

**CITY OF DOVER**

## ARTS COMMISSION –MIXER MINUTES

Meeting Type: Workshop Meeting / Nov. 20 Mixer  
Meeting Location: McConnell Center Cafeteria  
Meeting Date: 10-22-14  
Meeting Time: **11:15 am**

### **1. Call to Order**

- a. Called to order at 11:28

### **2. Assign Minute Taker**

- a. Jamie Clavet to take minutes

### **3. Clarify Mission and Goals**

- a. During the discussion it was clarified that this mixer is to bring together people who will move the arts forward
- b. This will be an informal gathering to spark conversation
- c. To discuss and share what the creative economy in Dover is and needs to be

### **4. Create a work plan & assign tasks to committee members**

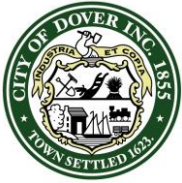
- i. Ask for food Donations: White Apron, 7<sup>th</sup> Settlement, Cinco De Mayo, Café Ciabatta, Hannaford, Sonnys, Taste of India (Ask Molly to help)
- ii. Stephanie and Jamie are going to be in charge of room setup
  1. Reach out to Taylor Rental &/or Rivermill to borrow high top tables.
- iii. For the Panel
  1. Jane Hamor
  2. Dan Barifaldi
  3. Molly Hodgson
  4. City Marketing Consultant

### **5. Determine Invitation list and how to get the word out**

- i. Invite the following people to the mixer:
  1. Dover Main St
  2. School Board and School Teachers
  3. Musica Makers
  4. Woodman Institute
  5. Chamber Members
  6. Stakeholders
  7. Library
- ii. Invite Local Bands to play: Tim Terriault, Tim McCoy, Watkinsonics, Jim Dozet, Soggy Po Boys, Dave Nebia, Carol Coronis

### **6. Decide how the event will flow**

- i. Schedule of Events:
  1. Music to be playing while people arrive and are mingling



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2. 7:30- Jamie and Aimee will welcome everyone and introduce the evening. They will introduce the first act
  3. After act concludes: Panel will speak about the creative economy and the need for an Arts Center in Dover
  4. There will be time for a Q&A
  5. Jamie and Aimee will thank the panel and then invite the group to continue the conversation while the entertainment continues (This could be prerecorded music depending on guests.
- ii. Displays around the room:
1. Artists work, displayed on Easels or tables.
  2. Commitment card for guests to fill out
    - a. The card will say "I am committed to..." Be on the steering committee, these will then turn into invitations to join the conversation once the mixer is over. To inspire them to keep the conversation going.
  3. Large Paper Banner for folks to share their words and thoughts about the creative economy. A phrase will be on it for people to respond to
- 7. What information do we want to gather from attendees and what do we want to do with it?**
- a. Discussed a commitment card
  - b. Will have copies of the survey