



**Dover School
District**

CURRICULUM PLANNING COMMITTEE MINUTES

Meeting Type: **Regular Meeting**
 Meeting Location: **Room 305, McConnell Center**
 Meeting Date: **October 2, 2014**
 Meeting Time: **3:30 PM**

The Curriculum Planning Committee Meeting was called to order on October 2, 2014 at 3:37 PM in Room 305 of the McConnell Center

Attendees: George Dailey, Paula Glynn, Sarah Greenshields, Linda Smart, Peter Driscoll, Christine Boston, Mike McKenney, Patrick Boodey, Mary Hebbard, Rick Hebbard

1. Welcome and Introductions.
2. Sarah Greenshields moved, Christine Boston seconded to approve minutes from 6/5/2014 meeting. An oral **VOTE PASSED** unanimously.

Discussions/Decisions

Topic	Discussion	Decisions (Action Items)
Curriculum Mission and Vision Statement	Norms of Collaboration Choose focus Roles Assigned Have asked Curriculum areas to come up with a mission and vision; Need one for Curriculum Committee Curriculum Department Word smithing discussion	#5 Putting ideas on and off the table Time keeper Mike McKenney Minutes Linda Smart Observer Christine Boston Vision: remains same as handout Mission changed: Mission: To design, implement, and evaluate, effective curriculum and support instruction that ensure equitable access and success for all students.
Goals and Organization for the 2014-2015 year	Organize the output for curriculum presentations--handout Board likes 5 year cycle and 5 year budget Complete roll out of the common core state standards Done for K-7 for math, 8-12 still needs to go through process Goal To complete this year create subject area vision and mission Look at curriculum and impact	Give curriculum committees a copy of the format handout to guide work and presentation to the Curriculum Planning Council and School Board Add to format handout wording for materials: material provisions for exceptional students



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	<p>ID strength of the materials Teacher friendly, student friendly Common Core Rigor What is the technology piece? Performance tasks Assessments</p> <p>Math World Language Language Arts K 1-8 handout meant to be a guide</p> <p>handed out math, language arts at DMS world language</p> <p>Nice to have a format for presentation and work Under present add exemplars Structures curriculum work Takes mystery out of what they need to do Math comes up first</p> <p>Would competencies be part of standards move to left hand side</p> <p>Under budget, for example This is why we need the money, how are we going to use the money--justification of the request under timeline</p> <p>What do they provide under materials for Exceptional students</p>	
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<p>Report Card Updates</p>	<p>E-mail draft of report cards to all teachers for discussion and comment Each level will have an appointed leader Patty Driscoll- elementary Karen Berg-DMS Stephanie Dematteo-DHS</p> <p>Report card notes reviewed Focus on: # 8 groups will need to work backwards, especially at elementary level</p> <p>Suggested to craft a basic paragraph about why we are revising report cards and why it is going to take so long Crafted by curriculum Sarah Greenshields craft and will send around to committee for review; post on the website Public communication piece, caution so as not cause alarm Big shift for parents and comfort levels</p> <p>Parent comfort with number?</p> <p>Aggressive timeline for DHS because of NEASC, JBC</p> <p>Parents aware conversation has started</p> <p>Is there a way to transition from one to another</p> <p>Hybrid, start with one area, like math</p> <p>Have report card groups, come in and report To CC</p> <p>Looking for positive and creative ideas for report card committees</p>	<p>Sarah Greenshields will craft a public communication piece about new report cards and send to Paula Glynn for review. Paula will share with Dr. Arbour and admin team for approval for distribution and posting on district web page.</p>
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	<p>Let public know the conversation is happening</p> <p>Run by principals before post Standards/competencies saying based on district standards and common core from the common</p>	
Change of November Meeting Date to 11/13/14	Need to change because of Parent Teacher Conferences at DMS and elementary schools	Next meeting November 13, 2014
Norms Reflection	Put a lot on the table 13 ideas 2 off the table	

Agenda for the next meeting will include a Math K-12 presentation.

Sarah Greenshields moved, Christine Boston seconded to adjourn the meeting at 4:25 P.M. An oral **VOTE PASSED** unanimously.