



CITY OF DOVER

CITY COUNCIL – AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 27, 2014**
Meeting Time: **7:00 pm**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL ATTENDANCE**
- 5. PROCLAMATIONS/AWARDS – None**
- 6. APPROVAL OF AGENDA**
- 7. PUBLIC HEARINGS**
 - A. CHAPTER 166: VEHICLES AND TRAFFIC – FIRST STREET**
SPONSORED BY MAYOR WESTON BY REQUEST
 - B. CHAPTER 166: VEHICLES AND TRAFFIC – SECOND STREET**
SPONSORED BY MAYOR WESTON BY REQUEST
 - C. CHAPTER 166: VEHICLES AND TRAFFIC – FIFTH STREET STOP SIGNS**
SPONSORED BY MAYOR WESTON BY REQUEST
 - D. AMENDMENT OF FISCAL YEAR 2015 FEE SCHEDULE TO ESTABLISH PARKING METER RATES FOR RIVER STREET (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)**
SPONSORED BY MAYOR WESTON BY REQUEST
 - E. GREEN HILL ROAD CONVERTED FROM CLASS VI ROAD TO CLASS A TRAIL**
SPONSORED BY MAYOR WESTON BY REQUEST
- 8. CITIZEN'S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
- 9. CITY MANAGER'S REPORT**
- 10. APPROVAL OF MINUTES**
 - A. August 13, 2014 – Regular Meeting**
 - B. August 13, 2014 – Non-Public Session**
(meeting reconvened and concluded on August 20, 2014)
- 11. MAYOR'S REPORT**



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CITY COUNCIL – AGENDA

Meeting Type: **Regular Meeting**
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Meeting Date: **Wednesday, August 27, 2014**
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12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. **CHAPTER 166: VEHICLES AND TRAFFIC – FIRST STREET**
SPONSORED BY MAYOR WESTON BY REQUEST
2. **CHAPTER 166: VEHICLES AND TRAFFIC – SECOND STREET**
SPONSORED BY MAYOR WESTON BY REQUEST
3. **CHAPTER 166: VEHICLES AND TRAFFIC – FIFTH STREET STOP SIGNS**
SPONSORED BY MAYOR WESTON BY REQUEST

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS

1. **AMENDMENT OF FISCAL YEAR 2015 FEE SCHEDULE TO ESTABLISH PARKING METER RATES FOR RIVER STREET (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)**
SPONSORED BY MAYOR WESTON BY REQUEST
2. **GREEN HILL ROAD CONVERTED FROM CLASS VI ROAD TO CLASS A TRAIL**
SPONSORED BY MAYOR WESTON BY REQUEST

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **ROAD RACE: Dover Turkey Trot**
2. **RESOLUTION: HIGHWAY ROAD SALT STATE NH CONTRACT**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 9. Legislative Liaison |
| 2. Planning Board | 10. Pool Advisory Committee |
| 3. Appointments Committee | 11. Parking Commission |
| 4. Recreation Advisory Board | 12. Ordinance Committee |
| 5. McConnell Center Advisory Committee | 13. Police and Parking Facility Building Committee |
| 6. Arts Commission | 14. Joint Building Committee – Dover High School and Regional CTC |
| 7. Solid Waste Advisory Commission | |
| 8. Transportation Advisory Commission | |



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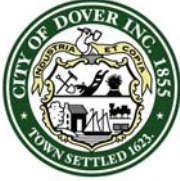
B. RESOLUTIONS – None

C. ORDINANCES IN 1ST READING – None

14. COUNCIL CORRESPONDENCE – None

15. COUNCIL MATTERS OF INTEREST

16. ADJOURNMENT



CITY OF DOVER

CITY COUNCIL - MINUTES

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1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Council Cheney led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Also Present: City Manager Joyal and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Councilor Hooper moved to add the School Board Report.

Councilor Thibodeaux moved to add the Energy Commission Report.

Deputy Mayor Carrier moved to add the Appointments Committee Report.

Deputy Mayor Carrier moved to accept the Agenda as amended; seconded by Councilor Garrison.

Vote: 9/0.

7. PUBLIC HEARINGS

A. CHAPTER 79–13: POSTING OF CITY PROPERTY SPONSORED BY MAYOR WESTON BY REQUEST

Mary Hebbard, 97 Spruce Lane: She spoke against the Ordinance because it gave the City Manager the power to post property. She felt it should have public input and should be look at by a case by case basis. She urged the Council to vote no on this ordinance.

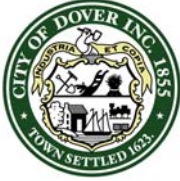
Richard Hebbard, 97 Spruce Lane: He spoke against the Ordinance change.

Mayor Weston, seeing no one else wishing to speak closed the Citizen's Forum.

B. CHAPTER 131–23: OFFENSES SPONSORED BY MAYOR WESTON BY REQUEST

Mary Hebbard, 97 Spruce Lane: She spoke against the Ordinance change. She felt that it should be addressed on a case by case basis.

Richard Hebbard, 97 Spruce Lane: He spoke against the Ordinance change.



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Mayor Weston, seeing no one else wishing to speak closed the Citizen's Forum.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mary Hebbard, 97 Spruce Lane: She spoke against allowing refugees in Dover. She read a letter from a former resident of Dover and Lewiston, Maine. She said she will be filing a 91-A request on any and all contact with ORIS (Organization for Refugee and Immigration Success).

David Scott, 220 Back Road: He talked about the costs to school the children refugees and how they don't know if it will be paid for by the federal government. He talked about the possibility of exposing the Dover students to ebola virus contact from the refugees.

