



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, September 16, 2014**
Meeting Time: 8:30 AM

Members Present: George Maglaras (Vice-Chair), Otis Perry, Tom Massingham, Jack Buckley, Anthony McManus (City Council Designee), Carrie DiGeorge

Others Present: Bill Simons (Parking Manager), Chris Parker (Planning Director)

Members Not Present: Charles Reynolds, Michael Weeden

Meeting opened at 8:30 am

CITIZEN'S FORUM

No one addressed the Citizen's Forum.

NOTES

A motion was made by Tom Massingham to approve the August 18, 2014 Parking Commission minutes, which was seconded by Jack Buckley. All members present were in favor.

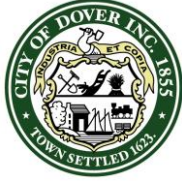
STAFF UPDATES

Bill Simons provided the Parking Commission members with the current monthly and year-to-date meter activity and budget balances. For August there were 34,017 meter transactions. The meter transactions are up 5.3% Fiscal Year to Date (FYTD) compared to the prior year and meter income is up 11.7%. Gross income for the Parking Activity Fund is \$108,935 FYTD and expenses are \$50,838.

During August, the City Clerk's Office took in \$1,110 from owners registering their vehicles that had outstanding parking violations. They are still working with the software vendor on the problem that not every unpaid ticket is being captured.

Bill Simons advised the Commission that he has submitted a request to the CIP program to purchase a snow removal machine to assist with clearing of walking lanes from the parking spaces to the sidewalk as well as to assist with clearing snow in the parking garage.

Chris Parker advised the Commission that the Request for Proposals for in-fill development for part of the Third Street parking lot went out last week. He expects that interest will be light until mid-November when the submission deadline approaches.



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Chris Parker also addressed the proposed parking deck for Third Street. At last month's meeting he advised the members that he recommended it be pulled from the CIP; however based on comments from the Commission he will be recommending it be put back in and placed on the calendar for 2017. After an extended discussion, Otis Perry made a motion to support putting the Third Street parking deck on the CIP for 2017, which was seconded by Jack Buckley. All members were in support of the motion.

OLD BUSINESS

A motion was made by Otis Perry to have the Chair establish a subcommittee to review the downtown resident parking permit program which was seconded by Jack Buckley. All members were in support of the motion. Tom Massingham, George Maglaras and Michael Weeden will be on the subcommittee.

NEW BUSINESS

James Cardiello from Parkeon made a presentation on a Pay by Space meter system for the garage. The commission was in support of installing this type of system.

OTHER BUSINESS

A motion was made by Jack Buckley to adjourn the meeting and was seconded by Otis Perry. All members present were in favor.

The meeting ended at 9:25 am.

The next scheduled Parking Commission meeting is scheduled for October 21, 2014 at 8:30 A.M.