROVED + ELDERLY			728	460	268									115

* Built or permit issued and unit under construction

** Students are estimated based upon Impact Fee multipliers. THERE IS NO GUARANTEE TO THESE NUMBERS
 C:\Users\bessettec.DOVERNET\Desktop\CM Report\2014\2014.08.13 Report\COPY of subdivisions july '14

07-2014
Purchase Order Report

DAC	PO Date	PO No.	Vendor Name	Amount
Executive	07/23/2014	201500670	COMCAST	\$5,388.50
Executive	07/16/2014	201500360	PERCUSSION SOFTWARE, INC.	\$5,512.50
Executive	07/23/2014	201500678	CCMSI	\$5,524.72
Community Services Department	07/22/2014	201500654	HORIZON ASSOCIATES	\$5,750.00
Community Services Department	07/15/2014	201500312	BADGER METER INC	\$6,119.52
Community Services Department	07/29/2014	201500867	SULLIVAN TIRE COMPANY	\$6,588.00
Fire and Rescue	07/09/2014	201500161	SEACOAST CHIEF FIRE OFFICERS MUTUAL AID	\$7,610.90
Community Services Department	07/28/2014	201500712	TOPAZ ENGINEERING SUPPLY INC	\$8,795.00
Tax Assessment	07/08/2014	201500071	TYLER TECHNOLOGIES, INC.	\$8,900.00
City Finance Office	07/15/2014	201500317	CANNON SOLUTIONS AMERICA, INC.	\$8,944.00
City Finance Office	07/14/2014	201500223	BAYRING COMMUNICATIONS	\$9,616.30
Community Services Department	07/08/2014	201500063	BUSCH SYSTEMS INTERNATIONAL INC.	\$9,690.00
City Finance Office	07/08/2014	201500064	FAIRPOINT COMMUNICATIONS, INC.	\$9,896.65
Executive	07/30/2014	201500902	CCMSI	\$10,759.83
City Clerk Tax Collection	07/14/2014	201500224	NEW HAMPSHIRE PRINT & MAIL SERVICES	\$11,630.00
Community Services Department	07/01/2014	201500004	VELLANO CORPORATION (THE)	\$11,808.00
Community Services Department	07/29/2014	201500869	JASON S. MILLER	\$13,318.00
Community Services Department	07/08/2014	201500065	SOUTHWORTH-MILTON INC	\$13,611.00
Police	07/31/2014	201500950	VERIZON WIRELESS	\$15,508.00
Community Services Department	07/29/2014	201500865	NEW HAMPSHIRE PRINT & MAIL SERVICES	\$17,476.00
Executive	07/23/2014	201500668	COMCAST	\$17,773.00
Community Services Department	07/08/2014	201500069	WOODARD & CURRAN INC.	\$20,000.00
Recreation	07/29/2014	201500727	FILLION ASSOCIATES	\$20,736.00
Community Services Department	07/08/2014	201500070	THE DIRT DOCTORS, LLC	\$22,626.00
Community Services Department	07/29/2014	201500866	NORMAN R. GAGNON CONSTRUCTION, LLC	\$24,290.00
City Finance Office	07/24/2014	201500704	MS GOVERN	\$28,498.00
Community Services Department	07/21/2014	201500540	URBAN TREE SERVICE	\$30,000.00
Community Services Department	07/21/2014	201500541	NICOM COATING CORPORATION	\$30,000.00
City Finance Office	07/24/2014	201500697	TYLER TECHNOLOGIES, INC.	\$34,167.33
Police	07/30/2014	201500921	PARKEON	\$37,800.00
Community Services Department	07/29/2014	201500870	TRITON STORM WATER	\$39,950.00
Community Services Department	07/21/2014	201500542	HERCULES INCORPORATED	\$47,059.50
City Clerk Tax Collection	07/08/2014	201500067	RESERVE ACCOUNT	\$48,000.00
City Finance Office	07/30/2014	201500912	PUBLIC SERVICE CO OF NH-CITY	\$48,421.39
Community Services Department	07/21/2014	201500539	SIEMENS INDUSTRY, INC.	\$57,676.00
City Finance Office	07/24/2014	201500703	MACPAGE, LLC.	\$59,500.00
Community Services Department	07/02/2014	201500006	BADGER METER INC	\$100,000.00
Public Library	07/30/2014	201500930	BAKER & TAYLOR, INC.	\$100,000.00
Fire and Rescue	07/15/2014	201500274	FIRE TECH & SAFETY OF NEW ENGLAND, INC.	\$265,742.00
City Finance Office	07/15/2014	201500319	PRIMEX-P/C GROUP	\$371,555.00
Executive	07/23/2014	201500682	PRIMEX-P/C GROUP	\$452,108.00
Community Services Department	07/21/2014	201500538	BROX INDUSTRIES, INC.	\$1,002,153.25
Community Services Department	07/24/2014	201500695	SEVERINO TRUCKING CO., INC	\$5,364,581.50

City of Dover

Bid Solicitation Report

For July 2014

8/5/2014

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Community Services				Household Hazardous Waste Collection	
B15001	07/15/2014	07/30/2014			
Community Services				Non-Fibered Asphalt Emulsion Damproofing	
Q15-002	07/23/2014	08/14/2014			
Community Services				Highway Signs and Posts	
Q15-001	07/23/2014	08/14/2014			
Community Services				Sale of Thirteen (13) Surplus Vehicles	
B15002	07/28/2014	08/12/2014			

City of Dover

Bid Solicitation Report

For July 2014

8/5/2014

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Fire and Rescue				Shades for Liberty North End Fire Station	
Q15-005	07/29/2014	08/19/2014			

Total for

Grand Total All Departments

City of Dover

Revenues of Major Funds July 31, 2014

(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Uncollected</u>
REVENUES								
1000 General Fund								
Taxes	\$ 70,764,796	\$ 1,101,272	\$ 1,101,272	2.0%	\$ 69,663,524	\$ -	\$ 69,663,524	(98.4)%
Licenses & Permits	4,879,480	462,223	462,223	9.0	4,417,257	-	4,417,257	90.5
Intergovernmental	2,096,652	152,750	152,750	7.0	1,943,902	-	1,943,902	92.7
Charges for Services	3,239,483	151,898	151,898	5.0	3,087,585	-	3,087,585	95.3
Miscellaneous Revenue	663,625	44,132	44,132	7.0	619,493	-	619,493	93.3
Education	12,615,798	11,280	11,280	0.0	12,604,518	-	12,604,518	99.9
Operating Transfers In	350,553	-	-	0.0	350,553	-	350,553	100.0
Sub-total : 1000 General Fund	\$ 94,610,387	\$ 1,923,556	\$ 1,923,556	2.0%	\$ 92,686,831	\$ -	\$ 92,686,831	98.0%
3213 Parking Activity Fund								
Licenses & Permits	\$ 96,120	\$ 11,110	\$ 11,110	12.0%	\$ 85,010	\$ -	\$ 85,010	88.4%
Parking Income	371,408	45,421	45,421	12.0%	325,987	-	325,987	87.8%
Parking Fines	160,408	11,257	11,257	7.0%	149,151	-	149,151	93.0%
Other Financing Sources	0	-	-	0.0	0	-	0	0.0
Sub-total : 3213 Parking Activity Fund	\$ 627,936	\$ 67,788	\$ 67,788	11.0%	\$ 560,148	\$ -	\$ 560,148	89.2%
3320 Residential Solid Waste Fund								
Intergovernmental	\$ 9,556	\$ -	\$ -	0.0%	\$ 9,556	\$ -	\$ 9,556	100.0%
Charges for Services	930,000	92,096	92,096	10.0%	837,904	-	837,904	90.1%
Other Financing Sources	52,557	-	-	0.0	52,557	-	52,557	100.0
Sub-total : 3320 Residential Solid Waste	\$ 992,113	\$ 92,096	\$ 92,096	9.0%	\$ 900,017	\$ -	\$ 900,017	90.7%
3381 McConnell Center Fund								
Miscellaneous Revenue	\$ 670,081	\$ 23,615	\$ 23,615	4.0%	\$ 646,466	\$ -	\$ 646,466	96.5%
Operating Transfers In	138,069	-	-	0.0	138,069	-	138,069	100.0
Sub-total : 3381 McConnell Center	\$ 808,150	\$ 23,615	\$ 23,615	3.0%	\$ 784,535	\$ -	\$ 784,535	97.1%
3410 Recreation Special Revenue Fund								
Charges for Services	\$ 366,855	\$ 42,964	\$ 42,964	12.0%	\$ 323,891	\$ -	\$ 323,891	88.3%
Miscellaneous Revenue	15,500	120	120	0.0	15,380	-	15,380	99.2
Operating Transfers In	15,500	-	-	0.0	15,500	-	15,500	100.0
Other Financing Sources	87,421	-	-	0.0	87,421	-	87,421	100.0
Sub-total : 3410 Recreation Special Revenue Fund	\$ 485,276	\$ 43,084	\$ 43,084	9.0%	\$ 442,192	\$ -	\$ 442,192	91.1%
5300 Water Fund								
Charges for Services	\$ 4,782,457	\$ 180,941	\$ 180,941	4.0%	\$ 4,601,516	\$ -	\$ 4,601,516	96.2%
Miscellaneous Revenue	70,500	4,422	4,422	6.0	66,078	-	66,078	93.7
Sub-total : 5300 Water Fund	\$ 4,852,957	\$ 185,363	\$ 185,363	4.0%	\$ 4,667,594	\$ -	\$ 4,667,594	96.2%
5320 Sewer Fund								
Intergovernmental	\$ 5,688	\$ -	\$ -	0.0%	\$ 5,688	\$ -	\$ 5,688	100.0%
Charges for Services	6,153,201	220,552	220,552	4.0	5,932,649	-	5,932,649	96.4
Miscellaneous Revenue	59,414	10,202	10,202	17.0	49,212	-	49,212	82.8
Other Financing Sources	942,687	-	-	0.0	942,687	-	942,687	100.0
Sub-total : 5320 Sewer Fund	\$ 7,160,990	\$ 230,754	\$ 230,754	3.0%	\$ 6,930,236	\$ -	\$ 6,930,236	96.8%
6100 Dovernet Fund								
Charges for Services	\$ 544,113	\$ 10	\$ 10	0.0%	\$ 544,103	\$ -	\$ 544,103	100.0%
Miscellaneous Revenue	25,000	-	-	0.0	25,000	-	25,000	100.0
Operating Transfers In	-	-	-	0.0	0	-	0	#DIV/0!
Other Financing Sources	75,289	-	-	0.0	75,289	-	75,289	100.0
Sub-total : 6100 Dovernet Fund	\$ 644,402	\$ 10	\$ 10	0.0%	\$ 644,392	\$ -	\$ 644,392	100.0%

