



CITY OF DOVER

JOINT FISCAL COMMITTEE - AGENDA

Meeting Type: Regular Meeting
Meeting Location: Room 305, McConnell Center
Meeting Date: **Wednesday, October 15, 2014**
Meeting Time: **7:00 PM**

1. **CALL TO ORDER**
2. **APPROVAL OF MINUTES**
 - A. **APRIL 14, 2014**
3. **DISCUSSIONS**
 - A. **CAPITAL IMPROVEMENTS PROGRAM (CIP)**
4. **OTHER BUSINESS**
5. **ADJOURN**



CITY OF DOVER

JOINT FISCAL COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Room 305, McConnell Center
Meeting Date: **Monday, April 14, 2014**
Meeting Time: **5:30 PM**

1. CALL TO ORDER

City Council Present: Mayor Weston, Deputy Mayor Carrier, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

School Board Present: Chairperson Russell, Vice-Chairperson Andrews Parker, Secretary Morrison, Ms. Grady, Ms. Greenshields, Ms. Muffett-Lipinski, and Ms. Soule McCammon.

Also Present: City Manager Joyal, General Legal Counselor Blenkinsop, City Clerk Lavertu, Interim Superintendent Fernandes, Business Administrator Taylor.

Absent: Councilor Cheney.

2. APPROVAL OF MINUTES

A. JANUARY 29, 2014

Ms. Andrews Parker moved to approve the minutes; seconded by Mayor Weston. Councilor McManus asked that he be added to the list of Councilors present.

Vote: Unanimous.

3. DISCUSSIONS

A. DOVER LISTENS

Ms. Holt Shannon gave an overview of the Dover Listens meetings.

Mr. Mallory gave an overview regarding gathering the information and creating the summary of the Dover Listens meetings.

Ms. Holt-Shannon gave an overview of the findings from these meetings.

Councilor McManus asked that the teachers receive this report and give their feedback.

Mayor Weston asked that the School Board give the Council an overview of the conditions of the other schools.

B. DOVER HIGH SCHOOL / CAREER TECHNICAL CENTER (CTC) UPDATE

Superintendent Fernandes said they are in the queue to receive state funding for the CTC one year sooner, and even possibly within a few weeks. It involved 75% State funding/25% City funding. He said they will need a resolution voted on by the Council. He warned that procrastinating could lower the percentage to 60/40.

City Manager Joyal said the Joint Building Committee – Dover High School and Regional CTC has been created and they will start this process.

C. BUDGET DISCUSSION

Superintendent Fernandes said they have adjusted the proposed budget and it falls within the tax cap.



CITY OF DOVER

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4. OTHER BUSINESS

Ms. Russell thanked the members who served on the Barrington negotiations

5. ADJOURN

Motion to adjourn; seconded.

Vote: Unanimous.