David Martin, 10 Linda Avenue: He spoke of America's immigration history. He said they should take of their own first instead of these refugees.

Donald Andolina, Littleworth Road: He spoke about the uncontrollable problems with immigration.

Jack Kimball, 24 Isaac Lucas Circle: He spoke against allowing refugees come to America.

Donald Medbery, 3 Covered Bridge Lane: He spoke against allowing refugees come to Dover. He blamed the present administration in Washington. He spoke about secret meetings with Mr. Dickinson, and how this was the same thing. He said it wasn't right for Dover. He said they needed technical people since they failed to educate their children. He spoke about the bridge in Dover that no one knows about.

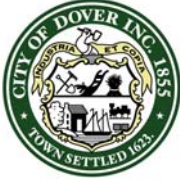
Richard Hebbard, 97 Spruce Lane: He asked the Mayor what was wrong with her. He said she was crossing the line in allowing these refugees in Dover. He said he will not accept it, because he is not willing to die because of this.

Deputy Mayor Carrier called for a point of order.
Mayor Weston said she cannot respond to a citizen's question.

Mr. Hebbard talked about the Council having secret meetings. He said she was crossing the line in allowing these refugees in Dover. He said he will not accept it, because he is not willing to die because of this.

Eddie Edwards, 57 Clearwater Drive: He said the citizens are very upset, and he said it was because of the lack of leadership from local and state governments regarding this issue. He said they want to hear the plan.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.



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9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He gave the Council updates on activities in the City. He recognized and presented an award, Certificate of Achievement for Excellence in Financial Reporting, to the Finance Department.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Garrison.

Vote: 9/0.

10. APPROVAL OF MINUTES

A. July 23, 2014

Deputy Mayor Carrier moved to accept the Minutes as presented; seconded by Councilor O'Connor.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Weston answered some of the concerns and misinformation brought up during Citizen's Forum. She said she doesn't hold secret meetings.

Mr. Hebbard interrupted the Mayor.

Mayor Weston said the accusations that she held secret meetings were totally unfounded. She read the questions the local cities mayors have drafted and planned to send to the state delegations. She said these people were not illegals, but refugees. She said she herself is a product of refugees. She said she doesn't have the answers right now and felt it was a nonpolitical issue. She said it was a federal government mandate and Dover doesn't really have a say in this decision. She said she hoped people had compassion for the refugees, because they needed some place to go.

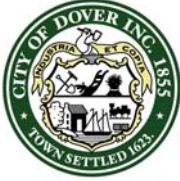
Deputy Mayor Carrier moved to move the Agenda; seconded by Councilor Gagnon.

Vote: 7/2; Passed. Councilors Cheney and O'Connor were opposed.

Mayor Weston said she was at the sendoff for Dover 9 Baseball team. She said she will be presenting them with a proclamation on September 10, 2014.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Gagnon.

Vote: 9/0.



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12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 79–13: POSTING OF CITY PROPERTY SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for the adoption of the Ordinance change; seconded by Councilor Hooper.

Councilor Cheney said she did not support this Ordinance change. She asked for a list of the properties from the City Manager.

City Manager Joyal apologized that he didn't get that the Council before this meeting. The Council discussed why they felt the Council should be notified before a posting is enacted.

City Manager Joyal said this is more to have a mechanism to enforce the policy.

Councilor Garrison moved to table this for a 3rd Reading to allow for language change.

City Manager Joyal suggested that the Council vote it down.

Councilor Garrison withdrew his motion.

Roll Call Vote: 0/9; Failed.

2. CHAPTER 131–23: OFFENSES SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for the adoption of the Ordinance change; seconded by Councilor Garrison.

City Manager Joyal said this is presented that there would be no hunting on City property. He said they could do this on a case by case basis.

Roll Call Vote: 0/9; Failed.

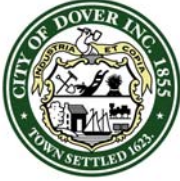
B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS – None

13. NEW BUSINESS

A. CONSENT CALENDAR

1. ROAD TOLL – American Legion Auxiliary
2. TAG – Arts in Reach
3. TAG – Dover Little Green Cheerleading
4. TAG – New Generation



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5. **17 HILLCREST DRIVE RELEASE OF SEWER EASEMENT**
SPONSORED BY MAYOR WESTON BY REQUEST
6. **RESOLUTION: B12085 BIO SOLIDS DISPOSAL SERVICES CONTRACT EXTENSION**
SPONSORED BY MAYOR WESTON BY REQUEST
7. **RESOLUTION: B14059 CATCH BASIN CLEANING SERVICES**
SPONSORED BY MAYOR WESTON BY REQUEST
8. **RESOLUTION: B15001 HOUSEHOLD HAZARDOUS WASTE CLEAN UP DAY**
SPONSORED BY MAYOR WESTON BY REQUEST
9. **RESOLUTION: PURCHASE OF DEBRIS TANK FOR JET TRUCK SOLE SOURCE**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

1. **School Board**
2. Planning Board
3. **Appointments Committee**
4. Recreation Advisory Board
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. Legislative Liaison
10. Pool Advisory Committee
11. Parking Commission
12. Ordinance Committee
13. Police and Parking Facility Building Committee
14. Joint Building Committee – Dover High School and Regional CTC
15. **Energy Commission Report**

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Garrison.

Mayor Weston asked if the Council had items they would like pulled for further discussion. Councilor Hooper asked to pull the School Board Report.

Councilor Thibodeaux asked to pull the Energy Commission Report.

Deputy Mayor Carrier asked to pull the Appointments Committee Report.

