



**CITY OF DOVER**

## BIZED CONNECT DBIDA SUBCOMMITTEE - AGENDA

Meeting Type:	Regular Meeting
Meeting Location:	Council Chamber - Conference Room, City Hall
Meeting Date:	<b>Tuesday, November 4, 2014</b>
Meeting Time:	<b>11:00 AM</b>

1. **Call to Order/ introductions.**
2. **Review and approval of previous meeting Minutes.**
3. **Review Open Items:**
  - a. **Line card distribution:** How many to print? Who gets them? Distribution sites?
  - b. **Dover CTC:** Website workgroup progress. Review 10/27 meeting
  - c. **Somersworth CTC:** Postcard/ mailing progress. Rough draft review?
  - d. **Rochester CTC:** Poster progress. Rough draft review?
  - e. **Checklist for CTC/Businesses/Students.** Where/How is that going? Add parts to the website?
  - f. **Business connections/partnerships.** Set up meetings with new businesses? When? Who?
4. **New Items:**
  - a. Set up tours of businesses with CTC/BizEdConnect Leaders.
  - b. Set up meetings at each CTC with faculty/Students?
  - c. Establish a list of current CTC Program Advisor's to faculty. Each CTC faculty/program has business Advisors. Can we combine all three lists so we can target those businesses to be highlighted on the website?
  - d. Establish a protocol to ensure the activities of sub-committee are conveyed to all. Who wants/needs to be on copy?
  - e. Review Tri-City Superintendent/CTC meeting that took place 10/29
    - i. BizEdConnect work group/curriculum discussion
5. **Other**
6. **Next Meeting Date: Tuesday December 2<sup>nd</sup>, 2014**
7. **ADJOURN**