

CITY OF DOVER

SIGN COMMITTEE – MINUTES

Meeting Type: Regular Meeting
Meeting Location: 2nd Floor Conference Room, City Hall, 288 Central Avenue
Meeting Date: Thursday, July 31, 2014
Meeting Time: 8:00 am

MEMBERS PRESENT: Gary Green (Chair), Tom Clark, Lee Skinner, Dan Barufaldi

STAFF PRESENT: Steve Bird (City Planner)

OTHERS PRESENT: None

The meeting was convened by Green at 8:07 AM.

1. APPROVAL OF MINUTES

Skinner motioned to approve the minutes of July 17, 2014, Barufaldi seconded. Vote: Unanimous

2. Citizens Forum: None

3. Old Business

a. Sign Tables & Diagrams

Clark: Figures 1-6 are all worth keeping. Corwin and I reviewed all the text and references in the text to the diagrams. Figure 3 needs to be corrected, on figure 5 delete hanging sign, on figure 6 change to business frontage, and remove figures 7-10. Parts III and IV relate to mill motif and we may not need it anyways.

Skinner: I agree with Clark. I will review those parts just to make sure.

Clark: We will have to remove the footnotes that reference the figures.

Skinner: If there is no value to a figure, why keep it?

Bird: People will use the graphics if they are drawn more clearly. Maybe we can get an artist to redraw them or some high school class.

Clark: I will check with Louise Paradis at the high school.

b. Temporary Signs

Barufaldi: Bird, Corwin and I met to discuss this topic.

An e-mail from Corwin was reviewed.

Clark: An increase in size is not needed as the definition of sign area already excludes the structural elements.

Skinner: This limits the height of a sign.

Bird: Corwin states that the current height limit is 36 inches.

Consensus was to increase to 42 inches.

Green: I am okay with the first bullet in Corwin's e-mail.

Bird: The term painted is confusing.

Barufaldi: We should use the term applied instead of painted.

Green: I would remove the word "standard".

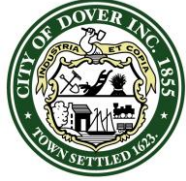
Barufaldi: I would change vinyl to "sign plastic film".

Skinner: Why prohibit stencils or spray paint?

Barufaldi: Those signs are not attractive.

Clark: Generally our ordinance lists what is permitted not what is prohibited.

Bird: This directly relates to the current issues Corwin has with temporary signs.



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Clark made a motion to accept the bullets from the Corwin e-mail as amended, Barufaldi seconded.
Vote: Unanimous.

Committee discussed mill motif for temporary signs.

Barufaldi: Based on our previous discussions, we would not use mill motif for temporary signs.

c. Wrap Up Sign illumination

Clark: This will have to wait because Roy is not here.

4. WRAP UP

Green distributed a sheet summarizing the changes agreed upon to at this point.

Skinner: I brought mill motif text to the Planning Department.

Green: I will ask Glidden to keep a document with all the changes.

Bird: I talked with Glidden and her preference is to get the agreed upon text as you go along.

Green: We will get it to her.

5. NEW BUSINESS:

Clark: On page 133, section 12 the reference to National Building Code needs to be changed by deleting the word national.

Skinner made a motion to remove the word “National” from section 12 on page 133, Barufaldi seconded.

Vote: Unanimous.

6. CORRESPONDENCE: NONE

7. MEMBER COMMENTS:

Skinner: What are the outstanding items?

Green: Sign illumination and EMC’s are two items.

Clark: What is the status of our response to citizen Linda Merullo?

Green: We handled that at the last meeting by reading it into the record, including the Planning Director’s response.

8. NEXT MEETING

Green: Two weeks would put us at August 14th.

Bird: Just so you know I am on vacation that day.

Clark: I would prefer to wait until August 21st.

Green: Next meeting will be at the call of the chair after consulting with staff.

9. ADJOURNMENT

Clark motioned to adjourn at 9:35 AM. Barufaldi seconded. Vote: Unanimous