Mayor Weston asked for a roll call vote on the remaining items of the Consent Calendar.

Vote: 8/0. Councilor McManus was absent from Council Chambers.

Councilor Hooper gave an overview of the School Board Report.

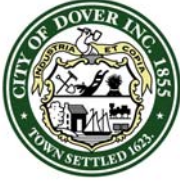
Deputy Mayor Carrier moved to accept the School Board Report; seconded by Councilor Thibodeaux.

Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Appointments Committee Report, which consisted of listing the vacancies on boards and commissions.

Deputy Mayor Carrier moved to accept the Appointments Committee Report; seconded by Councilor Hooper.

Vote: 9/0.



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Councilor Thibodeaux asked Assistant Planner Corwin to give an overview of the Energy Commission Report to the Council.

Mr. Corwin gave an overview of the Energy Commission Report to the Council.

Deputy Mayor Carrier moved to accept the Energy Commission Report; seconded by Councilor O'Connor.

Vote: 9/0.

B. RESOLUTIONS

1. RESOLUTION: B13031 ADDITIONAL SCOPE OF WORK ON WATSON ROAD WITH AMERICAN EXCAVATION CORP.

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Cheney.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9/0.

2. RESOLUTION: B10033 ADDITIONAL SCOPE OF WORK ON WATSON ROAD CMA ENGINEERS, INC

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Hooper.

Roll Call Vote: 9/0.

3. AGREEMENT REGARDING LOT LINE ADJUSTMENT AND CONSTRUCTION EASEMENT BETWEEN THE CITY OF DOVER AND 125 WASHINGTON STREET, INC.

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Garrison.

City Manager Joyal gave an overview of the resolution to the Council.

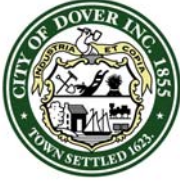
Councilor Cheney said she felt this needed to go to a public hearing.

City Manager Joyal said it didn't require a public hearing, but the Council could have one if they wish. He said they had a tentative agreement.

Councilor McManus moved to refer this resolution to a public hearing on August 27, 2014; seconded by Councilor Cheney.

Vote: 3/6; Failed. Councilors Cheney, McManus, and O'Connor.

Roll Call Vote: 7/2; Passed. Councilor Cheney and McManus were opposed.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
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Meeting Date: **Wednesday, August 13, 2014**
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4. ACCEPTANCE OF DEVELOPMENT AGREEMENT BETWEEN THE CITY OF DOVER AND 104 WASHINGTON STREET, INC./SYDNEY ROBBINS FAMILY TRUST
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Gagnon. City Manager Joyal gave an overview of the resolution to the Council. Roll Call Vote: 7/2; Passed. Councilor Cheney and McManus were opposed.

5. B14038 DOVER DOWNTOWN MARKETING CONSULTANT
SPONSORED BY MAYOR WESTON BY REQUEST

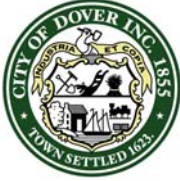
Deputy Mayor Carrier moved for its adoption; seconded by Councilor Hooper. Economic Development Director Barufaldi gave an overview of the resolution to the Council. Councilor Cheney moved to add "staff and supported by Dover Business and Industrial Development Authority (DBIDA)" after recommendation of the committee; seconded by Councilor Garrison. Vote: 9/0. Roll Call Vote: 8/1; Passed. Councilor McManus was opposed.

6. AMENDMENT OF FISCAL YEAR 2015 FEE SCHEDULE TO ESTABLISH PARKING METER RATES FOR RIVER STREET (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 27, 2014)
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on August 27, 2014; seconded by Councilor Cheney. Vote: 9/0.

7. GREEN HILL ROAD CONVERTED FROM CLASS VI ROAD TO CLASS A TRAIL
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 27, 2014)
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on August 27, 2014; seconded by Councilor Cheney. Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
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C. ORDINANCES IN 1ST READING

**1. CHAPTER 166: VEHICLES AND TRAFFIC – FIRST STREET
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 27, 2014)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on August 27, 2014; seconded by Councilor Garrison.
Vote: 9/0.

**2. CHAPTER 166: VEHICLES AND TRAFFIC – SECOND STREET
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 27, 2014)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on August 27, 2014; seconded by Councilor Cheney.
Vote: 9/0.

**3. CHAPTER 166: VEHICLES AND TRAFFIC – FIFTH STREET STOP SIGNS
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 27, 2014)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on August 27, 2014; seconded by Councilor O'Connor.
Vote: 9/0.

Councilor Garrison moved to suspend the rules to continue the meeting past 10:30 pm to complete the agenda; seconded by Councilor O'Connor.
Roll Call Vote: 9/0.

14. COUNCIL CORRESPONDENCE

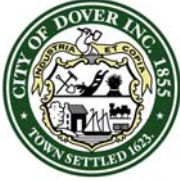
- A. Letter from Anthony McManus
- B. Letter from Dr. Michael Crago.
- C. Letter from Paul Spellman.

Deputy Mayor Carrier moved to place on file; seconded by Councilor Thibodeaux.
Vote: 9/0.

15. COUNCIL MATTERS OF INTEREST

Councilor Cheney read the letter from Mr. Spellman that a Citizen's Forum speaker started to read during Citizen's Forum.

Mayor Weston said they are doing their due diligence regarding to the refugee issue.



CITY OF DOVER

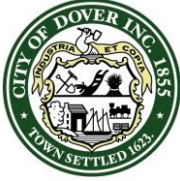
CITY COUNCIL - MINUTES

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16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Hooper.
Vote: 9/0.

