



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – AGENDA

Meeting Type:	<b>Regular Session #9</b>
Meeting Location:	<b>Media Ctr. (Rm. 306) McConnell Center</b>
Meeting Date:	<b>Monday, September 8, 2014</b>
Meeting Time:	<b>7:00 pm</b>

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. PLEDGE OF ALLEGIANCE**
- D. CITIZENS' FORUM**
- E. AGENDA APPROVAL**
- F. APPROVAL OF MINUTES**
  - 1. Regular Session #8, August 11, 2014
  - 2. Public Meeting to Enter Non-public Session #9, August 11, 2014
  - 3. Nonpublic Session #9, August 11, 2014
  - 4. Public Meeting to Enter Non-public Discipline Hearing #5, August 19, 2014
  - 5. Special Session #8, August 25, 2014
- G. CONSENT AGENDA**
  - 1. Correspondence:**
    - a. UNH Parent Focus Group, Prevention of Head Impacts in Football Research
  - 2. Resignations/Retirements:**
  - 3. Leaves of Absence: None**
  - 4. Nominations:**
    - a. Sheet 1: Nomination and Election of Aides (Albion - Widener)
    - b. Sheet 2: Nomination and Election of Staff (Anderson - Wons)
    - c. Sheet 3: Nomination and Election of Coaches (McMahon)
  - 5. Extended Travel (Student Trips):**
    - a. Dover High Trip to National FFA Convention (October 29-November 1, 2014)  
Preliminary
- H. STUDENT REPRESENTATIVE REPORT-None**
- I. POLICY – CHANGES – PROPOSALS: none**
- J. POLICY ADOPTION: none**
- K. RESOLUTIONS: None**
- L. OLD BUSINESS:**
  - 1. Enrollment Update
  - 2. Budget Assumptions
- M. NEW BUSINESS:**



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – AGENDA

Meeting Type:	Regular Session #9
Meeting Location:	Media Ctr. (Rm. 306) McConnell Center
Meeting Date:	Monday, September 8, 2014
Meeting Time:	7:00 pm

1. Donation Approvals
2. Data Technology Coordinator
3. STEAM Academy Update
4. Alternative School Handbook Changes
5. Month of August Condition of Accounts
6. Special Funds Update
7. Scholarship and Trust Update

**N. SUBMISSION AND PAYMENT OF BILLS**

**O. SUPERINTENDENT'S REPORT**

**P. COMMITTEE REPORTS**

**Q. SCHOOL BOARD MATTERS OF INTEREST**

**R. ADJOURNMENT**

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*Citizens are invited to public meetings and shall be given an opportunity to speak. Time shall be set aside for citizen statements at all public meetings, unless a vote to the contrary is taken by the School Board. Statements shall be limited to three minutes unless otherwise extended by the Chairperson, with the approval of the School Board. All citizens are permitted to place items on the agenda through written application to the Superintendent at least one week prior to the meeting date. Citizen items will require a formal motion and a second by seated members to bring the item to the floor for debate.*

July 22, 2014

**RE:** Prevention of Head Impacts in Football Research, Parent Focus Group

Dear Dr Arbour:

I'm writing to seek your support to conduct a focus group with parents of football players in the Dover School District to gauge their interest in allowing their children to participate in a study that aims to decrease the frequency and magnitude of head impacts during participation in football. A summary of the research is provided on the next page. My research team plans to submit a grant to the NIH's National Institute for Child Health and Human Development in October, 2014. Conducting focus groups and reporting the findings in advance of a grant submission is a common strategy to help increase the confidence of reviewers and sponsors that the investigators can secure the participants they propose to study.

We are conducting this study at the University of New Hampshire with our football team beginning this year, having obviously already gained the support of our Head Football Coach, Sean McDonnell and Athletic Director, Marty Scarano. Additionally, we have previously met with the former Director of the NHIAA and its Sports Medicine Committee Director and earned their support for its implementation on the high school level. I met with the Dover HS Athletic Director Peter Wotton and Athletic Trainer Eric Goodman to discuss this research in May and they suggested I contact you in advance of conducting the focus group. Conducting the focus group does not imply Dover HS is bound to be included in the study. However, if we are funded, due to its proximity to UNH and my familiarity with the quality people of the Dover School District and its community, I would certainly inquire as to their interest in participating.

Please contact me with any questions or concerns you might have and I look forward to hearing from you.

Sincerely,



Erik E Swartz, PhD, ATC, FNATA  
Professor and Chair, Department of Kinesiology  
University of New Hampshire  
603 862 0018 (O)  
[eswartz@unh.edu](mailto:eswartz@unh.edu)

The average high school football athlete will sustain over 650 head impacts during a season (~50 impacts per week) with some athletes experiencing over 2000 impacts over the same time frame. *Front and top of helmet impacts remain the primary mechanism responsible for over 100 severe brain and cervical spinal cord injuries with incomplete recovery and 31 deaths directly due to football between 2007 to 2013.* In addition, with recent reports suggesting a link between increased impact exposure and chronic traumatic encephalopathy (CTE), there is now increased scrutiny on the number of sub-concussive impacts (ie head impacts not resulting in concussion) football athletes sustain annually.

To reduce head impacts, researchers and administrators have suggested improving helmet technology, reducing the number of allowable contact practices per week, and altering game rules. While each of these has merit, there is an associated cost and risk of each suggestion and *none directly correct the improper tackling technique.* Despite recent rules changes, posted warnings, improved technology, and efforts in education, the continued behavior of using the head as the point of contact during tackling and blocking persists as documented from both observational and instrumented studies. Furthermore, *current efforts directed towards improving helmet technology, particularly when making helmets lighter and more comfortable, further contributes to risk compensation.* The phenomenon known as ‘risk compensation’ has been attributed to injury and behavior indices in several sports.<sup>8,9</sup> *In vivo* data collected by a co-investigator (Guskiewicz) on this study using the during non-contact, or ‘shells’, practices in collegiate football players revealed they experienced head impact accelerations that were *higher* than those they experienced in games.<sup>7</sup> These findings have also been observed on the high school level by Co-PI Broglio.<sup>10</sup> In these so-called non-contact practices, players continue to make head to head contact with teammates during drills as the helmet is the only protective gear worn. Indeed, if the football participant were not wearing a helmet, it is unlikely that they would choose, or allow, their head to be involved in the impact during tackling or blocking, much less initiate contact at this point. However, tackling *without* a helmet is common in others sports, with rugby serving as the most recognized example.

Our Long Term Goal is to reduce head and neck injury in football. Our Central Hypothesis is: *a football player who regularly practices tackling and blocking drills without a helmet in a controlled environment will naturally leave his head out of contact and is likely to continue to do so while wearing the helmet during games and full-contact practices.* This learned motor behavior will reduce the number of head impacts football players sustain throughout their playing career and thus reduce their risk of acute and chronic head and neck injury.

**Specific Aim:** Evaluate the efficacy of a novel helmetless tackling intervention in high school football.

Hypothesis: Football athletes that receive the intervention will have reduced frequency and magnitude (eg linear acceleration) of helmet impacts compared to the control group as measured by an impact accelerometer system.

**OFFICE OF THE SUPERINTENDENT  
DOVER PUBLIC SCHOOLS  
DOVER, NEW HAMPSHIRE**

TO: DOVER SCHOOL BOARD

DATE: September 8, 2014

MEMORANDUM: Nomination and Election of Paraprofessional and Staff Positions

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the following funded positions for the 2014-2015 school year.

<b>NAME</b>	<b>POSITION</b>	<b>SCHOOL</b>	<b>REPLACING</b>	<b>HOURS</b>	<b>SALARY</b>
Albion, Michelle	Sped Aide	Dover High School	MJ O'Neil	6.5 hrs/day	\$11.94/hr
Ashford, Abbie	Sped Aide	Dover High School	Jenna Coakley	6.5 hrs/day	\$11.94/hr
Boucher, Judith	HiSet Options Educator	Dover High School	Julie Verran	5 hrs/week	\$35.00/hr
Conrad, Cindy	Sped Aide	Horne Street School	Sam Story	6.5 hrs/day	\$15.69/hr
Dubay, Simone	Sped Aide	Dover High School	Sara Blood (Hooksett Aide)	6.5 hrs/day	\$11.94/hr
Gagne, Julie	Sped Aide	Dover High School	Alana Bruno (Nottingham Aide)	6.5 hrs/day	\$11.94/hr
Guerrette, Katrina	Sped Aide	Horne Street School	Phyllis Boudreau	6.5 hrs/day	\$11.94/hr
Kelly, Kim	ESL Tutor	Horne Street School	Meaghan Dunn	6.5 hrs/day	\$21.68/hr
Lacasse, Jillian	Sped Aide	Garrison School	Sandra Knierim	6.5 hrs/day	\$11.94/hr
Larochelle, Shannon	Sped Aide	Horne Street School	Lorraine Lord	6.5 hrs/day	\$11.94/hr
Linscott, Dannielle	Tutor	St. Mary's Academy	Federal Funding- IDEA	509 hrs/year	\$18.50/hr
Pelchat, Amanda	Sped Aide	Dover Middle School	Kathy Cabat	6.5 hrs/day	\$12.51/hr
Sanders, Carolyn	Sped Aide	Dover Middle School	Lauren Nichols	6.5 hrs/day	\$12.51/hr
Widener, Kathryn	Teacher	St. Thomas Aquinas	Federal Funding- IDEA	350 hrs/year	\$33.90/hr

**OFFICE OF THE SUPERINTENDENT  
DOVER PUBLIC SCHOOLS  
DOVER, NEW HAMPSHIRE**

TO: **DOVER SCHOOL BOARD**

DATE: September 8, 2014

MEMORANDUM Nomination and Election of Staff with Stipends

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the designated positions for the 2014-2015 school year.

<b>STAFF</b>	<b>ACTIVITY/POSITION</b>	<b>SALARY</b>
Anderson, Maybeth	Webmaster-DHS	1,200.00
Berg, Karen	DMS Team Leader	1,275.00
Burt, Andrea	DMS Team Leader	1,275.00
Butka, James	Band Director-DHS	2,460.00
Cancellieri, Bethann	Career Technical Center Academic Coordinator	3,390.00
Carver, John	Social Studies Academic Coordinator	2,355.00
Cheney, Debra	Webmaster-GES	1,200.00
Dematteo, Stephanie	Math Academic Coordinator	2,700.00
Drysdale, Roseanna	33% Band Advisor-Horne	609.00
Granfield, Brittany	DMS Team Leader	1,275.00
Hackett, Deb	DMS Team Leader	1,275.00
Hippirn, MJ	Master Teacher in Wellness-DHS	765.00
Horan, Laura	Webmaster-WPS	1,200.00
Jacobs, Deb	DMS Team Leader	1,275.00
Johnson, Matthew	DMS Team Leader	1,275.00
LaPierre, Sarah	33% Band Advisor-Woodman	609.00
Leaf, Jeffrey	DMS Drama Club-Cat.III	1,827.00
Levin, Stephanie	DMS Yearbook-Cat. II	916.00
Madden, Linda	Special Education Academic Coordinator-DHS	3,890.00
Meffen, Fran	DMS Team Leader	1,275.00
Mitchell, Dana	Youth-to-Youth-Cat. I	561.00
Mone, Jen	DMS Team Leader	1,275.00
Patrick, Bruce	7/8 Grade Student Council Advisor-Cat. III	1,827.00
Pinkham, Abigail	Special Education Academic Coordinator-ELEM	4,810.00

Powers, Sheryl	Webmaster-DMS	1,200.00
Ragazzo, Larissa	DMS Team Leader	1,275.00
Richmond, Phil	English Academic Coordinator	2,815.00
Russo, Michael	Science Academic Coordinator	2,700.00
Sheehan, Sherrie	Special Education Coordinator-DMS	3,602.50
Sheehan, Sherrie	DMS Team Leader	1,275.00
Smart, Linda	Webmaster-HSS	1,200.00
Staples, Ann Marie	World Language Academic Coordinator	2,180.00
Starck, Amanda	33% Band Advisor-Garrison	609.00
Strickland, Christopher	Art Curriculum Coordinator	2,400.00
Thorn, Sally	Guidance Academic Coordinator	2,000.00
Tromba, Dave	Band Advisor-DMS	1,827.00
Tromba, Dave	Music Curriculum Advisor	2,400.00
Wons, Peter	DMS Team Leader	1,275.00

OFFICE OF THE SUPERINTENDENT  
DOVER PUBLIC SCHOOLS  
DOVER, NEW HAMPSHIRE

TO: DOVER SCHOOL BOARD

DATE: September 8, 2014

MEMORANDUM: Nomination and Election of Coaching Positions.

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the designated positions for the 2014-15 school year.

<b>NAME</b>	<b>POSITION</b>	<b>SCHOOL</b>	<b>REPLACING</b>	<b>SALARY</b>
McMahon, Michael	Reserve Boys Soccer	DHS	Corey Hambrook	1,895.00



**DOVER HIGH SCHOOL  
AND  
REGIONAL CAREER TECHNICAL CENTER**



PETER DRISCOLL  
Principal  
[p.driscoll@dover.k12.nh.us](mailto:p.driscoll@dover.k12.nh.us)

25 ALUMNI DRIVE  
DOVER, NEW HAMPSHIRE 03820-4365  
(603) 516-6900 Fax (603) 516-6926  
[www.dover.k12.nh.us/dhs](http://www.dover.k12.nh.us/dhs)

LOUISE PARADIS  
Director of Career Technical Education  
[l.paradis@dover.k12.nh.us](mailto:l.paradis@dover.k12.nh.us)

JON ALTBERGS  
Dean of Instruction  
[j.altbergs@dover.k12.nh.us](mailto:j.altbergs@dover.k12.nh.us)

DAVID BENNETT  
Dean of Students  
[d.bennett@dover.k12.nh.us](mailto:d.bennett@dover.k12.nh.us)

KIMBERLY STEPHENS  
Dean of Students  
[k.stephens@dover.k12.nh.us](mailto:k.stephens@dover.k12.nh.us)

September 3, 2014

Dear School Board Members,

This letter is being written in support of a trip by the Animal Science Program students to the 2014 National Future Farmers of America Convention to be held October 28, 2014 through November 1, 2014 in Louisville, Kentucky. This trip will be coordinated and chaperoned by Ms. Carrie Hough, Dover High School and Regional Career Technical Center's Animal Science Teacher. The students won state level competitions in Dairy Showmanship, Dairy Judging and Horse Evaluation which has made them eligible for this competition.

Thank you for your consideration.

Sincerely,

Peter Driscoll  
Dover High School Principal

2005 New Hampshire High School of Excellence  
*Accredited New England Association of Schools and Colleges*

**Extended Travel Documentation for School Board,  
for the National FFA Convention Fieldtrip, Oct. 28-Nov 1<sup>st</sup> 2014.**

1. Statements of the educational value of the proposed extended travel and the relationship to current program or course offerings.

The purpose of this trip is for students to compete at the National FFA Convention in the areas of dairy showmanship, dairy judging, and horse evaluation. They became eligible at the NH State Level this past year through competitions. They learned how to show and judge through in class lessons and practice with the Dover High School's barn animals. The value is in the preparation and the experience of competing at a national event. Meeting people from all of the other states and seeing how different areas evaluate animals in different ways. Students will also get to observe the FFA career show and see the national convention session and their guest speakers. If time allows students will participate in leadership workshops.

2. If a travel agency is utilized, evidence of a performance bond or other security for deposits from the agency is required.

None.

3. Inclusive dates of trip.

October 28-Nov1st 2014

4. General itinerary.

\*See attached Pages

Oct. 28<sup>st</sup>- Travel and Hotel Check in

Oct. 29<sup>th</sup>- Team Photos

Dairy Cattle Showmanship and Judging Team Orientation and Event

Horse Judging Orientation and Event

First General Session

Oct 30<sup>th</sup>- Dairy and Showmanship Team Review

Horse Judging Team Event and Review

FFA Convention Career Show

Oct 31<sup>st</sup>-

Horse Judging Awards Banquet Breakfast and Team Review

Dairy Judging Awards Banquet

Nov 1<sup>st</sup>- Conclusion of Convention- 9<sup>th</sup> General Session

Travel Home

1. Names and addresses of all students and chaperones. (Note: All chaperones must complete a criminal background check, at District expense, at least one month prior to departure.)

Permission forms have been turned in to Robin LaFleur, background check has been completed for chaperone Ammy Rice. Other chaperones are teachers Carrie Hough and Jackie Gilbert.

2. The only adults allowed to travel with the students will be those assigned as chaperones.

3. Adult/Student ratio.

1 Adult to 4 Students.

4. Confirmation permission forms, student code of conduct contract which will include Standards for Behavior, and telephone contact notification submitted to the principal.

Will be submitted to Principal, on October 1<sup>st</sup> 2014.