Capital Improvements Program - FY2016-2021

PROPOSED

All Projects

BOLD = New Project

* = Multi Category Project

UNDERLINED = Change in Schedule

u

ITALIC = \$ Change

| PROJECT DESCRIPTION | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | Total | Finance Method |
|-------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|----------------|
| GENERAL GOVERNMENT | | | | | | | | |
| Transfer to Capital Reserve - Infrastructure & Equip | 575,000 | 575,000 | 575,000 | 575,000 | 575,000 | 575,000 | 3,450,000 | OB |
| Citywide Building Transformer Replacement | 50,000 | 50,000 | 50,000 | | | | 150,000 | OB |
| Cemetery Improvements | | 550,000 | | | | | 550,000 | DF |
| Chapel Restoration | | 200,000 | | | | | 200,000 | OB |
| City Hall Structural/Safety Improvements | | 250,000 | | 250,000 | | 250,000 | 750,000 | DF |
| City Hall Boiler Replacement | | | | | | 120,000 | 120,000 | RF |
| TOTAL GENERAL GOVT. | 625,000 | 1,625,000 | 625,000 | 825,000 | 575,000 | 945,000 | 5,220,000 | |
| POLICE | | | | | | | | |
| Police Cruiser Replacement Program | 126,000 | 126,000 | 126,000 | 126,000 | 126,000 | 126,000 | 756,000 | RF |
| TOTAL POLICE | 126,000 | 126,000 | 126,000 | 126,000 | 126,000 | 126,000 | 756,000 | |
| FIRE & RESCUE | | | | | | | | |
| Cardiac Monitor & Defibrillators Replacement | 120,000 | | | | | | 120,000 | RF |
| Staff Vehicle Replacement | 47,500 | | | | | | 47,500 | RF |
| <i>Ambulance Replacement</i> | | 185,000 | | | | 185,000 | 370,000 | RF |
| Command Vehicle Replacement | | 50,000 | | | | | 50,000 | RF |
| <i>Replacement of South End Paving</i> | | 56,232 | | | | | 56,232 | RF |
| <i>Central Station Improvements</i> | | | 110,000 | | | | 110,000 | RF |
| Fire Quint/Pumper Replacement | | | | 600,000 | | | 600,000 | RF |
| North End Station Traffic Light Improvements | | | | 85,000 | | | 85,000 | RF |
| Air Compressor for Filling SCBA bottles | | | | | 65,000 | | 65,000 | RF |
| Heating Plant South End Station | | | | | 45,000 | | 45,000 | RF |
| TOTAL FIRE & RESCUE | 167,500 | 291,232 | 110,000 | 685,000 | 110,000 | 185,000 | 1,548,732 | |
| COMMUNITY SERVICES - PUBLIC WORKS | | | | | | | | |
| PW Heavy Equipment | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,200,000 | RF |
| General Streets Improvements | 1,800,000 | 1,864,800 | 1,931,933 | 2,001,482 | 2,073,536 | 2,148,183 | 11,819,934 | OB |
| General Sidewalk Improvements | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 | OB |
| Bridge Improvements | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 | OB |
| Drainage System Improvements | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 900,000 | OB |
| TIP - Traffic Calming Improvements | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 450,000 | RF |
| Traffic Signal Upgrades | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 450,000 | OB |
| <u>Intersection Reconstruction - Sixth/Venture</u> | 50,000 | | 200,000 | | | | 250,000 | DF |
| Street Reconstruction - Bellamy Road | 50,000 | | 200,000 | | | | 250,000 | DF |
| Street Reconstruction - Broadway RR Culvert | 2,000,000 | | | | | | 2,000,000 | DF |
| Street Reconstruction - Floral Avenue & Brick Street* | 50,000 | | 200,000 | | | | 250,000 | DF |
| <u>Street Reconstruction - Keating/Birchwood</u> | 100,000 | | 900,000 | | | | 1,000,000 | DF |
| Street Reconstruction - Nelson Street* | 425,000 | | | | | | 425,000 | DF |
| <u>Street Reconstruction - Richardson Drive*</u> | 50,000 | 500,000 | | | | | 550,000 | DF |
| TIP - Replace Oak Street Railroad Bridge | 351,000 | 2,433,000 | | | | | 2,784,000 | RF/GR |
| EMS Computer Software Upgrade | | 25,000 | | | | | 25,000 | OB |
| Street Reconstruction - Atlantic Avenue | | 1,500,000 | | | | | 1,500,000 | DF |
| Street Reconstruction - Piscataqua/Rabbit Road* | | 200,000 | | 1,500,000 | | | 1,700,000 | DF |
| Downtown Traffic Efficiency Improvements | | | 750,000 | | | | 750,000 | DF |
| Sidewalk - Upper Whittier Street | | | 25,000 | | 250,000 | | 275,000 | DF |
| Street Reconstruction - Oak/Ham/Ela/Broadway* | | | 287,000 | 600,000 | 1,613,000 | | 2,500,000 | DF |
| Street Reconstruction - Roberts Road* | | | 555,000 | | | | 555,000 | DF |
| <u>Bridge Replacement - County Farm</u> | | | | 250,000 | | | 250,000 | DF |
| Bridge Replacement - Route 108 | | | | 250,000 | | | 250,000 | DF |
| Street Reconstruction - Elm/Summer/Belknap | | | | 200,000 | | 2,000,000 | 2,200,000 | DF |
| Street Reconstruction - Silver Street* | | | | | 500,000 | 500,000 | 1,000,000 | DF |
| Street Reconstruction - Spur Road* | | | | | 500,000 | | 500,000 | DF |
| Tuttle Square Traffic Improvements | | | | | 150,000 | | 150,000 | DF |
| Central Avenue Drainage Work* | | | | | | 75,000 | 75,000 | DF |
| TOTAL COMM SERV - PW | 5,576,000 | 7,222,800 | 5,748,933 | 5,501,482 | 5,786,536 | 5,423,183 | 35,258,934 | |
| CULTURE & RECREATION | | | | | | | | |
| Transfer to Capital Reserve - Park/Playground Imprv. | 112,500 | 112,500 | 112,500 | 112,500 | 112,500 | 112,500 | 675,000 | OB |
| <u>Park Infrastructure Replace/Maintenance</u> | 100,000 | | 100,000 | | 100,000 | | 300,000 | RF |
| Park Improvements - Amanda Howard | | 130,000 | | | | | 130,000 | RF |
| Park Improvements - Garrison Hill Park | | | 190,000 | | | | 190,000 | RF |
| <u>Park Improvements - Maglaras Park</u> | | | 300,000 | 200,000 | 200,000 | 200,000 | 900,000 | DF |
| Henry Law Park Riverwalk Improvements | | | | 112,500 | | | 112,500 | RF |
| <u>Indoor Pool Lighting</u> | | | | | | 210,000 | 210,000 | RF |
| TOTAL CULTURE & RECREATION | 212,500 | 242,500 | 702,500 | 425,000 | 412,500 | 522,500 | 2,517,500 | |
| PUBLIC LIBRARY | | | | | | | | |
| Library Books and Collections | 125,689 | 127,724 | 129,799 | 131,916 | 134,075 | 136,277 | 785,480 | OB |
| Air Conditioning System | | 124,000 | | | | | 124,000 | OB |
| TOTAL PUBLIC LIBRARY | 125,689 | 251,724 | 129,799 | 131,916 | 134,075 | 136,277 | 909,480 | |
| TOTAL CITY DEPARTMENTS | 6,832,689 | 9,759,256 | 7,442,232 | 7,694,398 | 7,144,111 | 7,337,960 | 46,210,646 | |