City of Dover

Revenues of Major Funds
July 31, 2014

(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Uncollected</u>
REVENUES								
Total : REVENUES	\$ 110,182,211	\$ 2,566,267	\$ 2,566,267	2.0%	\$ 107,615,944	\$ -	\$ 107,615,944	97.7%

City of Dover

Expenditures of Major Funds

July 31, 2014

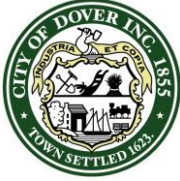
(General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
EXPENDITURES								
1000 General Fund								
City Council	\$ 372,192	\$ 834	\$ 834	0.0%	\$ 371,358	\$ 23,710	\$ 347,648	93.4%
Executive	810,105	70,454	70,454	9.0	739,651	358,023	381,627	47.1
Finance	1,632,713	154,397	154,397	9.0	1,478,316	867,903	610,414	37.4
Planning	512,334	40,956	40,956	8.0	471,378	283,406	187,973	36.7
Misc General Government	922,975	16,831	16,831	2.0	906,144	128,596	777,549	84.2
Police	7,420,749	633,355	633,355	9.0	6,787,394	4,108,274	2,679,120	36.1
Fire & Rescue	7,502,246	700,869	700,869	9.0	6,801,377	3,519,658	3,281,719	43.7
Community Service Public Works	6,036,576	242,348	242,348	4.0	5,794,228	2,420,321	3,373,907	55.9
Recreation	2,073,584	136,273	136,273	7.0	1,937,311	488,483	1,448,828	69.9
Public Library	1,109,966	76,515	76,515	7.0	1,033,451	687,315	346,136	31.2
Public Welfare	843,870	50,696	50,696	6.0	793,174	150,785	642,389	76.1
Debt Service	10,118,839	194,019	194,019	2.0	9,924,820	-	9,924,820	98.1
Other Financing Sources/Uses	3,006,318	119,143	119,143	4.0	2,887,175	-	2,887,175	96.0
School	44,236,755	437,334	437,334	1.0	43,799,421	32,567,616	11,231,805	25.4
Intergovernmental	7,980,468	-	-	0.0	7,980,468	-	7,980,468	100.0
Sub-total : 1000 General Fund	\$ 94,579,690	\$ 2,874,024	\$ 2,874,024	3.0%	\$ 91,705,666	\$ 45,604,089	\$ 46,101,577	48.7%
3213 Parking Activity Fund								
Police	\$ 627,936	\$ 23,320	\$ 23,320	4.0%	\$ 604,616	\$ 198,364	\$ 406,252	64.7%
Sub-total : 3213 Parking Activity Fund	\$ 627,936	\$ 23,320	\$ 23,320	3.7%	\$ 604,616	\$ 198,364	\$ 406,252	64.7%
3320 Residential Solid Waste Fund								
Community Service Public Works	\$ 1,097,856	\$ 11,017	\$ 11,017	1.0%	\$ 1,086,839	\$ 191,671	\$ 895,168	81.5%
Sub-total : 3320 Residential Solid Waste Fund	\$ 1,097,856	\$ 11,017	\$ 11,017	1.0%	\$ 1,086,839	\$ 191,671	\$ 895,168	81.5%
3381 McConnell Center Fund								
Recreation	\$ 808,150	\$ 10,399	\$ 10,399	1.0%	\$ 797,751	\$ 57,143	\$ 740,609	91.6%
Sub-total : 3381 McConnell Center Fund	\$ 808,150	\$ 10,399	\$ 10,399	1.3%	\$ 797,751	\$ 57,143	\$ 740,609	91.6%
3410 Recreation Special Revenue Fund								
Recreation	\$ 485,276	\$ 56,348	\$ 56,348	12.0%	\$ 428,928	\$ 80,759	\$ 348,169	71.7%
Sub-total : 3410 Recreation Special Revenue Fund	\$ 485,276	\$ 56,348	\$ 56,348	11.6%	\$ 428,928	\$ 80,759	\$ 348,169	71.7%
5300 Water Fund								
Community Service Public Works	\$ 4,870,339	\$ 305,401	\$ 305,401	6.0%	\$ 4,564,938	\$ 754,818	\$ 3,810,120	78.2%
Sub-total : 5300 Water Fund	\$ 4,870,339	\$ 305,401	\$ 305,401	6.3%	\$ 4,564,938	\$ 754,818	\$ 3,810,120	78.2%
5320 Sewer Fund								
Community Service Public Works	\$ 7,252,711	\$ 456,560	\$ 456,560	6.0%	\$ 6,796,150	\$ 1,100,873	\$ 5,695,277	78.5%
Sub-total : 5320 Sewer Fund	\$ 7,252,711	\$ 456,560	\$ 456,560	6.3%	\$ 6,796,150	\$ 1,100,873	\$ 5,695,277	78.5%
6100 Dovernet Fund								
Other Financing Sources/Uses	\$ 656,958	\$ 38,564	\$ 38,564	6.0%	\$ 618,394	\$ 241,611	\$ 376,783	57.4%
Sub-total : 6100 Dovernet Fund	\$ 656,958	\$ 38,564	\$ 38,564	5.9%	\$ 618,394	\$ 241,611	\$ 376,783	57.4%
Total : EXPENDITURES	\$ 110,378,915	\$ 3,775,633	\$ 3,775,633	3.4%	\$ 106,603,282	\$ 48,229,327	\$ 58,373,954	52.9%

City of Dover

Arena - General Fund
Revenue & Expenditure Report
(Including Arena Debt Service attributed to the General Fund)
July 31, 2014

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
Revenue	1,294,907	45,662	45,662	3.5	1,249,245	0	1,249,245	96.5
Expenditures	948,232	55,901	55,901	5.9	892,331	27,514	864,817	91.2
Debt Service								
Principal	265,063	0	0	-	265,063	0	265,063	100.0
Interest	70,759	2,500	2,500	3.5	68,259	0	68,259	96.5
	10,853	(12,739)	(12,739)	(117.4)	23,592	(27,514)	51,106	470.9



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 23, 2014**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Carrier led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Councilor Hooper moved to add the School Board Report.

Councilor Cheney moved to add the Ordinance Committee Report.

Deputy Mayor Carrier moved to accept the Agenda as amended; seconded by Councilor Thibodeaux.

Vote: 9/0.

7. PUBLIC HEARINGS

A. CHAPTER 3: ADMINISTRATIVE CODE, ARTICLE III, 3-41 E(1) SPONSORED BY MAYOR WESTON BY REQUEST

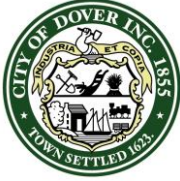
Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mary Hebbard, 97 Spruce Lane: She spoke about the Ordinances on the agenda. She said the one titled "City Property" should be called "Public Property". She said it was wrong to restrict access to public property. She urged the Council to vote no on this Ordinance.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 23, 2014**
Meeting Time: **7:00 pm**

9. CITY MANAGER'S REPORT

City Manager Joyal said his report has been submitted in writing. He spoke about his and City staff professional development.

Councilor Cheney asked about Tolend Road Landfill and what happens next.

City Manager Joyal gave an overview of the remediation of the groundwater at the Tolend Road Landfill. He said the method of pumping the groundwater and treating it has been approved by the EPA.

Councilor Hooper said she was pleased with the professional development.

Councilor O'Connor spoke about seeing Police Officers on mountain bikes, and asked if it was a new procedure.

City Manager Joyal gave an overview of ways the police can support the Downtown area.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Garrison.

Vote: 9/0.

10. APPROVAL OF MINUTES

A. July 2, 2014 – Workshop Session

B. July 9, 2014 – Regular Meeting

Deputy Mayor Carrier moved to accept the Minutes; seconded by Councilor Cheney.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Weston said things have been quiet. She said it was City Manager's evaluation time, and will get the questions out to the Council. She congratulated Recreation Director Bannon's work on the 4th of July Celebration. She attended the Silver Street neighborhood meeting. She spoke about the upcoming City Council meeting to be held on August 13, 2014 and the presentation on refugee relocation organization.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Garrison.

Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

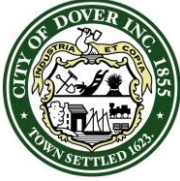
1. CHAPTER 3: ADMINISTRATIVE CODE, ARTICLE III, 3-41 E(1) SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Cheney.

Mayor Weston gave an overview of the change to the Council.

Councilor Cheney said during the Ordinance Committee they had two minor changes.

She said it should say "Administrative Code" only under Chapter title in the Header. She



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
 Meeting Location: **McConnell Center, Room 306**
 Meeting Date: **Wednesday, July 23, 2014**
 Meeting Time: **7:00 pm**

said under 3-41. “Competitive Bidding Process” should be in all caps. She asked the City Manager about the bid bond being the bid price plus ten percent. City Manager Joyal gave an overview of the process with the Council.
 Roll Call Vote: 9/0.

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS – None

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. RAFFLE – American Legion Post 8**
- 2. RESOLUTION: BOOKS & MEDIA PURCHASES
SPONSORED BY MAYOR WESTON BY REQUEST**

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 9. Legislative Liaison |
| 2. Planning Board | 10. Pool Advisory Committee |
| 3. Appointments Committee | 11. Parking Commission |
| 4. Recreation Advisory Board | 12. Ordinance Committee |
| 5. McConnell Center Advisory Committee | 13. Police and Parking Facility Building Committee |
| 6. Arts Commission | 14. Joint Building Committee – Dover High School and Regional CTC |
| 7. Solid Waste Advisory Commission | |
| 8. Transportation Advisory Commission | |

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor O’Connor.

Mayor Weston asked the Council if they had items they would like pulled for further discussion.

Councilor Hooper asked to pull the School Board Report.

Councilor Cheney asked to pull the Ordinance Committee Report.

Mayor Weston asked for a vote on the remaining items of the Consent Calendar.

Roll Call Vote: 9/0.

Councilor Hooper gave an overview of the School Board Report to the Council.

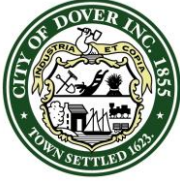
Deputy Mayor Carrier moved to accept the School Board Report; seconded by Councilor Thibodeaux.

Vote: 9/0.