CDE	Photo	Team Orientation	Judge Orientation	Event	Event Review	Award Banquet	Event Workshop/ Coaches Seminar	General Session Award Presentation
<b>Creed Speaking</b>	Thurs 10/30 5:00 pm- Hyatt- Regency North Ballroom Lobby	Thurs 10/30 8:00 am-Prelim I- Hyatt- Conference Theatre 10:30 am-Prelim II- Hyatt- Conference Theatre 1:15 pm-Semi-Finals- Hyatt- Conference Theatre Fri 10/31 11:15 am- Finals- KEC-W7 & W10	Wed 10/29 6:30 pm- Hyatt- Conference Theatre	Thurs 10/30 8:30 am-Prelim I-Hyatt-Gulfstream, Haleah, Seneca/Troquois, Cherokee/Shawnee 11:00 am-Prelim II-Hyatt - Gulfstream, Haleah, Seneca/Troquois, Cherokee/Shawnee 1:30 pm- Semi-Finals-Hyatt- Gulfstream/Haleah and Park Suite Fri 10/31 11:30 am- Finals-KEC- West Hall A	Thurs 10/30 11:30 pm- KEC- New Market Hall	Thurs 10/30 6:00 pm- Hyatt- Regency North Ballroom	Thurs 10/30 7:00 pm- Seventh General Session- KEC Freedom Hall	Fri 10/31 7:00 pm- Seventh General Session- KEC Freedom Hall
<b>Dairy Cattle Evaluation</b>	Wed 10/29 Noon- KEC- West Hall Lobby- Booth B	Wed 10/29 1:30 pm- KEC- New Market Hall	Wed 10/29 10:45am-Press Release- KEC- West Wing-ENR 11:00am- Team Activity- KEC- West Wing- ENR	Wed 10/29 11:55pm- Team Check In- West Hall Lobby Exam and Team Activity-Immediately following team orientation meeting- KEC- Pavilion. Thurs 10/30 8:00 am- Team Check In - West Hall Lobby 8:30 am- Selection Classes- KEC- Broadbent Arena 10:30 am- Oral Reasoning- KEC- Pavilion - DC/H	Thurs 10/30 11:30 pm- KEC- New Market Hall	Fri 10/31 Noon- Crowne Plaza- Crowne A	Fri 10/31 1:30 pm- Ninth General Session- KEC Freedom Hall	Sat 11/1 1:30 pm- Ninth General Session- KEC Freedom Hall
<b>Dairy Cattle Handlers</b>	Wed 10/29 3:00 pm- KEC- West Hall Lobby- Booth B	Wed 10/29 4:00 pm- KEC- New Market Hall	Wed 10/29 10:45am-Press Release- KEC- West Wing-ENR 11:00am- Team Activity- KEC- West Wing- ENR	Wed 10/29 9:45pm- Team Check In- West Hall Lobby 7:45 am- Team Check In- West Pavilion Dairy Stalling Area near Broadbent Arena 8:00 am- Activity- KEC- Broadbent Arena	Thurs 10/30 11:15 pm- Coaches bus departs for review- KEC- Pavilion Drive 2:00 pm- Tour and Review- Publishers Press	Fri 10/31 Noon- Crowne Plaza- Crowne A	Fri 10/31 1:30 pm- Ninth General Session- KEC Freedom Hall	Sat 11/1 1:30 pm- Ninth General Session- KEC Freedom Hall
<b>Environmental/ Natural Resources</b>	Wed 10/29 8:00 am- KEC- West Hall Lobby- Booth B	Wed 10/29 9:00 am- KEC- West Hall B	Wed 10/29 10:45am-Press Release- KEC- West Wing-ENR 11:00am- Team Activity- KEC- West Wing- ENR	Wed 10/29 10:00 am- Press Release and Team Activity- KEC- West Hall B and West Wing-ENR Thurs 10/30 6:30 am- Team Check In- West Hall A 7:00 am- Buses Depart for Publisher's Press- West Hall A 8:00 am- Relational Practicum, Exam & ID- Publishers Press 9:30 pm- Buses depart for KEC 4:30 pm- Buses arrive at KEC- Pavilion Drive	Thurs 10/30 11:15 pm- Coaches bus departs for review- KEC- Pavilion Drive 2:00 pm- Tour and Review- Publishers Press	Fri 10/31 Noon- Crowne Plaza- Crowne A	Fri 10/31 1:30 pm- Ninth General Session- KEC Freedom Hall	Sat 11/1 1:30 pm- Ninth General Session- KEC Freedom Hall
<b>Extemporaneous Public Speaking</b>	Wed 10/29 5:00 pm- Hyatt - Churchhill Downs	Wed 10/29 7:30 am- Prelim I- Hyatt Regency South Ballroom 9:30 am- Prelim II- Hyatt Regency South Ballroom 1:00 pm- Semi- Finals- Hyatt Regency South Ballroom Thurs 10/30 10:00 am- Finals- KEC- W7 & W10	Wed 10/29 7:30 am- Preliminaries- Hyatt - Oaks	Wed 10/29 8:30 am- Preliminaries I- Hyatt - Oaks, Derby, Gulfstream, Haleah 10:45 am - Preliminaries II- Hyatt - Oaks, Derby, Gulfstream, Haleah 2:00 pm- Semi-Finals- Hyatt - Kentucky Suite & Gulfstream/Haleah Thurs 10/30 11:00 am- Finals- KEC- West Hall A	Thurs 10/30 11:15 pm- Coaches bus departs for review- KEC- Pavilion Drive 2:00 pm- Tour and Review- Publishers Press	Wed 10/29 6:30 pm- Hyatt - Regency South Ballroom	Wed 10/29 7:00 pm- Seventh General Session- KEC Freedom Hall	Fri 10/31 7:00 pm- Seventh General Session- KEC Freedom Hall
<b>Farm Business Management</b>	Wed 10/29 11:00 am- The Brown - Winners Circle Foyer	Wed 10/29 11:30 pm- The Brown - Secretariat A&B Thurs 10/30 7:30 am- The Brown - Secretariat A&B	Wed 10/29 12:30 pm- The Brown - Crystal Ballroom	Wed 10/29 1:30 pm- Problem Solving- The Brown - Crystal Ballroom Thurs 10/30 8:00 am- Team Activity- The Brown - Crystal Ballroom	Fri 10/31 10:30 am- The Brown - Secretariat A&B Ballroom	Wed 10/29 Noon- The Brown - Crystal Ballroom	Wed 10/29 2:00 pm- The Brown - Secretariat A&B	Sat 11/1 1:30 pm- Ninth General Session- KEC Freedom Hall
<b>Floriculture</b>	Wed 10/29 1:00 pm- KEC- West Hall Lobby- Booth A	Wed 10/29 3:00 pm- KEC-WS-W10	Wed 10/29 6:30 pm- KEC-WS-W10	Wed 10/29 Exam-Immediately following team orientation mtg - KEC- WSAW10 Thurs 10/30 8:00 am- Team Check-in- KEC- West Hall Lobby 8:00 am- Practicum- KEC- West Wing- FL Fri 10/31 9:00 am- Rural delivery to VA Hospital - West Wing	Thurs 10/30 Immediately following the event - KEC - West Wing - FL	Fri 10/31 6:00 pm- Crowne Plaza- Crowne B&C	Fri 10/31 6:00 pm- Crowne Plaza- Crowne B&C	Sat 11/1 1:30 pm- Ninth General Session- KEC Freedom Hall

CDE	Photo	Team Orientation	Judge Orientation	Event	Event Review	Award Banquet	Event Workshop/ Coaches Seminar	General Session Award Presentations
Food Science and Technology	Wed 10/29 8:30 pm- KEC- West Hall Lobby- Booth A	Wed 10/29 1:30 pm- KEC- W5 & W10		Wed 10/29 Exam- Immediately following team orientation mng. KEC- W5 & W10 Thurs 10/30 7:30 am- Team Activity and Individual Practicums Group 1- KEC- West Wing F5 10:30 am- Team Activity and Individual Practicums Group 2- KEC- West Wing F5 1:30 pm- Team Activity and Individual Practicums Group 3- KEC- West Wing F5 *Team check in 15 minutes before presentation time- West Hall Lobby	Fri 10/31 4:30 pm- KEC- West Wing W3	Fri 10/31 6:00 pm- KEC- C204		Sat 11/1 1:30 pm- Ninth General Session- KEC Freedom Hall
	Wed 10/29 Noon- Crowne Plaza- Exhibit Hall	Wed 10/29 1:00 pm- Crowne Plaza- Crowne A	Wed 10/29 12:00 pm- Crowne Plaza- Crowne A	Wed 10/29 1:30 pm- Exam- Crowne Plaza- Crowne A Thurs 10/30 7:30 am- Buses depart- KEC- West Hall Drive- South of West Hall Lobby 8:00 am- Event- Bernheim Forest 4:30 pm- Buses depart for KEC 5:00 pm- Buses arrive at KEC- Pavilion Drive	Thurs 10/30 3:15 pm- Charters bus departs for review- KEC- Pavilion Drive 4:00 pm- Review- Bernheim	Fri 10/31 Noon- Crowne Plaza- Coronet Ballroom		Sat 11/1 1:30 pm- Ninth General Session- KEC Freedom Hall
Horse Evaluation	Wed 10/29 9:00 am- KEC- West Hall Lobby- Booth B	Wed 10/29 10:30 am- KEC- New Market Hall		Wed 10/29 10:15 am Team Check in - West Hall Lobby 12:30 pm- Class Selection- KEC- Broadbent Arena 4:00 pm- Identification and Oral Reasons- KEC- Pavilion- DC/H Thurs 10/30 7:45 am, 9:15 am, 10:15 am- Team Check-in- KEC- West Hall Lobby 8:00 am- Team Activity- KEC- Pavilion- DC/H	Wed 10/29 7:00 pm- KEC- Broadbent Arena	Fri 10/31 8:30 am- Crowne Plaza- Crowne B&C		Sat 11/1 1:30 pm- Ninth General Session- KEC Freedom Hall
	Wed 10/29 8:30 am- The Brown- Winners Circle Foyer	Wed 10/29 8:30 am- The Brown- Bluegrass Arena	Wed 10/29 8:30 am- Telephons interview and Application- The Brown- J Graham Brown 11:00 am- Face to Face Interviews- The Brown- J Graham Brown 1:30 pm- Follow-up Letter- The Brown- J Graham Brown	Wed 10/29 9:30 am- Job Application- The Brown- Gallery Ballroom 9:30 am- Telephone Interview- The Brown- Broadway A and B 1:00 pm- Face to Face Interviews- The Brown- Broadway A-C, Louisville, Kentucky and Boardroom 1:00 pm- Follow-up Letter- The Brown- Gallery Ballroom Thurs 10/30 8:30 am- Final Participant Announcement- The Brown- Bluegrass 9:30 am Final Face to Face Interviews- The Brown- Kentucky, Board Room, and Louisville 12:45 pm- Networking Activity- The Brown- J. Graham Brown	Thurs 10/30 5:30 pm- KEC- Outside Arena	Fri 10/31 8:30 am- The Brown- Crystal Ballroom		Fri 10/31 7:00 pm- Seventh General Session- KEC Freedom Hall
Livestock Evaluation	Wed 10/29 11:00 am- KEC- West Hall Lobby- Booth A	Wed 10/29 12:30 pm- KEC- Outside Arena		Wed 10/29 1:00 pm- Team Activities and Exam- KEC- W3 & W4 Thurs 10/30 8:30 am- Selection Class- KEC- Outside Arena 11:30 am- Lunch 12:30 pm- Oral Reasons- KEC- RV Barn Stalls	Thurs 10/30 5:30 pm- KEC- Outside Arena	Fri 10/31 8:30 am- KEC- C201-202	Thurs 10/30 8:30 am- KEC- West Hall W1	Sat 11/1 1:30 pm- Ninth General Session- KEC Freedom Hall
	Wed 10/29 4:00 pm- Galt House Suite Tower- Exhibit Hall	Wed 10/29 5:00 pm- Galt House Suite Tower- Carol Ford	Thurs 10/30 8:00 am- Preliminaries- Galt House Suite Tower- Luffton 1:00 pm- Semi-Finals- Galt House Suite Tower- Luffton Finals- KEC- W5& W6	Thurs 10/30 9:30 am- Preliminaries- Galt House Suite Tower- Willis, Clements, Combs, Chindler, Brown, Nunn, Breshitt 2:00 pm- Semi-Finals- Galt House Suite Tower- Nunn, Breshitt, Willis, Clements Fri 10/31 8:00 am- Finalt Holding- KEC W7 & W10 8:30 am- Finals- KEC- West Hall A	Thurs 10/30 4:45 pm- Galt House Suite Tower- Carol Ford	Fri 10/31 6:00 pm- Galt House Suite Tower- Grand Ballroom C	Fri 10/31 1:00pm - KEC - West Hall W3	Sat 11/1 1:30 pm- Ninth General Session- KEC Freedom Hall
Marketing Plan								

DOVER SCHOOL DISTRICT	POLICY CODE: IJOA
DATE OF ADOPTION: OCTOBER 10, 2005	PAGE 2 OF 2

School: \_\_\_\_\_

**DOVER SCHOOL DISTRICT  
FIELD TRIP NOTIFICATION AND PERMISSION FORM**

Dear Parents & Guardians,

Your child's class will be participating in a school sponsored activity away from school. The information for this activity is as follows. **\*\*Please note that no child will be allowed to attend a trip without a signed permission slip.\*\***

Please sign and return to your child's teacher by: May 16th 2014

Description of Activity: National FFA Convention

Purpose of Activity: Compete at the convention in dairy showmanship, meat products and/or service projects.

Destination: Louisville, Kentucky Transportation Provided By Southwest Airlines

Date: 10/29 - 11/1/14 Departure Time: 7:00 am Return Time 5:00 pm

Cost: \$200 deposit Please make check payable to: Dover FFA  
600 total

We Need Chaperones for this Trip: YES  NO

Recommended clothing, equipment, supplies, etc.: See Attached page for more information

**School/Field Trip Permission Form**

I/we have been informed as to the nature of the activity and acknowledge that there are always certain risks for those who participate. We realize that all efforts will be made by the teachers and chaperones to ensure the safety of the students, but understand that the school cannot assume responsibility for unreasonable accidents and/or injuries. I/we agree that our child must adhere to all safety rules and regulations, as well as all instructions from the adults. Failure to do so may result in exclusion from this or other activities. If there is important information, medical or otherwise, that the school staff should know, I/we agree to provide it to the nurse and/or teachers before the trip. I/we understand the risks and requirements for our child to participate and give our consent to attend the trip to:

I hereby give permission for my child to be transported to a hospital or other emergency medical facility and to receive emergency medical treatment. Emergency contact phone number: \_\_\_\_\_

Student Name: \_\_\_\_\_

Teacher Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Trip Date & Destination: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Home # \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

In case of an emergency and you cannot be reached, whom do you want us to call?

Name: \_\_\_\_\_ Home # \_\_\_\_\_

Work # \_\_\_\_\_ Cell # \_\_\_\_\_

ELAINE M. ARBOUR, Ed.D.  
Superintendent of Schools  
[e.arbour@dover.k12.nh.us](mailto:e.arbour@dover.k12.nh.us)

KAREN M. TAYLOR  
Business Administrator  
[k.m.taylor@dover.k12.nh.us](mailto:k.m.taylor@dover.k12.nh.us)



CHRISTINE BOSTON  
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[c.boston@dover.k12.nh.us](mailto:c.boston@dover.k12.nh.us)

PAULA GLYNN  
Director of Curriculum, Instruction and  
Assessment  
[p.glynn@dover.k12.nh.us](mailto:p.glynn@dover.k12.nh.us)

## THE DOVER SCHOOL DISTRICT

SCHOOL ADMINISTRATIVE UNIT #11  
McCONNELL CENTER  
61 LOCUST STREET SUITE 409  
DOVER, NEW HAMPSHIRE 03820-4132  
TEL (603) 516-6800  
FAX (603) 516-6809

---

TO: Dover School Board  
FR: Elaine M. Arbour, Ed.D., Superintendent of Schools  
RE: Donation Approval  
DATE: September 8, 2014

Shaw's Supermarket in Dover has chosen to adopt Woodman Park and Horne Street Schools and will provide funding and other support for these schools. Financial support will come in the form of a check for \$400.00 payable to each school. Other support may include volunteering or helping out in whatever capacity is needed by the schools. Shaw's Supermarket, Woodman Park School and Horne Street School are all excited about this partnership and the donation of both time and funding is greatly appreciated by the Dover School District.

Shaw's Supermarket chose to support these two schools because the children of multiple employees either currently attend or have attended these schools in the past.

I would like to respectfully request your acceptance of the donation noted above. School Board policy KCD requires that gifts of \$500 or more must be approved by the School Board. Thank you for your consideration.

ELAINE M. ARBOUR, Ed.D.  
Superintendent of Schools  
[e.arbour@dover.k12.nh.us](mailto:e.arbour@dover.k12.nh.us)

KAREN M. TAYLOR  
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TO: Dover School Board  
FR: Elaine M. Arbour, Ed.D., Superintendent of Schools  
RE: Donation Approval  
DATE: September 8, 2014

Wal-Mart of Somersworth will be giving twenty Woodman Park School teachers a \$50 gift card to use at their stores. They will randomly select 20 names out of a pool of 29 Pre-K through Fourth grade classroom teachers and the 5 related arts teachers. Representatives from Wal-Mart will be attending the Woodman Park School staff meeting to be held on October 6 at 3:30 to present the gift cards and will also provide refreshments for the meeting. Woodman Park School and the entire Dover School District thanks Wal-Mart for their generosity. The gift cards are greatly appreciated by the staff and will be used to purchase much needed classroom supplies.

I would like to respectfully request your acceptance of the donation noted above. School Board policy KCD requires that gifts of \$500 or more must be approved by the School Board. Thank you for your consideration.

**DOVER  
ALTERNATIVE PROGRAM  
HANDBOOK**

(Revised August, 2014)



**50 ALUMNI DRIVE  
DOVER, NH 03820**

**(603) 516-6790**

**FAX (603) 516-6791**

Welcome to the Dover Alternative Program. The Dover Alternative Program was established in 1991 to provide at-risk students, at the secondary level, with an alternative to the traditional high school setting; it is a program of Dover High School and is approved by the New Hampshire Bureau of Special Education to provide special education and related services to students with educational disabilities.



Students attending the Dover Alternative Program are accountable to the guidelines and policies that govern schools within the Dover system. We have sought to clearly outline the philosophy and procedures specific to the Dover Alternative Program in this booklet. All policies herein are subject to change and the changes may be subsequent to this publication and may not be reflected in this handbook. We hope this handbook will be helpful to students, families, and teachers.

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### PHILOSOPHY AND MISSION

Dover Schools –The Center of the Community

The Dover School District is the center of a dynamic community dedicated to developing individual potential and self-esteem through education. We are committed to creating a diverse learning environment, emphasizing collaboration and innovation. Our schools will develop lifelong learners and responsible citizens.

#### Dover School District Action Plan

**Mission:** Strengthening our community by educating every child, every day!

**Vision 2010-2015:** Teachers and students will be held accountable to a standard of excellence, emphasizing collaboration, innovation and best practices in teaching and learning.

## **Goals 2010- 2015:**

### **I. Curriculum**

All students will be provided with aligned, rigorous, and research-based instructional materials to prepare them for the 21st century learning, and post-secondary opportunities.

### **II. Instruction**

All educators will partner with colleagues to create an instructional climate that values coaching, modeling, and a collaborative culture to improve teaching practices.

### **III. Assessment**

All educators will use assessment information to improve achievement of all students.

### **IV. Environment**

Educators, students and parents will partner to create a positive, engaging, and safe school environment.

### **V. Technology**

Teachers and students will use technology to enhance learning.

The Dover Alternative Program's Mission is to address the needs of students who have demonstrated a significant lack of success in the traditional school setting, even with modifications and support.

The philosophy of the Dover Alternative Program is predicated on the belief that all children have worth and can learn to be successful if placed in an appropriate educational structure (children do well when they can). The ultimate goal of the program is to develop within each student the skills necessary to enable her/him to make safe, proactive choices, prepare for their future, **achieve their potential**, and to earn a High School diploma.

## REFERRAL PROCESS

The Dover Alternative Program will work with any student who is appropriate for our setting. The program is an approved special education self-contained program for the following disabilities: Emotional Disturbance, Other Health Impairment and Speech/Language Impairment. Once a student has been admitted, we **commit ourselves to** each and every student through **all challenges**. The Dover Alternative Program however is not an appropriate placement for students who:

- Are significantly below average in cognitive ability.
- Exhibit violent behavior regardless of the intervention of school staff.
- Are actively psychotic.
- Exhibit risk for severe sexual acting out and/or fire setting due to history; a current risk assessment is needed to evaluate appropriateness for placement in the program.

**The Referral Process consists of the following steps.**

**Referral Packet:** A **referral** packet is **provided** to the requesting school district contact. This referral packet must be completed prior to consideration for acceptance to the Dover Alternative Program. The Dean of the Dover Alternative Program will review the referral packet and determine whether or not the services provided meet the needs of the referred student. If the program is deemed appropriate for the referred student the Dean will contact the referring school district to schedule a referral meeting.