Capital Improvements Program - FY2016-2021

PROPOSED

All Projects

BOLD = New Project

* = Multi Category Project

UNDERLINED = Change in Schedule

ITALIC = \$ Change

| PROJECT DESCRIPTION | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | Total | Finance Method |
|---------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|-----------------------|
| EDUCATION | | | | | | | | |
| Transfer to Capital Reserve - Curriculum | 25,000 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | 200,000 | OB |
| Transfer to Capital Reserve - Facilities | 25,000 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | 200,000 | OB |
| Transfer to Capital Reserve - Info. Technology | 25,000 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | 200,000 | OB |
| Curriculum Replacement and Upgrade | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 300,000 | RF/OB |
| <i>Facilities/School Maintenance and Repairs</i> | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 450,000 | OB |
| Information Technology Replacement & Upgrade | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 300,000 | RF |
| <i>High School & Dunaway Field Improvements</i> | 16,000,000 | 16,000,000 | 18,000,000 | | | | 50,000,000 | DF |
| <i>Regional Career Tech Improvements</i> | 10,700,000 | 7,300,000 | | | | | 18,000,000 | DF/GR |
| Garrison Elementary School Improvements | | 3,300,000 | 3,600,000 | | | | 6,900,000 | DF |
| <i>Middle School - Roof Replacement</i> | | | | 520,500 | | | 520,500 | DF |
| TOTAL EDUCATION | 26,950,000 | 26,880,000 | 21,880,000 | 800,500 | 280,000 | 280,000 | 77,070,500 | |
| TOTAL GENERAL FUND | 33,782,689 | 36,639,256 | 29,322,232 | 8,494,898 | 7,424,111 | 7,617,960 | 123,281,146 | |
| SPECIAL REVENUE FUNDS | | | | | | | | |
| SAU Cafeteria Maintenance/Repair/Upgrade | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 240,000 | OB |
| Downtown Snow Removal - Parking Bureau | 30,000 | | | | | | 30,000 | OB |
| SAU Light Vehicle Replacement | 50,000 | 30,000 | | 25,000 | | 25,000 | 130,000 | OB |
| Parking Deck - Third Street | | 3,300,000 | | | | | 3,300,000 | DF |
| Cochecho Riverfront Bank Stabilization | | | 1,500,000 | | | | 1,500,000 | DF |
| Cochecho Riverfront Park Development | | | | 500,000 | 1,600,000 | | 2,100,000 | DF |
| <i>McConnell Center Trim Repairs/Painting</i> | | | | | 120,000 | | 120,000 | OB |
| <i>Street Extension - Washington Street</i> | | | | | 150,000 | 1,000,000 | 1,150,000 | DF |
| TOTAL SPECIAL REVENUE FUNDS | 120,000 | 3,370,000 | 1,540,000 | 565,000 | 1,910,000 | 1,065,000 | 8,570,000 | |
| COMMUNITY SERVICES - WATER FUND | | | | | | | | |
| Transfer to Capital Reserve | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 3,000,000 | OB |
| Water Exploration | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 | RF |
| Water Heavy Equipment Replacement | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 240,000 | RF |
| Water Light Vehicle Replacement* | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 | 75,000 | OB |
| Water Main Replacement - City Wide | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 450,000 | RF |
| Water Meter Replacement | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 | OB |
| Water Treatment Plant & Well Equipment | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 450,000 | OB |
| Wellhead Protection | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 | RF |
| <u>Water Main Replacement - Keating/Birchwood*</u> | 50,000 | 500,000 | | | | | 550,000 | DF |
| Water Main Replacement - Nelson Street* | 200,000 | | | | | | 200,000 | RF |
| Water Main Replacement - Union Street | 150,000 | | | | | | 150,000 | RF |
| Water Main Replacement - Main St/Washington St | | 100,000 | | | 1,000,000 | | 1,100,000 | DF |
| Water Main Replacement - Piscataqua/Drew Rds* | | 300,000 | 1,000,000 | 900,000 | | | 2,200,000 | DF |
| Water Main Replacement - Richardson Drive | | 40,000 | | | | | 40,000 | RF |
| Water Main Replacement - Tanglewood Drive* | | 50,000 | | | | | 50,000 | RF |
| Water Main Replacement - Elm Street Area* | | | | 100,000 | | 725,000 | 825,000 | DF |
| Water Main Replacement - Oak/Broadway Area* | | | | | 1,250,000 | | 1,250,000 | DF |
| Water Main Replacement - Spur Road* | | | | | 100,000 | | 100,000 | RF |
| Water Main Replacement - Central Avenue - Lower* | | | | | | 100,000 | 100,000 | DF |
| Water Main Replacement - Central Avenue - Upper* | | | | | | 75,000 | 75,000 | DF |
| Water Main Replacement - Littleworth Road | | | | | | 100,000 | 100,000 | DF |
| TOTAL WATER FUND | 1,402,500 | 1,992,500 | 2,002,500 | 2,002,500 | 3,352,500 | 2,002,500 | 12,755,000 | |
| COMMUNITY SERVICES - SEWER FUND | | | | | | | | |
| Transfer to Capital Reserve | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 3,000,000 | OB |
| Inflow/Infiltration Study/Mitigation | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 1,800,000 | RF |
| Pump Station Equipment Replace-Maint. | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 450,000 | OB |
| Sewer Heavy Equipment Replacement | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 240,000 | RF |
| Sewer Light Vehicle Replacement* | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 | 75,000 | OB |
| Sewer Main Replacements - City Wide | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 900,000 | RF |
| Pump Station Replacement - Leighton Way | 350,000 | | | | | | 350,000 | DF |
| Pump Station Upgrade - Varney Brook | 100,000 | | 1,000,000 | | | | 1,100,000 | DF |
| Sewer Main - Nelson Street* | 150,000 | | | | | | 150,000 | RF |
| Sewer Main - Richardson Drive* | 50,000 | 500,000 | | | | | 550,000 | DF |
| Sewer Main Replacement - Floral Avenue/High Ridge* | 75,000 | | 750,000 | | | | 825,000 | DF |
| <u>Sewer Main Replacement - Keating/Birchwood*</u> | 50,000 | | 1,000,000 | | | | 1,050,000 | DF |
| Sewer Main Replacement - Oak/Broadway Area* | | | 750,000 | | | | 750,000 | DF |
| Pump Station Upgrade - Piscataqua | | | | 150,000 | | | 150,000 | RF |
| Sewer Inspection Camera | | | | | | 50,000 | 50,000 | OB |
| TOTAL SEWER FUND | 1,852,500 | 1,577,500 | 4,577,500 | 1,227,500 | 1,077,500 | 1,127,500 | 11,440,000 | |
| TOTAL OTHER FUNDS | 3,255,000 | 3,570,000 | 6,580,000 | 3,230,000 | 4,430,000 | 3,130,000 | 24,195,000 | |
| TOTAL ALL PROJECTS | 37,157,689 | 43,579,256 | 37,442,232 | 12,289,898 | 13,764,111 | 11,812,960 | 156,046,146 | |