Councilor Cheney gave an overview of the Ordinance Committee Report to the Council.

Deputy Mayor Carrier moved to accept the Ordinance Committee Report; seconded by Councilor Garrison.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 23, 2014**
Meeting Time: **7:00 pm**

Mayor Weston asked the Deputy Mayor to give an update on the Joint Building Committee for the Dover High School and Regional CTC and the feasibility study. Deputy Mayor Carrier gave an update to the Council. He said they have compiled information from the survey that was completed. He said they also reviewed the Dover Listens reports. He said they were awarded and accepted the \$13 million from the State. He said they are working on the proper language for the Request For Qualifications (RFQ).

B. RESOLUTIONS – None

C. ORDINANCES IN 1ST READING

1. CHAPTER 79–13: POSTING OF CITY PROPERTY (TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 13, 2014) SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a Public Hearing on August 13, 2014; seconded by Councilor Thibodeaux.

The Council discussed Citizen's Forum comments that it is public property. Councilor Cheney asked for a list of properties.

City Manager Joyal gave an overview of reasons why they have to post no trespassing signs on certain properties in the City.

Vote: 9/0.

2. CHAPTER 131–23: OFFENSES (TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 13, 2014) SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a Public Hearing on August 13, 2014; seconded by Councilor Gagnon.

Councilor Cheney asked for a list of properties.

Vote: 9/0.

14. COUNCIL CORRESPONDENCE – None

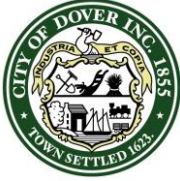
15. COUNCIL MATTERS OF INTEREST

Councilor O'Connor congratulated the Dover Baseball All Stars are going to State.

Deputy Mayor Carrier spoke about the 12-year old regional tournament at Beckwith Park. He spoke about the swim-a-thon at the Jenny Thompson Pool.

Councilor Gagnon spoke about fluoride concerns in the drinking water. He would like more discussion on the topic from the public and health professionals.

Councilor Thibodeaux congratulated Councilor O'Connor on his son's marriage. She talked about the upcoming Coffee with the City Councilor at Baby Ben's.



CITY OF DOVER

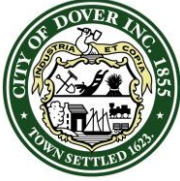
CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, July 23, 2014**
Meeting Time: **7:00 pm**

17. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Thibodeaux.
Vote: 9/0.

DRAFT



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2014.07.23 - 012**
Ordinance Title: City Property
Chapter: 79

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 79 entitled “City Property”.

2. AMENDMENT

Chapter 79 shall be amended to include Section 79-13, Posting of City Property, as follows:

79-13. Posting of City Property.

A. The City Manager may post City property against trespassing consistent with state law. In deciding whether to post a particular property, the City Manager shall consider the use(s) of the property, the safety of the general public and City staff, and the maintenance and protection of City property and assets.

B. The City Manager shall notify the City Council of any City property so posted at its next regular meeting following such action and shall post notice(s) on the City property to inform the public of such restrictions.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch
Finance Director

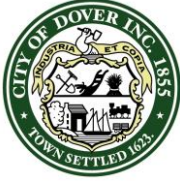
Sponsored by: Mayor Karen Weston
By request

Approved as to Legal Form
and Compliance:

Anthony I. Blenkinsop
General Legal Counsel

Recorded by:

Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2014.07.23 - 012**

Ordinance Title: City Property

Chapter: 79

DOCUMENT HISTORY:

First Reading Date:

Public Hearing Date:

Approved Date:

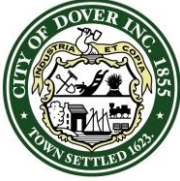
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

The City of Dover owns numerous parcels of property throughout the City, some of which are maintained as open space and some of which contain structures and/or City infrastructure. The City, through the City Manager, with appropriate notice to the City Council, needs the ability to limit trespassing when appropriate for the purposes of public safety and the protection of City Property and assets. For example, the City's landfill on Tolend Road contains significant and costly infrastructure related to the ongoing environmental remediation efforts required by the EPA. Said infrastructure could be damaged by individuals trespassing on the property if not controlled and/or limited in an appropriate fashion. New Hampshire RSA chapter 635, *Unauthorized Entries*, defines criminal trespass and the prescribed manner of posting.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.2.

Ordinance Number: **O – 2014.07.23 - 013**
Ordinance Title: Offenses
Chapter: 131

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 131 entitled “Offenses”.

2. AMENDMENT

Chapter 131 shall be amended to include Section 131-23, “Hunting on City Property,” as follows:

131-23. Hunting on City Property.

A. No person shall hunt, trap, or otherwise pursue wildlife in or on any City property unless authorized in writing by the City Manager.

B. Any person violating the provisions of this section shall be subject to a fine of up to one thousand dollars (\$1,000.00). If the person causes damage to City property, the person will also be subjected to a criminal mischief charge pursuant to RSA 634:2.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch
Finance Director

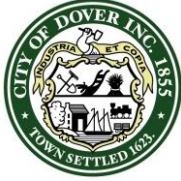
Sponsored by: Mayor Karen Weston
By request

Approved as to Legal Form
and Compliance:

Anthony I. Blenkinsop
General Legal Counsel

Recorded by:

Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.2.

Ordinance Number: **O – 2014.07.23 - 013**

Ordinance Title: Offenses

Chapter: 131

DOCUMENT HISTORY:

First Reading Date:

Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		

Resolution does | does not pass.

ORDINANCE BACKGROUND MATERIAL:

The City of Dover owns numerous parcels of property throughout the City, some of which are maintained as open space and parks, and some of which contain structures and/or City infrastructure. The hunting, trapping, and/or pursuit of wildlife on City property presents hazards to users of these public properties and has the potential to cause damage to City assets and infrastructure.



APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check (v) the type of application:

RAFFLE* ____, TAG* ____, PARADE** ____, BLOCK PARTY** ____, ROAD TOLL*** X
Fill In Completely and Return To City Clerk - PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: American Legion Auxiliary
Federal Tax ID number for Organization: 02-6010289

Check (v) Nature of Organization:
Religious ____, Educational ____, Charitable ____, Civic ____, Sports ____, Veterans X, Fraternal or Political ____, Other __

(Describe) Toll booth to support NH Veterans

Contact Person: Lorna Zucaro Day Time Telephone: 749-1948

Address: 145 Colonial Village South NH Email LJeanZ@comcast.net

Purpose of Permit: Toll booth to benefit NH Veterans

Date of Event: 9.13.14 Specific Time: 10 AM - 2pm

Location of Event: In front of 640 Central Ave. both sides of street.

RAFFLE PERMIT ONLY

Prize (s) To Be Awarded: _____

Cost of Ticket: _____ Date of Drawing: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

http://www.doj.nh.gov/charitable-trusts/faq.htm

PARADE PERMITS & BLOCK PARTIES ONLY

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

Police Department Parade Route/Block Party Approval Signature: _____

Printed Name: _____ Check Here If Parade Route Is Attached: _____

ROAD TOLL ONLY

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

Road Toll Location: In front of 640 Central Ave both side of street

Police Department Road Toll Approval Signature: _____

Printed Name: Sergeant Mara Speidel, Traffic Bureau

Licensing Board Approval [Signature] Date: 7/20/14

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Lorna Zucaro DATE: 7.27.14

need traffic cones (12)



APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check (v) the type of application:

RAFFLE* ____, TAG* X ____, PARADE** ____, BLOCK PARTY** ____, ROAD TOLL*** ____,
Fill In Completely and Return To City Clerk -- PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Arts In Reach
Federal Tax ID number for Organization: 02-0507428

Check (v) Nature of Organization:

Religious ____, Educational ____, Charitable X ____, Civic ____, Sports ____, Veterans ____, Fraternal or Political ____, Other __
(Describe) free mentoring and arts programming for teenage girls
Contact Person: Mary-Jo Monuski Day Time Telephone: 603-433-2882
Address: PO Box 236 Portsmouth Email: MaryJo@artsinreach.org
Purpose of Permit: Donation Box 03809
Date of Event: 8/16/14 Specific Time: 4:00 - 6:30 pm
Location of Event: Rotary Arts Pavilion

RAFFLE PERMIT ONLY

Prize (s) To Be Awarded:
Cost of Ticket:
Date of Drawing:
Place of Drawing:

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

http://www.doj.nh.gov/charitable-trusts/faq.htm

PARADE PERMITS & BLOCK PARTIES ONLY

PARTIES ONLY

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

Police Department Parade Route/Block Party Approval Signature:
Printed Name: Check Here If Parade Route Is Attached:

ROAD TOLL ONLY

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

Road Toll Location:
Police Department Road Toll Approval Signature:
Printed Name:

Licensing Board Approval (APD) Date: 8/5/14

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Mary Jo Monuski DATE: 7/31/14



APPLICATION CITY OF DOVER, NEW HAMPSHIRE

Check (✓) the type of application:

RAFFLE* _____, TAG* , PARADE** _____, BLOCK PARTY** _____, ROAD TOLL*** _____

Fill In Completely and Return To City Clerk - PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Dover Little Green Cheerleading
Federal Tax ID number for Organization: 210-2543466

Check (✓) Nature of Organization:

Religious _____, Educational _____, Charitable _____, Civic _____, Sports , Veterans _____, Fraternal or Political _____, Other _____
(Describe) Cheerleading Youth League K-8th

Contact Person: Diane McComb Day Time Telephone: 436-6011 x132

Address: 8 DeWood Drive, Dover, NH Email dianemccomb@comcast.net

Purpose of Permit: F League Fundraiser

Date of Event: September 12th, 13th, 14th Specific Time: Friday 12th 4-8 PM SAT 13th Sun 14th 8 Am - 8 pm

Location of Event: Various locations around Dover

RAFFLE PERMIT ONLY

Prize (s) To Be Awarded: _____

Cost of Ticket: _____ Date of Drawing: _____

Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at

<http://www.doi.nh.gov/charitable-trusts/faq.htm>

PARADE PERMITS & BLOCK PARTIES ONLY

PARADE PERMITS ONLY

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

Police Department Parade Route/Block Party Approval Signature: _____

Printed Name: _____ Check Here if Parade Route Is Attached: _____

ROAD TOLL ONLY

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

Road Toll Location: _____

Police Department Road Toll Approval Signature: _____

Printed Name: _____

Licensing Board Approval AP Date: 8/5/14

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Diane McComb DATE: 7/29/14



APPLICATION CITY OF DOVER, NEW HAMPSHIRE

Check (✓) the type of application:

RAFFLE* [checked], TAG* [checked], PARADE** _____, BLOCK PARTY** _____, ROAD TOLL*** _____, Fill In Completely and Return To City Clerk - PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: New Generation Federal Tax ID number for Organization: 02-0409655

Check (✓) Nature of Organization: Religious _____, Educational^, Charitable [checked], Civic _____, Sports _____, Veterans _____, Fraternal or Political _____, Other _____ (Describe) Homeless Shelter

Contact Person: Meg Connelly Day Time Telephone: 603-436-4989 Address: 569 Portsmouth Ave Greenland NH Email: [email] Purpose of Permit: Arts in Reach Event Date of Event: 8-16-2014 Specific Time: 4-6:30PM Location of Event: Rotary Arts Pavilion

RAFFLE PERMIT ONLY

Prize (s) To Be Awarded: _____ Cost of Ticket: _____ Date of Drawing: _____ Place of Drawing: _____

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at http://www.doj.nh.gov/charitable-trusts/faq.htm

PARADE PERMITS & BLOCK PARTIES ONLY

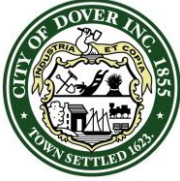
** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA Police Department Parade Route/Block Party Approval Signature: _____ Printed Name: _____ Check Here If Parade Route Is Attached: _____

ROAD TOLL ONLY

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT Road Toll Location: _____ Police Department Road Toll Approval Signature: _____ Printed Name: _____

Licensing Board Approval [Signature] Date: 8/5/14

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by the same. SIGNATURE OF APPLICANT: [Signature] DATE: 8-4-14



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2014.08.13 – 78**

Resolution Re: **17 Hillcrest Drive Release of Sewer Easement**

WHEREAS: The City of Dover has a sewer easement over the property owned by Patrick M. Murray located at 17 Hillcrest Drive, Dover, New Hampshire; and

WHEREAS: The sewer line in question was installed by the developer of Oak Hill many years ago but has since been replaced by a city sewer line in the roadway and is no longer in use; and

WHEREAS: The City of Dover no longer requires said easement given the sewer line in question has been abandoned.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

That the City Manager is authorized to sign a Quitclaim Deed from the City of Dover to Patrick M. Murray releasing the sewer easement and a combined sewer drain line at 17 Hillcrest Drive, Dover, New Hampshire.

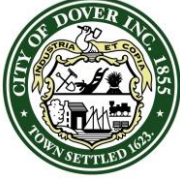
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By request

Approved as to Legal Form
and Compliance: Anthony I. Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2014.08.13 – 78**

Resolution Re: **17 Hillcrest Drive Release of Sewer Easement**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The City of Dover has a sewer easement over the property owned by Patrick M. Murray located at 17 Hillcrest Drive, Dover, New Hampshire. Said easement is recorded at the Strafford County Registry of Deeds at Book 1652, Page 0787. Since the City has relocated the sewer line, there is no longer a need for this easement; and the owner has requested a release from the City. See draft Quitclaim Deed attached.

Return to:
City of Dover, Legal Department
288 Central Avenue
Dover, NH 03820

QUITCLAIM DEED

THE CITY OF DOVER, a body politic, having a mailing address of 288 Central Avenue, Dover, New Hampshire 03820, hereinafter "Grantor," quitclaims to **Patrick M. Murray** of 17 Hillcrest Drive, Dover, New Hampshire 03820, hereinafter "Grantee," any right, title or interest which the Grantor may have in a sewer easement and a combined sewer drain line at #17 Hillcrest Drive in Dover, Strafford County and State of New Hampshire, being Lot #3 on a plan entitled "*HILLCREST DRIVE EXTENSION, Plan of Land for Walter & Mary Fischer, dated November 10, 1958, G. L. Davis & Associates*" a copy of which is recorded in Strafford County Registry of Deeds, Pocket #3, Folder #4, as Plan #37B, said sewer easement crossing the Southwesterly corner of the above-described premises, said easement having a width of 26 feet, more or less, on Hillcrest Drive, the Northeasterly side of which crosses the boundary between the above-described premises and Lot #2 at a point which is 46 feet, more or less, North of the Northerly sideline of Hillcrest Drive, and more clearly shown on plan referred to.

For title reference see warranty deed of Robert L. Jones and Sylvia E. Jones to Patrick M. Murray dated January 5, 1993, and recorded in Book 1652, Page 0787 of the Strafford County Registry of Deeds.

DATED this _____ day of _____, 2014.

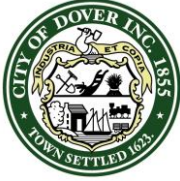
CITY OF DOVER

By: _____
J. Michael Joyal, Jr., City Manager,
As Authorized by vote of the City Council on

STATE OF NEW HAMPSHIRE
COUNTY OF STRAFFORD

On this ____ day of _____, 2014, the foregoing instrument was acknowledged before me by J. Michael Joyal, Jr., City Manager of the City of Dover.

Justice of the Peace/Notary Public
Printed Name:
My Commission Expires:



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2014.08.13 – 79**
Resolution Re: B12085 Bio Solids Disposal Services Contract Extension

WHEREAS: The sealed Request for Proposals #B12085 was requested and received for Bio Solids Disposal Services on June 26, 2012 at 2:00 pm; and

WHEREAS: Three vendors responded with varying rates and options. The low bid deemed most advantageous to the City was submitted by Resource Management of Holderness NH at the rate of \$68.75 per wet ton and the award for ‘year one’ went to this vendor. In 2013 the city received Addendum #1 extending the agreement for one year with an increase of 3% at the rate of \$70.81 per wet ton and awarded extension for ‘year two’ via council resolution R-2013.08.14; and.

WHEREAS: Resource Management is currently offering a three year agreement with an annual pricing increase of 3% contingent upon appropriated funds. Due to a great working relationship with the vendor and the limited number of vendors that can perform this service, it is the recommendation to accept the agreement at rate of \$72.93 per wet ton for trucking and recycling of biosolids and an hourly rate of \$108.15 per hr for non-standard sludge with an annual increase of 3% contingent upon appropriated funds; and

WHEREAS: Per 3-36.B. The sealed competitive bid procedure may be waived by a majority vote of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a purchase order to Resource Management Inc. for Biosolids Recycling given the rates provided in conjunction with B12085 and new agreement offer. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320.1.300.43256.4421.00000.00	Sludge Disposal	210,000.00	210,000.00

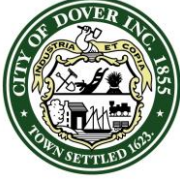
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2014.08.13 – 79**

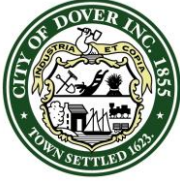
Resolution Re: B12085 Bio Solids Disposal Services Contract Extension

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2014.08.13 – 79**

Resolution Re: B12085 Bio Solids Disposal Services Contract Extension

RESOLUTION BACKGROUND MATERIAL:

The City of Dover requested sealed proposal from qualified contractors for transportation and composting, or other DES-approved Class A biosolids processing technology, or land filling of wastewater biosolids generated at the City’s wastewater treatment facility located at 484 Middle Road, Dover.

The City of Dover operates an activated sludge wastewater treatment facility with primary settling basins. The current annual average daily flow is 3.0 MGD. The dewatered sludge is a blend of primary and secondary (waste activated) sludge. Dewatering is accomplished with screw presses and the solids content of the dewatered sludge is expected to range from 25% ODS (oven-dried solids) to 33% ODS. Based on historical production and anticipated dewatering performance, total annual dewatered sludge production is expected to range from 2,200 wet tons to 3,200 wet tons.

Award Information:

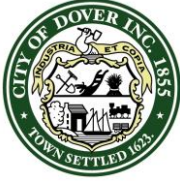
A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	6	Number of Responses:	3
Warranty:	na	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Term of agreement	Estimated Delivery:	Fy15
Recommended Award to:	Resource Management	Fund:	WWTP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List & Results:

https://online.dover.nh.gov/Documents.aspx?public=1&deptnum=3&cab=Bids and Requests f or Proposal&index=open_date&desc=1



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2014.08.13 – 80**
Resolution Re: B14059 Catch Basin Cleaning Services

WHEREAS: The sealed request for Bid #B14059 was solicited and received on June 5, 2014 at 11:00am for catch basin cleaning services. Six replies were received and evaluated, and;

WHEREAS: The low bid meeting specifications was received from Triton Storm Water of Cumberland, RI at the rate of \$85.00 per hour for an eight hour day totaling \$680.00 per day and recommendation to award to this vendor was approved by council via R-2014.07.09; and

WHEREAS: Due to unforeseen circumstances, it has been determined that this vendor is no longer able to complete the scope of work required for this project. The City has reached out to the next low bid meeting specifications, Felix Septic Service of Bow, NH. This vendor has successfully performed this service for the City in the past and he is able to honor his bid rates of \$94.00 per hour for a minimum of an eight hour day totaling \$752.00 per day; and

WHEREAS: It is the recommendation to award project to Felix Septic Service at rates provided.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

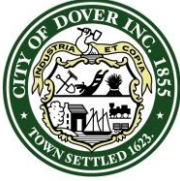
The Purchasing Agent is hereby authorized to issue a purchase order to Felix Septic Service of Bow, NH for catch basin cleaning services given the rates provided in conjunction with bid B14059. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.300.43155.4443.0000.0000	Rental of Equipment	40,000.00	40,000.00

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Mayor Karen Weston By Request
Approved as to Legal Form and Compliance:	Anthony Blenkinsop General Legal Counsel		
Recorded by:	Karen Lavertu City Clerk		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

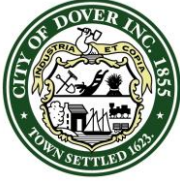
Resolution Number: **R - 2014.08.13 – 80**
Resolution Re: B14059 Catch Basin Cleaning Services

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2014.08.13 – 80**

Resolution Re: B14059 Catch Basin Cleaning Services

RESOLUTION BACKGROUND MATERIAL:

The City of Dover, NH has over 2,000 catch basins in its storm water drainage system. The Community Services Department is responsible for the operation and maintenance of the storm water system.

The City has identified a qualified vendor to clean as many catch basins as possible, not to exceed total funding estimated at \$40,000.00. The City will provide the selected contractor with a map of the storm water system and indicate which structures are to be cleaned. The vendor will be allowed to leave his equipment at the Dover Public Works Facility on Mast Road to help facilitate timely daily operational activities.

