



**CITY OF DOVER**

## POLICE & PARKING FACILITY BUILDING COMMITTEE - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: McConnell Center  
61 Locust Street, Dover, NH 03820  
Meeting Date: **Thursday, July 24, 2014**  
Meeting Time: **4:00 P.M.**

**Members Present:** Chief Tony Colarusso, Deputy Mayor Bob Carrier, Captain Bill Breault, Officer Sean Mask, Jack Buckley, Dave Hanna, Sergeant Mark Collopy, Jason Gagnon, Otis Perry

**Others Present:** Will Gatchell, LaVallee Brensinger Architects  
Bill Simons, Parking Manager

**Members Not Present:** Planning Director Chris Parker

### NOTES

A motion was made by Jack Buckley to approve the June 26, 2014 Police Facility Building Committee minutes and it was seconded by Mark Collopy. All members present were in favor. Deputy Mayor Carrier advised the Police & Parking Facility Building Committee members that minutes from a non-public hearing held on March 24, 2014, may now be released to the public. After a brief discussion, a motion was made by Otis Perry to release the said minutes of the March 14, 2014 non-public hearing which was seconded by Jack Buckley. All members present were in favor.

### CITIZEN'S FORUM

No one addressed the Police & Parking Facility Building Committee Citizen's Forum at the July 24, 2014 meeting.

### OLD BUSINESS

Will Gatchell of LaVallee Brensinger Architects updated the committee members on the most recent changes that had been made to the designs of the new police facility and parking garage. Will Gatchell advised that project efforts are still on schedule and that they will be wrapping up their design development efforts by the middle of August. He advised that they are still in negotiations with PSNH regarding the relocation of the electrical box and after a brief discussion all members were in agreement that it is critical to have the electrical box moved.

Bill Breault advised that on July 23<sup>rd</sup> Harvey Construction released the bid package for the Orchard Street reconstruction as well as the entire site excavation. He advised the bids are due back on August 7<sup>th</sup> and they hope to aware the bid soon thereafter. The plan is for Harvey to start site prep the last week of August and then have the heavy equipment arrive after Labor Day with immediate work to start on the road. Road construction is expected to be completed by the beginning of November.



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Bill Simons advised the committee members that a Marketing Program/award of bid will be reviewed by the City Council on August 13, 2014. The purpose of the Marketing plan is to help promote downtown merchants during the phases of construction.

Bob Carrier informed members that he and the Chief discussed having a larger scale open house for stake holders, surrounding businesses, people, and concerned citizens to keep them informed and up-to-date on the current phases of construction. Chief Colarusso advised that there will be regular meetings and there is the possibility that for unexpected issues City staff as well as staff from Harvey Construction will be knocking on doors. He explained that most updates will be by e-mail blasts and brief meetings to be held at designated locations. Parking Manager Bill Simons will be heavily involved in parking issues. Captain Breault will be involved at the site to work on any citizen issues that might need to be handled on a case by case basis.

Otis Perry recommended that representatives from the City Cemetery Division be contacted about taking the unwanted trees from the Orchard Street parking lot before they are cut down. Captain Breault stated he would follow-up with the Cemetery Division.

### **NEW BUSINESS**

Deputy Mayor Bob Carrier informed the committee members that he had met with members of the Dover Arts Commission who are interested in proposing some art for the new parking facility. A brief discussion was held where committee members expressed that they would be interested in meeting with them to see what they have to offer. Dave Hanna volunteered to be the liaison between the Police & Parking Facility Building Committee and the Arts Commission. Captain Breault advised that he would coordinate a meeting with the Art's Commission.

Chief Tony Colarusso advised the committee members that he was approached by the Mason's who showed interest in being able to lay the first piece of corner stone in the new facility. After a brief discussion, the matter was tabled and it was suggested that we have someone (Grand Master) from the Mason's visit a future meeting to explain the history of this tradition.

### **OTHER BUSINESS**

A motion was made to adjourn the July 24, 2014 Police & Parking Facility Building Committee meeting by Jason Gagnon and seconded by Otis Perry. All members present were in favor.