DRAFT



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Public Meeting to Enter Non-Public Session**
Meeting Location: **McConnell Center, Room 305**
Meeting Date: **Wednesday, August 13, 2014**
(reconvened on August 20, 2014, City Manager's Office)
Meeting Time: **5:30 pm**

The City Council will meet in a Public Meeting to enter a Non-public Session to discuss the following topic:

1. Personnel hiring, compensation, and evaluation.

NOTE: The non-public meeting is not open to the public per RSA 91-A:3 II(b).

Councilors Present: Mayor Weston, Deputy Mayor Carrier and Councilors O'Connor, Garrison, Thibodeaux, Hooper, Cheney, Gagnon, McManus

Councilors Absent: None

Others Attending: City Manager Mike Joyal

Meeting commenced at approximately 5:30pm on August 13, 2014 in McConnell Center Room 305.

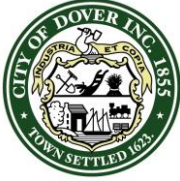
The Mayor opened the meeting in public session. Motion to enter non-public session for purposes of discussing personnel compensation per RSA 91-A:3 II(a) made by Carrier, seconded by O'Connor. Roll call vote approved unanimous.

Upon entering non-public session, discussion ensued relating to the performance evaluation of the City Manager. The expectations previously established for the City Manager and his achievements over the course of the past year were reviewed. The non-public session was recessed by the Mayor at approximately 6:55pm prior for start of Regular Council meeting at 7:00pm. Continuation of the non-public session was scheduled for 5:30pm Wednesday August 20, 2014 to be held in the City Manager's Office.

Meeting reconvened at approximately 5:30pm on August 20, 2014 in City Manager's Office.

The Mayor reconvened the meeting in public session. Motion to enter non-public session for purposes of continuing discussion of personnel compensation per RSA 91-A:3 II(a) made by Thibodeaux, seconded by Hooper. Roll call vote approved unanimous.

Upon re-entering non-public session, discussion resumed relating to the performance evaluation of the City Manager. Following completion of the evaluation discussion, information was presented concerning requirements of existing employment agreement, CPI-U and current wages paid for chief executives in comparable NH municipalities.



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Meeting Time: **5:30 pm**

Councilors discussed providing a compensation adjustment based upon the results of the evaluation and in consideration of the median compensation levels paid for comparable positions. Motion to award the City Manager with a 1.6% COLA consistent with the Boston CPI-U year end average and a 2.4% merit increase and to further authorize the Mayor to execute an amendment to the City Manager's employment agreement allowing a longevity payment to be set annually to the IRS allowable limit for 457 contributions subject to a cap not to exceed 10% increase in any one year made by Gagnon, seconded by O'Connor. Roll Call vote approved 8-1 with McManus opposed.

Council consensus to have Mayor Weston assemble final evaluation scores and summarize comments for inclusion with meeting minutes to be formally voted at regular council meeting. Consensus of Councilors was also for Mayor to serve as spokesperson to inform media and public of evaluation results.

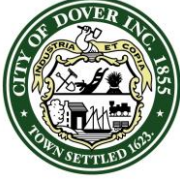
Motion to re-enter public session made by Gagnon, seconded by Carrier. Roll call vote unanimous

Motion to adjourn made by Gagnon, seconded by Cheney. Voice vote unanimous

Meeting adjourned at approximately 9:00 pm

Respectfully submitted,

Mayor Karen Weston



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2014.08.13 - 014**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166 entitled “Vehicles and Traffic” by amending 166-57 SCHEDULE I: No Parking at Any Time to update the list to coincide with the approved Development of the First Street Parking Lot.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-57 “SCHEDULE I: No Parking at Any Time as follows:

THE FOLLOWING IS AMENDED:

STREET

First Street

LOCATION

Northerly side, from the ~~intersection with Chestnut Street~~
westerly driveway of 1 First Street easterly to the
intersection with Central Avenue.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch
Finance Director

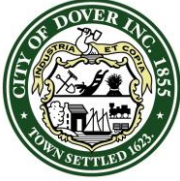
Sponsored by: Mayor Karen Weston
By request

Approved as to Legal Form
and Compliance:

Anthony I. Blenkinsop
General Legal Counsel

Recorded by:

Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2014.08.13 - 014**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**

DOCUMENT HISTORY:

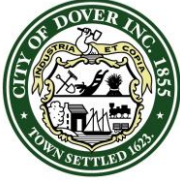
First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

The City approved the sale and development of the First Street parking lot. The approved plan moves the public parking adjacent to the parking lot from the southerly side to the northerly side of First Street. This is a housekeeping ordinance to authorize parking on a portion of the northerly side of the street.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.2.

Ordinance Number: **O – 2014.08.13 – 15**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166 entitled “Vehicles and Traffic” by amending 166-57 SCHEDULE J., Subsection B, a housekeeping ordinance to incorporate the westerly end of Second Street into the Metered Parking System.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-57 “SCHEDULE J., title and Subsection B as follows:

THE FOLLOWING IS AMENDED:

166-57. Schedule J: Limited Time Parking

A. [Repealed on 05-23-12 by Ord. No. 2012.05.09-9]

B. In accordance with the provisions of **166-22**, it shall be unlawful for the owner or operator of any motor vehicle to park or allow to be parked any motor vehicle for more than two (2) hours in the following described locations:

THE FOLLOWING IS DELETED:

STREET

LOCATION

~~Second Street~~

~~Both sides, from the intersection with Chestnut Street easterly to the rear exit of 42 Third Street.~~

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch
Finance Director

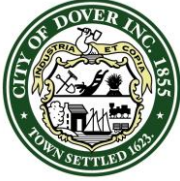
Sponsored by: Mayor Karen Weston
By request

Approved as to Legal Form
and Compliance:

Anthony I. Blenkinsop
General Legal Counsel

Recorded by:

Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.2.