Award Information:

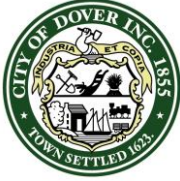
A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	55	Number of Responses:	6
Warranty:	NA	Terms:	Net 30, FOB Dover
Work Bonded:	NA	Contract:	Yes
Prices will hold for:	December 31, 2014	Estimated Delivery:	As needed
Recommended Award to:	Felix Septic Service	Fund:	General Fund
Other Approvals Required:	No	References Checked:	Yes. Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List & Results:

https://online.dover.nh.gov/Documents.aspx?public=1&deptnum=3&cab=Bids_and_Requests_f_or_Proposal&index=open_date&desc=1



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2014.08.13 – 81**

Resolution Re: B15001 Household Hazardous Waste Clean Up Day

WHEREAS: The sealed request for bid B15001 was solicited and received for household hazardous waste collection services on July 30, 2014 at 11:00 am; and

WHEREAS: Three qualified firms responded with price quotes for different chemicals that the City anticipates will be collected for the project in its entirety; and

WHEREAS: Low bid meeting specifications was submitted by MXI Environmental Service LLC of Langhorne PA at varying rates for collection various household hazardous waste chemicals. The estimated annual expenditure is \$27,000.00. The Household Hazardous Waste Collection Day will held on a Saturday (to be determined) in September 2014.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to MXI Environmental Services LLC for household hazardous waste day in September 2014 given rates provided in conjunction with bid B15001. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
3320.1.300.43230.4421.000000	Recycling Management Collection	27,000	27,000

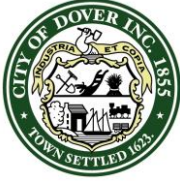
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2014.08.13 – 81**

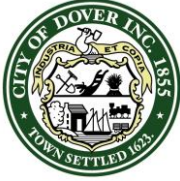
Resolution Re: B15001 Household Hazardous Waste Clean Up Day

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2014.08.13 – 81**

Resolution Re: B15001 Household Hazardous Waste Clean Up Day

RESOLUTION BACKGROUND MATERIAL:

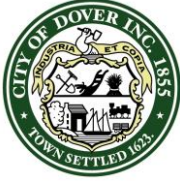
Sealed bid B15001 was requested and received for HHW collection on July 30, 2014 at 11:00 am. Three qualified vendors responded with various price quotes for the various chemicals the City anticipates will be collected. Low bid meeting specifications was submitted by MXI Environmental Services LLC and it is the recommendation to award this year's project to this vendor. MXI Environmental Services LLC has successfully completed this service for the City for the past several years.

Purchasing Information:

Type:	Purchase Order	Advertised:	yes
Invitations Mailed:	106	Number of Responses:	3
Warranty:	na	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	until completion HHW	Estimated Delivery:	As needed
Recommended Award to:	MXI Environmental Services LLC	Fund:	Recy Collections
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List & Results:

https://online.dover.nh.gov/Documents.aspx?public=1&deptnum=3&cab=Bids_and_Requests_f_or_Proposal&index=open_date&desc=1



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2014.08.13 – 82**
Resolution Re: Purchase of Debris Tank for Jet Truck Sole Source

WHEREAS: The City has a 2002 Sterling sewer jet truck with a Vactor debris body that is corroded beyond repair and is in need of replacement; and

WHEREAS: C.N. Wood Co, Inc is the sole distributor for the six states in the New England region of Vactor sewer cleaning machines and associated parts. C.N. Woods Co. Inc. has prepared a quote using some of the trucks current parts replacing those not salvageable in the total amount of \$53,166.94.

WHEREAS: Per 3-37.F Exceptions to Competitive Bidding: Sole Source purchases where the proposed purchase is manufactured or provided by only one entity.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to C.N Woods Co. Inc. of Woburn, MA in the amount of \$53,166.94 for a replacement debris body for the sewer jet truck. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320.1.300.43250.4741.00000.92	Sewer Machinery & Equipment	26,303.48	5,765.35
5320.1.300.43250.4741.00000.93	Sewer Machinery & Equipment	37,617.00	16,412.26
5320.1.300.43250.4741.00000.94	Sewer Machinery & Equipment	67,729.83	67,729.83

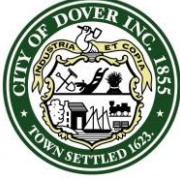
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

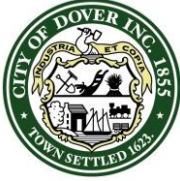
Resolution Number: **R – 2014.08.13 – 82**
Resolution Re: Purchase of Debris Tank for Jet Truck Sole Source

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2014.08.13 – 82**

Resolution Re: Purchase of Debris Tank for Jet Truck Sole Source

RESOLUTION BACKGROUND MATERIAL:

The City has 2002 Sterling sewer jet with a Vactor debris body that is corroded beyond repair and is in need of replacement. C.N. Wood Co, Inc is the sole distributor (sole source letter on file) for the six states in the New England region of Vactor sewer cleaning machines and associated parts. C.N. Woods has prepared a quote using some of the trucks current parts replacing those not salvageable in the total amount of \$53,166.94.

Bid Information:

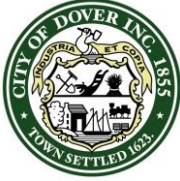
No bid, sole distributor for NE Region

Award Information:

A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	n/a	Number of Responses:	n/a
Warranty:	n/a	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completion	Estimated Delivery:	2014
Recommended Award to:	C.N. Woods Co Inc	Fund:	
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2014.08.13 – 83**
Resolution Re: B13031 Additional Scope of Work on Watson Road with American Excavation Corp.

WHEREAS: The sealed bid # B13031 was requested and received for the reconstruction of Tolend Rd on January 7, 2013 at 2:00 pm; and

WHEREAS: Responses were received from twelve (12) vendors offering various rates. Proposals were reviewed and evaluated with the low bid and bid deemed most advantageous being submitted by American Excavation Corporation of Derry NH in the total amount of \$3,906,846.50. The work area for the base bid consisted of Tolend Road beginning at the Barrington town line and extending easterly to the intersection with Columbus Ave. As an ADD Alternate the work will continue from the intersection of Columbus Ave extending easterly to the intersection of Whittier Street; and

WHEREAS: American Excavation Corporation has offered a cost proposal to immediately continue work onto Watson Rd in the amount of \$1,433,521.50 thereby saving mobilization costs as well as cost and time to bid out the additional work; and

WHEREAS: Per 3-36.B. The sealed competitive bid procedure may be waived by a majority vote of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to American Excavation Corp of Derry NH given the unit rates provided in conjunction with B13031 and proposal amount of \$1,433,521.50. The amount of this authorization shall be limited so as not to exceed available funding

Financing

Account	Description	Appropriation	Balance
4015.1.300.43121.4751.03178.15	Watson Rd Reconstructon	1,352,000	1,352,000
4014.1.300.43121.4751.03142.14	Tolend & Watson Reconstructon	2,500,000	1,018,955

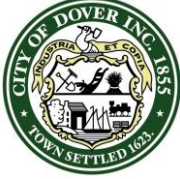
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2014.08.13 – 83**

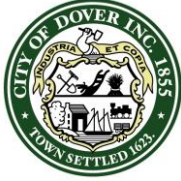
Resolution Re: B13031 Additional Scope of Work on Watson Road with American Excavation Corp.

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2014.08.13 – 83**

Resolution Re: B13031 Additional Scope of Work on Watson Road with American Excavation Corp.

RESOLUTION BACKGROUND MATERIAL:

American Excavation Corporation of Derry NH was awarded Bid B13031 via council approval January 23, 2013 in the total amount of \$3,906,846.50. The work area for the base bid consists of Tolend Road beginning at the Barrington town line and extending easterly to the intersection with Columbus Ave. As an ADD Alternate the work continues from the intersection of Columbus Ave extending easterly to the intersection of Whittier Street

American Excavation Corporation is currently finishing up the Tolend Rd project and can continue onto Watson immediately. American Excavation Corporation has offered a cost proposal in the amount of \$1,433,521.50.

After discussions with Daniel Hudson, P.E. of CMA Engineers, it is his and the City's recommendation that the City award a Change Order for Watson Road in accordance with American Excavation Corporation's proposal. As requested, CMA applied the Add Alt. bid pricing, which shows that if advertised, the total cost for Watson Road could be higher than American Excavation Corporation's proposal once inflation and other adjustments are applied (**see attached**). Our opinion remains that it is in the City's best interest to proceed with awarding the Change Order to American Excavation Corporation.

Bid Information:

B13031 Additional Scope of Work continuing onto Watson Rd.

Award Information:

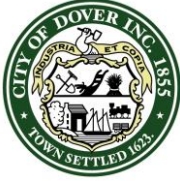
A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	Until Completion	Estimated Delivery:	As needed
Recommended Award to:	American Excavation Corporation	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List & Results:

https://online.dover.nh.gov/Documents.aspx?public=1&deptnum=3&cab=Bids_and_Requests_f or_Proposal&index=open_date&desc=1



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2014.08.13 – 84**
Resolution Re: B10033 Additional Scope of Work on Watson Road
CMA Engineers, Inc

WHEREAS: Sealed bid B10033 was requested and received for engineering and design services for the re-construction of Tolend and Watson Roads on December 7, 2009 at 2:00pm; and

WHEREAS: The City received proposals from eighteen (18) vendors. An interview with the low bidder, CMA Engineers Inc of Portsmouth NH was conducted on December 28, 2009 at 10:00am with the evaluating committee at Mast Rd in Dover. Award of the project to CMA Engineers Inc of Portsmouth in the amount of \$189,207.00 was approved by council on January 13, 2010; and

WHEREAS: The City is now ready to begin work on Watson Rd and CMA Engineers Inc has offered a cost for the construction phase in the amount of \$85,000. Tasks will include final design, preparation of change orders, permit modification coordination and construction oversight.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The purchasing agent is hereby authorized to issue a purchase order to CMA Engineers Inc of Portsmouth NH given the amount of \$85,000 for additional services provided in change order #4. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
4014.1.300.43121.4751.03142.14	Tolend and Watson Rd Reconstruction	2,500,000	1,103,955

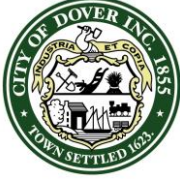
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

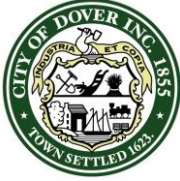
Resolution Number: **R – 2014.08.13 – 84**
Resolution Re: B10033 Additional Scope of Work on Watson Road
CMA Engineers, Inc

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2014.08.13 – 84**
Resolution Re: B10033 Additional Scope of Work on Watson Road
CMA Engineers, Inc

RESOLUTION BACKGROUND MATERIAL:

Sealed bid B10033 was requested and received for engineering and design services for the re-construction of Tolend and Watson Roads on December 7, 2009 at 2:00pm. The City is now ready to begin work on Watson Rd and CMA Engineers Inc has offered a cost for the construction phase in the amount of \$85,000. Tasks will include final design, preparation of change orders, permit modification coordination and construction oversight.