**Referral Meeting:** A referral meeting is required in order for a student to be considered for acceptance into the program. The meeting consists of the Dover Alternative Program Dean or designee, referring school district contact, parent/guardian and student. Other agencies involved with the student may also attend if deemed appropriate. The purpose of the meeting is to discuss the individual needs of the student and the expectations of the program. In addition to the meeting, a tour will take place allowing the parents/guardians and school districts access to all program components. A member of the referral team will escort visitors through the program and explain the services provided. The visiting student will be escorted by a student mentor or designee.

**Consultation:** Requests for admission to the Dover Alternative Program should be made to the Dean by the referring school district (in conjunction with parent/guardian). The admission of the student is taken under consideration by the Dean in consultation with members of the referral team (Director of Pupil Personnel Services, School Psychologist, program Teacher/Counselor). The referral team determines acceptance status and notifies the referring school district contact via telephone notice and a written service agreement outlining the student's acceptance, within 48 hours of the intake meeting. If the student is accepted, the school district contact discusses the option of placement at the Dover Alternative Program with the student and parent/guardian(s). If the decision is made to place the student an intake meeting will be scheduled.

**Intake Meeting:** The intake meeting with parent/guardian will occur in order to complete all necessary forms to enroll the student in the Dover Alternative Program.

**Special Education:** For students with educational disabilities, an IEP team **meeting** will need to **occur to propose/approve** the Dover Alternative Program as the program placement. Students with educational disabilities may not begin attending the Dover Alternative Program until the LEA and parent(s) have given written agreement to the placement

proposal. Students with educational disabilities will be assigned a special education case manager at the Dover Alternative Program to monitor the implementation of their IEP, including evaluation needs and transition planning.

## TRANSITION

A student may remain at the Dover Alternative Program as long as he/she is benefitting from the program and it is considered by the student, parent, and/or IEP team to be the most appropriate placement for the student. Students transition from the Dover Alternative Program under the following circumstances:

1. Upon graduation, to transition to post-secondary education, vocational training programs or employment. Dover Alternative Program staff work closely with students/families to facilitate successful transitions.
2. To transition back to their district high school. Students who wish to attend their regular High school will discuss options/process with Dover Alternative Program staff. Transitions may occur slowly, taking 1-2 classes at a time until fully transitioned. Dover Alternative Program staff makes recommendations to the home school district regarding a student's transition. Parents, student, and district administration make the final decision. For students with educational disabilities, the IEP team makes the decision regarding readiness to transition from the Dover Alternative Program.
3. To transition to a different program/placement. This process is similar to the decision making process outlined in #2. For students with educational disabilities, an IEP team may determine that the program is no longer appropriate for the student and the student's placement team seeks a different program.
4. To withdraw from school. A student age 18 or older can make the decision to withdraw from school prior to graduation. Staff encourages students to pursue other options such as an adult diploma or GED through the Adult Learning Center. Students with educational disabilities who are 18 and withdraw before graduation remain eligible for special education and/or related services (student is placed on "Child Find").

### Procedure for Students Transitioning Back to Dover High School from the Alternative Program

Placement at the Dover Alternative Program occurs because a student has academic and/or behavioral difficulties that stem from social/emotional and/or developmental issues. These students have demonstrated challenges in their ability to succeed in a large, traditional high school.

The goal for all students who attend the Dover Alternative Program is to successfully reintegrate to their high school. For some students, this is not possible or in their best interests. For others, success may be reintegration to their high school for portions of the day. The Dover Alternative Program staff works with high school counselors to select classes/activities at the high school that will insure a high degree of success for the returning student.

If a student who is placed at the **Dover** Alternative Program requests a change in placement to Dover High School or their sending high school, a meeting will be convened as follows:

- If a student is identified as needing Special Education or a 504 plan, those respective teams will meet to determine if the placement change is appropriate.
- If a student is not identified, the team will include student, parent, high school administrator, HS guidance counselor, and representatives from the **Dover** Alternative Program.

In all cases the team will meet to consider whether the change in placement is in the best interest of the student. The final decision of student placement is the responsibility of the school.

### **ADDITIONAL GUIDELINES**

ALL RULES AND REGULATIONS OF DOVER HIGH SCHOOL, AS STATED IN THE DOVER HIGH SCHOOL AND REGIONAL VOCATIONAL CENTER STUDENT HANDBOOK, APPLY TO DOVER ALTERNATIVE PROGRAM STUDENTS, UNLESS OTHERWISE STATED IN THIS BOOK.

### **STUDENT RECORDS**

It is the policy of the Dover Alternative Program to comply with the *Family Educational and Privacy Act of 1974(FERPA)*, the *Health Insurance Portability and Accountability Act of 1996 (HIPAA)*, and other applicable statutes.

In accordance with this policy, the Dover Alternative Program provides an annual notice of this right through distribution of the Dover Alternative Program student/parent handbook. Parents and eligible students who wish to review the student's records must provide the **Dean of the Alternative Program** with written notice indicating their desire to review the student's educational records.

Parents and eligible students shall have the right to make copies of all educational records that pertain to the student in question unless the right to make copies of the material in question is specifically prohibited by state or federal law.

The Dover Alternative Program keeps on site only student records pertaining to the student's participation in the **Dover** Alternative Program. Transcripts and medical records for Dover Alternative Program students are maintained at Dover High School. Special education records for Dover students are maintained at the Dover Alternative Program and for out-of-district students they are maintained at the special education departments of the sending districts. For more information about the district's policies on student records and access, please see school board policy JRA-R available from the superintendent's office or online at: <https://online.ci.dover.nh.us/energie/schoolSearch.php>

### **RIGHTS AND RESPONSIBILITIES**

It is the expectation of the Dover Alternative Program to create an optimal learning environment. Such an environment must include dignity and respect among staff and

students. To meet this goal, the Dover Alternative Program acknowledges the following **STUDENT RIGHTS**:

1. The right to an environment that promotes learning and an education free from prejudice.
2. The right to be treated honestly and with respect.
3. The right to physical privacy and that of your possessions from others (unless you are potentially endangering yourself or others).
4. The right to have your personal space honored and entered only upon invitation (unless you are potentially endangering yourself or others).
5. The right to express yourself (**respectfully**), and to be heard without interruption and criticism.
6. The right to expect and request equal participation from all class members.
7. The right to structure your own break time in accordance with the rules.
8. The right to give your input regarding school rules, policies, and privileges through participation in the **Dover** Alternative Program **community** meetings.

In order to maintain a safe and comfortable learning environment for all students, the Dover Alternative Program expects the following five basic **STUDENT RESPONSIBILITIES**:

1. Be safe **towards** yourself, others, **and** property.
2. Be respectful **towards** yourself and others.
3. Be responsible for yourself and your actions.

Students are expected to behave in accordance with these responsibilities at all times. **Students who act/interact in a socially acceptable/respectful manner will advance within the point/level system that is offered at the Dover Alternative Program.** If a student does not **act/interact in socially acceptable/respectful ways** (in accordance with these responsibilities), he/she will be subject to the consequences established by the **Dover** Alternative Program's rules and behavior management system and/or any applicable consequences established in the Dover High School and Regional Career Technical Center handbook.

### **SEXUAL HARASSMENT AND DISCRIMINATION REGULATIONS**

It is the policy of Dover High School/ Dover Alternative Program not to discriminate in its educational programs and activities on the basis of race, color, national origin, language, religion, sex, sexual orientation, age, or handicapping condition. Sexual harassment is a form of unlawful discrimination and is against school district policy. Sexual harassment is described as an unpleasant environment caused by unwelcome verbal or physical conduct of a sexual nature, which interferes with an individual's academic performance. A concern or complaint concerning sexual discrimination or discrimination of any kind should be made to the **Dean of the Dover Alternative Program**. A complaint concerning the program **Dean** should be made to the Dover **Director of Pupil** Personnel Services.

### **EXCEPTIONS TO PRIVACY/CONFIDENTIALITY**

**It is the philosophy of the Dover Alternative Program that students have the right to privacy. However, if staff members have cause to be concerned that a student is in possession of any illegal substance or objects that may be dangerous to themselves or others, the Administration may conduct searches of property on the Dover High School campus, including but not limited to; lockers,**

backpacks and clothing. Parents/guardians will be informed of these searches. Searches are conducted in order to ensure the safety of staff and students. The Superintendent or his/her designee may authorize the Dover Police Department to utilize a Police Canine Team to conduct searches of the campus. The search may include, but is not limited to: lockers, common areas, classrooms, bathrooms, bicycles and all vehicles on school property.

If a staff member hears information that indicates a student may be posing a danger to him/herself or others, the staff will report the information to a parent, probation officer (when applicable) or, when required as a mandated reporter, to the Department of Children, Youth, and Families.

### GRADING/HIGH SCHOOL CREDIT

All students attending the Dover Alternative Program, whether from Dover or out-of-district, are enrolled in Dover High School. The Guidance Department maintains transcripts on all students.

The Dean of the Alternative program, or designee, works closely with the Dover High School guidance department, administration and sending school districts to determine the credits/classes for each student in order to prepare for graduation. The staff at the Dover Alternative Program makes every effort to prioritize graduation requirements when establishing a student's class assignments.

Students receive grades in accordance with the Dover High School grading system. Student grades are updated within MMS as often as possible (minimum of once per week). Students receive a progress report in the middle of each quarter, and the Dover Alternative Program submits grades to the Dover High School guidance department on a quarterly basis. At the end of each school year the Dover Alternative Program submits final grades to the Dover High School guidance department, where grades are entered on the student's high school transcript. Credits earned by out-of-district students can be transferred to the students' sending school upon request.

### CURRICULUM

At its core, the Dover Alternative Program closely follows the curriculum of Dover High School and Regional Career Technical Center. That being said, the Dover Alternative Program also embraces the concept of Alternative Learning Pathways for students. Alternative Learning Pathways is an educational term that means that students are given access to multiple instructional, evaluation and learning environments/opportunities in order to best meet their needs, strengths and interests. These options may include traditional instruction and evaluation, project based learning, flipped instruction, portfolio development, on-line learning, extended learning opportunities, etc.

The school's curriculum provides instruction in the skills, concepts and knowledge required to receive a high school diploma. A wide array of courses is offered with a focus on maintaining a small, personalized academic and therapeutic environment for all students. There is a low student-to-staff ratio and the curriculum includes extensive experiential, hands-on learning. The Dover Alternative Program also provides social, emotional, and behavioral programming to meet the needs of the students. A system of rewards and consequences are used to enhance this programming. Students frequently apply learned knowledge and skills to real life situations, through a combination of both in-class and community-based projects. Therapeutic and academic opportunities offered at the Dover

**Comment [DMS1]:** We need to reword this a bit...the search piece isn't exactly legally accurate. DHS uses something like "The Administration may conduct searches of property on the Dover High School campus, including but not limited to; lockers, backpacks and clothing. Parents/guardians will be informed of these searches. Searches are conducted in order to ensure the safety of staff and students. The Superintendent or his/her designee may authorize the Dover Police Department to utilize a Police Canine Team to conduct searches of the campus. The search may include, but is not limited to: lockers, common areas, classrooms, bathrooms, bicycles and all vehicles on school property."

**Comment [CB2]:** Is this who will actually be doing that? We can certainly leave it this way as it is a small point...

**Comment [CB3]:** Does the Alt Program follow the DHS guideline for grading (Updated in MMS bi-weekly at the least)?

Alternative Program are designed to maximize **student** learning about **themselves, their community and society**, with an emphasis on tearing down barriers and building up bridges.

Vocational programming can be accessed through the DHS Career Technical Center. Students also take courses in physical education, health education and elective credits relating to **a variety of topics**. Up to two career elective credits are available for work experience. These are overseen by the **Dean of the Alternative Program** or counselor **in conjunction with** the CTC counselor at **Dover High School**.

A student's learning is assessed continuously by individual teachers. Regular meetings between Dover Alternative Program teachers and Dover High School teachers ensure that the both the curriculum and supporting materials are up to date. Students take the NECAP test in May of their junior year. The results are analyzed to review student progress as well as the alignment of the Dover Alternative Program with the NH Grade Span Expectations.

### **SCHEDULE**

- The Dover Alternative Program follows the calendar and cancellation practices of the Dover School System.
- Dover Alternative Program day is from 7:40am to 2:25pm (see attached schedule).
- Staff is available at the school from 7:30am to 2:45pm, Monday – Friday. Additional times are available for student/parent conference by appointment.

### **COMMUNITY BASED TRIPS**

**Community based** trips are an important aspect of the Dover Alternative Program's curriculum and as such students are graded on their participation. There are three types of **community based** trips to enhance community building:

Educational Trips – These trips are related to the academic curriculum.

Community Building – These trips vary in **theme** and are designed to expand on student's life experiences. **These trips are selected based on students' needs and often** help students learn to work together as a group and to enhance group cohesion.

Service Learning – These trips are designed to allow students the opportunity to give back to their community as well as earn community service hours.

Students must have written parental permission to participate in **community based** trips. Every effort is made to include all students in group activities. However, **students may lose the opportunity to participate in a community based** trip if the student's participation is determined to be unsafe.

**During transportation to/from community based trips**, students must wear seat belts at all times and must obey the instructions of the driver. Students are also expected to keep the **vehicle** clean and free from damage. Failure to follow these rules may result in temporary or permanent loss of **transportation** privileges.

### **ATTENDANCE**

Regular student attendance is essential to academic success. "Every child between six and eighteen years of age shall attend the public school within the district or a public

school outside the district to which he is assigned or to an approved private school during all the time the public schools are in session, unless he has been excused from attending on the grounds that his physical or mental condition is as to prevent attendance or make it undesirable (RSA 193.1).”

**Duty of custodian:** Every person having the custody of a child shall cause the child to attend such a school during all the time the public schools are in session (RSA 193.2).

This policy is intended to emphasize class attendance as a major dimension in a student’s education. An absence from school (class) deprives a student of the teacher’s presentation and class discussion which is crucial to the educational process and student success. To receive credit for a course, the student must fulfill the course requirements as set forth by the teacher and meet the quarterly attendance requirement set forth by school policy. This allows up to five (5) absences per quarter. Parents will be contacted after the 3<sup>rd</sup> absence (in a given quarter) to discuss strategies to improve attendance. Class attendance, by period, is posted in the office for review by students. Consistent discussions regarding attendance will be had within counseling sessions and community meetings. Our intent is to have students develop personal awareness about this aspect of their school performance.

Every effort will be made to work with students/families to enhance attendance. However, consistent absences within a quarter shall trigger the Dover Alternative Program staff to review a student’s particular situation and pursue a process of interventions to address the student’s needs. Students who choose not to attend school or participate constructively in class may receive an attendance failure at the end of the marking period. Continued absences could impact on whether a student receives credit for that class. This may mean a student will have to take an additional semester of that class at a later time to fulfill graduation requirements, as we do not issue quarter credits. Excessive truancy/unexcused absences may lead to discussions regarding the appropriateness of the placement for that particular student.

Excused absences will not be counted against a student. An excused absence is defined as either a school directed suspension or an appointment with a professional or outside agency, which MUST be accompanied by written documentation of dates and times.

Students will be allowed to make up work and receive credit for missed work, regardless of the nature of absence. Those students who are physically unable to complete missed assignments at home due to the nature of their illness, will be given up to an equal amount of days to their absence to complete missed assignments, up to 10 academic days. Failure to make up work will impact on academic grades and performance.

#### **PARENT/GUARDIAN RESPONSIBILITIES FOR LONG TERM ABSENCES:**

Parents or legal guardians are responsible for consulting with the school or administration in advance of all pre-planned absences from school or individual classes. Circumstances which will require a student to be absent from school beyond the five day limit must be presented to the Dean, in writing, three weeks in advance of the absence(s) or at the time the parents first become aware of the student’s need to be absent. The Dean will give due and careful consideration to requests for exemption from the attendance policy in cases of extreme and unusual circumstances that are also sound, pressing or unavoidable. The Dean shall render a decision in writing.

As per Dover School Board Policy, any student who has exceeded the maximum allowable number of absences may not receive credit for effected classes. The Dean of the Dover Alternative Program in consultation with the Dover High School Principal will perform a review of absences. Any appeal or review process must be accompanied by valid documentation of excused absences.

### **MEDICAL PROCEDURES**

Students are not permitted to carry prescription or nonprescription medication (other than carrying Albuterol inhalers according to physician orders). All medication, including nonprescription, such as aspirin, must be brought to the office. Medications are administered according to procedures established by the Dover High School nurse.

Staff has received training in universal precautions and is able to administer First Aid. Staff notifies parents of any student with a significant injury or illness. Staff calls 911 for immediate treatment of a critical injury.

### **BUILDING PROCEDURES**

#### **FIRE DRILLS AND EMERGENCY SITUATIONS**

The signal for a fire drill is a continuous sounding of the horn. Students and teachers must leave the building by the nearest exit as designated by the emergency evacuation plan posted in each classroom, or by the exit designated by a teacher. Students must leave the building in an orderly manner. Students must leave coats, books, and etc. behind. Students must report immediately to the designated area for attendance to be taken by staff. **The Dean of the Dover Alternative Program** signals when students may return to the building. Students must follow the directions of teachers at all times. Students are instructed as to this procedure each quarter.

### **STUDENT PICTURES**

Students are required to have picture identification in order to ride assigned high school buses. Dover Alternative Program students may also be required to present this identification when entering Dover High School during school hours. Students participate in the annual photograph sessions arranged by Dover High School to obtain this identification. Parents may also choose to purchase additional pictures as offered by the photographer.

### **FOOD AND BEVERAGES**

Students are encouraged to eat before school starts, during break and during the lunch period. All food and drinks must be consumed in the lunchroom or in designated areas outside the building during these times. Only water in clear plastic bottles may be brought into classrooms. **Any exceptions to this policy must be approved by the Dean.**

Hot lunches are purchased through the Dover High School lunch program. **Students are escorted to the high school to obtain their lunch or in some cases** lunches are delivered to the Dover Alternative Program. **Lunches** are paid for in accordance with the Dover Schools' free and reduced lunch program. Students may elect to bring their own lunch on any day. Students may also earn the privilege to eat lunch at the high school cafeteria (**see Point/Level System section**).

Snacks may be purchased at school during break time based on the point/level system. NO FOOD OR DRINKS ARE ALLOWED NEAR COMPUTERS!

### VISITORS

Students may only have visitors in school if staff has approved the visit in advance. Visits must be of a professional nature and pertinent to the therapeutic or academic needs of the student. All visitors and parents must report to the office immediately upon arriving at the school. Visitors and parents are not to be in classrooms or hallways of the school unless accompanied by staff or other arrangements are made in advance.

### PETS

Only service animals are allowed in the building unless otherwise approved by the Dean or the Dover High School Principal.

### DRESS CODE

Students must follow the dress code established by the Dover School Board (Dover School District Policy JICA: Student Dress Code). If staff determine that a student's appearance is deemed unsafe, disruptive, or offensive, according to the dress code policy, the student will be required to correct the situation (at school or at home). Judgments related to unacceptable clothing shall be made by the staff and are not subject to arbitration.