Ordinance Number: **O – 2014.08.13 – 15**
Ordinance Title: Vehicles and Traffic
Chapter: 166

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

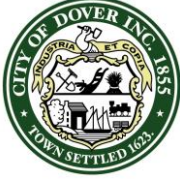
VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		

Resolution does | does not pass.

ORDINANCE BACKGROUND MATERIAL:

The Parking Commission reviewed the parking system in relation to the sale and development of the First Street parking lot and the projected needs for customer parking from the development as well as transferred parking needs in the area. They unanimously recommended that the westerly end of Second Street be incorporated into the metered parking system. This area was originally left out of the metered parking system as a cost saving measure in relation to the projected usage. The amendment will allow for consistent parking regulations along the entire street.

Second Street residents who do not have off-street parking would still be eligible to use these spaces through the City's resident parking permit program as they do now on the other parts of the street.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.3.

Ordinance Number: **O – 2014.08.13 – 16**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by changing the intersection of Grove and Fifth Streets from a two way to a four way stop.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-50 “SCHEDULE C: Stop Intersections” as follows:

THE FOLLOWING IS ADDED TO SCHEDULE C:

STOP SIGN ON: AT INTERSECTION OF:

Fifth Street Grove Street

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch
Finance Director

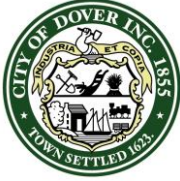
Sponsored by: Mayor Karen Weston
By request

Approved as to Legal Form
and Compliance:

Anthony I. Blenkinsop
General Legal Counsel

Recorded by:

Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.3.

Ordinance Number: **O – 2014.08.13 – 16**
Ordinance Title: **Vehicles and Traffic**
Chapter: **166**

DOCUMENT HISTORY:

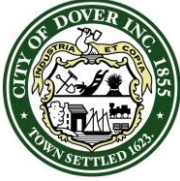
First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision was recommended by the Transportation Advisory Commission after considering residents' concerns and the warrant requirements in the Manual of Uniform Traffic Control Devices. Residents brought a safety concern regarding near-miss collisions and an expectation among motorists based on the roughly equal volumes that this should be a four-way stop.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2014.08.13 – 88**
Resolution Re: **Amendment of FY2015 Fee Schedule to Establish
Parking Meter Rates for River Street**

- WHEREAS: River Street is currently a monthly permit parking area, and;
- WHEREAS: There is a desire by several nearby businesses for a single day flat fee parking option for their customers/visitors in the lower Washington Street area, and;
- WHEREAS: River Street has the capacity to provide a single day flat fee option; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

That the City Council authorizes changes to the Police Department section of the approved FY 2015 Fee Schedule, p. 10, to add Parking Meter Rates, as follows:

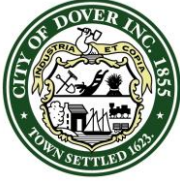
SERVICES	PROPOSED FEE
<u>Parking Meter Rates on River Street</u>	<u>\$3.00/day (flat fee)</u>

The City Manager recommends that this resolution be adopted.

NEED PUBLIC HEARING AND 2/3 MAJORITY VOTE OF COUNCIL

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Mayor Karen Weston By request
Approved as to Legal Form and Compliance:	Anthony I. Blenkinsop General Legal Counsel		
Recorded by:	Karen Lavertu City Clerk		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2014.08.13 – 88**
Resolution Re: **Amendment of FY2015 Fee Schedule to Establish Parking Meter Rates for River Street**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

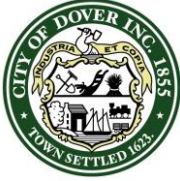
RESOLUTION BACKGROUND MATERIAL:

The Parking Manager received inquiries from lower Washington Street business owners about the possibility of providing a single day flat fee parking option in the area. Since the meter system went on-line in January of 2010, there has been a 3-hour limit for on-street spaces. Prior to the installation of the meters, there was a 2-hour limit.

The nearest all day parking options for visitors to 50 Washington Street and One Washington Street are on Young Street, Portland Avenue and Cocheco Street. Young Street and Portland Avenue have free all-day parking but the spaces are normally taken up by downtown employees throughout the day. Cocheco Street is a significant distance from these locations.

Currently the River Street parking lot is a Permit Parking area for use by monthly pass holders and has significant additional capacity available for daily users. The parking meters on lower Washington Street can be adapted to allow the purchase of a receipt that would be valid for the entire day on River Street. This would be a similar system to the one in place at the Transportation Center that allows drivers to buy hourly, daily or monthly receipts. Users can still purchase a receipt for use on-street, but can also convert to a "River Street Lot" option to obtain their receipt.