Education Projects

Transfer to Capital Reserve - Curriculum
Transfer to Capital Reserve - Facilities
Transfer to Capital Reserve - Info. Tech
Curriculum Replacement and Upgrade
Facilities/School Maintenance and Repairs
Information Technology Replacement and Upgrade
High School & Athletic Field Improvements
Regional Career Tech Improvements
Garrison Elementary School Improvements
Middle School Roof Replacement

Proposed FY16 Expenditures

| Fund | Amount |
|------------------|---------------------|
| Operating Budget | \$175,000 |
| Reserve Financed | \$75,000 |
| Debt Financed | \$16,000,000 |
| Grant Financed | \$10,700,000 |
| Total | \$26,950,000 |

| | | | | |
|---------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|------------------|
| Department Contact Person, Title | School Dr. Elaine Arbour, Superintendent | Date Phone Number | 09/22/2014 603-516-6800 | |
| 1. Project Title: Transfer to Capital Reserve—Curriculum | | 2. Category Education | 3. Priority High | |
| 4. Location Citywide | | 5. Purpose of Project Request Add a project to the CIP | | |
| 6. Master Plan Chapter, Section and page # Community Facilities, Schools | | 7. Project History (Previous CIP Year or connection to other projects): | | |
| 8. Description Transfer of funds from the operating budget into reserve account for payment of future curriculum upgrade projects. | | 9. Justification & Useful Life To ensure adequate funding is available for curriculum upgrades without having large increases in tax rates. | | |
| 10. Cost (Years 2 – 6 use an inflationary factor of 4%) | | | 10A. Recommended Sources of Financing | |
| BUDGET FY | TOTAL (Interest cost not included) | COST ELEMENT | PRINCIPAL | SECONDARY |
| Program year FY 2016 | \$25,000 | Other | Operating Budget | Choose an item. |
| Program year FY 2017 | \$35,000 | Other | Operating Budget | Choose an item. |
| Program year FY 2018 | \$35,000 | Other | Operating Budget | Choose an item. |
| Program year FY 2019 | \$35,000 | Other | Operating Budget | Choose an item. |
| Program year FY 2020 | \$35,000 | Other | Operating Budget | Choose an item. |
| Program year FY 2021 | \$35,000 | Other | Operating Budget | Choose an item. |
| TOTAL SIX YEARS | \$200,000 | | | |
| After Sixth Year | \$50,000 | 10B. Source of Cost Estimate: Staff | | |

| | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|------------------|
| Department Contact Person, Title | School Dr. Elaine Arbour, Superintendent | Date Phone Number | 09/22/2014 603-516-6800 | |
| 1. Project Title: Transfer to Capital Reserve—School Facility | | 2. Category Education | 3. Priority High | |
| 4. Location Citywide | | 5. Purpose of Project Request Add a project to the CIP | | |
| 6. Master Plan Chapter, Section and page # Community Facilities, Schools | | 7. Project History (Previous CIP Year or connection to other projects): | | |
| 8. Description Transfer of funds from the operating budget into the existing School Facility reserve account for payment of future facility upgrade/ improvement projects. | | 9. Justification & Useful Life To ensure adequate funding is available for curriculum upgrades without having large increases in tax rates. | | |
| 10. Cost (Years 2 – 6 use an inflationary factor of 4%) | | | 10A. Recommended Sources of Financing | |
| BUDGET FY | TOTAL (Interest cost not included) | COST ELEMENT | PRINCIPAL | SECONDARY |
| Program year FY 2016 | \$25,000 | Other | Operating Budget | Choose an item. |
| Program year FY 2017 | \$35,000 | Other | Operating Budget | Choose an item. |
| Program year FY 2018 | \$35,000 | Other | Operating Budget | Choose an item. |
| Program year FY 2019 | \$35,000 | Other | Operating Budget | Choose an item. |
| Program year FY 2020 | \$35,000 | Other | Operating Budget | Choose an item. |
| Program year FY 2021 | \$35,000 | Other | Operating Budget | Choose an item. |
| TOTAL SIX YEARS | \$200,000 | | | |
| After Sixth Year | \$50,000 | 10B. Source of Cost Estimate: Staff | | |

| | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|------------------|
| Department Contact Person, Title | School Dr. Elaine Arbour, Superintendent | Date Phone Number | 09/22/2014 603-516-6800 | |
| 1. Project Title: Transfer to Capital Reserve—Information Technology | | 2. Category Education | | 3. Priority High |
| 4. Location Citywide | | 5. Purpose of Project Request Add a project to the CIP | | |
| 6. Master Plan Chapter, Section and page # Community Facilities, Schools | | 7. Project History (Previous CIP Year or connection to other projects): | | |
| 8. Description Transfer of funds from the operating budget into the existing School Facility reserve account for payment of future IT upgrade/ improvement projects. | | 9. Justification & Useful Life To ensure adequate funding is available for curriculum upgrades without having large increases in tax rates. | | |
| 10. Cost (Years 2 – 6 use an inflationary factor of 4%) | | | 10A. Recommended Sources of Financing | |
| BUDGET FY | TOTAL (Interest cost not included) | COST ELEMENT | PRINCIPAL | SECONDARY |
| Program year FY 2016 | \$25,000 | Other | Operating Budget | Choose an item. |
| Program year FY 2017 | \$35,000 | Other | Operating Budget | Choose an item. |
| Program year FY 2018 | \$35,000 | Other | Operating Budget | Choose an item. |
| Program year FY 2019 | \$35,000 | Other | Operating Budget | Choose an item. |
| Program year FY 2020 | \$35,000 | Other | Operating Budget | Choose an item. |
| Program year FY 2021 | \$35,000 | Other | Operating Budget | Choose an item. |
| TOTAL SIX YEARS | \$200,000 | | | |
| After Sixth Year | \$50,000 | 10B. Source of Cost Estimate: Staff | | |

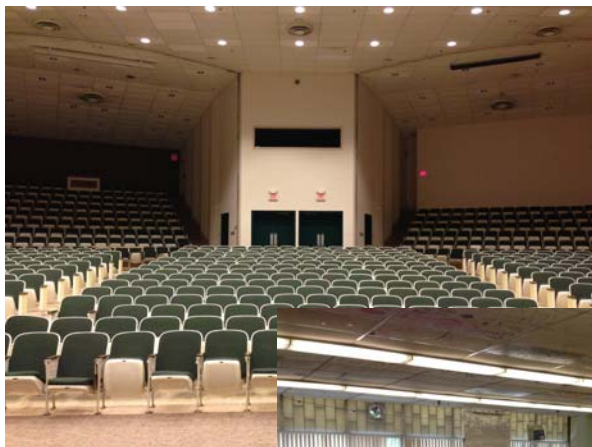
| | | | | |
|----------------------------------------------------------------------------------------|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|------------------|
| Department Contact Person, Title | School Dr. Elaine Arbour, Superintendent | Date Phone Number | 09/22/2014 603-516-6800 | |
| 1. Project Title: Curriculum Replacement and Upgrade | | 2. Category Education | 3. Priority High | |
| 4. Location Citywide | | 5. Purpose of Project Request Add a project to the CIP | | |
| 6. Master Plan Chapter, Section and page # Community Facilities, Schools, p. 28 | | 7. Project History (Previous CIP Year or connection to other projects): | | |
| 8. Description Planned curriculum review and upgrade per Curriculum Six Year Cycle. | | 9. Justification & Useful Life To ensure adequate funding is available for curriculum upgrades without having large increases in tax rates. | | |
| 10. Cost (Years 2 – 6 use an inflationary factor of 4%) | | | 10A. Recommended Sources of Financing | |
| BUDGET FY | TOTAL (Interest cost not included) | COST ELEMENT | PRINCIPAL | SECONDARY |
| Program year FY 2016 | \$50,000 | Other | Operating Budget | Capital Reserve |
| Program year FY 2017 | \$50,000 | Other | Operating Budget | Capital Reserve |
| Program year FY 2018 | \$50,000 | Other | Operating Budget | Capital Reserve |
| Program year FY 2019 | \$50,000 | Other | Operating Budget | Capital Reserve |
| Program year FY 2020 | \$50,000 | Other | Operating Budget | Capital Reserve |
| Program year FY 2021 | \$50,000 | Other | Operating Budget | Capital Reserve |
| TOTAL SIX YEARS | \$300,000 | Note: Funding to be split 25K in Capital Reserves/25K in Operating Budget | | |
| After Sixth Year | \$50,000 | 10B. Source of Cost Estimate: Staff | | |

| | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|------------------|
| Department Contact Person, Title | School Dr. Elaine Arbour, Superintendent | Date Phone Number | 9/22/2014 516-6800 | |
| 1. Project Title: Facilities/School Maintenance and Repairs | | 2. Category Education | 3. Priority High | |
| 4. Location District Wide | | 5. Purpose of Project Request Modify a project already in the CIP | | |
| 6. Master Plan Chapter, Section and page # Community Facilities, Schools, p. 28 | | 7. Project History (Previous CIP Year or connection to other projects): | | |
| 8. Description: Renovation of: <ul style="list-style-type: none"> Mechanical and ventilation systems, plumbing and electrical upgrades Roof and insulation Window replacement Life Safety Paving and Striping Replacement and expansion of bathrooms Remodeling and enlarging of classrooms to NH state standards Improvement to grounds | | 9. Justification & Useful Life: Useful Life – 20 Years Maintenance of facilities and schools is imperative to District operations. | | |
| 10. Cost (Years 2 – 6 use an inflationary factor of 4%) | | | 10A. Recommended Sources of Financing | |
| BUDGET FY | TOTAL (Interest cost not included) | COST ELEMENT | COST ELEMENT | PRINCIPAL |
| Program year FY 2016 | \$75,000 | Improvements to Buildings | Operating Budget | Choose an item. |
| Program year FY 2017 | \$75,000 | Improvements to Buildings | Operating Budget | Choose an item. |
| Program year FY 2018 | \$75,000 | Improvements to Buildings | Operating Budget | Choose an item. |
| Program year FY 2019 | \$75,000 | Improvements to Buildings | Operating Budget | Choose an item. |
| Program year FY 2020 | \$75,000 | Improvements to Buildings | Operating Budget | Choose an item. |
| Program year FY 2021 | \$75,000 | Improvements to Buildings | Operating Budget | Choose an item. |
| TOTAL SIX YEARS | \$450,000 | | | |
| After Sixth Year | | 10B. Source of Cost Estimate: Architect | | |

