



CITY OF DOVER

DOVER POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, November 17, 2014
Meeting Time: **7:00pm**

DRAFT

Members Present: Dick Arnold, Jess Bonello, Pat Campbell, Christophe Cloitre, Sue Medbery, Tim Paiva, Suzanne Petersen (honorary)

City Staff Present: Mick Arsenaault, Gary Bannon, John O'Connor

Meeting was called to order at 7:00 p.m.

Approval of Agenda: Pat made a motion to approve the agenda as presented. Sue seconded. Agenda was approved unanimously.

Approval of Minutes from October 20, 2014: Jess made a motion to approve the minutes as presented. Tim seconded. Minutes were approved unanimously.

Citizens' Forum: n/a

Reports:

Gary:

- Plans for Henry Law Park and the gundalow continue to be tweaked.
- Progress is being made on the heating system controls upgrade planning.
- Advertising banners at the outdoor pool are getting ragged. Sponsors are responsible for replacing them, not the pool/city.
- Membership numbers are holding steady.
- The crack in the foundation that causes water leaks in the lobby will require a back-hoe to repair.

Mick:

- Three new life guards have been hired. Mick will create a board with photos and first names of all guards to help patrons know who is who.
- Fall lessons are done for the season. Next lessons will begin in January.
- High school swim teams have begun practicing. Schedules for Dover, St. Thomas, Spaulding, and Berwick Academy are tight.
- Two candidates have applied for the weekend custodial position. One has already been interviewed and seems promising.

Long-Range Planning:

- The SSA board has signed a contract with GeoInsight to conduct test borings at Maglaras Park. Once the city signs the required document, tests can begin.



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- Active fundraising can begin once the borings have determined the suitability of the site for the project.

Finance and Budget:

- Figures so far this year look good.
- Options for accepting credit card payments are still being investigated. Gary is meeting weekly with the finance department and the IT director. The current task is finalizing an agreement for a transaction processor. The search has been narrowed to three companies.

Committee Composition Change:

Dick Arnold announced that he has sold his house in Dover and will be moving soon to Portsmouth. As he will no longer be a resident of Dover, he will not be able to serve as a voting member or chair of the committee. Gary asked him to notify the city clerk to make the announcement official. The committee thanked Dick for his long-term service as an original member of the pool committee and for his leadership as chair. A new chair will need to be elected in January.

Advertising Revenue:

A medical facility new to Dover is eager to buy lots of advertising space at both pools. Details are being finalized. The deal will add an extra \$5500 to pool revenue.

Other:

- Other recreation advisory committees are considering alternatives to meeting each month. Does DPAC want to consider an alternative? Following a discussion of pros and cons, **Tim made a motion to retain the current schedule of monthly meetings. Dick seconded. Motion passed unanimously.**
- Parking was noted to be difficult at times. Deed restrictions on Henry Law Park do not permit much leeway in reserving spots for pool patrons versus museum patrons or for creating a system that uses meters.
- Gary and Mick were asked to convey to the life guards that the committee commends their professionalism.
- The committee thanked John O'Connor for providing great feedback between the city council and the pool committee.

Adjournment:

Christophe made a motion to adjourn. Sue M. seconded. Meeting was adjourned at 7:55.

Submitted by Suzanne Petersen