At their June 15, 2014 meeting, the Parking Commission discussed the options and voted unanimously to recommend that a flat fee of \$3.00 per day be offered for River Street through the meters adjacent to One Washington Street.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2014.08.13 – 89**
Resolution Re: **Green Hill Road Converted from Class VI Road to Class A Trail**

- WHEREAS: A short section of Green Hill Road, approximately 1,500 feet in length, exists in Dover, starting from Tolend Road and going to the Madbury town line and then into Barrington. Properties abutting Green Hill Road are owned by the City of Dover (Lots C-15, C-16, & C-17) and the Stephen M. Brox Revocable Indenture of Trust (Lot C-14).
- WHEREAS: Green Hill Road is designated as a Class VI Road and has not seen any maintenance by the City for many years.
- WHEREAS: As a Class VI road Green Hill Road is currently subject to gates and bars.
- WHEREAS: Pursuant to New Hampshire RSA 231-A, a municipality may convert a Class VI Road into a Class A Trail.
- WHEREAS: In 2007, the Class VI Road Ad Hoc Committee recommended that Green Hill Road become a Class A Trail as defined in RSA 231-A:2. Conversion to a Class A Trail will allow certain uses of this right of way to be limited while preserving the right of way, including for conversion back to a road if determined appropriate in the future. Conversion to a Class A Trail would also allow suitable structures to be erected to prevent unauthorized uses of the Road/Trail, including those that have enabled significant dumping of trash that has been a repeated occurrence off of Green Hill Road onto City Property.
- WHEREAS: Stephen M. Brox, Trustee of the Stephen M. Brox Revocable Indenture of Trust has been contacted by the City and indicated he does not object to the conversion of Green Hill Road in Dover to a Class A Trail.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

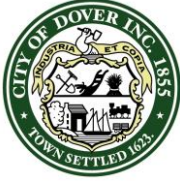
That the portion of Green Hill Road that exists in Dover starting from Tolend Road and going to the Madbury town line is converted from a Class VI Road to a Class A Trail pursuant and subject to the provisions of RSA 231-A.

That motor vehicles, except City vehicles if and when necessary, are prohibited from traveling over or upon the portion of Green Hill Road in Dover that has been converted to a Class A Trail.

That the City, at the direction of the City Manager, and consistent with RSA 231-A, shall oversee the Trail and may erect suitable structures within the Trail to prevent unauthorized uses of the Trail.

That the City shall erect signs at the entrance from Tolend Road and at the Madbury town line advising the public of the status of Green Hill Road as a Class A Trail.

REFERRED TO A PUBLIC HEARING



CITY OF DOVER

CITY OF DOVER - RESOLUTION

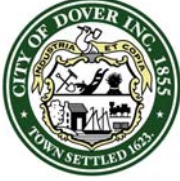
Agenda Item#: 12.C.2.

Resolution Number: **R – 2014.08.13 – 89**
Resolution Re: **Green Hill Road Converted from Class VI Road to Class A Trail**

RESOLUTION BACKGROUND MATERIAL:

An Ad Hoc Committee was formed in 2007 to review various Class VI roads in the City and make recommendations to the City Council. The committee recommended that Green Hill Road be converted to a Class A Trail with certain stipulations. Via a resolution dated November 14, 2007 (R-2007.11.14-156), attached hereto, the City Council adopted the recommendations of the Committee. However, to date, Green Hill Road has not officially been converted to a Class A Trail. Conversion to a Class A Trail would permit public recreational use of the Trail, protect the City's interest in the Right of Way, and allow the City to erect suitable barriers to motor vehicle use, which has been a significant issue for the City given the repeated dumping of trash onto City Property from Green Hill Road. Both the Conservation Commission and TAC support conversion to a Class A Trail.

The Town of Madbury has been informed through its Board of Selectmen of the possible conversion of Green Hill Road in Dover to a Class A Trail and has responded that it has no comment on the proposal.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #12B-5:

Resolution Number: **R – 2007.11.14**
Resolution Re: Class VI Road Ad Hoc Committee recommendation for Green Hill Road.

WHEREAS: The Class VI Road Ad Hoc Committee has been created by the City Council to review the various Class VI roads in the city and make recommendations to the City Council; the subcommittee has been meeting and deliberating; and

WHEREAS: The Class VI Road Ad Hoc Committee held public forums for abutters and other interested parties to comment on the committee’s proposed recommendations; and

WHEREAS: The Class VI Road Ad Hoc Committee voted unanimously to recommend to the City Council the following concerning Green Hill Road:

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

The recommendations of the Class VI Road Ad Hoc Committee regarding Green Hill Road are accepted by the City Council as follows:

- a. A short section of Green Hill Road, approximately 1500 feet in length, exists in Dover, starting from Tolend Road and going to the Madbury town line. The road then passes into Madbury and then into Barrington.
- b. Green Hill Road has not seen any maintenance by the city for several years, and the committee has determined this road to be a Class VI road, and is currently subject to bars and gates.
- c. The committee recommends the road become a Class A Trail as defined in RSA 231-A:1. This will allow uses of this right of way to be limited while preserving the right of way for the future. A suitable organization will need to be named to maintain the trail. This designation would also allow bollards or other suitable “gating” to be erected to prevent unauthorized uses, including dumping of trash that has occurred in the past. City staff should work with Madbury and Barrington officials to continue the trail designation in their towns. There should be no change in status until the two towns agree to do the same within their borders.
- d. Until the right of way is transformed in to a trail, the city should erect signs at the entrance from Tolend Road and at the Madbury town line, in conformance with the MUTCD (Manual on Uniform Traffic Control Devices). These signs advise the public of the road’s status and risks associated with using them.

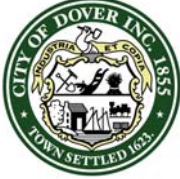
AUTHORIZATION

Approved as to Funding: Daniel Lynch
Finance Director

Sponsored by: Councilor Dean Trefethen

Approved as to Legal Form: Allan B. Krans, Sr.
City Attorney

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #12B-5:

Resolution Number: **R – 2007.11.14**
Resolution Re: Class VI Road Ad Hoc Committee recommendation for Green Hill Road.