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| Department Contact Person, Title | School Dr. Elaine Arbour, Superintendent | Date Phone Number | 9/22/2014 516-6800 | |
| 1. Project Title: Information Technology Replacement and Upgrade | | 2. Category Education | 3. Priority High | |
| 4. Location District Wide | | 5. Purpose of Project Request Modify a project already in the CIP | | |
| 6. Master Plan Chapter, Section and page # Community Facilities, Schools, p. 28 | | 7. Project History (Previous CIP Year or connection to other projects): | | |
| 8. Description: Renovation of: <ul style="list-style-type: none"> • Infrastructure Improvements • Replacement of Servers/Routers/Switches • Annual Replacement of Hardware, (Desktops, Laptops, iPads, Chromebooks) on a 5 year lifespan cycle • Large scale replacement of software programs | | 9. Justification & Useful Life: Useful Life – 20 Years Maintenance of IT infrastructure is imperative to student success. | | |
| 10. Cost (Years 2 – 6 use an inflationary factor of 4%) | | | 10A. Recommended Sources of Financing | |
| BUDGET FY | TOTAL (Interest cost not included) | COST ELEMENT | COST ELEMENT | PRINCIPAL |
| Program year FY 2016 | \$50,000 | Other | Capital Reserves | Operating Budget |
| Program year FY 2017 | \$50,000 | Other | Capital Reserves | Operating Budget |
| Program year FY 2018 | \$50,000 | Other | Operating Budget | Capital Reserves |
| Program year FY 2019 | \$50,000 | Other | Operating Budget | Capital Reserves |
| Program year FY 2020 | \$50,000 | Other | Operating Budget | Capital Reserves |
| Program year FY 2021 | \$50,000 | Other | Operating Budget | Capital Reserves |
| TOTAL SIX YEARS | \$300,000 | Note: Funding to be split 25K in Capital Reserves/25K in Operating Budget | | |
| After Sixth Year | | 10B. Source of Cost Estimate: Architect | | |

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| Department Contact Person, Title | School Dr. Elaine Arbour, Superintendent | Date Phone Number | 9/22/2014 516-6800 | |
| 1. Project Title: Dover High School Renovation/Reconstruction including Dunaway Field Improvements | | 2. Category Education | 3. Priority High | |
| 4. Location DHA (Alumni Drive) | | 5. Purpose of Project Request Modify a project already in the CIP | | |
| 6. Master Plan Chapter, Section and page # Recreation, Recommendations, p. 47 | | 7. Project History: This project has been listed in the CIP for a number of years and will likely interconnect with plans to renovate The Career Technical Center and the Dunaway Athletic Fields | | |
| 8. Description: Dover High School was originally built in 1967. While cutting edge in its time, the facility is woefully underequipped to meet the needs of a 21 st century learning community. Through input from a vision committee, "Dover Listens" and feedback from staff, faculty, and students, it has been determined that the facility needs to re-constructed, renovated and/or updated to contemporary standards to enhance student achievement and provide the highest quality educational experience for students | | 9. Justification & Useful Life: The anticipated project would provide programming space for all curricular and extracurricular activities, including interscholastic athletics, band, music and drama as well as the most up to date advancements in sustainable technology and security. The new facility and campus must: Support current and evolving technology, Provide flexible spaces for classroom and lab work, Incorporate spaces that can be utilized by the community at large, utilize sustainable building and renewable energy design. Dunaway Field improvements include repair/replacement of the bleachers, resurfacing of the existing track and installation of artificial turf. | | |
| 10. Cost (Years 2 – 6 use an inflationary factor of 4%) | | | 10A. Recommended Sources of Financing | |
| BUDGET FY | TOTAL (Interest cost not included) | COST ELEMENT | PRINCIPAL | SECONDARY |
| Program year FY 2016 | \$16,000,000 | Improvements to Buildings | Debt Financing | Choose an item. |
| Program year FY 2017 | \$16,000,000 | Improvements to Buildings | Debt Financing | Choose an item. |
| Program year FY 2018 | \$18,000,000 | Improvements to Buildings | Debt Financing | Choose an item. |
| Program year FY 2019 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| Program year FY 2020 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| Program year FY 2021 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| TOTAL SIX YEARS | \$50,000,000 | | | |
| After Sixth Year | | 10B. Source of Cost Estimate: Architect | | |