Comment [CB4]: Name policy here...

### SMOKING POLICY

There is no use of any tobacco products anywhere on school property, on a community based trip, or other school sponsored event on or off school grounds. In accordance with RSA 8:12-C "No person under 18 years of age shall purchase, possess or use any tobacco product." Students caught smoking or in possession of tobacco products and/or lighters shall be subject to the school's discipline procedure. Students in the presence of others who are smoking, or who act as lookouts for smokers may be subject to disciplinary action as well. Recognizing that tobacco use is an addiction problem, every effort will be made to work with students on all issues related to smoking cessation.

Comment [DMS5]: Is this redundant given earlier section?

### POINT/LEVEL SYSTEM

The Dover Alternative Program utilizes a positive reinforcement model in order to provide incentives to students as they function within a variety of domains of functioning. Students are rewarded (through points/level advancement) as they exhibit effort towards achieving identified goals related to their social, emotional, behavioral and academic functioning. Staff work with students to set realistic goals, identify barriers to achieving their goals, access supports when experiencing conflict, take responsibility for their actions and resolve issues in a mature and respectful manner. Student success is our priority and we are committed to providing a safe, nurturing environment in which students feel valued and can thrive. Students are expected to follow program rules and engage in all aspects of programming in order to be successful at the Dover Alternative Program (see description of point/level system).

### PRIVILEGES

Access to Break I & II  
Access to the School Store  
Internet Access (unless connected to instruction)

Use of Electronic Devices  
Participation in Easter Seals Programming (unless outlined in IEP)  
Participation in Community Based Trips  
Individual Lessons of a Specific Nature (music, art, cooking, crafts)  
Use of Hall Passes  
Access to Instruments  
Access to iPads (unless connected to instruction)  
Access to the High School  
Access to the Outdoor Lunch Space  
Lunch at the High School  
Special Lunch  
Access to Privilege Rooms  
Mentoring Opportunities  
Use of the school kitchen  
Others privileges as determined by the Dean

#### **INCIDENT LEVELS I-IV**

The Dover Alternative Program utilizes a four tier system for identifying issues related to students actions/interactions as well as staff responses.

**LEVEL I actions/interactions** which impede orderly classroom procedures or interfere with the normal operations of the school. The consequences for these issues are usually assigned by the individual staff member, but sometimes they require the intervention of support personnel.

**Examples of such issues are, but not limited to:**

1. Being late or unprepared for class
2. Disruption, inattention
3. Non-compliance
4. Inappropriate language (swearing)
5. Drug/violence promoting conversation
6. Rude behavior
7. Inappropriate display of affection
8. Failure to comply with internet policy.
9. Inappropriate clothing

**Staff responses could include, but are not limited to:**

1. Redirection
2. Warning
3. Loss of level privileges
4. Phone call home
5. Apology (verbal or written)
6. Time away from community areas
7. Conflict resolution process
8. Personal growth project
9. Make up time

**LEVEL II actions/interactions which** tend to disrupt the climate of the school. These issues do not represent a direct threat to the health and safety of others, but are serious enough to require an immediate response on the part of administrative personnel.

**Examples of such issues are, but not limited to:**

1. **Consistent level 1 issues**
2. Physical roughness
3. Being in an unauthorized area
4. Cutting a class/activity/wandering
5. Being disrespectful or insubordinate to any staff member
6. Forgery/Plagiarism
7. Inappropriate public displays of affection

**Staff responses could include, but are not limited to:**

1. **Any Level 1 responses**
2. Development of a behavior plan
3. Phone call home and /or parent conference
4. Removal from activity/class
5. Assigned ASI (After School Intervention)
6. Restitution / School service project
7. Personal Growth Project

**LEVEL III actions/interactions are those** directed against persons or property and seriously endanger the health and safety of others.

**Examples of such issues are, but not limited to:**

1. **Consistent Level 2 issues**
2. **Endangering the safety** of self or others
3. Causing purposeful injury to others
4. Fighting
5. Bullying
6. Vandalism
7. Possession of material which may be injurious to others
8. Threatening/harassment with intent
9. Stealing
10. Vulgar and inappropriate language towards staff
11. Leaving the building without permission.

**Staff responses could include, but are not limited to:**

1. **Any Level I or II responses**
2. **Suspension (of varying duration) and parent conference/team meeting**
3. Probationary **status within program**
4. Police involvement
5. Referral for program termination

**LEVEL IV actions/interactions** are illegal and/or violate school policy.

**Examples of such issues include but are not limited to:**

1. **Consistent Level 3 issues**
2. Smoking or possession of tobacco/tobacco related products on school grounds
3. Possession, use or being under the influence/reasonable suspicion of alcohol, other drugs or substances

4. Selling or distributing alcohol, drugs or look alike substances
5. Possession of knives, guns, or other dangerous weapons as defined in RSA 193-D
6. Violent assault on another student or adult
7. False fire alarm
8. Thematic bullying
9. Use of firecrackers, smoke bombs, or other explosive devises
10. Sexual activity
11. Leaving campus/sight

**Staff responses could include but are not limited to:**

1. Any Level I, II, or III responses
2. Implementation of school district policy consequences if applicable
3. Referral to law enforcement officials
4. Referral to Dean for suspension
5. Participation in drug/alcohol assessment
6. Probationary status within program
7. Termination of placement from program

### **PROBATIONARY STATUS**

We acknowledge that students who attend the Dover Alternative Program present with challenges in various areas. Our program is designed to address these challenges and meet the needs of our students. On occasions, regardless of interventions, students are unresponsive and consistently struggle to meet the expectations of the program. These students may require probationary status within the program. During this probationary period the student will be expected to exhibit effort towards their goals outlined in their probation plan. If progress is not made a recommendation of termination of placement may be made by the Dean.

Probationary status is designed to formally address concerns (specifically outlined) and to notify the student that their actions/interactions have reached a level of severity which interferes with the learning process and prevents themselves/other students from making progress towards their learning/therapeutic objectives. The goal is to help the student take ownership of their actions/interactions, regain control and manage themselves within the program through the development of a detailed improvement plan. This will enable them to return to regular placement at the Dover Alternative Program.

### **LEGAL VIOLATIONS**

Parents and appropriate legal authorities (School Resource Officer/Local Police Department and other necessary community agencies) are notified immediately if a student violates any legal code. This includes, but is not limited to: disorderly conduct, sexual harassment, bullying, threatening, fighting, smoking, possession, use or selling of illegal substances or look-alikes, vandalism, theft, and possession of weapons or dangerous objects. Any legal infractions are subject to consequences imposed by legal authorities as well as any Dover Alternative Program or Dover High School sanctions.

Students, who are identified with a disability under Special Education or 504, and who reach a threshold of 10 suspension days as a result of violations, will require a team meeting to determine if the behavior is a manifestation of the student's disability. If any student residing in Dover (including students in a foster placement), Barrington or

Nottingham violates a rule that requires an expulsion hearing, that student may be brought before the Dover School Board. If the student has been placed at the Dover Alternative Program by any other school district, then that school district will be informed of the violation(s) and the student may be removed from the Dover Alternative Program. The sending school district will address any change in placement.

### **TARDINESS/TRUANCY**

Parents must inform staff of all absences, lateness or dismissals in writing or by phone. Late arrival to school will be considered late to class. If more than one half of a period is missed, it will be considered an absence for that class. All excused absences may be reviewed and may not be accepted without proper documentation. Any absence can be referred to the **School Resource Officer**. If a student does not arrive by 9 am and a parent has not notified the school, a staff member will call his/her parent to determine if the **nature of the absence**. The parent is informed of the **attendance policy (Dover School District Policy JH: Student Absences and Excuses)** and the ramifications of an unexcused absence.

If a student leaves school before 2:25 p.m. or leaves a school activity without being properly dismissed, a staff member will call his/her parent as soon as possible and report the truancy to the **School Resource Officer**. The student may not be excused after the fact. A student is considered to be in school once he/she enters a school bus or van or, if not using school transportation, once he/she enters a school.

A student who leaves school before 2:25 (properly dismissed or truant) may not return to school on the same day unless readmitted by a parent or responsible adult.

### **DISORDERLY CONDUCT**

Disorderly conduct is defined as behavior, which disrupts the educational flow of the school. Examples of disorderly conduct are continued loud and disrespectful behavior in an area that disrupts other students, refusing to leave an area that is needed by a staff and/or other students. If a student persists, with disorderly conduct, **regardless of staff intervention**, beyond a 3 – 5 minute period of time, staff may call the School Resource Officer to remove the student. **The School Resource Officer/local authorities determine their course of action in response to the call for assistance. In addition, students will be held accountable for their choices based on program incident levels.**

### **FIGHTING, THREATENING, AND BULLYING**

**Bullying (Dover School District Policies JICK, JICK-E: Pupil Safety and Violence Prevention Policy; Bullying and Cyberbullying), fighting, intimidating, harassing or threatening (Dover School District Policy JICD: Student Conduct, Discipline, and Due Process)** others will not be tolerated at the Dover Alternative Program. Program staff makes every effort to redirect and **eliminate** antisocial behaviors in order to help students **maintain** safety and make positive proactive social choices within the context of **school district policies**. Students who engage in these actions/interactions will be subject to disciplinary action. If a “third party” becomes involved in any manner with an incident in progress, then the individual/group may be subject to disciplinary action as well. Disciplinary action may include suspension and referral to local authorities. Students who are suspended from school will require a reintegration meeting with the Dean of the Dover Alternative Program or designee in order to return. Students may be required to meet specific expectations (incident reflection, conflict resolution, student contract) upon their return in order to be fully reintegrated back into community areas. In addition, any damages resulting from acts of violence may require some form of restitution.

**Comment [CB6]:** I am not sure I understand this section...is this a carry over from the last handbook?

**Comment [CB7]:** We should connect to district bullying policy as well since it outlines our procedure...

**Records:** Records related to these incidents will be maintained in the student's file.

### **DRUG AND ALCOHOL POLICIES**

#### **(Dover School District Policy JICD: Student Conduct, Discipline, and Due Process)**

**Comment [CB8]:** Cite policy? You would follow the drug and alcohol policy of the district correct?

**User:**

A user is defined as one who is on campus and/or at a school function under the influence of alcohol and/or a controlled substance. It is further defined as one who is on campus and/or at a school function having consumed alcohol or a controlled substance.

**Possession:**

Being in possession is defined as being on campus and/or at a school function in possession of any amount of alcohol and/or controlled drug, drug paraphernalia, and/or look-alikes (as defined below).

**Selling/Distributing and Purchasing/Receiving:**

Selling, distributing, purchasing, or receiving alcohol, controlled substances or look-alikes on school grounds or at a school sponsored event will not be tolerated. If in the opinion of the administration a student is in possession of a large quantity of alcohol and/or a controlled substance or look-alikes, it will be considered possession with the intent to sell.

**Look-Alikes:**

Look-alikes are defined as a substance, which one represents or attempts to represent as alcohol or a controlled or narcotic drug, whether in using, possessing, or selling said substance.

**Solicitation:**

In accordance with our desire to create a safe learning environment (Rights and Responsibilities, for students pg. 7) we view attempting to obtain drugs and alcohol while in school to be a major distraction and in some cases a harmful act.

A student who is not in compliance with the Drugs and Alcohol policy will be reported to the School Resource Officer and will be subject to the disciplinary and restorative action outlined in the discipline policy.

**Records:** Records related to these incidents will be maintained in the student's file. All cases will be referred to the proper authorities.

### **INTERNET POLICY**

Responsible use of internet access by students includes, but is not limited to, the following:

1. Only using the Internet after getting permission from a teacher who is in the room with the student
2. Not interfering with the normal and proper operation of the network or the Internet
3. Not adversely affecting the ability of others to use equipment or services
4. Not conducting themselves in ways that are harmful or deliberately offensive to others
5. Only using the network for legal purposes
6. Only accessing or changing computer files that belong to the user
7. Only storing or transferring files that are relevant to classroom assignment.

8. Not creating, transferring or otherwise using any text, image, movie, or sound recording that contains pornography, profanity, obscenity or language that offends or tends to degrade others
9. Not attempting to install any software on the computers
10. Not downloading software or screen savers from the Internet
11. Not revealing their personal home address, home phone number, or phone numbers of any individual.

**Records:** Records related to internet violations will be **maintained in the student's file.** **Certain violations may be** referred to the **School Resource Officer.**

### **CELL PHONES**

The use of cell phones or other personal electronic devices during school hours is a privilege and based on the point/level system. **Students are only allowed to use electronic devices for academic purposes and with permission of the teacher outside of the point/level system.** Taking pictures or videotaping in school is strictly prohibited. The inappropriate use of electronic devices will result in loss of privileges.

### **VANDALISM OR THEFT**

Any student involved in vandalism or theft of school or personal property including computers, software, network equipment, and illegal use thereof, may be subject to suspension or other disciplinary action, reported to the School Resource Officer, or responsible for restitution. Serious or repeated violations may result in termination from the program.

### **PERSONAL ITEMS**

Before school begins, students must turn off and store away personal sound systems or other electronic devices. **Personal items can be distracting to the learning environment and should be stored in the student's locker. Staff may confiscate personal items if they become a nuisance and students do not follow protocol.** Skateboards, scooters and bikes must be stored in designated areas. **Students may earn the privilege of using specific personal items based on the point/level system and as deemed appropriate by staff.**

### **DANGEROUS OBJECTS/EXPLOSIVE DEVICES/FIREARMS**

**(Dover School District Policy JIC1: Weapons on School Property)**

Any object deemed as dangerous will not be allowed. Such objects will be confiscated. Any student possessing or knowingly being in the presence of such an object will face **administrative suspension and a possible expulsion hearing.** A referral will be made to the Dover Police Department. Any student who brings a firearm to school will be immediately suspended pending an expulsion hearing with the school board. Students expelled for a firearm violation face a mandatory 12-month expulsion from school in accordance with State Law (RSA 193:13, III).

### **FALSE ALARM/BOMB SCARE/RUMORS**

If a student deliberately causes a false alarm, bomb scare, tampers with the sprinkler system, or creates a malicious rumor concerning the safety of students in the school; the student will be **suspended pending an expulsion hearing** with the Dover School Board and will be referred to the Dover Police Department.

### **ENDANGERING**

Due to the unique nature of the approach to delivering **Curriculum** (pg 8), which includes many **Community Based Trips** (pg 9), there exists a heightened need for safety for both students and staff. If a student acts in a way that poses a threat to the safety of themselves or others they may be subject to administrative suspension as per Dover School District Policy **JICD** (Student conduct, Discipline, and Due Process).

### **OTHER VIOLATIONS**

Gambling, littering, electronic tampering (including misuse of the internet and e-mail), conduct unbecoming to a high school student, including inappropriate language and any action that may emotionally or physically endanger a student, staff or property will be reported to the administration. Violations **may** result in a warning, loss of privileges, behavior plan, ASI, In-School Suspension or Out of School Suspension. Serious or repeated violations may result in expulsion.

# DOVER HIGH SCHOOL ALTERNATIVE PROGRAM HANDBOOK-SIGNOFF

**To:** Parents/Guardians  
**From:** Dover Alternative Program  
**Re:** Student Handbook

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The Dover Alternative Program Handbook provides students and parents with information regarding **the nature of** our program. It is important that both students and their parents read this handbook thoroughly and clarify any questions they may have.

Please sign below indicating that both the student and at least one parent/guardian have read this handbook and return this form to the program.

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Student \_\_\_\_\_ Date \_\_\_\_\_

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Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_