DOCUMENT ACTIONS: Trefethen moved to adopt, seconded by Ciotti. Passed 6?1 with Councilor Cheney opposed

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Scott Myers	x	
Deputy Mayor Jason Thomas Hindle, At Large	x	
Councilor Robert Keays, Ward 1	Out of room	
Councilor Douglas DeDe, Ward 2	x	
Councilor David Scott, Ward 3	Out of room	
Councilor Dean Trefethen, Ward 4	x	
Councilor Catherine Cheney, Ward 5		x
Councilor Harvey Turner, Ward 6	x	
Councilor Dennis Ciotti, At Large	x	
Total Votes:	61	
Resolution does pass.		

RESOLUTION BACKGROUND MATERIAL:

Document Created by: Department
Document Posted on: January 15, 2014



R-2007.11.14_Green_Hill_ClassVI
Page 2 of 3



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item #12B-5:

Resolution Number: R – 2007.11.14
Resolution Re: Class VI Road Ad Hoc Committee recommendation for Green Hill Road.

Steven J. Stancel
Planning Director

288 Central Avenue
Dover, NH 03820

City of Dover, New Hampshire

Department of Planning & Community Development

Memorandum

To: File
From: Planning Board Sub-committee on Class VI Highways
Date: July 14, 2004
Subject: Green Hill Road

Planning staff has reviewed the plats, City records and deeds pertaining to the Green Hill Roadway and has presented the information to the Committee for their review. They have determined that the road is still in a class VI status (not maintained by the City, subjected to gates and bars), but not abandoned with regard to the public's right to pass and re-pass despite the 12/13/1995 resolution "abandoning Green Hill Road as a public way". The language in the resolution did not meet the letter of the law regarding extinguishing said rights and the private abutters did not provide signed releases.

The Committee's recommendation is to retain this right of way for a municipal trail that would be blocked to motor vehicles and maintained by agreement by the Tri-City ATV Club (Bill Slater, President is the point of contact). The Committee recommends that said change-over to a trail follow the municipal trail law that requires abutters' written sign-off and a public hearing.

Furthermore, it is the Committee's recommendation that Community Services take the necessary steps to repair the gate as soon as is practicable.



APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

Check (v) the type of application:

RAFFLE* ____, TAG* ____, PARADE** [v], BLOCK PARTY** ____, ROAD TOLL*** ____,
Fill In Completely and Return To City Clerk - PLEASE NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: DOVER Turkey Trot (final race of Dover Race Series)
Federal Tax ID number for Organization: Garrison School PTA 22-2972074

Check (v) Nature of Organization:

Religious ____, Educational [v], Charitable ____, Civic ____, Sports ____, Veterans ____, Fraternal or Political ____, Other __
(Describe)

Contact Person: Jennifer Sprague Day Time Telephone: 603-502-4253
Address: 27 Woodland Rd Email: jlsprague@comcast.net
Purpose of Permit: 5K road race benefitting Garrison School PTA
Date of Event: 11/27/14 Specific Time: 8:30
Location of Event: Garrison School

RAFFLE PERMIT ONLY

Prize (s) To Be Awarded:
Cost of Ticket: Date of Drawing:
Place of Drawing:

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that
your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney
General's Office prior to the acceptance of your application. The police department may contact you to
obtain additional information. Please provide a way for us to contact you during the day so the request can
expedited. Information on these requirements may be found at

http://www.doj.nh.gov/charitable-trusts/faq.htm

PARADE
PERMITS &
BLOCK
PARTIES ONLY

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE
ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

Police Department Parade Route/Block Party Approval Signature:
Printed Name: Sgt. Marn Speidel Check Here If Parade Route Is Attached: [v]
race

ROAD TOLL ONLY

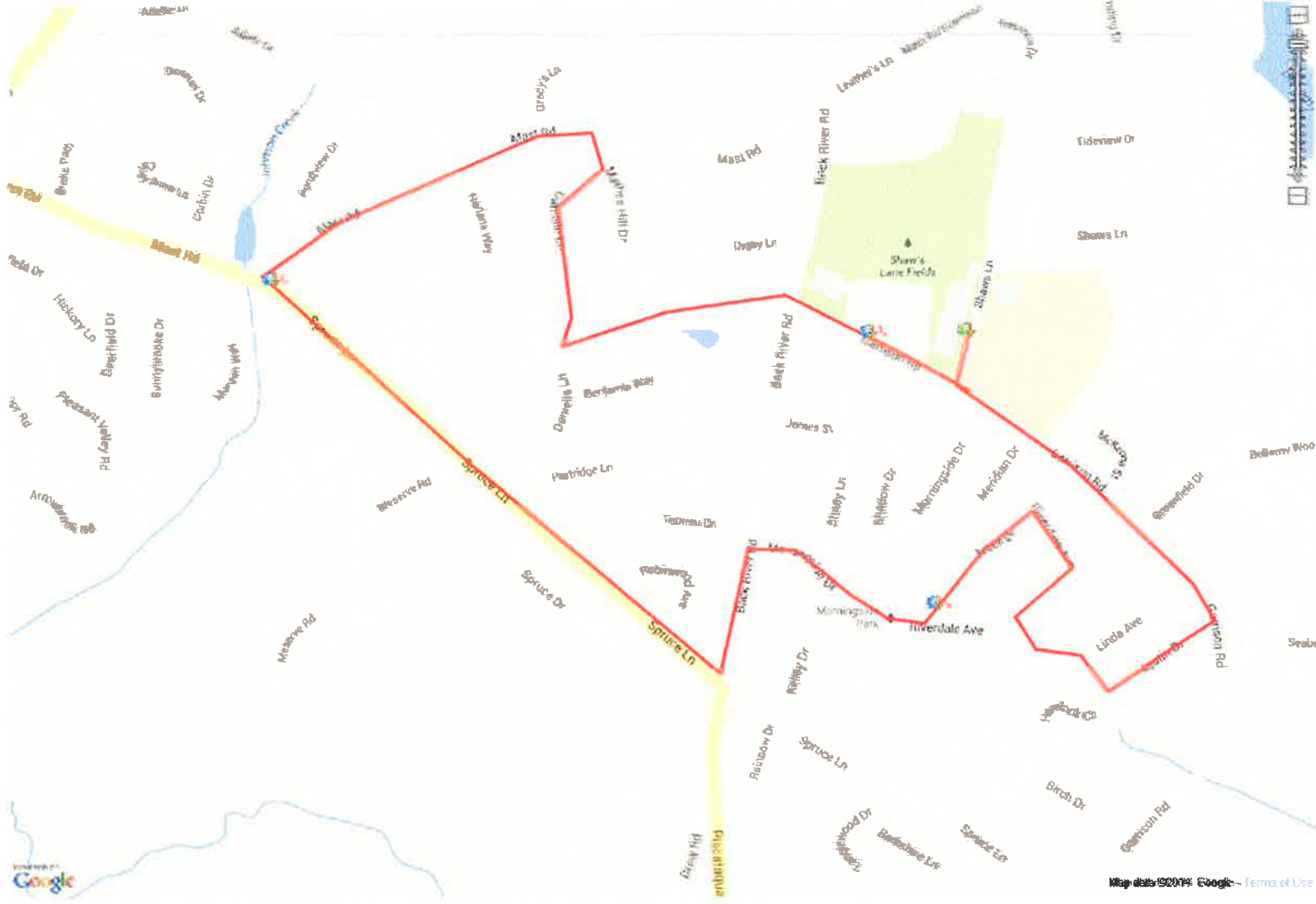
***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT
SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