Examples of Outdated Areas in DHS



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| Department Contact Person, Title | School Dr. Elaine Arbour, Superintendent | Date Phone Number | 9/22/2014 516-6800 | |
| 1. Project Title: Regional Career Technical Center Improvements | | 2. Category Education | 3. Priority High | |
| 4. Location Garrison Road | | 5. Purpose of Project Request Add a new item to the CIP | | |
| 6. Master Plan Chapter, Section and page # 29 Community Facilities | | 7. Project History (Previous CIP Year or connection to other projects): This project has been listed in the CIP for several years and will likely interconnect with plans to renovate Dover High School and The Dunaway Athletic Fields. | | |
| 8. Description: Approximately 53,000 square feet including 27,000 square feet and added in 1989 The Career Technical Center is woefully inadequate to meet the needs of a 21 st century learning community. Increasing the square footage and updating all of the classroom areas would allow for The Career Technical Center to be updated to contemporary standards for all existing programs as well as to expand the number of programs available to students. The desire is to enhance student achievement and provide the highest quality educational experience for district students in the areas of Animal Sciences, Autobody and Collision Repair, Automotive Mechanics, Biotechnology, Building/Construction Trades, Health Science and Professions, Business/Commerce/Marketing, Computer Systems Networking and Telecommunications, Cooking and Related Culinary Arts, Cosmetology, Electrician, General Engineering, Fire Science, and NJROTC. | | 9. Justification & Useful Life: Useful Life – 20 Years The career technical center is an aging facility that has obsolete mechanical, plumbing, electrical and ventilation systems. The facility does not meet many handicap accessibility requirements, and includes hazardous materials within the building. Additionally, the parking and bus access is limited. Finally, the facility does not incorporate many of the technology advances made in the past five to ten years, nor does it fully take advantage of "Green" technology, which a 21 st century facility should. | | |
| 10. Cost (Years 2 – 6 use an inflationary factor of 4%) | | | 10A. Recommended Sources of Financing | |
| BUDGET FY | TOTAL (Interest cost not included) | COST ELEMENT | PRINCIPAL | SECONDARY |
| Program year FY 2016 | \$10,700,000 | Improvements to Buildings | Grant Funded | Choose an item. |
| Program year FY 2017 | \$7,300,000 | Improvements to Buildings | Debt Financing | Choose an item. |
| Program year FY 2018 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| Program year FY 2019 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| Program year FY 2020 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| Program year FY 2021 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| TOTAL SIX YEARS | \$18,000,000 | Note: \$10,700,000 funded by the State of NH | | |
| After Sixth Year | | 10B. Source of Cost Estimate: Architect | | |

Examples of Outdated Areas in the CTC



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| Department Contact Person, Title | School Dr. Elaine Arbour, Superintendent | Date Phone Number | 9/22/2014 516-6800 | |
| 1. Project Title Garrison Elementary School Improvements | | 2. Category Education | 3. Priority High | |
| 4. Location Garrison Elementary School, Garrison Road | | 5. Purpose of Project Request Add a new project already to the CIP | | |
| 6. Master Plan Chapter, Section and page # Community Facilities, Schools, p. 28 | | 7. Project History (Previous CIP Year or connection to other projects): Project had been in CIP, and was removed in 2012. | | |
| 8. Description <ul style="list-style-type: none"> Mechanical and ventilation systems, plumbing and electrical upgrades Upgrade Life Safety Systems Window/door replacement Cafeteria/Kitchen improvements/upgrades Upgrade accessibility standards Remodel and enlarge twenty-five classrooms to NH state standards Stage Area | | 9. Justification & Useful Life The renovation project for the Garrison School had been in the CIP queue several years ago but was removed when the moratorium on state building aid was imposed. Garrison Elementary School remains in need of renovations and improvements to correct a variety of life safety, accessibility and efficiency issues as well as to create a 21 st Century learning environment. Key issues to be addressed include the removal of all hazardous materials within the building, improving ventilation systems, upgrading to sustainable energy solutions, replacing sliding glass doors and, in general, bringing the building up to current codes. | | |
| 10. Cost (Years 2 – 6 use an inflationary factor of 4%) | | | 10A. Recommended Sources of Financing | |
| BUDGET FY | TOTAL (Interest cost not included) | COST ELEMENT | PRINCIPAL | SECONDARY |
| Program year FY 2015 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| Program year FY 2016 | \$3,300,000 | Improvements to Buildings | Debt Financing | Grant Funded |
| Program year FY 2017 | \$3,600,000 | Improvements to Buildings | Debt Financing | Grant Funded |
| Program year FY 2018 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| Program year FY 2019 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| Program year FY 2020 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| TOTAL SIX YEARS | \$6,900,000 | Note: Will apply for State Building Aid, when program resumes | | |
| After Sixth Year | | 10B. Source of Cost Estimate: Architect | | |

Examples of Outdated Areas at GES



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|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|------------------|
| Department Contact Person, Title | School Dr. Elaine Arbour, Superintendent | Date Phone Number | 9/22/2014 516-6800 | |
| 1. Project Title: Dover Middle School Roof Replacement | | 2. Category Education | 3. Priority Medium | |
| 4. Location DMS—16 Daily Drive | | 5. Purpose of Project Request Modify a new project in the CIP | | |
| 6. Master Plan Chapter, Section and page # 29 Community Facilities | | 7. Project History (Previous CIP Year or connection to other projects): | | |
| 8. Description: This project will entail removing and replacing 75,000 square feet of 20 year old asphalt architectural shingles at the Dover Middle School. | | 9. Justification & Useful Life: The existing roof is showing signs of fatigue, is out of warranty, and has required numerous repairs starting with significant levels of shingle repair in FY2012 and FY2013. In FY2019 the existing roof will be reaching its useful life of 20 years, and it is recommended by the Dover School Facilities department for replacement. | | |
| 10. Cost (Years 2 – 6 use an inflationary factor of 4%) | | | 10A. Recommended Sources of Financing | |
| BUDGET FY | TOTAL (Interest cost not included) | COST ELEMENT | PRINCIPAL | SECONDARY |
| Program year FY 2016 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| Program year FY 2017 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| Program year FY 2018 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| Program year FY 2019 | \$520,500 | Improvements to Buildings | Debt Financing | Choose an item. |
| Program year FY 2020 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| Program year FY 2021 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| TOTAL SIX YEARS | \$520,500 | | | |
| After Sixth Year | | 10B. Source of Cost Estimate: Architect | | |