Bid Information:

Sealed Bid B10033 for Tolend and Watson Rd Improvements Design Services

Award Information:

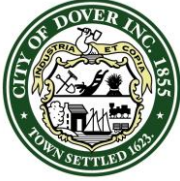
A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	yes
Prices will hold for:	Until completed	Estimated Delivery:	As needed
Recommended Award to:	CMA Engineers Inc	Fund:	
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List & Results:

https://online.dover.nh.gov/Documents.aspx?public=1&deptnum=3&cab=Bids_and_Requests_f or_Proposal&index=open_date&desc=1



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2014.08.13 – 85**
Resolution Re: **Authorization to Enter Agreement Regarding Lot Line Adjustment and Construction Easement Between the City of Dover and 125 Washington Street, Inc.**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

See attached.

Purchase and Sale Agreement terms between City of Dover, New Hampshire (“City”) and One Twenty Five Washington Street, LLC (“Seller”)

1. City is purchasing approximately 4,384 square feet of land located at 125 Washington Street in Dover, New Hampshire (the “Parcel”), from Seller for One Dollar (\$1.00) and the Parking Permits (defined below), which such Parcel will be subject to a lot-line adjustment and used for a limited access drive for the exclusive use of the Dover Police Department, its staff and associated agencies for access into a secured underground level of the City’s parking garage. A Purchase and Sale Agreement will be signed by the parties with the terms set forth herein and additional terms as is customary in New Hampshire (the “Purchase Agreement”).
2. The Parcel is being conveyed “as-is”, “where-is” and “with all faults” as to its physical condition, under a Quitclaim Deed.
3. Upon completion by City of the parking garage on property adjacent to the Parcel, City shall provide to Seller fifteen (15) parking permits, which permits will be valid for parking spaces, on a first come, first served basis, located within the parking garage or Orchard Street lot (the “Parking Permits”) for forty-five (45) years. Seller shall acquire from the City the Parking Permits on the following payment schedule: (i) for the first twenty-five (25) years, the Parking Permits shall be rent free, (ii) for the next ten (10) years, Seller shall pay 50% of the market rate for Parking Permits in downtown Dover, and (iii) for the last ten (10) years, Seller shall pay 66% of the market rate for Parking Permits in downtown Dover. Following the expiration of such forty-five (45) year period, Seller may continue to retain the Parking Permits at market rates for parking permits. In the event Seller abandons all or any of the Parking Permits at any time, Seller shall have the right, continuing in perpetuity, to renew this parking arrangement for up to the 15 Parking Permits, upon one (1) year’s prior notice to City. In the event that there arises an issue with the availability of parking spaces for Seller and its tenants in the parking garage and Orchard Street lot, City shall resolve such issue to Seller’s reasonable satisfaction.
4. City, at its cost, shall reconstruct the Aubuchon parking lot located on Seller’s property, per the agreed upon site plan attached to the Purchase Agreement, by increasing the parking stalls from twenty (20) to twenty-seven (27) spaces, including:
 - Proper drainage to better accommodate site drainage into the City’s storm drain system (which may include an easement permitting 125 Washington Street, LLC to discharge into the City storm drain system)
 - Replacing the underground water service to the building with access from Washington Street
 - Relocating the existing propane filling station to comply with applicable code requirements
 - Removing the existing asphalt pavement, providing and preparing gravels for the parking lot base, placing base and final bituminous concrete pavement, applying a

top-coating of pavement and striping of parking stalls, loading areas and storage areas as well as placing signage regarding the same.

- Excavating the hillside along the north side of the Aubuchon parking lot into the existing City-owned Orchard Street parking lot to expand the usable area of the Aubuchon parking lot

- Removing and disposing of any urban fill and/or contaminated or excess soils
- Relocating the existing hydrant closer to Washington Street
- Providing pad, bollards and required fencing for dumpsters, installing granite curbing, placing a dumpster on the lot within a fenced enclosure

- Relocating the non-conforming business sign along Washington Street
- Removing the existing fence and installing a new fence and gate along

Washington Street

- Constructing any screening required by the Planning Board during the site plan approval of the Police Station/Parking Facility as well as loaming and seeding of the entire area.

- City to provide a maintenance bond for the two years following the reconstruction of the parking lot, to ensure that any issues that arise with the lot are repaired.

- Lot Line adjustment shall be made by deed from Seller to City on the Chestnut Street side of Seller property where the current site plan amendment shows an easement from Seller to City, with the conveyance to accomplish the lot line adjustment made at closing. This lot line adjustment shall be used for a sidewalk on, over and across eighty-three (83) square feet of sidewalk currently owned by Seller and located adjacent to Chestnut Street for the purposes of constructing a bus pull-off and loading zone along Chestnut Street and the hardscape plaza adjacent to the Second Floor. Such work shall include, but shall not be limited to, installing granite curbing and preparing gravels for the base as well as placing final bituminous concrete pavement.

- The parties shall agree to a development schedule for the changes to the Seller's property which is acceptable to Seller and its tenants.

Said reconstructed parking lot shall be designed by a qualified engineer. Lot reconstruction plans shall be submitted to Seller's engineer for comment. City shall also obtain any comments for the reconstruction from Aubuchon Hardware. Such reconstruction shall take place in phases and City shall cooperate with Aubuchon Hardware to arrange for substitute parking arrangements, including, at City's election, on-street parking as well as in the Orchard Street lot and phasing so that the entire parking lot is never under construction at the same time. City may grant Seller (and Aubuchon Hardware) the right to utilize parking on Washington Street or other public parking facilities during the reconstruction. The City will also provide necessary exterior storage for the Seller during construction in the Orchard Street parking lot. [A plan will be included as an exhibit to the agreement.]

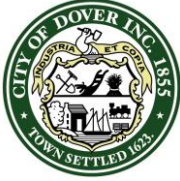
5. City, at its cost, shall construct a hardscape plaza on its property which shall include an area for delivery vehicles and buses to pull directly in front of the second floor of Seller's building currently occupied by Community Partners (the "Second Floor") entrance as well as a pedestrian ramp for handicap accessibility, and stairs and a walkway from such

hardscape area to both the parking garage pedestrian entrance and the upper rear access to the Second Floor. The City shall also reconstruct the existing ramped access to the Second Floor. Second Floor tenants and any invitees, employees, cleaning crew, subtenant of any Second Floor tenant shall be granted an easement across the hardscape area as a loading zone. City shall have a right of way for pedestrian access across the hardscape plaza from the garage for access to Chestnut Street. City, at City's sole cost and expense, shall conduct all required maintenance of the hardscape plaza, including, but not limited to sweeping and snow plowing. Should the Second Floor no longer be occupied by a tenant in need of handicap access, and the City wishes to reconfigure the plaza, the Seller shall be consulted and have the opportunity to provide comment regarding design changes.

6. An opening at the southwest corner of the parking garage on the first level will be created to allow pedestrian and handicap access to the hardscape plaza, and an easement granted for said access. At least two (2) handicap parking spaces, which shall be marked by signage and pavement markings, shall be located inside the garage on the first level immediately adjacent to this southwest access point, near the Second Floor front entrance. Additional handicap parking spaces will be located on the first level of the garage adjacent to the entrance to the police station lobby, located in the northwest corner of the parking garage.
7. All Second Floor tenants of the Seller's building at 125 Washington Street may utilize the garbage dumpster to be located by City on the Parcel, at no cost to such tenants. City may place reasonable restrictions on what may be placed in the dumpster, as well as quantities, including prohibitions on industrial waste, hazardous waste or food waste. The City has the right to monitor use of dumpster to ensure compliance. If a new Second Floor tenant seeks to use the dumpster, the City must be notified in writing, and has the right to inquire about the nature and quantity of waste to be disposed. The City has the right to condition a new tenant's use of the dumpster, consistent with its reasonable restrictions on the use of the dumpster.
8. Seller, at City's sole cost and expense, shall grant City a temporary blanket construction and access easement on, over and across Seller's property for purposes incidental to the construction of the parking garage and other improvements on City's property.
9. Seller, at City's sole cost and expense, shall grant an easement for access to maintain the retaining walls and exterior of the garage in an area on the 125 Washington Street parcel along the common property line between the 125 Washington Street parcel and the adjacent City parcel. City shall provide reasonable notice of any undertaking of such maintenance and shall remove any obstacles within the easement area at its cost (provided Seller erects no structures in the easement area), and shall move and return any materials validly stored in the easement area.
10. Seller, at City's sole cost and expense, shall grant City a blanket easement for the relocation of utilities on the Parcel. If necessary, the City, at City's sole cost and

expense, shall grant to Seller a permanent access easement on, over and across City's property for purposes of accessing the Garage and other areas owned by City for the uses provided herein.

11. City is responsible for transfer taxes (which will mean Seller's share of taxes) for the conveyancing contemplated by these transactions.
12. Seller shall have a continuing right of first refusal on the Parcel.
13. Seller shall have the right of reverter or other form of reversionary interest acceptable to the parties for all property conveyed to City under the Agreement in the event that City elects to replace the parking lot and/or parking garage with a use other than for parking and fails to provide reasonably equivalent parking spaces elsewhere.
14. City to pay for reasonable attorney's fees incurred by Seller contemplated by the above, not to exceed Twenty Thousand Dollars.
15. City is responsible for obtaining all required permits and approvals, including any subdivision/lot line adjustment approvals, site plan approvals, and any other federal, state or local permitting.
16. The City Manager shall obtain approval to execute a Purchase and Sale Agreement consistent with the terms and conditions in this term sheet. Any terms or conditions in the Purchase and Sale Agreement that represent changes or additions to the terms and conditions in this term sheet shall be subject to the consent and approval of the City, acting by and through its City Manager. Changes or additions considered material by the City Manager, in the City Manager's sole discretion, shall require approval by the City Council.
17. In the event that the City fails to approve the Development Agreement Term Sheet between 104 Washington Street, LLC and The Sidney Robbins Family Trust and City, or if said parties fail to enter into a Development Agreement, then Seller, at its option, shall have no obligations hereunder.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2014.08.13 – 86**
 Resolution Re: **Authorization to Enter Development Agreement
 Between the City of Dover and 104 Washington Street,
 Inc./Sydney Robbins Family Trust**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

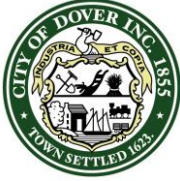
See attached.

