



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, July 15, 2014**
Meeting Time: 8:30 AM

Members Present: Charles Reynolds (Chair), George Maglaras (Vice-Chair), Otis Perry, Tom Massingham, Jack Buckley, Anthony McManus (City Council Designee)

Others Present: Bill Simons (Parking Manager), Chris Parker (Planning Director), Dan Barufaldi (Director of Economic Development), Doug Dede (resident), John O'Neil and Kevin McEneaney

Members Not Present: Michael Weeden, Carrie DiGeorge,

Meeting opened at 8:30 am

CITIZEN'S FORUM

Doug Dede addressed the commission asking that Locust Street from Silver Street southerly to Summer Street be designated for "Resident Parking Only". His concern is that the residents of the soon to be completed Tuttle Square project will park on the street. He said that the city could issue permits during the vehicle registration process as well as issue permits to be used by visitors.

NOTES

A motion was made by Otis Perry to approve the June 17, 2014 Parking Commission minutes, which was seconded by Jack Buckley. All members present were in favor.

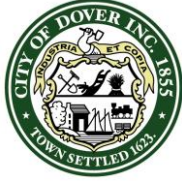
STAFF UPDATES

Bill Simons provided the Parking Commission members with the current monthly and year-to-date meter activity and budget balances. For FY14, there were 361,550 meter transactions; an increase of 4.3% over the prior year. Gross income for FY14 at the meters was \$342,132; an increase of 4.7% over the prior year. The projected net income for the parking system for FY 14 is \$117,700. During June, the City Clerk's Office took in \$1,160 in outstanding parking fines and the collection's agency took in \$1,020.

Chris Parker reported that the sale of the First Street parking lot will occur on July 17th. He also noted that two fuel tanks were discovered during ground preparation and removed. This discovery will allow the city to recover nearly \$40,000 from the state in remediation costs. .

Chris Parker gave an update on the CIP program for a deck on Third Street and one on School Street. Chris also expects to be back before the Commission in September with the RFP to develop the Third Street parking lot.

Bill Simons advised that the River Street all-day parking receipt project can move forward once City Council approves a Fee Schedule amendment. The meters can't be programmed to provide multiple receipts in one transaction.



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OLD BUSINESS

Kevin McEneaney and John O'Neil of Changing Places, LLC made a presentation to the Commission on an amended proposal for use of Portland Avenue (Grimes) parking lot. This proposal calls for 25 spaces to be leased to Changing Places, LLC in return for pavement improvements, seal coating, the installation of additional lighting and continued maintenance of the lot to include snow plowing and snow removal. The remaining 27 spaces would be public. This proposal includes an easement for access to the development through the lot.

After an extended discussion, George Maglaras motioned that the Commission recommend that the City accept the proposal as presented, seconded by Jack Buckley. All members present approved the motion.

The discussion on the parking on Charles Street was deferred to the next meeting.

NEW BUSINESS

The Commission discussed the request made by Doug Dede earlier in the meeting and a motion was made by George Maglaras not to proceed with support of his request. The motion was seconded by Tom Massingham. All members present were in favor of the motion.

OTHER BUSINESS

A motion was made to adjourn the meeting by Otis Perry and seconded by Jack Buckley. All members present were in favor.

Meeting ended at 9:09 am

The next scheduled Parking Commission meeting is scheduled for August 19, 2014 at 8:30 A.M.