## City of Dover, New Hampshire

### \*ML - Monthly Condition of Accounts (Obj & Func)

From Date: 7/1/2014

To Date: 8/31/2014

Fiscal Year: 2014-2015

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.00000.4220.00000.00.000.000.000.000	FICA	\$0.00	\$330.93	\$330.93	(\$330.93)	\$0.00	(\$330.93)	0.00%
1000.2.000.00000.4230.00000.00.000.000.000.000	Retirement	\$0.00	\$449.23	\$449.23	(\$449.23)	\$0.00	(\$449.23)	0.00%
	Func: UNDESIGNATED - 00000	\$0.00	\$780.16	\$780.16	(\$780.16)	\$0.00	(\$780.16)	0.00%
1000.2.000.01100.4100.00000.00.000.000.000.000	Personal Svcs - Wages	\$632,827.00	\$0.00	\$0.00	\$632,827.00	\$0.00	\$632,827.00	100.00%
1000.2.000.01100.4101.00000.00.000.000.000.000	Contingency For Track Changes	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
1000.2.000.01100.4102.00000.00.000.000.000.000	Budget Development - Wages	(\$600.00)	\$0.00	\$0.00	(\$600.00)	\$0.00	(\$600.00)	100.00%
1000.2.000.01100.4110.00000.00.000.000.000.000	Regular Salaried Employees	\$11,345,021.08	\$436,583.78	\$436,583.78	\$10,908,437.30	\$11,151,699.82	(\$243,262.52)	-2.14%
1000.2.000.01100.4111.00000.00.000.000.000.000	Benefit Reimbursement	\$15,900.00	\$0.00	\$0.00	\$15,900.00	\$12,900.00	\$3,000.00	18.87%
1000.2.000.01100.4160.00000.00.000.000.000.000	Severance Pay	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	100.00%
1000.2.000.01100.4170.00000.00.000.000.000.000	Longevity Pay	\$63,058.00	\$2,427.32	\$2,427.32	\$60,630.68	\$59,831.85	\$798.83	1.27%
1000.2.000.01100.4211.00000.00.000.000.000.000	Health Insurance	\$3,111,905.44	\$115,433.01	\$115,433.01	\$2,996,472.43	\$2,803,926.97	\$192,545.46	6.19%
1000.2.000.01100.4212.00000.00.000.000.000.000	Dental Insurance	\$135,051.52	\$4,983.27	\$4,983.27	\$130,068.25	\$120,934.08	\$9,134.17	6.76%
1000.2.000.01100.4213.00000.00.000.000.000.000	Life Insurance	\$16,092.00	\$0.00	\$0.00	\$16,092.00	\$0.00	\$16,092.00	100.00%
1000.2.000.01100.4214.00000.00.000.000.000.000	Disability Insurance	\$22,727.40	\$0.00	\$0.00	\$22,727.40	\$0.00	\$22,727.40	100.00%
1000.2.000.01100.4220.00000.00.000.000.000.000	FICA	\$881,413.48	\$160,254.81	\$160,254.81	\$721,158.67	\$809,788.94	(\$88,630.27)	-10.06%
1000.2.000.01100.4230.00000.00.000.000.000.000	Retirement	\$1,505,262.00	\$60,729.65	\$60,729.65	\$1,444,532.35	\$1,474,001.28	(\$29,468.93)	-1.96%
1000.2.000.01100.4341.00000.00.000.000.000.000	Technical Services	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
1000.2.000.01100.4433.00000.00.000.000.000.000	Maint Chrgs - Equipment	\$13,050.00	\$199.67	\$199.67	\$12,850.33	\$875.00	\$11,975.33	91.76%
1000.2.000.01100.4562.00000.00.000.000.000.000	Tuition to Other LEA's out of	\$6,600.00	\$0.00	\$0.00	\$6,600.00	\$0.00	\$6,600.00	100.00%
1000.2.000.01100.4580.00000.00.000.000.000.000	Travel Expense	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
1000.2.000.01100.4590.00000.00.000.000.000.000	MISCELLANEOUS PURCHASED SERVI	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
1000.2.000.01100.4611.00000.00.000.000.000.000	Office Supplies	\$246,652.00	\$33,410.64	\$33,410.64	\$213,241.36	\$96,115.57	\$117,125.79	47.49%
1000.2.000.01100.4640.00000.00.000.000.000.000	Books/Publications	\$103,892.00	\$12,390.04	\$12,390.04	\$91,501.96	\$43,844.08	\$47,657.88	45.87%
1000.2.000.01100.4644.00000.00.000.000.000.000	MAGAZINES	\$330.00	\$0.00	\$0.00	\$330.00	\$0.00	\$330.00	100.00%
1000.2.000.01100.4731.00000.00.000.000.000.000	NEW/ADDL EQUIP	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$965.00	\$5,035.00	83.92%
1000.2.000.01100.4733.00000.00.000.000.000.000	NEW/ADDL FURNITURE	\$5,300.00	\$0.00	\$0.00	\$5,300.00	\$5,267.00	\$33.00	0.62%
1000.2.000.01100.4734.00000.00.000.000.000.000	NEW/ADDL TECH. EQUIP.	\$32,000.00	\$8,107.64	\$8,107.64	\$23,892.36	\$7,658.79	\$16,233.57	50.73%
1000.2.000.01100.4735.00000.00.000.000.000.000	REPLACE EQUIPMENT	\$2,300.00	\$0.00	\$0.00	\$2,300.00	\$0.00	\$2,300.00	100.00%
1000.2.000.01100.4737.00000.00.000.000.000.000	REPLACE FURNITURE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: REGULAR EDUCATION PROGRAMS - 01100	\$18,268,381.92	\$834,519.83	\$834,519.83	\$17,433,862.09	\$16,587,808.38	\$846,053.71	4.63%
1000.2.000.01101.4110.00000.00.000.000.000.000	Regular Salaried Employees	\$962,110.00	\$26,884.40	\$26,884.40	\$935,225.60	\$935,300.58	(\$74.98)	-0.01%
1000.2.000.01101.4170.00000.00.000.000.000.000	Longevity Pay	\$5,504.00	\$153.15	\$153.15	\$5,350.85	\$4,028.85	\$1,322.00	24.02%
1000.2.000.01101.4211.00000.00.000.000.000.000	Health Insurance	\$210,189.00	\$7,041.09	\$7,041.09	\$203,147.91	\$200,867.10	\$2,280.81	1.09%
1000.2.000.01101.4212.00000.00.000.000.000.000	Dental Insurance	\$9,334.00	\$286.86	\$286.86	\$9,047.14	\$7,892.18	\$1,154.96	12.37%
1000.2.000.01101.4213.00000.00.000.000.000.000	Life Insurance	\$1,836.00	\$0.00	\$0.00	\$1,836.00	\$0.00	\$1,836.00	100.00%
1000.2.000.01101.4214.00000.00.000.000.000.000	Disability Insurance	\$1,890.00	\$0.00	\$0.00	\$1,890.00	\$0.00	\$1,890.00	100.00%
1000.2.000.01101.4220.00000.00.000.000.000.000	FICA	\$73,615.00	\$1,996.88	\$1,996.88	\$71,618.12	\$68,465.04	\$3,153.08	4.28%
1000.2.000.01101.4230.00000.00.000.000.000.000	Retirement	\$99,890.00	\$3,828.53	\$3,828.53	\$96,061.47	\$95,712.96	\$348.51	0.35%
	Func: REGULAR ED. KINDERGARTEN - 01101	\$1,364,368.00	\$40,190.91	\$40,190.91	\$1,324,177.09	\$1,312,266.71	\$11,910.38	0.87%
1000.2.000.01210.4110.00000.00.000.000.000.000	Regular Salaried Employees	\$3,458,854.00	\$159,521.29	\$159,521.29	\$3,299,332.71	\$3,801,815.23	(\$502,482.52)	-14.63%
1000.2.000.01210.4111.00000.00.000.000.000.000	Benefit Reimbursement	\$5,474.00	\$0.00	\$0.00	\$5,474.00	\$3,000.00	\$2,474.00	45.20%
1000.2.000.01210.4170.00000.00.000.000.000.000	Longevity Pay	\$16,599.00	\$1,070.99	\$1,070.99	\$15,528.01	\$20,126.81	(\$4,598.80)	-27.71%
1000.2.000.01210.4211.00000.00.000.000.000.000	Health Insurance	\$563,948.00	\$23,907.04	\$23,907.04	\$540,040.96	\$510,678.17	\$29,362.79	5.21%
1000.2.000.01210.4212.00000.00.000.000.000.000	Dental Insurance	\$23,425.00	\$1,279.67	\$1,279.67	\$22,145.33	\$23,063.49	(\$918.16)	-3.92%
1000.2.000.01210.4213.00000.00.000.000.000.000	Life Insurance	\$8,560.00	\$0.00	\$0.00	\$8,560.00	\$0.00	\$8,560.00	100.00%
1000.2.000.01210.4214.00000.00.000.000.000.000	Disability Insurance	\$6,669.00	\$0.00	\$0.00	\$6,669.00	\$0.00	\$6,669.00	100.00%
1000.2.000.01210.4220.00000.00.000.000.000.000	FICA	\$276,744.00	\$12,163.67	\$12,163.67	\$264,580.33	\$244,933.23	\$19,647.10	7.10%
1000.2.000.01210.4225.00000.00.000.000.000.000	Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$247.68	(\$247.68)	0.00%
1000.2.000.01210.4230.00000.00.000.000.000.000	Retirement	\$230,069.00	\$18,025.22	\$18,025.22	\$212,043.78	\$233,256.04	(\$21,212.26)	-9.22%

## City of Dover, New Hampshire

### \*ML - Monthly Condition of Accounts (Obj & Func)

From Date: 7/1/2014

To Date: 8/31/2014

Fiscal Year: 2014-2015

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.01210.4322.00000.00.000.000.000	PROF SERVICES INSTRUCTIONAL	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	100.00%
1000.2.000.01210.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$14,200.00	\$0.00	\$0.00	\$14,200.00	\$5,000.00	\$9,200.00	64.79%
1000.2.000.01210.4409.00000.00.000.000.000	PHOTOCOPIER MAINTENANCE	\$4,010.00	\$849.62	\$849.62	\$3,160.38	\$1,200.38	\$1,960.00	48.88%
1000.2.000.01210.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$3,700.00	\$0.00	\$0.00	\$3,700.00	\$0.00	\$3,700.00	100.00%
1000.2.000.01210.4531.00000.00.000.000.000	Telecommunications	\$2,700.00	\$0.00	\$0.00	\$2,700.00	\$0.00	\$2,700.00	100.00%
1000.2.000.01210.4534.00000.00.000.000.000	Postage	\$2,629.00	\$0.00	\$0.00	\$2,629.00	\$161.21	\$2,467.79	93.87%
1000.2.000.01210.4540.00000.00.000.000.000	Advertising	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
1000.2.000.01210.4563.00000.00.000.000.000	Tuition-Private	\$1,394,450.00	\$253,011.29	\$253,011.29	\$1,141,438.71	\$1,093,090.93	\$48,347.78	3.47%
1000.2.000.01210.4580.00000.00.000.000.000	Travel Expense	\$6,716.00	\$0.00	\$0.00	\$6,716.00	\$4,800.00	\$1,916.00	28.53%
1000.2.000.01210.4611.00000.00.000.000.000	Office Supplies	\$20,169.15	\$4,854.58	\$4,854.58	\$15,314.57	\$2,737.70	\$12,576.87	62.36%
1000.2.000.01210.4640.00000.00.000.000.000	Books/Publications	\$3,645.85	\$334.40	\$334.40	\$3,311.45	\$3,311.45	\$0.00	0.00%
1000.2.000.01210.4731.00000.00.000.000.000	NEW/ADDL EQUIP	\$13,547.00	\$689.87	\$689.87	\$12,857.13	\$1,834.94	\$11,022.19	81.36%
1000.2.000.01210.4734.00000.00.000.000.000	NEW/ADDL TECH. EQUIP.	\$7,585.00	\$0.00	\$0.00	\$7,585.00	\$2,751.00	\$4,834.00	63.73%
1000.2.000.01210.4810.00000.00.000.000.000	Membership Dues	\$22,234.88	\$1,124.00	\$1,124.00	\$21,110.88	\$489.00	\$20,621.88	92.75%
	Func: SPECIAL EDUCATION - 01210	\$6,090,678.88	\$476,831.64	\$476,831.64	\$5,613,847.24	\$5,952,497.26	(\$338,650.02)	-5.56%
1000.2.000.01220.4110.00000.00.000.000.000	Regular Salaried Employees	\$224,917.00	\$4,893.11	\$4,893.11	\$220,023.89	\$217,035.57	\$2,988.32	1.33%
1000.2.000.01220.4170.00000.00.000.000.000	Longevity Pay	\$886.00	\$21.58	\$21.58	\$864.42	\$789.42	\$75.00	8.47%
1000.2.000.01220.4211.00000.00.000.000.000	Health Insurance	\$48,211.00	\$1,609.63	\$1,609.63	\$46,601.37	\$40,240.74	\$6,360.63	13.19%
1000.2.000.01220.4212.00000.00.000.000.000	Dental Insurance	\$2,007.00	\$67.43	\$67.43	\$1,939.57	\$1,861.74	\$77.83	3.88%
1000.2.000.01220.4213.00000.00.000.000.000	Life Insurance	\$230.00	\$0.00	\$0.00	\$230.00	\$0.00	\$230.00	100.00%
1000.2.000.01220.4214.00000.00.000.000.000	Disability Insurance	\$315.00	\$0.00	\$0.00	\$315.00	\$0.00	\$315.00	100.00%
1000.2.000.01220.4220.00000.00.000.000.000	FICA	\$17,344.00	\$357.13	\$357.13	\$16,986.87	\$16,146.24	\$840.63	4.85%
1000.2.000.01220.4230.00000.00.000.000.000	Retirement	\$18,645.00	\$695.92	\$695.92	\$17,949.08	\$17,397.99	\$551.09	2.96%
	Func: SPECIAL ED. PRESCHOOL - 01220	\$312,555.00	\$7,644.80	\$7,644.80	\$304,910.20	\$293,471.70	\$11,438.50	3.66%
1000.2.000.01230.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$395,145.94	\$10,693.75	\$10,693.75	\$384,452.19	\$190,990.86	\$193,461.33	48.96%
	Func: SPECIAL ED. CONSULTANT - 01230	\$395,145.94	\$10,693.75	\$10,693.75	\$384,452.19	\$190,990.86	\$193,461.33	48.96%
1000.2.000.01231.4611.00000.00.000.000.000	Office Supplies	\$12,046.00	\$6,201.15	\$6,201.15	\$5,844.85	\$5,596.41	\$248.44	2.06%
	Func: SPECIAL EVALUATION & TESTING - 01231	\$12,046.00	\$6,201.15	\$6,201.15	\$5,844.85	\$5,596.41	\$248.44	2.06%
1000.2.000.01270.4110.00000.00.000.000.000	Regular Salaried Employees	\$204,626.00	\$2,061.85	\$2,061.85	\$202,564.15	\$202,803.75	(\$239.60)	-0.12%
1000.2.000.01270.4170.00000.00.000.000.000	Longevity Pay	\$886.00	\$23.73	\$23.73	\$862.27	\$593.27	\$269.00	30.36%
1000.2.000.01270.4211.00000.00.000.000.000	Health Insurance	\$30,164.00	\$592.24	\$592.24	\$29,571.76	\$24,741.94	\$4,829.82	16.01%
1000.2.000.01270.4212.00000.00.000.000.000	Dental Insurance	\$1,355.00	\$18.58	\$18.58	\$1,336.42	\$992.44	\$343.98	25.39%
1000.2.000.01270.4213.00000.00.000.000.000	Life Insurance	\$504.00	\$0.00	\$0.00	\$504.00	\$0.00	\$504.00	100.00%
1000.2.000.01270.4214.00000.00.000.000.000	Disability Insurance	\$443.00	\$0.00	\$0.00	\$443.00	\$0.00	\$443.00	100.00%
1000.2.000.01270.4220.00000.00.000.000.000	FICA	\$15,612.00	\$150.90	\$150.90	\$15,461.10	\$14,683.52	\$777.58	4.98%
1000.2.000.01270.4230.00000.00.000.000.000	Retirement	\$7,602.00	\$295.32	\$295.32	\$7,306.68	\$7,382.98	(\$76.30)	-1.00%
1000.2.000.01270.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$909.00	\$0.00	\$0.00	\$909.00	\$0.00	\$909.00	100.00%
1000.2.000.01270.4580.00000.00.000.000.000	Travel Expense	\$313.00	\$0.00	\$0.00	\$313.00	\$0.00	\$313.00	100.00%
1000.2.000.01270.4611.00000.00.000.000.000	Office Supplies	\$1,760.00	\$0.00	\$0.00	\$1,760.00	\$0.00	\$1,760.00	100.00%
1000.2.000.01270.4640.00000.00.000.000.000	Books/Publications	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
1000.2.000.01270.4810.00000.00.000.000.000	Membership Dues	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
	Func: ELL-ENGLISH LANGUAGE LEARNERS - 01270	\$265,224.00	\$3,142.62	\$3,142.62	\$262,081.38	\$251,197.90	\$10,883.48	4.10%
1000.2.000.01280.4810.00000.00.000.000.000	Membership Dues	\$3,300.00	\$0.00	\$0.00	\$3,300.00	\$0.00	\$3,300.00	100.00%
	Func: GIFTED AND TALENTED - 01280	\$3,300.00	\$0.00	\$0.00	\$3,300.00	\$0.00	\$3,300.00	100.00%
1000.2.000.01290.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$1,550.00	\$0.00	\$0.00	\$1,550.00	\$0.00	\$1,550.00	100.00%
1000.2.000.01290.4611.00000.00.000.000.000	Office Supplies	\$225.00	\$0.00	\$0.00	\$225.00	\$0.00	\$225.00	100.00%

