



**DOVER SCHOOL  
DISTRICT**

**JOINT BUILDING COMMITTEE  
DOVER HIGH SCHOOL AND REGIONAL CTC  
MINUTES**

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Center
Meeting Date:	<b>Tuesday, October 7, 2014</b>
Meeting Time:	<b>4:30 p.m.</b>

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, October 7, 2014 at 4:35 p.m. at the SAU Superintendent's Conference Room. Present were Robert Carrier, Amanda Russell, Sarah Greenshields, Jason Gagnon, Wayne Coolidge and Matt Severson. Also present were, Business Administrator Karen Taylor, Dover High School Principal Peter Driscoll, CTC Director Louise Paradis, Facilities Director Jeff White and City of Dover Director of Planning and Community Development Chris Parker. Superintendent Elaine Arbour arrived at 4:43 p.m. Foster's reporter Kimberly Haas arrived at 4:55 p.m.
- II. APPROVAL OF MEETING MINUTES FROM SEP 2, 15, 16 and 25, 2014:** Amanda Russell moved / Wayne Coolidge seconded to approve the minutes of the meetings listed above. An oral **VOTE PASSED 6/0**.
- III. CITIZENS' FORUM:** There were no citizens present.
- IV. REPORT ON PHONE INTERVIEW REFERENCE CHECKS**
- Superintendent Elaine Arbour, Facilities Director Jeff White and JBC member Matt Severson provided feedback on the following reference checks:
- For Lavallee Bresinger:
1. Laconia Career Technical Center, Laconia, NH  
Mr. Scott Davis, former Laconia CTE Director
  2. Sanford High School and Regional Center for Technical Arts, Sanford, ME  
Ms. Kendra Williams, Chair, School Committee and Co-Chair Core Building Committee
  3. Salem High School and Career Technical Center, Salem, NH  
Mr. Michael Delahanty, Superintendent of Schools
- For HMFH:
1. Winthrop High School, Winthrop, MA  
Ms. Mary Ann Williams, Owner's Project Manager
  2. Cambridge Rindge and Latin School, Cambridge, MA  
Mr. Jim Maloney, Chief Operating Officer
  3. Everett High School, Everett, MA  
Mr. Jeff Luxenberg, Owner's Project Manager



**DOVER SCHOOL DISTRICT**

**JOINT BUILDING COMMITTEE  
DOVER HIGH SCHOOL AND REGIONAL CTC  
MINUTES**

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent’s Conference Room, McConnell Center
Meeting Date:	<b>Tuesday, October 7, 2014</b>
Meeting Time:	<b>4:30 p.m.</b>

Superintendent Arbour and Mr. White were present on all six calls. Mr. Severson was present on all the calls except Cambridge Rindge and Latin School.

The committee created the following list of Pros and Cons for each firm based on the reference checks and the second interview:

**Lavallee Bresinger**

**Pros**

- Very organized
- Positive Owner Feedback
- 2/3 were NH schools; 1 similar to DHS
- Good communications
- Salem renovation plan looks good
- Collaborative
- Soliciting community feedback

**Cons**

- 2/3 projects in development
- all 3 had Lance & Chris (not Ron)
- Salem/Sanford: had to revisit est. costs/designs- shot higher than budget
- BA did financials for one project
- HVAC issue
- LB has their own style they like to stick with
- Talked at us
- Many images were repeats or digital renderings

**HMFH**

**Pros**

- No Negatives in reference checks
- 2/3 were owner’s rep=no bias & constr prof
- Positive feedback from stakeholders
- Collaborative
- Listen
- Budget estimating (2 people) 5% on high side
- Good design documents
- Tina!
- Good facilitators for bringing diverse ideas together

**Cons**

- Didn’t like very “modern” look of designs
- Didn’t like band room

Amanda Russell left at 5:15 p.m. and returned at 5:28 p.m.

Louise Paradis left at 5:47 p.m. Prior to leaving she stated that she would recommend HMFH to be selected as the design firm for the project.



**DOVER SCHOOL  
DISTRICT**

**JOINT BUILDING COMMITTEE  
DOVER HIGH SCHOOL AND REGIONAL CTC  
MINUTES**

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Center
Meeting Date:	<b>Tuesday, October 7, 2014</b>
Meeting Time:	<b>4:30 p.m.</b>

**V. REVIEW INTERVIEW DATA AND SELECT FIRM TO BE RECOMMENDED TO SCHOOL BOARD:**

The committee discussed the list above. Wayne Coolidge asked that all staff members of the JBC indicate which firm they would choose to be selected for the project. Business Administrator Karen Taylor, Principal Driscoll, Facilities Director Jeff White and Superintendent Arbour all stated individually that they felt HMFH would be their choice for the project. Wayne stated that he would then choose HMFH based on those selections. Amanda Russell moved / Matt Severson seconded to have the voting members state their firm selection choice. A roll call **VOTE PASSED 6/0** all in favor that HMFH would be recommended to the school board for the project.

**VI. GENERAL DISCUSSION:** There was none.

**VII. ADJOURNMENT:** Wayne Coolidge moved/ Matt Severson seconded to move items 6, 7 & 8 from the current agenda to the agenda for the Oct. 14<sup>th</sup> meeting and to adjourn the JBC meeting at 6:30 p.m. An oral **VOTE PASSED 6/0**.

Respectfully submitted,

*Melissa Glidden*

Melissa Glidden, Recording Secretary