Views of the Roof at DMS



Special Revenue Projects

**SAU Cafeteria Maintenance/Repair/Upgrade
Downtown Snow Removal - Parking Bureau
SAU Light Vehicle Replacement
Parking Deck - Third Street
Cochecho Riverfront Bank Stabilization
Cochecho Riverfront Park Development
McConnell Center Trim Repairs/Painting
Street Extension - Washington Street**

Proposed FY16 Expenditures

| Fund | Amount |
|------------------|------------------|
| Operating Budget | \$120,000 |
| Reserve Financed | \$0 |
| Debt Financed | \$0 |
| Grant Financed | \$0 |
| Total | \$120,000 |

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| Department Contact Person, Title | School Dr. Elaine Arbour, Superintendent | Date Phone Number | 9/22/2014 516-6800 | |
| 1. Project Title Kitchen/Cafeteria Maintenance/Repair/Upgrade | | 2. Category Special Revenue | 3. Priority High | |
| 4. Location District Wide | | 5. Purpose of Project Request Add a new project to the CIP | | |
| 6. Master Plan Chapter, Section and page #28 Community Facilities | | 7. Project History (Previous CIP Year or connection to other projects): | | |
| 8. Description: Cafeteria/Kitchen Maintenance and Repairs Mechanical and ventilation systems, plumbing and electrical upgrades Life Safety Improvements Replacement of Equipment Replacement of Furniture | | 9. Justification & Useful Life The Dover School District has five kitchen and cafeteria spaces to maintain. Ongoing repair of the infrastructure as well as repair and/or replacement of the equipment and furniture is essential to providing high quality food and nutrition services to students. Projects will focus on routine maintenance, repair and replacement as well as specific upgrades to life safety equipment, serving lines and other mechanical systems. | | |
| 10. Cost (Years 2 – 6 use an inflationary factor of 4%) | | | 10A. Recommended Sources of Financing | |
| BUDGET FY | TOTAL (Interest cost not included) | COST ELEMENT | PRINCIPAL | SECONDARY |
| Program year FY 2016 | \$40,000 | Improvements to Buildings | Special Revenue | Choose an item. |
| Program year FY 2017 | \$40,000 | Improvements to Buildings | Special Revenue | Choose an item. |
| Program year FY 2018 | \$40,000 | Improvements to Buildings | Special Revenue | Choose an item. |
| Program year FY 2019 | \$40,000 | Improvements to Buildings | Special Revenue | Choose an item. |
| Program year FY 2020 | \$40,000 | Improvements to Buildings | Special Revenue | Choose an item. |
| Program year FY 2021 | \$40,000 | Improvements to Buildings | Special Revenue | Choose an item. |
| TOTAL SIX YEARS | \$240,000 | Cafeteria revenue fund balance will fund this project | | |
| After Sixth Year | | 10B. Source of Cost Estimate: | | |

An Example of Necessary Kitchen/Cafeteria Repair Work



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|------------------------------------------------------------------------------------------------------------|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|------------------|
| Department Contact Person, Title | School Dr. Elaine Arbour, Superintendent | Date Phone Number | 9/22/2014 516-6800 | |
| 1. Project Title: Light Equipment Replacement Program | | 2. Category: Special Revenue | 3. Priority: High | |
| 4. Location: District Wide | | 5. Purpose of Project Request: Add a new project to the CIP | | |
| 6. Master Plan Chapter, Section and page #28 Community Facilities | | 7. Project History (Previous CIP Year or connection to other projects): | | |
| 8. Description: Replacement of Light Equipment Vehicles Tractors Scissor Lift Utility Vehicles | | 9. Justification & Useful Life: Light equipment encompasses a number of different forms and functions. Vehicles, (primarily vans), transport students to various curricular and co-curricular activities. There is a current need to expand the number of vans that we have available for this purpose and to ensure that we are replacing vehicles that are reaching the end of their lifespan. Maintenance equipment can include specialty such as tractors, scissor lifts and the like but it can also include utility vehicles that are used to transport equipment and materials. | | |
| 10. Cost (Years 2 – 6 use an inflationary factor of 4%) | | | 10A. Recommended Sources of Financing | |
| BUDGET FY | TOTAL (Interest cost not included) | COST ELEMENT | PRINCIPAL | SECONDARY |
| Program year FY 2016 | \$50,000 | Auto/Light Truck | Operating Budget | Choose an item. |
| Program year FY 2017 | \$30,000 | Auto/Light Truck | Operating Budget | Choose an item. |
| Program year FY 2018 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| Program year FY 2019 | \$25,000 | Auto/Light Truck | Operating Budget | Choose an item. |
| Program year FY 2020 | \$0 | Choose an item. | Choose an item. | Choose an item. |
| Program year FY 2021 | \$25,000 | Auto/Light Truck | Operating Budget | Choose an item. |
| TOTAL SIX YEARS | \$130,000 | Facilities Rental Income Special Revenue Fund to pay for these projects | | |
| After Sixth Year | | 10B. Source of Cost Estimate: | | |

SAU Light Vehicles to be Replaced