**City of Dover, New Hampshire**

**\*ML - Monthly Condition of Accounts (Obj & Func)**

From Date: 7/1/2014

To Date: 8/31/2014

Fiscal Year: 2014-2015

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.01290.4731.00000.00.000.000.000	NEW/ADDL EQUIP	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
	Func: 504 PROGRAMS - 01290	\$4,275.00	\$0.00	\$0.00	\$4,275.00	\$0.00	\$4,275.00	100.00%
1000.2.000.01300.4110.00000.00.000.000.000	Regular Salaried Employees	\$1,243,665.00	\$63,294.72	\$63,294.72	\$1,180,370.28	\$1,092,713.13	\$87,657.15	7.05%
1000.2.000.01300.4170.00000.00.000.000.000	Longevity Pay	\$3,648.00	\$1,700.35	\$1,700.35	\$1,947.65	\$2,508.65	(\$561.00)	-15.38%
1000.2.000.01300.4211.00000.00.000.000.000	Health Insurance	\$322,111.00	\$17,294.18	\$17,294.18	\$304,816.82	\$292,637.17	\$12,179.65	3.78%
1000.2.000.01300.4212.00000.00.000.000.000	Dental Insurance	\$13,810.00	\$600.64	\$600.64	\$13,209.36	\$11,072.32	\$2,137.04	15.47%
1000.2.000.01300.4213.00000.00.000.000.000	Life Insurance	\$1,728.00	\$0.00	\$0.00	\$1,728.00	\$0.00	\$1,728.00	100.00%
1000.2.000.01300.4214.00000.00.000.000.000	Disability Insurance	\$2,433.00	\$0.00	\$0.00	\$2,433.00	\$0.00	\$2,433.00	100.00%
1000.2.000.01300.4220.00000.00.000.000.000	FICA	\$95,452.00	\$4,776.91	\$4,776.91	\$90,675.09	\$80,254.74	\$10,420.35	10.92%
1000.2.000.01300.4230.00000.00.000.000.000	Retirement	\$160,224.00	\$8,638.05	\$8,638.05	\$151,585.95	\$147,691.06	\$3,894.89	2.43%
1000.2.000.01300.4290.00000.00.000.000.000	FSA Fees	\$0.00	\$7.50	\$7.50	(\$7.50)	\$22.50	(\$30.00)	0.00%
1000.2.000.01300.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$8,500.00	\$0.00	\$0.00	\$8,500.00	\$0.00	\$8,500.00	100.00%
1000.2.000.01300.4409.00000.00.000.000.000	PHOTOCOPIER MAINTENANCE	\$4,200.00	\$275.50	\$275.50	\$3,924.50	\$1,724.50	\$2,200.00	52.38%
1000.2.000.01300.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$22,600.00	\$484.25	\$484.25	\$22,115.75	\$2,335.00	\$19,780.75	87.53%
1000.2.000.01300.4440.00000.00.000.000.000	FACILITY REPAIRS/RENOVATIONS	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	100.00%
1000.2.000.01300.4460.00000.00.000.000.000	Taxes	\$1,400.00	\$375.00	\$375.00	\$1,025.00	\$375.00	\$650.00	46.43%
1000.2.000.01300.4525.00000.00.000.000.000	Student Insurance	\$1,300.00	\$503.00	\$503.00	\$797.00	\$0.00	\$797.00	61.31%
1000.2.000.01300.4531.00000.00.000.000.000	Telecommunications	\$6,700.00	\$0.00	\$0.00	\$6,700.00	\$0.00	\$6,700.00	100.00%
1000.2.000.01300.4532.00000.00.000.000.000	DATA COMMUNICATIONS	\$1,300.00	\$4.10	\$4.10	\$1,295.90	\$25.90	\$1,270.00	97.69%
1000.2.000.01300.4534.00000.00.000.000.000	Postage	\$800.00	\$0.00	\$0.00	\$800.00	\$238.45	\$561.55	70.19%
1000.2.000.01300.4561.00000.00.000.000.000	Tuition - Public/Other	\$31,000.00	\$0.00	\$0.00	\$31,000.00	\$0.00	\$31,000.00	100.00%
1000.2.000.01300.4580.00000.00.000.000.000	Travel Expense	\$1,295.00	\$0.00	\$0.00	\$1,295.00	\$0.00	\$1,295.00	100.00%
1000.2.000.01300.4611.00000.00.000.000.000	Office Supplies	\$117,826.00	\$2,616.95	\$2,616.95	\$115,209.05	\$24,393.97	\$90,815.08	77.08%
1000.2.000.01300.4612.00000.00.000.000.000	Operating Supplies	\$7,700.00	\$0.00	\$0.00	\$7,700.00	\$4,600.00	\$3,100.00	40.26%
1000.2.000.01300.4640.00000.00.000.000.000	Books/Publications	\$14,700.00	\$0.00	\$0.00	\$14,700.00	\$4,695.51	\$10,004.49	68.06%
1000.2.000.01300.4650.00000.00.000.000.000	SOFTWARE	\$18,000.00	\$3,199.00	\$3,199.00	\$14,801.00	\$1,301.00	\$13,500.00	75.00%
1000.2.000.01300.4731.00000.00.000.000.000	NEW/ADDL EQUIP	\$23,900.00	\$0.00	\$0.00	\$23,900.00	\$1,242.34	\$22,657.66	94.80%
1000.2.000.01300.4734.00000.00.000.000.000	NEW/ADDL TECH. EQUIP.	\$26,200.00	\$120.52	\$120.52	\$26,079.48	\$500.00	\$25,579.48	97.63%
1000.2.000.01300.4735.00000.00.000.000.000	REPLACE EQUIPMENT	\$4,700.00	\$0.00	\$0.00	\$4,700.00	\$0.00	\$4,700.00	100.00%
1000.2.000.01300.4810.00000.00.000.000.000	Membership Dues	\$2,700.00	\$300.00	\$300.00	\$2,400.00	\$0.00	\$2,400.00	88.89%
	Func: VOCATIONAL EDUCATION PROGRAMS - 01300	\$2,167,892.00	\$104,190.67	\$104,190.67	\$2,063,701.33	\$1,668,331.24	\$395,370.09	18.24%
1000.2.000.01350.4531.00000.00.000.000.000	Telecommunications	\$360.00	\$0.00	\$0.00	\$360.00	\$0.00	\$360.00	100.00%
	Func: CAREER TECH-VOC INCLUSION SERV - 01350	\$360.00	\$0.00	\$0.00	\$360.00	\$0.00	\$360.00	100.00%
1000.2.000.01390.4110.00000.00.000.000.000	Regular Salaried Employees	\$129,034.00	\$5,070.27	\$5,070.27	\$123,963.73	\$126,756.73	(\$2,793.00)	-2.16%
1000.2.000.01390.4170.00000.00.000.000.000	Longevity Pay	\$561.00	\$0.00	\$0.00	\$561.00	\$0.00	\$561.00	100.00%
1000.2.000.01390.4211.00000.00.000.000.000	Health Insurance	\$32,462.00	\$843.92	\$843.92	\$31,618.08	\$21,098.00	\$10,520.08	32.41%
1000.2.000.01390.4212.00000.00.000.000.000	Dental Insurance	\$1,330.00	\$38.68	\$38.68	\$1,291.32	\$967.00	\$324.32	24.38%
1000.2.000.01390.4213.00000.00.000.000.000	Life Insurance	\$144.00	\$0.00	\$0.00	\$144.00	\$0.00	\$144.00	100.00%
1000.2.000.01390.4214.00000.00.000.000.000	Disability Insurance	\$253.00	\$0.00	\$0.00	\$253.00	\$0.00	\$253.00	100.00%
1000.2.000.01390.4220.00000.00.000.000.000	FICA	\$9,871.00	\$380.49	\$380.49	\$9,490.51	\$9,483.74	\$6.77	0.07%
1000.2.000.01390.4230.00000.00.000.000.000	Retirement	\$18,271.00	\$717.95	\$717.95	\$17,553.05	\$17,948.75	(\$395.70)	-2.17%
1000.2.000.01390.4531.00000.00.000.000.000	Telecommunications	\$355.00	\$0.00	\$0.00	\$355.00	\$0.00	\$355.00	100.00%
1000.2.000.01390.4580.00000.00.000.000.000	Travel Expense	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
	Func: CAREER TECH - SPECIAL SERVICES - 01390	\$192,481.00	\$7,051.31	\$7,051.31	\$185,429.69	\$176,254.22	\$9,175.47	4.77%
1000.2.000.01391.4170.00000.00.000.000.000	Longevity Pay	\$0.00	\$43.16	\$43.16	(\$43.16)	\$1,078.84	(\$1,122.00)	0.00%
1000.2.000.01391.4220.00000.00.000.000.000	FICA	\$0.00	\$3.24	\$3.24	(\$3.24)	\$79.96	(\$83.20)	0.00%
1000.2.000.01391.4230.00000.00.000.000.000	Retirement	\$0.00	\$6.12	\$6.12	(\$6.12)	\$152.94	(\$159.06)	0.00%
	Func: CAREER TECH - GUIDANCE - 01391	\$0.00	\$52.52	\$52.52	(\$52.52)	\$1,311.74	(\$1,364.26)	0.00%

**City of Dover, New Hampshire**

**\*ML - Monthly Condition of Accounts (Obj & Func)**

From Date: 7/1/2014

To Date: 8/31/2014

Fiscal Year: 2014-2015

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.01402.4110.00000.00.000.000.000	Regular Salaried Employees	\$7,500.00	\$552.25	\$552.25	\$6,947.75	\$8,319.00	(\$1,371.25)	-18.28%
1000.2.000.01402.4220.00000.00.000.000.000	FICA	\$595.00	\$42.25	\$42.25	\$552.75	\$629.29	(\$76.54)	-12.86%
1000.2.000.01402.4230.00000.00.000.000.000	Retirement	\$0.00	\$0.00	\$0.00	\$0.00	\$1,177.90	(\$1,177.90)	0.00%
	Func: OTHER-HOMEBOUND INSTRUCTION - 01402	\$8,095.00	\$594.50	\$594.50	\$7,500.50	\$10,126.19	(\$2,625.69)	-32.44%
1000.2.000.01410.4110.00000.00.000.000.000	Regular Salaried Employees	\$34,809.00	\$499.04	\$499.04	\$34,309.96	\$24,550.50	\$9,759.46	28.04%
1000.2.000.01410.4220.00000.00.000.000.000	FICA	\$2,663.00	\$37.40	\$37.40	\$2,625.60	\$143.17	\$2,482.43	93.22%
1000.2.000.01410.4230.00000.00.000.000.000	Retirement	\$4,861.00	\$60.63	\$60.63	\$4,800.37	\$201.51	\$4,598.86	94.61%
1000.2.000.01410.4423.00000.00.000.000.000	Cleaning Services	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
1000.2.000.01410.4810.00000.00.000.000.000	Membership Dues	\$3,500.00	\$80.04	\$80.04	\$3,419.96	\$0.00	\$3,419.96	97.71%
	Func: CO-CURRICULAR ACTIVITIES - 01410	\$46,433.00	\$677.11	\$677.11	\$45,755.89	\$24,895.18	\$20,860.71	44.93%
1000.2.000.01420.4110.00000.00.000.000.000	Regular Salaried Employees	\$269,405.00	\$19,475.53	\$19,475.53	\$249,929.47	\$250,829.83	(\$900.36)	-0.33%
1000.2.000.01420.4111.00000.00.000.000.000	Benefit Reimbursement	\$2,028.00	\$0.00	\$0.00	\$2,028.00	\$3,774.60	(\$1,746.60)	-86.12%
1000.2.000.01420.4170.00000.00.000.000.000	Longevity Pay	\$963.00	\$105.75	\$105.75	\$857.25	\$856.75	\$0.50	0.05%
1000.2.000.01420.4211.00000.00.000.000.000	Health Insurance	\$25,089.00	\$4,334.55	\$4,334.55	\$20,754.45	\$18,205.11	\$2,549.34	10.16%
1000.2.000.01420.4212.00000.00.000.000.000	Dental Insurance	\$1,666.00	\$324.25	\$324.25	\$1,341.75	\$1,361.85	(\$20.10)	-1.21%
1000.2.000.01420.4213.00000.00.000.000.000	Life Insurance	\$216.00	\$0.00	\$0.00	\$216.00	\$0.00	\$216.00	100.00%
1000.2.000.01420.4214.00000.00.000.000.000	Disability Insurance	\$211.00	\$0.00	\$0.00	\$211.00	\$0.00	\$211.00	100.00%
1000.2.000.01420.4220.00000.00.000.000.000	FICA	\$20,993.00	\$1,461.15	\$1,461.15	\$19,531.85	\$7,240.47	\$12,291.38	58.55%
1000.2.000.01420.4230.00000.00.000.000.000	Retirement	\$35,718.00	\$2,758.09	\$2,758.09	\$32,959.91	\$13,105.59	\$19,854.32	55.59%
1000.2.000.01420.4322.00000.00.000.000.000	PROF SERVICES INSTRUCTIONAL	\$2,775.00	\$1,025.00	\$1,025.00	\$1,750.00	\$0.00	\$1,750.00	63.06%
1000.2.000.01420.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
1000.2.000.01420.4391.00000.00.000.000.000	OFFICIAL SERVICES	\$49,907.00	\$0.00	\$0.00	\$49,907.00	\$0.00	\$49,907.00	100.00%
1000.2.000.01420.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$7,140.00	\$0.00	\$0.00	\$7,140.00	\$33.34	\$7,106.66	99.53%
1000.2.000.01420.4441.00000.00.000.000.000	Rental of Land & Buildings	\$1,320.00	\$180.00	\$180.00	\$1,140.00	\$900.00	\$240.00	18.18%
1000.2.000.01420.4531.00000.00.000.000.000	Telecommunications	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
1000.2.000.01420.4580.00000.00.000.000.000	Travel Expense	\$3,700.00	\$0.00	\$0.00	\$3,700.00	\$0.00	\$3,700.00	100.00%
1000.2.000.01420.4581.00000.00.000.000.000	Travel-Courier	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
1000.2.000.01420.4611.00000.00.000.000.000	Office Supplies	\$36,062.00	\$1,345.00	\$1,345.00	\$34,717.00	\$19,169.00	\$15,548.00	43.11%
1000.2.000.01420.4735.00000.00.000.000.000	REPLACE EQUIPMENT	\$19,130.00	\$0.00	\$0.00	\$19,130.00	\$0.00	\$19,130.00	100.00%
1000.2.000.01420.4810.00000.00.000.000.000	Membership Dues	\$40,755.00	\$4,900.00	\$4,900.00	\$35,855.00	\$115.00	\$35,740.00	87.69%
	Func: ATHLETICS - 01420	\$533,878.00	\$35,909.32	\$35,909.32	\$497,968.68	\$315,591.54	\$182,377.14	34.16%
1000.2.000.01430.4110.00000.00.000.000.000	Regular Salaried Employees	\$0.00	\$2,632.00	\$2,632.00	(\$2,632.00)	\$0.00	(\$2,632.00)	0.00%
1000.2.000.01430.4220.00000.00.000.000.000	FICA	\$0.00	\$197.14	\$197.14	(\$197.14)	\$0.00	(\$197.14)	0.00%
1000.2.000.01430.4230.00000.00.000.000.000	Retirement	\$0.00	\$372.69	\$372.69	(\$372.69)	\$0.00	(\$372.69)	0.00%
1000.2.000.01430.4611.00000.00.000.000.000	Office Supplies	\$0.00	\$175.61	\$175.61	(\$175.61)	\$0.00	(\$175.61)	0.00%
	Func: SUMMER SCHOOL - 01430	\$0.00	\$3,377.44	\$3,377.44	(\$3,377.44)	\$0.00	(\$3,377.44)	0.00%
1000.2.000.01602.4110.00000.00.000.000.000	Regular Salaried Employees	\$149,929.00	\$22,694.60	\$22,694.60	\$127,234.40	\$97,371.80	\$29,862.60	19.92%
1000.2.000.01602.4170.00000.00.000.000.000	Longevity Pay	\$700.00	\$0.00	\$0.00	\$700.00	\$700.00	\$0.00	0.00%
1000.2.000.01602.4211.00000.00.000.000.000	Health Insurance	\$30,516.00	\$5,302.40	\$5,302.40	\$25,213.60	\$22,270.08	\$2,943.52	9.65%
1000.2.000.01602.4212.00000.00.000.000.000	Dental Insurance	\$2,163.00	\$420.95	\$420.95	\$1,742.05	\$1,767.99	(\$25.94)	-1.20%
1000.2.000.01602.4213.00000.00.000.000.000	Life Insurance	\$288.00	\$0.00	\$0.00	\$288.00	\$0.00	\$288.00	100.00%
1000.2.000.01602.4214.00000.00.000.000.000	Disability Insurance	\$221.00	\$0.00	\$0.00	\$221.00	\$0.00	\$221.00	100.00%
1000.2.000.01602.4220.00000.00.000.000.000	FICA	\$11,523.00	\$1,691.26	\$1,691.26	\$9,831.74	\$7,320.87	\$2,510.87	21.79%
1000.2.000.01602.4230.00000.00.000.000.000	Retirement	\$14,660.00	\$2,923.35	\$2,923.35	\$11,736.65	\$12,574.73	(\$838.08)	-5.72%
	Func: ADULT EDUCATION - 01602	\$210,000.00	\$33,032.56	\$33,032.56	\$176,967.44	\$142,005.47	\$34,961.97	16.65%
1000.2.000.02112.4392.00000.00.000.000.000	POLICE SERVICES	\$46,640.00	\$0.00	\$0.00	\$46,640.00	\$0.00	\$46,640.00	100.00%



**City of Dover, New Hampshire**

**\*ML - Monthly Condition of Accounts (Obj & Func)**

From Date: 7/1/2014

To Date: 8/31/2014

Fiscal Year: 2014-2015

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.02152.4212.00000.00.000.000.000	Dental Insurance	\$2,958.00	\$106.02	\$106.02	\$2,851.98	\$2,369.00	\$482.98	16.33%
1000.2.000.02152.4213.00000.00.000.000.000	Life Insurance	\$576.00	\$0.00	\$0.00	\$576.00	\$0.00	\$576.00	100.00%
1000.2.000.02152.4214.00000.00.000.000.000	Disability Insurance	\$720.00	\$0.00	\$0.00	\$720.00	\$0.00	\$720.00	100.00%
1000.2.000.02152.4220.00000.00.000.000.000	FICA	\$27,649.00	\$1,007.76	\$1,007.76	\$26,641.24	\$25,096.90	\$1,544.34	5.59%
1000.2.000.02152.4230.00000.00.000.000.000	Retirement	\$40,365.00	\$1,698.60	\$1,698.60	\$38,666.40	\$40,078.50	(\$1,412.10)	-3.50%
	Func: SPEECH PATHOLOGY - 02152	\$460,302.00	\$18,668.99	\$18,668.99	\$441,633.01	\$483,865.36	(\$42,232.35)	-9.17%
1000.2.000.02160.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$93,542.06	\$0.00	\$0.00	\$93,542.06	\$88,839.06	\$4,703.00	5.03%
	Func: PHYSICAL THERAPY - 02160	\$93,542.06	\$0.00	\$0.00	\$93,542.06	\$88,839.06	\$4,703.00	5.03%
1000.2.000.02163.4110.00000.00.000.000.000	Regular Salaried Employees	\$156,236.00	\$6,268.72	\$6,268.72	\$149,967.28	\$150,791.28	(\$824.00)	-0.53%
1000.2.000.02163.4211.00000.00.000.000.000	Health Insurance	\$56,976.00	\$2,012.04	\$2,012.04	\$54,963.96	\$50,301.00	\$4,662.96	8.18%
1000.2.000.02163.4212.00000.00.000.000.000	Dental Insurance	\$1,666.00	\$84.29	\$84.29	\$1,581.71	\$2,107.25	(\$525.54)	-31.55%
1000.2.000.02163.4213.00000.00.000.000.000	Life Insurance	\$216.00	\$0.00	\$0.00	\$216.00	\$0.00	\$216.00	100.00%
1000.2.000.02163.4214.00000.00.000.000.000	Disability Insurance	\$269.00	\$0.00	\$0.00	\$269.00	\$0.00	\$269.00	100.00%
1000.2.000.02163.4220.00000.00.000.000.000	FICA	\$11,952.00	\$427.79	\$427.79	\$11,524.21	\$10,254.02	\$1,270.19	10.63%
1000.2.000.02163.4230.00000.00.000.000.000	Retirement	\$14,841.00	\$569.21	\$569.21	\$14,271.79	\$14,230.23	\$41.56	0.28%
	Func: OCCUPATIONAL THERAPY SERVICES - 02163	\$242,156.00	\$9,362.05	\$9,362.05	\$232,793.95	\$227,683.78	\$5,110.17	2.11%
1000.2.000.02190.4322.00000.00.000.000.000	PROF SERVICES INSTRUCTIONAL	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100.00%
1000.2.000.02190.4564.00000.00.000.000.000	TUITION (OTHER)	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00	100.00%
	Func: OTHER SUPPORT SERVICES - STUDENT - 02190	\$16,500.00	\$0.00	\$0.00	\$16,500.00	\$0.00	\$16,500.00	100.00%
1000.2.000.02191.4564.00000.00.000.000.000	TUITION (OTHER)	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
	Func: OTHER SUPPORT SERVICES - HS STUDENTS - 02191	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
1000.2.000.02211.4110.00000.00.000.000.000	Regular Salaried Employees	\$150,991.00	\$13,484.53	\$13,484.53	\$137,506.47	\$142,694.50	(\$5,188.03)	-3.44%
1000.2.000.02211.4111.00000.00.000.000.000	Benefit Reimbursement	\$1,997.00	\$0.00	\$0.00	\$1,997.00	\$0.00	\$1,997.00	100.00%
1000.2.000.02211.4213.00000.00.000.000.000	Life Insurance	\$86.00	\$0.00	\$0.00	\$86.00	\$0.00	\$86.00	100.00%
1000.2.000.02211.4214.00000.00.000.000.000	Disability Insurance	\$107.00	\$0.00	\$0.00	\$107.00	\$0.00	\$107.00	100.00%
1000.2.000.02211.4220.00000.00.000.000.000	FICA	\$11,592.00	\$1,031.55	\$1,031.55	\$10,560.45	\$6,983.25	\$3,577.20	30.86%
1000.2.000.02211.4230.00000.00.000.000.000	Retirement	\$21,352.00	\$1,909.40	\$1,909.40	\$19,442.60	\$12,883.85	\$6,558.75	30.72%
	Func: ACADEMIC COORDINATORS - 02211	\$186,125.00	\$16,425.48	\$16,425.48	\$169,699.52	\$162,561.60	\$7,137.92	3.84%
1000.2.000.02212.4110.00000.00.000.000.000	Regular Salaried Employees	\$27,831.00	\$5,293.52	\$5,293.52	\$22,537.48	\$18,287.02	\$4,250.46	15.27%
1000.2.000.02212.4170.00000.00.000.000.000	Longevity Pay	\$880.00	\$0.00	\$0.00	\$880.00	\$550.00	\$330.00	37.50%
1000.2.000.02212.4211.00000.00.000.000.000	Health Insurance	\$12,053.00	\$2,116.13	\$2,116.13	\$9,936.87	\$9,311.82	\$625.05	5.19%
1000.2.000.02212.4212.00000.00.000.000.000	Dental Insurance	\$458.00	\$88.65	\$88.65	\$369.35	\$390.18	(\$20.83)	-4.55%
1000.2.000.02212.4213.00000.00.000.000.000	Life Insurance	\$86.00	\$0.00	\$0.00	\$86.00	\$0.00	\$86.00	100.00%
1000.2.000.02212.4214.00000.00.000.000.000	Disability Insurance	\$47.00	\$0.00	\$0.00	\$47.00	\$0.00	\$47.00	100.00%
1000.2.000.02212.4220.00000.00.000.000.000	FICA	\$3,255.00	\$368.52	\$368.52	\$2,886.48	\$1,304.35	\$1,582.13	48.61%
1000.2.000.02212.4230.00000.00.000.000.000	Retirement	\$2,253.00	\$606.32	\$606.32	\$1,646.68	\$2,028.81	(\$382.13)	-16.96%
1000.2.000.02212.4290.00000.00.000.000.000	FSA Fees	\$35.00	\$15.00	\$15.00	\$20.00	\$45.00	(\$25.00)	-71.43%
1000.2.000.02212.4409.00000.00.000.000.000	PHOTOCOPIER MAINTENANCE	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
1000.2.000.02212.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
1000.2.000.02212.4531.00000.00.000.000.000	Telecommunications	\$1,625.00	\$0.00	\$0.00	\$1,625.00	\$0.00	\$1,625.00	100.00%
1000.2.000.02212.4534.00000.00.000.000.000	Postage	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
1000.2.000.02212.4580.00000.00.000.000.000	Travel Expense	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
1000.2.000.02212.4611.00000.00.000.000.000	Office Supplies	\$6,468.00	\$2,401.23	\$2,401.23	\$4,066.77	\$878.57	\$3,188.20	49.29%
	Func: CURRICULUM SUPERVISION AND DEV - 02212	\$59,291.00	\$10,889.37	\$10,889.37	\$48,401.63	\$32,795.75	\$15,605.88	26.32%
1000.2.000.02213.4111.00000.00.000.000.000	Benefit Reimbursement	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$6,500.00	\$2,500.00	27.78%

