



DOVER SCHOOL DISTRICT

**JOINT BUILDING COMMITTEE
DOVER HIGH SCHOOL AND REGIONAL CTC
MINUTES**

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent’s Conference Room, McConnell Center
Meeting Date:	Tuesday, September 16, 2014
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, September 16, 2014 at 4:30 p.m. at the SAU Superintendent’s Conference Room. Present were Robert Carrier, Amanda Russell, Sarah Greenshields, Jason Gagnon, Wayne Coolidge and Matt Severson. Also present were Superintendent Elaine Arbour, Business Administrator Karen Taylor, CTC Director Louise Paradis, Facilities Director Jeff White and Foster’s reporter Kimberly Haas. Dover High School Principal Peter Driscoll arrived at 4:50pm.
- II. APPROVAL OF MEETING MINUTES FROM SEP 2, 2014:** Wayne Coolidge moved / Amanda Russell seconded to approve the minutes of the meetings listed above. An oral **VOTE PASSED 6/0.**
- III. CITIZENS’ FORUM:** There were no citizens present.
- IV. REVIEW INTERVIEW DATA AND SELECT FIRM TO BE RECOMMENDED TO SCHOOL BOARD:**

The committee discussed the four firms interviewed on September 15, 2014.

1. Corzilius Matuszewski Krause
2. Dore & Whittier
3. HMFH
4. Lavallee Brensinger

The committee decided that two firms, Lavallee Bresinger and HMFH should be invited back for a second interview prior to the JBC making a recommendation to the School Board. This decision was based on the preparedness of the firms combined with their ability to be dynamic in the interview, as well as their extensive experience in the areas of CTE building, sustainable building and working with a tax cap community. Highlights for Lavallee Bresinger are:

- Extensive CTE experience (2.5M sq. feet of CTC space)
- Two educational planners
- Financial recording procedures that have been praised by the DOE (they would like adopt their procedure as standard practice)

Highlights for HMFH are:

- Extensive experience building “net zero” buildings
- Have worked with a tax cap community and able to secure “yes” votes for their projects



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- A team with extremely diverse educational backgrounds and experience, especially their educational planner

JBC members were asked to email Dr. Arbour with questions to be asked in the final interview round.

V. GENERAL DISCUSSION: There was none.

Amanda Russell left at 5:35 p.m.

VI. ADJOURNMENT: Wayne Coolidge moved/ Jason Gagnon seconded to adjourn the JBC meeting at 6:32 p.m. An oral **VOTE PASSED 5/0.**

Respectfully submitted,

Melissa Glidden

Melissa Glidden, Recording Secretary