



SECURITY REVIEW COMMITTEE - MINUTES

Meeting Type: Security Review Committee
Meeting Location: Room 305, McConnell Center
Meeting Date: March 20, 2014
Meeting Time: 4:00 PM

A District Security Review Committee meeting was called to order at 4:06 p.m. on Thursday, March 20, 2014 in Room 305 of the McConnell Center.

A. INTRODUCTIONS:

Those members present were Amanda Russell, Kim Lyndes, Deanna Strand, Mike McKenney, Tony Fernandes, Jeff White, James Ormond, Cathy Faure, Karen Taylor, Patrick Boodey, Peter Driscoll, Julie Schwartz, Matthew Travaglini, Brant Dolleman, and Bill Garrison.

B. GRANT UPDATE.

Karen Taylor updated the committee on the items from the grant (\$50,000). DMS generator has been installed, but needs parts. New radios will be purchased.

C. REVIEW OF FALL TRAININGS

Jim Ormond reviewed the table top trainings which were held in the fall. The trainings led to some changes in some plans to improve safety. Tony Fernandes commended Jim and the staff on the quality of trainings. Peter Driscoll stated that the Dover Police Department has also been involved. Brant Dolleman felt the trainings were helpful and would welcome feedback. He commented that the department would like to provide different trainings each year and would appreciate ideas for presentations on the needs of the individual schools. Kim Lyndes added that Matt Travaglini spends a great deal of time at DMS which she feels is invaluable.

D. SAFETY AUDIT

Jim Ormond suggested that administrators may want to perform their own safety audit annually. It was suggested that Primex could help with this. Jeff White commented that the audit helped to make several positive changes and that a safety checklist for the schools may be helpful.

Tony Fernandes suggested beginning a long-range plan for the district. Karen Taylor added that a shared document on a tablet or chrome book may be helpful with this.

Another option would be for police to tour each building to look for issues, just as the fire department does.

Patrick Boodey commented that they could try an internal audit this summer and then reflect on it to make changes and determine if an outside audit is needed.

E. QUESTIONS/CONCERNS

Multi-hazard planning for schools will be held in Concord on June 4 and 5 and is offered at no cost. This will be discussed by administrators at an upcoming meeting.

Patrick Boodey commended the relationship with the Dover Police Department and the Dover Fire Department for their help in making district buildings safer.

The committee will meet again after the start of the next school year to review the findings of audits and walk-throughs.



**Dover School
District**

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- F. **ADJOURNMENT:** Karen Taylor moved, Julie Schwartz seconded to adjourn the Security Review Meeting at 5:02 P.M. The motion passed unanimously.