**City of Dover, New Hampshire**

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Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.02213.4220.00000.00.000.000.000	FICA	\$689.00	\$0.00	\$0.00	\$689.00	\$0.00	\$689.00	100.00%
1000.2.000.02213.4240.00000.00.000.000.000	Staff Development Reimbursable	\$80,500.00	\$0.00	\$0.00	\$80,500.00	\$0.00	\$80,500.00	100.00%
1000.2.000.02213.4322.00000.00.000.000.000	PROF SERVICES INSTRUCTIONAL	\$51,750.00	\$1,222.81	\$1,222.81	\$50,527.19	\$22,916.22	\$27,610.97	53.35%
	Func: STAFF DEVELOPMENT - 02213	\$141,939.00	\$1,222.81	\$1,222.81	\$140,716.19	\$29,416.22	\$111,299.97	78.41%
1000.2.000.02215.4110.00000.00.000.000.000	Regular Salaried Employees	\$25,000.00	\$21,823.63	\$21,823.63	\$3,176.37	\$0.00	\$3,176.37	12.71%
1000.2.000.02215.4220.00000.00.000.000.000	FICA	\$1,913.00	\$1,615.24	\$1,615.24	\$297.76	\$0.00	\$297.76	15.57%
1000.2.000.02215.4230.00000.00.000.000.000	Retirement	\$3,540.00	\$2,860.63	\$2,860.63	\$679.37	\$0.00	\$679.37	19.19%
1000.2.000.02215.4322.00000.00.000.000.000	PROF SERVICES INSTRUCTIONAL	\$148.00	\$0.00	\$0.00	\$148.00	\$0.00	\$148.00	100.00%
1000.2.000.02215.4550.00000.00.000.000.000	Printing & Binding	\$3,258.00	\$0.00	\$0.00	\$3,258.00	\$0.00	\$3,258.00	100.00%
1000.2.000.02215.4580.00000.00.000.000.000	Travel Expense	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1000.2.000.02215.4640.00000.00.000.000.000	Books/Publications	\$21,000.00	\$0.00	\$0.00	\$21,000.00	\$0.00	\$21,000.00	100.00%
	Func: CURRICULUM DEVELOPMENT - 02215	\$55,359.00	\$26,299.50	\$26,299.50	\$29,059.50	\$0.00	\$29,059.50	52.49%
1000.2.000.02216.4110.00000.00.000.000.000	Regular Salaried Employees	\$2,000.00	\$1,898.00	\$1,898.00	\$102.00	\$0.00	\$102.00	5.10%
1000.2.000.02216.4220.00000.00.000.000.000	FICA	\$153.00	\$140.14	\$140.14	\$12.86	\$0.00	\$12.86	8.41%
1000.2.000.02216.4230.00000.00.000.000.000	Retirement	\$284.00	\$268.77	\$268.77	\$15.23	\$0.00	\$15.23	5.36%
1000.2.000.02216.4322.00000.00.000.000.000	PROF SERVICES INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$259.97	(\$259.97)	0.00%
1000.2.000.02216.4580.00000.00.000.000.000	Travel Expense	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1000.2.000.02216.4640.00000.00.000.000.000	Books/Publications	\$500.00	\$468.70	\$468.70	\$31.30	\$0.00	\$31.30	6.26%
1000.2.000.02216.4810.00000.00.000.000.000	Membership Dues	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: PROFESSIONAL DEVELOPMENT - 02216	\$3,937.00	\$2,775.61	\$2,775.61	\$1,161.39	\$259.97	\$901.42	22.90%
1000.2.000.02222.4110.00000.00.000.000.000	Regular Salaried Employees	\$302,068.00	\$11,614.65	\$11,614.65	\$290,453.35	\$295,166.35	(\$4,713.00)	-1.56%
1000.2.000.02222.4170.00000.00.000.000.000	Longevity Pay	\$2,553.00	\$98.19	\$98.19	\$2,454.81	\$2,454.81	\$0.00	0.00%
1000.2.000.02222.4211.00000.00.000.000.000	Health Insurance	\$50,033.00	\$1,767.22	\$1,767.22	\$48,265.78	\$44,180.50	\$4,085.28	8.17%
1000.2.000.02222.4212.00000.00.000.000.000	Dental Insurance	\$2,660.00	\$75.84	\$75.84	\$2,584.16	\$1,896.00	\$688.16	25.87%
1000.2.000.02222.4213.00000.00.000.000.000	Life Insurance	\$360.00	\$0.00	\$0.00	\$360.00	\$0.00	\$360.00	100.00%
1000.2.000.02222.4214.00000.00.000.000.000	Disability Insurance	\$587.00	\$0.00	\$0.00	\$587.00	\$0.00	\$587.00	100.00%
1000.2.000.02222.4220.00000.00.000.000.000	FICA	\$23,354.00	\$867.57	\$867.57	\$22,486.43	\$21,703.07	\$783.36	3.35%
1000.2.000.02222.4230.00000.00.000.000.000	Retirement	\$43,118.00	\$1,658.53	\$1,658.53	\$41,459.47	\$41,463.31	(\$3.84)	-0.01%
1000.2.000.02222.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$3,293.00	\$0.00	\$0.00	\$3,293.00	\$0.00	\$3,293.00	100.00%
1000.2.000.02222.4611.00000.00.000.000.000	Office Supplies	\$4,331.00	\$459.49	\$459.49	\$3,871.51	\$1,744.11	\$2,127.40	49.12%
1000.2.000.02222.4640.00000.00.000.000.000	Books/Publications	\$18,783.00	\$1,019.00	\$1,019.00	\$17,764.00	\$17,530.37	\$233.63	1.24%
1000.2.000.02222.4641.00000.00.000.000.000	REFERENCE BOOKS	\$9,257.00	\$1,369.28	\$1,369.28	\$7,887.72	\$5,152.55	\$2,735.17	29.55%
1000.2.000.02222.4642.00000.00.000.000.000	ELECTRONIC INFO. CABLE/VIDEO	\$3,850.00	\$0.00	\$0.00	\$3,850.00	\$3,850.00	\$0.00	0.00%
1000.2.000.02222.4644.00000.00.000.000.000	MAGAZINES	\$4,016.00	\$461.88	\$461.88	\$3,554.12	\$1,895.45	\$1,658.67	41.30%
1000.2.000.02222.4731.00000.00.000.000.000	NEW/ADDL EQUIP	\$1,100.00	\$0.00	\$0.00	\$1,100.00	\$0.00	\$1,100.00	100.00%
1000.2.000.02222.4733.00000.00.000.000.000	NEW/ADDL FURNITURE	\$1,734.00	\$1,630.00	\$1,630.00	\$104.00	\$0.00	\$104.00	6.00%
1000.2.000.02222.4750.00000.00.000.000.000	INFORMATION SERVICES EQUIPT	\$10,936.00	\$478.72	\$478.72	\$10,457.28	\$0.00	\$10,457.28	95.62%
	Func: LIBRARY SERVICES - 02222	\$482,033.00	\$21,500.37	\$21,500.37	\$460,532.63	\$437,036.52	\$23,496.11	4.87%
1000.2.000.02223.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$1,573.00	\$0.00	\$0.00	\$1,573.00	\$0.00	\$1,573.00	100.00%
1000.2.000.02223.4611.00000.00.000.000.000	Office Supplies	\$1,643.00	\$0.00	\$0.00	\$1,643.00	\$446.37	\$1,196.63	72.83%
1000.2.000.02223.4735.00000.00.000.000.000	REPLACE EQUIPMENT	\$1,470.00	\$0.00	\$0.00	\$1,470.00	\$0.00	\$1,470.00	100.00%
	Func: AUDIOVISUAL SERVICES - 02223	\$4,686.00	\$0.00	\$0.00	\$4,686.00	\$446.37	\$4,239.63	90.47%
1000.2.000.02311.4125.00000.00.000.000.000	Elected Officials	\$7,200.00	\$0.00	\$0.00	\$7,200.00	\$7,200.00	\$0.00	0.00%
1000.2.000.02311.4220.00000.00.000.000.000	FICA	\$551.00	\$0.00	\$0.00	\$551.00	\$550.92	\$0.08	0.01%
1000.2.000.02311.4521.00000.00.000.000.000	Property Insurance	\$122,500.00	\$110,128.00	\$110,128.00	\$12,372.00	\$0.00	\$12,372.00	10.10%
1000.2.000.02311.4524.00000.00.000.000.000	Public Liab Insurance	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
1000.2.000.02311.4821.00000.00.000.000.000	JUDGMENTS AGAINST THE LEA	\$5,000.00	\$100.00	\$100.00	\$4,900.00	\$0.00	\$4,900.00	98.00%



**City of Dover, New Hampshire**

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Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.02410.4214.00000.00.000.000.000	Disability Insurance	\$2,468.00	\$0.00	\$0.00	\$2,468.00	\$0.00	\$2,468.00	100.00%
1000.2.000.02410.4220.00000.00.000.000.000	FICA	\$95,520.00	\$15,845.87	\$15,845.87	\$79,674.13	\$80,630.45	(\$966.32)	-1.00%
1000.2.000.02410.4230.00000.00.000.000.000	Retirement	\$156,360.00	\$28,385.81	\$28,385.81	\$127,974.19	\$133,941.11	(\$5,966.92)	-3.82%
1000.2.000.02410.4290.00000.00.000.000.000	FSA Fees	\$35.00	\$15.00	\$15.00	\$20.00	\$45.00	(\$25.00)	-71.43%
1000.2.000.02410.4409.00000.00.000.000.000	PHOTOCOPIER MAINTENANCE	\$115,000.00	\$13,844.56	\$13,844.56	\$101,155.44	\$40,555.44	\$60,600.00	52.70%
1000.2.000.02410.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$3,800.00	\$0.00	\$0.00	\$3,800.00	\$0.00	\$3,800.00	100.00%
1000.2.000.02410.4531.00000.00.000.000.000	Telecommunications	\$122,300.00	\$200.00	\$200.00	\$122,100.00	\$1,600.00	\$120,500.00	98.53%
1000.2.000.02410.4534.00000.00.000.000.000	Postage	\$24,851.00	\$13,995.77	\$13,995.77	\$10,855.23	\$1,415.50	\$9,439.73	37.99%
1000.2.000.02410.4550.00000.00.000.000.000	Printing & Binding	\$19,046.00	\$4,857.50	\$4,857.50	\$14,188.50	\$551.88	\$13,636.62	71.60%
1000.2.000.02410.4580.00000.00.000.000.000	Travel Expense	\$4,250.00	\$49.28	\$49.28	\$4,200.72	\$0.00	\$4,200.72	98.84%
1000.2.000.02410.4611.00000.00.000.000.000	Office Supplies	\$10,200.00	\$0.00	\$0.00	\$10,200.00	\$352.86	\$9,847.14	96.54%
1000.2.000.02410.4735.00000.00.000.000.000	REPLACE EQUIPMENT	\$5,850.00	\$0.00	\$0.00	\$5,850.00	\$0.00	\$5,850.00	100.00%
1000.2.000.02410.4810.00000.00.000.000.000	Membership Dues	\$7,362.00	\$4,827.00	\$4,827.00	\$2,535.00	\$1,125.00	\$1,410.00	19.15%
	Func: OFFICE OF THE SCHOOL PRINCIPAL - 02410	\$2,187,760.00	\$349,153.80	\$349,153.80	\$1,838,606.20	\$1,644,362.39	\$194,243.81	8.88%
1000.2.000.02490.4110.00000.00.000.000.000	Regular Salaried Employees	\$81,967.00	\$125.00	\$125.00	\$81,842.00	\$77,531.64	\$4,310.36	5.26%
1000.2.000.02490.4213.00000.00.000.000.000	Life Insurance	\$72.00	\$0.00	\$0.00	\$72.00	\$0.00	\$72.00	100.00%
1000.2.000.02490.4214.00000.00.000.000.000	Disability Insurance	\$31.00	\$0.00	\$0.00	\$31.00	\$0.00	\$31.00	100.00%
1000.2.000.02490.4220.00000.00.000.000.000	FICA	\$6,250.00	\$9.56	\$9.56	\$6,240.44	\$5,568.19	\$672.25	10.76%
1000.2.000.02490.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$2,140.00	\$0.00	\$0.00	\$2,140.00	\$0.00	\$2,140.00	100.00%
1000.2.000.02490.4611.00000.00.000.000.000	Office Supplies	\$16,000.00	\$0.00	\$0.00	\$16,000.00	\$0.00	\$16,000.00	100.00%
1000.2.000.02490.4810.00000.00.000.000.000	Membership Dues	\$4,500.00	\$3,815.00	\$3,815.00	\$685.00	\$0.00	\$685.00	15.22%
	Func: SCHOOL ADMINISTRATION-OTHER - 02490	\$110,960.00	\$3,949.56	\$3,949.56	\$107,010.44	\$83,099.83	\$23,910.61	21.55%
1000.2.000.02610.4330.00000.00.000.000.000	Other professional Services	\$81,135.00	\$81,135.00	\$81,135.00	\$0.00	\$0.00	\$0.00	0.00%
1000.2.000.02610.4409.00000.00.000.000.000	PHOTOCOPIER MAINTENANCE	\$2,000.00	\$311.00	\$311.00	\$1,689.00	\$989.00	\$700.00	35.00%
1000.2.000.02610.4531.00000.00.000.000.000	Telecommunications	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
1000.2.000.02610.4611.00000.00.000.000.000	Office Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: SUPERVISION OF PLANT SERVICES - 02610	\$87,635.00	\$81,446.00	\$81,446.00	\$6,189.00	\$989.00	\$5,200.00	5.93%
1000.2.000.02620.4110.00000.00.000.000.000	Regular Salaried Employees	\$10,508.00	\$1,521.00	\$1,521.00	\$8,987.00	\$8,658.00	\$329.00	3.13%
1000.2.000.02620.4220.00000.00.000.000.000	FICA	\$804.00	\$116.36	\$116.36	\$687.64	\$662.44	\$25.20	3.13%
1000.2.000.02620.4330.00000.00.000.000.000	Other professional Services	\$2,251,615.00	\$567,056.97	\$567,056.97	\$1,684,558.03	\$1,632,701.83	\$51,856.20	2.30%
1000.2.000.02620.4346.00000.00.000.000.000	AHERA SERVICES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
1000.2.000.02620.4411.00000.00.000.000.000	Water & Sewer Expense	\$44,000.00	\$617.57	\$617.57	\$43,382.43	\$49,360.50	(\$5,978.07)	-13.59%
1000.2.000.02620.4412.00000.00.000.000.000	Sewer Expense	\$34,750.00	\$967.77	\$967.77	\$33,782.23	\$33,191.69	\$590.54	1.70%
1000.2.000.02620.4414.00000.00.000.000.000	FIRE ALARM	\$8,500.00	\$231.00	\$231.00	\$8,269.00	\$0.00	\$8,269.00	97.28%
1000.2.000.02620.4415.00000.00.000.000.000	REPAIRS-FIRE EQUIPMENT	\$16,000.00	\$0.00	\$0.00	\$16,000.00	\$0.00	\$16,000.00	100.00%
1000.2.000.02620.4417.00000.00.000.000.000	REPAIRS BACKFLOW PROTECTION	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
1000.2.000.02620.4421.00000.00.000.000.000	Waste Disposal Services	\$61,600.00	\$5,145.22	\$5,145.22	\$56,454.78	\$43,928.70	\$12,526.08	20.33%
1000.2.000.02620.4428.00000.00.000.000.000	REPAIRS-HVAC	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.00	(\$1,250.00)	0.00%
1000.2.000.02620.4431.00000.00.000.000.000	Maint Chrgs - Buildings	\$7,500.00	\$490.99	\$490.99	\$7,009.01	\$0.00	\$7,009.01	93.45%
1000.2.000.02620.4436.00000.00.000.000.000	REPAIRS-PAINTING	\$0.00	\$3,300.00	\$3,300.00	(\$3,300.00)	\$0.00	(\$3,300.00)	0.00%
1000.2.000.02620.4438.00000.00.000.000.000	REPAIRS-PLUMBING	\$0.00	\$0.00	\$0.00	\$0.00	\$1,274.00	(\$1,274.00)	0.00%
1000.2.000.02620.4440.00000.00.000.000.000	FACILITY REPAIRS/RENOVATIONS	\$12,500.00	\$0.00	\$0.00	\$12,500.00	\$1,771.54	\$10,728.46	85.83%
1000.2.000.02620.4443.00000.00.000.000.000	Rental of Equipment	\$9,000.00	\$1,493.60	\$1,493.60	\$7,506.40	\$3,358.40	\$4,148.00	46.09%
1000.2.000.02620.4522.00000.00.000.000.000	Vehicle & Equip Insurance	\$29,000.00	\$0.00	\$0.00	\$29,000.00	\$0.00	\$29,000.00	100.00%
1000.2.000.02620.4531.00000.00.000.000.000	Telecommunications	\$3,475.00	\$0.00	\$0.00	\$3,475.00	\$0.00	\$3,475.00	100.00%
1000.2.000.02620.4621.00000.00.000.000.000	Natural Gas	\$375,500.00	\$3,106.66	\$3,106.66	\$372,393.34	\$101,508.34	\$270,885.00	72.14%
1000.2.000.02620.4622.00000.00.000.000.000	Electricity	\$572,000.00	\$33,089.29	\$33,089.29	\$538,910.71	\$501,210.71	\$37,700.00	6.59%
1000.2.000.02620.4810.00000.00.000.000.000	Membership Dues	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
	Func: OPERATION OF BUILDINGS - 02620	\$3,441,652.00	\$617,136.43	\$617,136.43	\$2,824,515.57	\$2,378,876.15	\$445,639.42	12.95%