Development Agreement terms between City of Dover, New Hampshire (“City”) and 104 Washington Street, LLC and The Sidney Robbins Family Trust (collectively the “Owner”)

1. The Owner seeks develop, or to enter into an agreement with a purchaser who is seeking to develop, the properties known as Map 2, Lots 4, 5, 6, 6A, 7, 8, 8A and 9, consisting of 1.15 acres, more or less, and which fronts along Washington Street between Locust Street and Chestnut Street (the “Project Site” and the developer of the Project Site, the “Developer”). A more detailed agreement will be signed by the parties with the terms set forth herein and additional terms as is customary in New Hampshire (the “Development Agreement”).
2. If, at any time, the Developer develops the Project Site in such a way that the City and Developer agree that it is more likely than not that the assessed value of the Project Site is at least twenty percent (20%) higher, upon completion, than the assessed value for the Project Site prior to such development, then:
 - a. The City shall convey Map 2, Lots 2 and 3 (the “City Parking Lots”) to the Developer by warranty deed, subject to any easements, covenants or restrictions of record (except the courthouse parking lease/restriction, below), for One Dollar (\$1.00), but free and clear of any hazardous materials or substances (as those terms are defined in federal and state laws). The City’s obligation to convey the City Parking Lots is subject to the ability of the City to obtain the release of a lease with the State of New Hampshire to use the City Parking Lots as overflow parking for the adjacent courthouse.
 - b. The Developer shall keep the City reasonably informed of intentions by Developer regarding the use of the City Parking Lots as part of any development, including whether the City Parking Lots will be used for parking or the construction of structures. The City shall keep the Developer reasonably informed of its efforts to obtain the release of the State of New Hampshire lease. Notwithstanding the foregoing, there shall be no obligation for the Developer to furnish information to the City during any period in which the Developer is subject to a non-disclosure obligation.
 - c. The City shall also provide to Developer fifteen (15) parking permits for parking spaces located either within the parking garage on City’s adjacent lot or on the surface lot on Orchard Street for forty-five (45) years from completion of the development of the Project Site such that the assessed value of the Project Site is at least twenty percent (20%) higher, upon completion, than the assessed value for the Project Site prior to such development. Developer shall lease the parking spaces on the following payment schedule: (i) for the first twenty-five (25) years, the spaces shall be rent free, (ii) for the next ten (10) years, Developer shall pay 50% of the market rate for parking permits in downtown Dover, and (iii) for the last ten (10) years, Developer shall pay 66% of the market rate for parking permits in downtown Dover. Following the expiration of such forty-five (45) year period, Developer may continue to lease the fifteen (15) parking spaces at market rates for parking permits. In the event Developer abandons all or any of the parking spaces at any time, Developer shall have the right, continuing in perpetuity, to renew this parking arrangement for up to the 15 parking spaces, upon one (1) year’s

prior notice to City. The use of the City parking spaces shall be on a first come, first served basis.

3. If the City is unable to convey the City Parking Lots in the manner described in Section 2.a., above, the City shall provide Developer with parking permits for reasonably comparable motor vehicle parking at a location within six hundred (600) linear feet of the nearest lot line of the Project Site for the equivalent number of parking spaces in the City Parking Lots. The charges for the parking permits shall be based on the same graduated fee schedule set forth in Section 2.c., above. The parties acknowledge that the estimated cost of site remediation for the City Parking Lots is grounds for the City to assert that it is unable to convey the City Parking Lots. The City acknowledges that to provide such reasonably comparable motor vehicle parking may (but not necessarily shall) require the construction of additional parking facilities or structures, or other accommodations not readily apparent to the parties given the current uses and layout of properties around the Project Site.
4. In the event that the development of the Project Site is approved, but construction is planned to be phased, the City shall convey the City Parking Lots to the Developer and the Developer shall enter into a development agreement which shall provide for joint use with the City of the City Parking Lots, such use to be phased proportionately based upon the phased construction plan.
5. As part of the development of the Project Site, the City desires to redesign the western side of the Project Site to align Chestnut Street at the intersection of Washington Street pursuant to a design consistent with good traffic engineering practices. Developer agrees that, as a part of a purchase and sale agreement, to require the ultimate purchaser to work in good faith with the City to accomplish the City goals, during which both parties shall take into consideration the planned development of the site, especially the planned use of the existing buildings which are on Chestnut Street in the layout of any redesign of Chestnut Street.
6. The City Manager shall obtain approval to execute a Development Agreement consistent with the terms and conditions in this term sheet. Any terms or conditions in the Development Agreement that represent changes or additions to the terms and conditions in this term sheet shall be subject to the consent and approval of the City, acting by and through its City Manager. Changes or additions considered material by the City Manager, in the City Manager's sole discretion, shall require approval by the City Council.
7. In the event that the City fails to approve the Purchase Agreement Term Sheet between One Twenty Five Washington Street, LLC, and City, or if said parties fail to enter into the Purchase Agreement, then the Developer, at its option, shall have no obligations hereunder.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2014.08.13 – 87**

Resolution Re: B14038 – Dover Downtown Marketing Consultant

WHEREAS: The sealed request for qualifications B14038 was issued and received for Dover Downtown Marketing Plan Consulting Services on June 24, 2014 at 11:00am. The objective of this RFQ was for vendors to submit qualifications to provide professional services for the design and management of a short term multi-media marketing program to support the continued success of the downtown merchants and hospitality business during the peak holiday earning period and during construction of the police department facility; and

WHEREAS: Two vendors replied and interviews were conducted on July 21, 2014 with both companies. After careful evaluation it is the recommendation of the committee to award the project to Darci Creative LLC in the amount not to exceed budget of \$100,000.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Darci Creative LLC of Portsmouth NH for the development and implementation of the Downtown Dover Marketing Plan in the amount not to exceed \$100,000. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
3213.1.210.42130.4341.00000	Parking - Technical Services	100,000	100,000

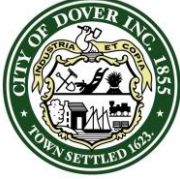
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2014.08.13 – 87**

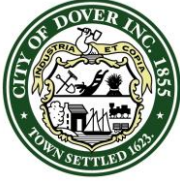
Resolution Re: B14038 – Dover Downtown Marketing Consultant

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2014.08.13 – 87**

Resolution Re: B14038 – Dover Downtown Marketing Consultant

RESOLUTION BACKGROUND MATERIAL:

The City of Dover invited marketing specialists to submit qualifications for consideration to provide professional services for the design and management of a short-term multi-media marketing program to support the continued success of downtown merchants and hospitality businesses (restaurants and pubs) during the peak holiday earning period and during the construction of the Police Department headquarters and the parking garage in Dover.

The budget for this project of \$100,000 is to cover the selected firm as well as the media ad spent and print and production fees. The budget is designed to include various methods of promotion including but not limited to:

Branding & Concept Development	\$5,000
Web Development/SEO	\$7,500
Art Direction	\$4,750
Copywriting	\$4,500
Photography/Videography	\$2,500
Social Media/PR	\$3,000
Media Placement & Printing	\$72,750
2014/2015 Budget Total	\$100,000

Bid Information:

Sealed Request for Qualification was solicited and received on June 24, 2014 at 11:00am

Award Information:

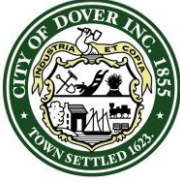
A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	35	Number of Responses:	2
Warranty:	n/a	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completion	Estimated Delivery:	2014-2015
Recommended Award to:	Darci Creative LLC	Fund:	Parking
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List & Results:

https://online.dover.nh.gov/Documents.aspx?public=1&deptnum=3&cab=Bids_and_Requests_f_or_Proposal&index=open_date&desc=1



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2014.08.13 – 88**
Resolution Re: **Amendment of FY2015 Fee Schedule to Establish
Parking Meter Rates for River Street**

- WHEREAS: River Street is currently a monthly permit parking area, and;
- WHEREAS: There is a desire by several nearby businesses for a single day flat fee parking option for their customers/visitors in the lower Washington Street area, and;
- WHEREAS: River Street has the capacity to provide a single day flat fee option; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

That the City Council authorizes changes to the Police Department section of the approved FY 2015 Fee Schedule, p. 10, to add Parking Meter Rates, as follows:

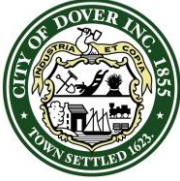
SERVICES	PROPOSED FEE
<u>Parking Meter Rates on River Street</u>	<u>\$3.00/day (flat fee)</u>

The City Manager recommends that this resolution be adopted.

NEED PUBLIC HEARING AND 2/3 MAJORITY VOTE OF COUNCIL

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Mayor Karen Weston By request
Approved as to Legal Form and Compliance:	Anthony I. Blenkinsop General Legal Counsel		
Recorded by:	Karen Lavertu City Clerk		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2014.08.13 – 88**
Resolution Re: **Amendment of FY2015 Fee Schedule to Establish Parking Meter Rates for River Street**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

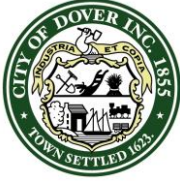
RESOLUTION BACKGROUND MATERIAL:

The Parking Manager received inquiries from lower Washington Street business owners about the possibility of providing a single day flat fee parking option in the area. Since the meter system went on-line in January of 2010, there has been a 3-hour limit for on-street spaces. Prior to the installation of the meters, there was a 2-hour limit.

The nearest all day parking options for visitors to 50 Washington Street and One Washington Street are on Young Street, Portland Avenue and Cocheco Street. Young Street and Portland Avenue have free all-day parking but the spaces are normally taken up by downtown employees throughout the day. Cocheco Street is a significant distance from these locations.

Currently the River Street parking lot is a Permit Parking area for use by monthly pass holders and has significant additional capacity available for daily users. The parking meters on lower Washington Street can be adapted to allow the purchase of a receipt that would be valid for the entire day on River Street. This would be a similar system to the one in place at the Transportation Center that allows drivers to buy hourly, daily or monthly receipts. Users can still purchase a receipt for use on-street, but can also convert to a "River Street Lot" option to obtain their receipt.