Road Toll Location:
Police Department Road Toll Approval Signature:
Printed Name:

Licensing Board Approval [Signature] Date: 8/6/14

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT
THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or
RSA 286 and I agree to abide by the same.

SIGNATURE OF APPLICANT: Jennifer Sprague DATE:



The race would start and end at Garrison School.



DOVER POLICE DEPARTMENT

Dover, New Hampshire

Memorandum

TO: Chief Anthony F. Colarusso, Jr.

FROM: Sgt. Marn Speidel, Traffic Bureau

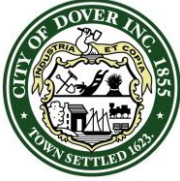
RE: Dover Turkey Trot 5K, November 27, 2014

DATE: August 6, 2014

I have corresponded with the principal point of contact for this proposed event, and performed technical review of the desired course. This event is scheduled for Thanksgiving morning.

The organizers will reimburse the City for the cost of hiring 5 officers at key traffic control locations. Additionally, the organizers are expected to provide a number of additional traffic control volunteers to monitor other, less critical, intersections or conflict points.

This event will create intermittent road closures on Garrison Road, Back River Road, and other local streets that are part of the race route.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R - 2014.08.27 – 090**
Resolution Re: Highway Road Salt State NH Contract

WHEREAS: In June 2014, the State of NH conducted a bid solicitation for Highway Road Salt. The bid was awarded to Granite State Mineral Inc for the seacoast areas via contract # 8001571 at varying rates depending on the district location; and

WHEREAS: The City of Dover uses approximately 3500 tons of road salt and would like to utilize the State of NH contract at the bid price of \$48.43 per ton delivered to Dover. Granite State Mineral Inc will guarantee pricing to hold through June 30, 2015; and

WHEREAS: Per 3-37B, Exceptions to Competitive Bidding, of the Dover Purchasing Procedure, the purchasing Agent may, with approval of the city manager, waive bidding procedures when purchasing can be accomplished through the state of New Hampshire or at state bid prices, or other government agencies or cooperative buying groups.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Granite State Mineral Inc for road salt at the rate of \$48.43 per ton delivered. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.300.43125.4612.00000	Snow Removal Op Supplies	\$205,205.00	\$205,205.00

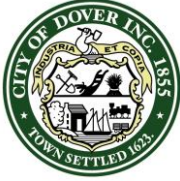
AUTHORIZATION

Approved as to Funding: NOT REVIEWED

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

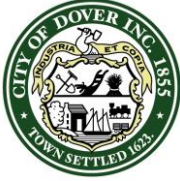
Resolution Number: **R - 2014.08.27 - 090**
Resolution Re: Highway Road Salt State NH Contract

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R - 2014.08.27 – 090**
Resolution Re: Highway Road Salt State NH Contract

RESOLUTION BACKGROUND MATERIAL:

In June 2014, the State of NH conducted a bid solicitation for Highway Road Salt. The bid was awarded Granite State Mineral Inc via contract # 8001571 at varying rates depending on the district location. The City of Dover uses approximately 3500 tons of road salt would like to take advantage of the State of NH contract at the Bid Price of \$48.43 per ton delivered to Dover.

Estimated quantities must be submitted to vendor by August 31, 2014 for inventory planning purposes.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	State NH Bid	Number of Responses:	0
Warranty:	Meets State NH Specifications	Terms:	Net 30, FOB Dover
Work Bonded:	na	Contract:	Yes
Prices will hold for:	June 30, 2015	Estimated Delivery:	As needed
Recommended Award to:	Granite State Mineral Inc	Fund:	Snow Removal
Other Approvals Required:	Yes State NH	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Waived bid – Cost exceeds \$10,000.00