## City of Dover, New Hampshire

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.02630.4330.00000.00.000.000.000	Other professional Services Func: GROUNDS UPKEEP - 02630	\$256,720.00 \$256,720.00	\$0.00 \$0.00	\$0.00 \$0.00	\$256,720.00 \$256,720.00	\$256,720.00 \$256,720.00	\$0.00 \$0.00	0.00% 0.00%
1000.2.000.02650.4330.00000.00.000.000.000	Other professional Services	\$21,514.00	\$0.00	\$0.00	\$21,514.00	\$21,514.00	\$0.00	0.00%
1000.2.000.02650.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1000.2.000.02650.4626.00000.00.000.000.000	Vehicle Fuels Func: VEHICLE OPERATIONS - 02650	\$0.00 \$22,014.00	(\$664.78) (\$664.78)	(\$664.78) (\$664.78)	\$664.78 \$22,678.78	\$0.00 \$21,514.00	\$664.78 \$1,164.78	0.00% 5.29%
1000.2.000.02690.4330.00000.00.000.000.000	Other professional Services Func: MAINTENANCE OF BUILDINGS-STAFF - 02690	\$33,639.00 \$33,639.00	\$0.00 \$0.00	\$0.00 \$0.00	\$33,639.00 \$33,639.00	\$33,639.00 \$33,639.00	\$0.00 \$0.00	0.00% 0.00%
1000.2.000.02721.4514.00000.00.000.000.000	TRANS CONTRACTED - IN DISTRICT Func: TRANSPORATION-REGULAR PROGRAMS - 02721	\$1,121,470.00 \$1,121,470.00	\$0.00 \$0.00	\$0.00 \$0.00	\$1,121,470.00 \$1,121,470.00	\$0.00 \$0.00	\$1,121,470.00 \$1,121,470.00	100.00% 100.00%
1000.2.000.02722.4513.00000.00.000.000.000	CONTRACTED TRANS OUT OF DIST	\$264,215.12	\$16,513.60	\$16,513.60	\$247,701.52	\$212,733.92	\$34,967.60	13.23%
1000.2.000.02722.4514.00000.00.000.000.000	TRANS CONTRACTED - IN DISTRICT Func: TRANSPORTATION-SPECIAL PROGRAM - 02722	\$269,674.00 \$533,889.12	\$17,371.94 \$33,885.54	\$17,371.94 \$33,885.54	\$252,302.06 \$500,003.58	\$275.36 \$213,009.28	\$252,026.70 \$286,994.30	93.46% 53.76%
1000.2.000.02723.4513.00000.00.000.000.000	CONTRACTED TRANS OUT OF DIST	\$100,800.00	\$0.00	\$0.00	\$100,800.00	\$1,000.00	\$99,800.00	99.01%
1000.2.000.02723.4626.00000.00.000.000.000	Vehicle Fuels Func: TRANSPORATION-VOCATIONAL - 02723	\$620.00 \$101,420.00	\$0.00 \$0.00	\$0.00 \$0.00	\$620.00 \$101,420.00	\$0.00 \$1,000.00	\$620.00 \$100,420.00	100.00% 99.01%
1000.2.000.02724.4513.00000.00.000.000.000	CONTRACTED TRANS OUT OF DIST Func: TRANSPORATION-ATHLETIC - 02724	\$90,000.00 \$90,000.00	\$136.73 \$136.73	\$136.73 \$136.73	\$89,863.27 \$89,863.27	\$45,600.00 \$45,600.00	\$44,263.27 \$44,263.27	49.18% 49.18%
1000.2.000.02725.4513.00000.00.000.000.000	CONTRACTED TRANS OUT OF DIST Func: TRANSPORTATION-COCURRICULAR - 02725	\$15,100.00 \$15,100.00	\$0.00 \$0.00	\$0.00 \$0.00	\$15,100.00 \$15,100.00	\$5,000.00 \$5,000.00	\$10,100.00 \$10,100.00	66.89% 66.89%
1000.2.000.02730.4110.00000.00.000.000.000	Regular Salaried Employees	\$5,717.00	\$0.00	\$0.00	\$5,717.00	\$5,550.00	\$167.00	2.92%
1000.2.000.02730.4220.00000.00.000.000.000	FICA Func: TRAFFIC GUARDS - 02730	\$437.00 \$6,154.00	\$0.00 \$0.00	\$0.00 \$0.00	\$437.00 \$6,154.00	\$424.57 \$5,974.57	\$12.43 \$179.43	2.84% 2.92%
1000.2.000.02790.4513.00000.00.000.000.000	CONTRACTED TRANS OUT OF DIST Func: TRANSPORATION - OTHER STUDENT - 02790	\$60,000.00 \$60,000.00	\$0.00 \$0.00	\$0.00 \$0.00	\$60,000.00 \$60,000.00	\$0.00 \$0.00	\$60,000.00 \$60,000.00	100.00% 100.00%
1000.2.000.02832.4819.00000.00.000.000.000	Fees & Charges Func: STAFF SERVICES-CRIMINAL RECORD - 02832	\$1,000.00 \$1,000.00	\$350.00 \$350.00	\$350.00 \$350.00	\$650.00 \$650.00	\$0.00 \$0.00	\$650.00 \$650.00	65.00% 65.00%
1000.2.000.02835.4336.00000.00.000.000.000	Medical Services Func: CENTRAL SUPPORT-HEALTH SERV. - 02835	\$2,900.00 \$2,900.00	\$0.00 \$0.00	\$0.00 \$0.00	\$2,900.00 \$2,900.00	\$0.00 \$0.00	\$2,900.00 \$2,900.00	100.00% 100.00%
1000.2.000.02839.4250.00000.00.000.000.000	Unemployment	\$110,046.08	\$0.00	\$0.00	\$110,046.08	\$0.00	\$110,046.08	100.00%
1000.2.000.02839.4260.00000.00.000.000.000	Workers Comp Insurance Func: CENTRAL SUPPORT-INSURANCES - 02839	\$145,000.00 \$255,046.08	\$153,595.00 \$153,595.00	\$153,595.00 \$153,595.00	(\$8,595.00) \$101,451.08	\$0.00 \$0.00	(\$8,595.00) \$101,451.08	-5.93% 39.78%
1000.2.000.02843.4110.00000.00.000.000.000	Regular Salaried Employees	\$265,568.00	\$71,955.87	\$71,955.87	\$193,612.13	\$209,117.97	(\$15,505.84)	-5.84%
1000.2.000.02843.4111.00000.00.000.000.000	Benefit Reimbursment	\$7,055.00	\$0.00	\$0.00	\$7,055.00	\$6,774.60	\$280.40	3.97%
1000.2.000.02843.4170.00000.00.000.000.000	Longevity Pay	\$2,800.00	\$700.00	\$700.00	\$2,100.00	\$2,625.00	(\$525.00)	-18.75%
1000.2.000.02843.4211.00000.00.000.000.000	Health Insurance	\$58,303.00	\$10,188.30	\$10,188.30	\$48,114.70	\$42,790.86	\$5,323.84	9.13%
1000.2.000.02843.4212.00000.00.000.000.000	Dental Insurance	\$6,067.00	\$1,113.10	\$1,113.10	\$4,953.90	\$4,675.02	\$278.88	4.60%
1000.2.000.02843.4213.00000.00.000.000.000	Life Insurance	\$720.00	\$0.00	\$0.00	\$720.00	\$0.00	\$720.00	100.00%
1000.2.000.02843.4214.00000.00.000.000.000	Disability Insurance	\$497.00	\$0.00	\$0.00	\$497.00	\$0.00	\$497.00	100.00%

**City of Dover, New Hampshire**

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1000.2.000.02843.4220.00000.00.000.000.000	FICA	\$20,795.00	\$5,459.97	\$5,459.97	\$15,335.03	\$15,774.56	(\$439.53)	-2.11%
1000.2.000.02843.4230.00000.00.000.000.000	Retirement	\$28,871.00	\$6,414.41	\$6,414.41	\$22,456.59	\$22,694.32	(\$237.73)	-0.82%
1000.2.000.02843.4290.00000.00.000.000.000	FSA Fees	\$0.00	\$7.50	\$7.50	(\$7.50)	\$22.50	(\$30.00)	0.00%
1000.2.000.02843.4322.00000.00.000.000.000	PROF SERVICES INSTRUCTIONAL	\$5,500.00	\$3,143.00	\$3,143.00	\$2,357.00	\$0.00	\$2,357.00	42.85%
1000.2.000.02843.4330.00000.00.000.000.000	Other professional Services	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	100.00%
1000.2.000.02843.4339.00000.00.000.000.000	Consulting Services	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
1000.2.000.02843.4341.00000.00.000.000.000	Technical Services	\$63,306.00	\$37,900.99	\$37,900.99	\$25,405.01	\$32,945.00	(\$7,539.99)	-11.91%
1000.2.000.02843.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$3,000.00	\$495.50	\$495.50	\$2,504.50	\$1,604.50	\$900.00	30.00%
1000.2.000.02843.4531.00000.00.000.000.000	Telecommunications	\$0.00	(\$231.44)	(\$231.44)	\$231.44	\$0.00	\$231.44	0.00%
1000.2.000.02843.4532.00000.00.000.000.000	DATA COMMUNICATIONS	\$16,452.00	\$840.00	\$840.00	\$15,612.00	\$4,200.00	\$11,412.00	69.37%
1000.2.000.02843.4580.00000.00.000.000.000	Travel Expense	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
1000.2.000.02843.4611.00000.00.000.000.000	Office Supplies	\$950.00	\$0.00	\$0.00	\$950.00	\$19.98	\$930.02	97.90%
1000.2.000.02843.4650.00000.00.000.000.000	SOFTWARE	\$30,215.00	\$7,271.90	\$7,271.90	\$22,943.10	\$1,538.00	\$21,405.10	70.84%
1000.2.000.02843.4738.00000.00.000.000.000	REPLACE TECH. EQUIP.	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$0.00	\$17,000.00	100.00%
	Func: COMPUTER SYSTEMS MANAGEMENT - 02843	\$537,199.00	\$145,259.10	\$145,259.10	\$391,939.90	\$344,782.31	\$47,157.59	8.78%
1000.2.000.02900.4160.00000.00.000.000.000	Severance Pay	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100.00%
1000.2.000.02900.4220.00000.00.000.000.000	FICA	\$574.00	\$0.00	\$0.00	\$574.00	\$0.00	\$574.00	100.00%
1000.2.000.02900.4230.00000.00.000.000.000	Retirement	\$1,062.00	\$0.00	\$0.00	\$1,062.00	\$0.00	\$1,062.00	100.00%
1000.2.000.02900.4330.00000.00.000.000.000	Other professional Services	\$3,750.00	\$0.00	\$0.00	\$3,750.00	\$0.00	\$3,750.00	100.00%
	Func: SUPPORT SERVICES - Other - 02900	\$12,886.00	\$0.00	\$0.00	\$12,886.00	\$0.00	\$12,886.00	100.00%
1000.2.000.05222.4912.00000.00.000.000.000	Transfer to Special Rev	\$415,000.00	\$0.00	\$0.00	\$415,000.00	\$0.00	\$415,000.00	100.00%
	Func: TRANSFER TO ALL OTHER SPECIAL REV FUNDS - 05222	\$415,000.00	\$0.00	\$0.00	\$415,000.00	\$0.00	\$415,000.00	100.00%
	<b>Grand Total:</b>	\$44,236,755.00	\$3,489,647.46	\$3,489,647.46	\$40,747,107.54	\$36,007,336.43	\$4,739,771.11	10.71%

End of Report

**FUND BALANCE ACTIVITY-Special Revenue Funds**

**SCHOOL CAFETERIA FUND #2800**

<b>Description</b>	<b>Food Service</b>
<b>Fund Balances:</b>	
<i>06/30/12 Reserved for Encumbrances:</i>	4,266.00
<i>06/30/12 Reserved for Inventory (Nonspendable):</i>	30,233.72
<i>06/30/12 Unreserved Fund Balance:</i>	263,372.00
<b>6/30/12 Total Fund Balance:</b>	<b>297,871.72</b>
<i>Revenue through 6/30/13:</i>	1,461,930.30
<i>(Expenditures through 6/30/13):</i>	(1,415,238.49)
Balance:	344,563.53
<i>(Reserved for Encumbrances through 6/30/13:</i>	(4,266.00)
<b>*Estimated Fund Balance 6/30/13:</b>	<b>340,297.53</b>
<i>Revenue through 6/30/14:</i>	1,476,019.01
<i>(Expenditures through 6/30/14):</i>	(1,425,070.77)
Balance:	50,948.24
<i>(Reserved for Encumbrances through 6/30/14:</i>	3,000.00
<i>06/30/14 Reserved for Inventory (Nonspendable):</i>	6,537.78
<b>*Estimated Fund Balance 6/30/14:</b>	<b>400,783.55</b>

Description	Alt Education Fund
<b>Fund Balances:</b>	
<i>06/30/12 Reserved for Encumbrances:</i>	0.00
<i>06/30/12 Unreserved Fund Balance:</i>	20,560.23
<b>06/30/12 Total Fund Balance:</b>	<b>20,560.23</b>
<i>Revenue and anticipated receivables through 6/30/13:</i>	718,206.79
<i>(Expenditures through 6/30/13):</i>	(730,715.73)
<b>Balance:</b>	<b>8,051.29</b>
<i>(Reserve for Encumbrances through 6/30/13):</i>	0.00
<b>Fund Balance 6/30/13:</b>	<b>8,051.29</b>
<i>Revenue and anticipated receivables through 6/30/14:</i>	585,419.60
<i>(Expenditures through 6/30/14):</i>	(540,685.52)
<b>Balance:</b>	<b>44,734.08</b>
<i>(Reserve for Encumbrances through 6/30/14):</i>	0.00
<b>Fund Balance 6/30/14:</b>	<b>52,785.37</b>

**FUND BALANCE ACTIVITY**

**SCHOOL FACILITIES FUND #3830**

Description	Field User Fees	Facilities	Athletics	Parking Lots	Ending Fund Balance:
<b>Fund Balances:</b>					
<i>06/30/12 Reserved for Encumbrances:</i>	0.00	949.99	400.00	461.00	1,810.99
<i>06/30/12 Unreserved Fund Balance:</i>	8,529.31	186,991.09	1,371.89	42,698.72	239,591.01
<b>06/30/12 Total Fund Balance:</b>	<b>8,529.31</b>	<b>187,941.08</b>	<b>1,771.89</b>	<b>43,159.72</b>	<b>241,402.00</b>
Revenue through 6/30/13:	3,740.00	99,452.45	21,539.00	28,010.00	152,741.45
<i>(Expenditures through 6/30/13):</i>	0.00	(65,023.17)	(17,099.46)	(21,910.81)	(104,033.44)
Balance:	12,269.31	222,370.36	6,211.43	49,258.91	290,110.01
<i>(Reserved for Encumbrances through 6/30/13):</i>	(510.63)	(553.39)	(4,920.00)		(5,984.02)
<b>Fund Balance 6/30/13:</b>	<b>11,758.68</b>	<b>221,816.97</b>	<b>1,291.43</b>	<b>49,258.91</b>	<b>284,125.99</b>
Revenue through 6/30/14:	5,449.31	97,547.66	18,263.00	47,877.00	169,136.97
<i>(Expenditures through 6/30/14):</i>	(3,161.40)	(114,784.42)	(18,519.84)	(23,375.44)	(159,841.10)
Balance:	2,287.91	(17,236.76)	(256.84)	24,501.56	9,295.87
<i>(Reserved for Encumbrances through 6/30/14):</i>					0.00
<b>Fund Balance 6/30/14:</b>	<b>14,046.59</b>	<b>204,580.21</b>	<b>1,034.59</b>	<b>73,760.47</b>	<b>293,421.86</b>

Scholarship Name	Trust Acct No.	As of June 30, 2014			
		Principal	Income	Total	
Guy Bergeron Memorial Scholarship	8809	\$8,645.69	\$186.51	\$8,832.20	Income only
Jason P Gabarro Memorial Scholarship	8810	\$0.00	\$1,379.01	\$1,379.01	Income only
Hildred Berwick Teaching Scholarship	8811	\$205,911.67	\$17,069.95	\$222,981.62	Income only
George Kay Vocational Scholarship	8812	\$14,993.21	\$205.65	\$15,198.86	Income only
DHS Merit Scholarship	8813	\$43,599.49	\$5,729.42	\$49,328.91	Income only
Mary McCooley Scholarship	8814	\$12,351.25	\$276.03	\$12,627.28	Income only
Anna K. Buckley Scholarship	8815	\$11,246.44	\$119.05	\$11,365.49	Income only
Raymond Martineau Scholarship	8816	\$5,574.55	(\$4,600.05)	\$974.50	Total
Ike Isaacson Scholarship	8817	\$0.00	\$535.54	\$535.54	Income only
Mary Ellen Driscoll Scholarship	8818	\$1,249.80	\$4,731.64	\$5,981.44	Total
Pete McDonough Scholarship	8819	\$3,299.22	\$11,144.74	\$14,443.96	Total
Bernard Ryder Scholarship	8820	\$875.82	\$1,260.90	\$2,136.72	Total
Linda Ivey Scholarship	8821	\$1,921.47	\$10,221.32	\$12,142.79	Total
Alan Sheldon Scholarship	8822	\$0.00	\$1,207.83	\$1,207.83	Total
Mike Wilson Scholarship	8823	\$0.00	\$2,866.66	\$2,866.66	Total
Arnold 'Bud' Falcione Scholarship	8824	\$1,801.94	\$8,436.95	\$10,238.89	Total
Charles & Zena Boulanger Scholarship	8825	\$273.69	\$1,587.78	\$1,861.47	Total
John F. Kenney Scholarship	8826	\$0.00	\$6,388.64	\$6,388.64	Total
Edward D. Lozier Scholarship	8827	\$0.00	\$5,616.04	\$5,616.04	Total
The Wave Expendable Trust	8828	\$5,664.31	(\$2,876.09)	\$2,788.22	
Donald & Rita McLeod Scholarship	8829	\$0.00	\$6,383.34	\$6,383.34	Total
Maria Faskianos Scholarship	8830	\$2,353.76	\$709.81	\$3,063.57	Total
Class of 1971 Scholarship	8831	\$1,094.77	(\$1,015.59)	\$79.18	Total
Brandon Cullen Scholarship	8832	\$1,997.76	\$424.26	\$2,422.02	Total
Antonia Kretsepes	8834	\$750.00	\$0.00	\$750.00	Total