



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, October 21, 2014**
Meeting Time: 8:30 AM

Members Present: Charles Reynolds (Chair), George Maglaras (Vice-Chair), Otis Perry, Tom Massingham, Anthony McManus (City Council Designee), Carrie DiGeorge

Others Present: Bill Simons (Parking Manager), Chris Parker (Planning Director), Doug Steele (Director of Community Services), Chief Colarusso (Police Department)

Members Not Present: Michael Weeden, Jack Buckley

Meeting opened at 8:30 am

CITIZEN'S FORUM

No one addressed the Citizen's Forum.

NOTES

A motion was made by Otis Perry to approve the September 16, 2014 Parking Commission minutes, which was seconded by George Maglaras. All members present were in favor.

A motion was also made by Otis Perry to approve the September 24, 2014 special meeting minutes, which was seconded by Massingham. All members present were in favor.

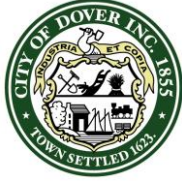
STAFF UPDATES

Bill Simons provided the Parking Commission members with the current monthly and year-to-date meter activity and budget balances. During September there were 30,188 meter transactions. Meter transactions are up 13% this fiscal year. He also advised that the latest attempt to correct problems with the City Clerk's scofflaw software will take place next week.

Chris Parker advised the Commission that the RFP to in-fill a portion of the Third Street parking lot has been put on hold but should go out soon.

Chris Parker advised the Commission that work is well underway in the Orchard Street lot. He informed the Commission that the City Council approved the developer agreement for the Portland Avenue lot and that the CIP is underway and is being received fairly well.

OLD BUSINESS



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A review of the Winter Parking Ban was conducted and after discussion with Chief Colarusso and Community Services Direct Doug Steele, no changes were recommended to the current policy.

NEW BUSINESS

Tom Hindle, trustee of Woodman Park Institute addressed the Commission regarding parking around the museum. He advised members of their concern of tenants from Tuttle Square taking up long term parking around the museum. He requested that either the temporary parking on Summer Street be made permanent or that 3 spaces on Central Avenue be made available from April to November when the museum is open to the public. After a brief discussion, Otis Perry made a motion to make 3 spaces on Central Avenue available only to museum visitors from Tuesday to Sunday from 9:00 A.M. to 6:00 P.M. for the designated months. The motion was seconded by Carrie DiGeorge and all members present were in favor. Bill Simons will bring the recommendation to City Council.

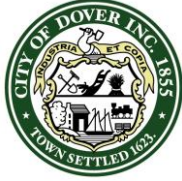
A request was made from the developers of 652 Central Avenue for time limited parking in front of the building. After brief discussion between the developers and the commission members, it was decided that Bill Simons would look into a possible 2- hour restriction on either side of the street that extends from downtown northerly, to help alleviate the parking issues for the current merchants.

Bill Simons advised that the City Manager has asked him to request the Parking Commission consider a parking holiday on Plaid Friday as well as for a full week during the Christmas holiday season. After a discussion, Chairman Reynolds advised to let the record show that they unanimously do not support the parking holiday requests.

Bill Simons reviewed the Parking Commission Operating Rules with the members and it was decided that a revision would be made to reflect seven members in addition to a liaison to the City Council. In addition the second sentence in 5A would be deleted. Otis Perry made a motion to adopt and recommend these amendments which was seconded by George Maglaras. All members present were in favor.

A discussion was held on the current parking policy and the possibility of extending the parking meter operation to Saturdays. Otis Perry made a motion to extend parking meters through Saturday effective January, 2015 and it was 2nd by Tom Massingham. The motion was then withdrawn by Otis Perry and the members asked Bill Simons to put it on the agenda for the November meeting.

Otis Perry recommended that after attending the most recent Police/Parking Facility Building Committee meeting, that a joint meeting be held so that members could see and ask questions about the current parking facility construction. Once a day and time are confirmed, Otis Perry will advise the members.



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OTHER BUSINESS

A motion was made by Otis Perry to adjourn the meeting and was seconded by George Maglaras. All members present were in favor.

The meeting ended at 9:45 A.M.

The next scheduled Parking Commission meeting is scheduled for November 18, 2014 at 8:30 A.M.