At their June 15, 2014 meeting, the Parking Commission discussed the options and voted unanimously to recommend that a flat fee of \$3.00 per day be offered for River Street through the meters adjacent to One Washington Street.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.7.

Resolution Number: **R – 2014.08.13 – 89**
Resolution Re: **Green Hill Road Converted from Class VI Road to Class A Trail**

- WHEREAS: A short section of Green Hill Road, approximately 1,500 feet in length, exists in Dover, starting from Tolend Road and going to the Madbury town line and then into Barrington. Properties abutting Green Hill Road are owned by the City of Dover (Lots C-15, C-16, & C-17) and the Stephen M. Brox Revocable Indenture of Trust (Lot C-14).
- WHEREAS: Green Hill Road is designated as a Class VI Road and has not seen any maintenance by the City for many years.
- WHEREAS: As a Class VI road Green Hill Road is currently subject to gates and bars.
- WHEREAS: Pursuant to New Hampshire RSA 231-A, a municipality may convert a Class VI Road into a Class A Trail.
- WHEREAS: In 2007, the Class VI Road Ad Hoc Committee recommended that Green Hill Road become a Class A Trail as defined in RSA 231-A:2. Conversion to a Class A Trail will allow certain uses of this right of way to be limited while preserving the right of way, including for conversion back to a road if determined appropriate in the future. Conversion to a Class A Trail would also allow suitable structures to be erected to prevent unauthorized uses of the Road/Trail, including those that have enabled significant dumping of trash that has been a repeated occurrence off of Green Hill Road onto City Property.
- WHEREAS: Stephen M. Brox, Trustee of the Stephen M. Brox Revocable Indenture of Trust has been contacted by the City and indicated he does not object to the conversion of Green Hill Road in Dover to a Class A Trail.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

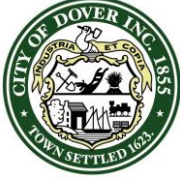
That the portion of Green Hill Road that exists in Dover starting from Tolend Road and going to the Madbury town line is converted from a Class VI Road to a Class A Trail pursuant and subject to the provisions of RSA 231-A.

That motor vehicles, except City vehicles if and when necessary, are prohibited from traveling over or upon the portion of Green Hill Road in Dover that has been converted to a Class A Trail.

That the City, at the direction of the City Manager, and consistent with RSA 231-A, shall oversee the Trail and may erect suitable structures within the Trail to prevent unauthorized uses of the Trail.

That the City shall erect signs at the entrance from Tolend Road and at the Madbury town line advising the public of the status of Green Hill Road as a Class A Trail.

REFERRED TO A PUBLIC HEARING



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.7.

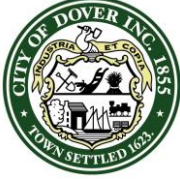
Resolution Number: **R – 2014.08.13 – 89**

Resolution Re: **Green Hill Road Converted from Class VI Road to Class A Trail**

RESOLUTION BACKGROUND MATERIAL:

An Ad Hoc Committee was formed in 2007 to review various Class VI roads in the City and make recommendations to the City Council. The committee recommended that Green Hill Road be converted to a Class A Trail with certain stipulations. Via a resolution dated November 14, 2007 (R-2007.11.14-156), attached hereto, the City Council adopted the recommendations of the Committee. However, to date, Green Hill Road has not officially been converted to a Class A Trail. Conversion to a Class A Trail would permit public recreational use of the Trail, protect the City's interest in the Right of Way, and allow the City to erect suitable barriers to motor vehicle use, which has been a significant issue for the City given the repeated dumping of trash onto City Property from Green Hill Road. Both the Conservation Commission and TAC support conversion to a Class A Trail.

The Town of Madbury has been informed through its Board of Selectmen of the possible conversion of Green Hill Road in Dover to a Class A Trail and has responded that it has no comment on the proposal.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2014.08.13 - 014**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166 entitled “Vehicles and Traffic” by amending 166-57 SCHEDULE I: No Parking at Any Time to update the list to coincide with the approved Development of the First Street Parking Lot.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-57 “SCHEDULE I: No Parking at Any Time as follows:

THE FOLLOWING IS AMENDED:

STREET

First Street

LOCATION

Northerly side, from the ~~intersection with Chestnut Street~~
westerly driveway of 1 First Street easterly to the
intersection with Central Avenue.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch
Finance Director

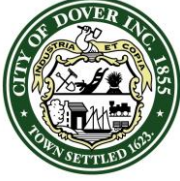
Sponsored by: Mayor Karen Weston
By request

Approved as to Legal Form
and Compliance:

Anthony I. Blenkinsop
General Legal Counsel

Recorded by:

Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2014.08.13 - 014**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**

DOCUMENT HISTORY:

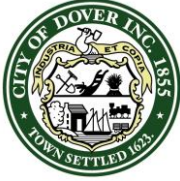
First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

The City approved the sale and development of the First Street parking lot. The approved plan moves the public parking adjacent to the parking lot from the southerly side to the northerly side of First Street. This is a housekeeping ordinance to authorize parking on a portion of the northerly side of the street.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: **O – 2014.08.13 – 15**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166 entitled “Vehicles and Traffic” by amending 166-57 SCHEDULE J., Subsection B, a housekeeping ordinance to incorporate the westerly end of Second Street into the Metered Parking System.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-57 “SCHEDULE J., title and Subsection B as follows:

THE FOLLOWING IS AMENDED:

166-57. Schedule J: Limited Time Parking

A. [Repealed on 05-23-12 by Ord. No. 2012.05.09-9]

B. In accordance with the provisions of **166-22**, it shall be unlawful for the owner or operator of any motor vehicle to park or allow to be parked any motor vehicle for more than two (2) hours in the following described locations:

THE FOLLOWING IS DELETED:

STREET

LOCATION

~~Second Street~~

~~Both sides, from the intersection with Chestnut Street easterly to the rear exit of 42 Third Street.~~

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch
Finance Director

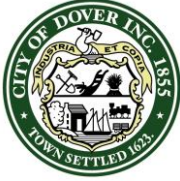
Sponsored by: Mayor Karen Weston
By request

Approved as to Legal Form
and Compliance:

Anthony I. Blenkinsop
General Legal Counsel

Recorded by:

Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: **O – 2014.08.13 – 15**
Ordinance Title: Vehicles and Traffic
Chapter: 166

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

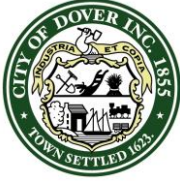
VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		

Resolution does | does not pass.

ORDINANCE BACKGROUND MATERIAL:

The Parking Commission reviewed the parking system in relation to the sale and development of the First Street parking lot and the projected needs for customer parking from the development as well as transferred parking needs in the area. They unanimously recommended that the westerly end of Second Street be incorporated into the metered parking system. This area was originally left out of the metered parking system as a cost saving measure in relation to the projected usage. The amendment will allow for consistent parking regulations along the entire street.

Second Street residents who do not have off-street parking would still be eligible to use these spaces through the City's resident parking permit program as they do now on the other parts of the street.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.3.

Ordinance Number: **O – 2014.08.13 – 16**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by changing the intersection of Grove and Fifth Streets from a two way to a four way stop.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-50 “SCHEDULE C: Stop Intersections” as follows:

THE FOLLOWING IS ADDED TO SCHEDULE C:

STOP SIGN ON: AT INTERSECTION OF:

Fifth Street Grove Street

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch
Finance Director

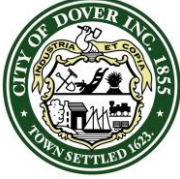
Sponsored by: Mayor Karen Weston
By request

Approved as to Legal Form
and Compliance:

Anthony I. Blenkinsop
General Legal Counsel

Recorded by:

Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.3.

Ordinance Number: **O – 2014.08.13 – 16**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision was recommended by the Transportation Advisory Commission after considering residents' concerns and the warrant requirements in the Manual of Uniform Traffic Control Devices. Residents brought a safety concern regarding near-miss collisions and an expectation among motorists based on the roughly equal volumes that this should be a four-way stop.

To: Council Members, City Manager, Planning Director
From: Tony McManus

I've calculated some figures relating to the parking garage that I think we all need to keep in mind as the project progresses.

The cost of the garage was determined to be 11.5 million, the amount the Council approved for the bond; approximately 16.5 million counting debt service, according to the city manager's latest figures.

The total number of parking spaces in the garage is projected to be 363. That comes to a cost of 31,680 per space, well above the 23,000 to 25,000 originally estimated by the city manager.

Forty-nine of those spaces will be for the exclusive use of police vehicles and police employee vehicles. At the per space cost of 31,680 the cost of those 49 spaces will be 1,552,341 of the total. None of these spaces will generate any future income.

One Hundred Two spaces already exist in the surface area to be used for the new buildings. These are not new spaces, they will be simply replacements. The cost here, at 31,680 a space will be 3,231,360. Since these are not "new" spaces they won't produce any "new" income; presumably, the income will be the same as presently received from the existing spaces.

The City is now contemplating setting aside thirty spaces (maybe more) for permit parking for neighboring property owners. At a per space cost of 31,680 the capital cost of those 30 spaces will be 950,440. The present proposal is that these spaces will generate no income for 25 years, and reduced income thereafter. Even at today's permit parking rate of \$45 a month the anticipated loss of income over the life of the 20 year bond will be \$324,000, but the actual loss will be greater than that because monthly rates are bound to increase substantially during that time. And the loss will be even greater assuming the City offers the same terms to other owners/developers.

Looking at this from a different perspective: if the total number of spaces in the garage is 363, and we subtract 49 for the police department, and deduct 102 spaces that are simply being replaced, less a minimum of 30 spaces that would be committed to permit parking, we end up with a total of 182 total new spaces for use by the general public. If we divide 11.5 million by 182 our cost will be 63,186 per space for what will be the "net" addition to the available public parking.

There are costs that were not calculated when the 11.5 figure was approved. To date, we have a minimum of \$195,140 for the utility work; 376,500 for the relocation of Orchard St.; 25,450 to date for the environmental testing; and a projected cost of \$162,000 for the improvements to the Aubuchon lot. Some of these costs will be split between the garage budget and the police station budget, but that's a total expense of \$759,090....assuming these costs don't change during the actual construction.... before the first brick is laid for either building.

And finally, we should consider that there has been the loss of income from the sale of what is prime downtown space to a potential developer and the annual tax income (and business/rental income) that would have been generated by a multi-story, mixed-use building at this location. That could have resulted in substantial income to the City for many years to come.