



**Dover School  
District**

## CURRICULUM PLANNING COMMITTEE- MEETING MINUTES

Meeting Type: **Regular Meeting**  
 Meeting Location: **Superintendent's Conference Rm, McConnell Center**  
 Meeting Date: **November 13, 2014**  
 Meeting Time: **3:30 PM**

The Curriculum Planning Committee Meeting was called to order on November 13, 2014 at 3:34 PM in the Superintendent's Conference Room in the McConnell Center

Attendees: George Dailey, Paula Glynn, Sarah Greenshields, Linda Smart, Peter Driscoll, Roseanna Drysdale, Mike McKenney, Patrick Boodey, Patty Driscoll, Emily Sherman, Stephanie Dematteo, Karen Berg, Christine Boston, City Councilor Catherine Cheney, citizens, Fosters.

1. Welcome and Introductions.
2. Christine Boston moved, Stephanie Dematteo seconded to approve minutes from 10/2/14 meeting. An oral **VOTE PASSED** unanimously.

### Discussions/Decisions

	<b>Discussion</b>	<b>Decisions (Action Items)</b>
Norm for Focus	Focus on: Pausing and listening Math 1st group to present using the new curriculum template	Peter Driscoll process reporter
Report Card Update	Patty Driscoll to head elementary Karen Berg--DMS Emily Sherman & Dave Bennett--DHS  Backwards design, end in mind, result looking for Will need to back track	1. Letter from DTU President Greg Brown to DTU invite members to committee 2. Public letter of explanation up on our website
Math Report K-12  Patty Driscoll—Elementary—K-4  Karen Berg—DMS—5-8	New template, Working draft Will need to make changes Handout Broke math down K-4; 5-8; 9-12;  K-4 Unpacked CCSS and process barriers to all K-4 teachers	Suggested changes/additions to template: <ul style="list-style-type: none"> <li>• Added assessment</li> <li>• Bumped out into different areas</li> <li>• Budget needs</li> <li>• Report cards</li> <li>• Questions and issues to focus on</li> <li>• Technology</li> </ul> 1. Share Mission and Vision Drafts with



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<p>Stephane Dematteo— DHS—9—12</p>	<p>5-8 Still working on ID power standards Clarify what meeting the standards looks like Implement key Assessments and rubrics</p> <p>9-12 Unpacked CCSS Connections in 4 core areas What does standard look like</p> <p>2015-16 Competency</p> <p>2017-18 NEASC visit Looks for alignment of Competencies, matching instruction; instruction pacing guide;</p> <p>new template help bring all together in one place</p> <p>Looked to create a vision K -12 for mathematics, DHS had one; started with DHS</p> <p>Created a mission to share with admin and staff, draft at this point— in packet</p> <p>Vision—in packet--Draft Emphasis on student</p>	<p>administration and staff</p> <ol style="list-style-type: none"> <li>2. K-12: Look at data: Analyze data and work and look at which assessments work best for Dover</li> <li>3. Analyze the impact of current curriculum: strengths and weaknesses</li> </ol> <p>Recommendations:</p> <ol style="list-style-type: none"> <li>4. Creating curriculum maps</li> <li>5. MIF Teacher editions 2015 grade 4—Ours are 2009—Get teacher edition and materials</li> <li>6. Algebra II textbooks and 24-30 hours for professional development</li> <li>7. Align CCSS and competencies</li> <li>8. Up standards-as students have all had Math in Focus since 2<sup>nd</sup> grade—make sure prepared to teach to higher standards.</li> <li>9. 60-70 % of students in need are getting interventions</li> <li>10. Materials, staffing, training for RTI</li> <li>11. Report Card—Big items</li> <li>12. Budget for recommendations</li> </ol>



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	<p>understanding and problem solving</p> <p>Weakness Some students may not be ready working on differentiation</p> <p>Think Central for students and parents to access</p> <p>Think Central may be limiting over time --May need to look to upgrade</p> <p>Some of the miss alignments looked</p> <p>Strengths Small groups of intervention in each building for enrichment and intervention</p> <p>Weakness with RTI How to manage data and what we are really looking for</p> <p>Limited intervention staff, scheduling challenges</p> <p>Limited intervention materials, especially at DMS</p> <p>Non-math teachers Re teaching interventions</p> <p>Impact of current curriculum DHS Strengths and weakness getting ready for NEASC visit- keeps</p>	



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	<p>DHS focused</p> <p>Continue working on IDing and Building competency based assessment</p> <p>Goal going forward to develop common syllabi so someone else can smoothly take over ID redundant data</p> <p>Familiarize staff and students with Smarter Balance</p> <p>Find a system that works for us, with tech committee?</p> <p>What does it look like to meet the standard</p> <p>2016-17 Look to implement and report out data using a workable system</p> <p>Look at Smarter Balance data</p> <p>Need to make sure spelled out for all Committees</p> <p>Add a line to the template Technology needs</p> <p>Changes and modifications</p> <p>Staffing</p> <p>recommendations: creating curriculum maps</p>	



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	<p>MIF Teacher editions 2015 grade 4 Ours are 2009</p> <p>Get teacher edition and materials</p> <p>Algebra II textbooks and 24-30 hours for professional development</p> <p>To align CCSS and competencies</p> <p>Needed to up the standards as students have all had Math in Focus</p> <p>60-70 % of students in need are getting interventions</p> <p>Report Card Big items</p> <p>PD K -12</p> <p>How to differentiate instruction communication and collaboration</p> <p>Questions we need to address as a district</p> <p>Report cards will help</p> <p>Potential questions on handout</p> <p>Parent videos up on website</p> <p>Build a bank for independent access</p>	



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	<p>Question about looking at the actual cash required to implement</p> <p>Workbooks, teacher editions, reasonable amount of money</p> <p>Staffing needs to be addressed, more money</p> <p>Template was extremely helpful</p> <p>Think about where we are headed</p> <p>Now starting to see progress with students in math classes at DHS as have had MIF since 2nd grade</p> <p>Now need to make sure staff is prepared</p> <p>Think Central is now interactive, we need to pay for; need to investigate</p> <p>Recognize amount of work done Is it realistic to ask put together a 5-year plan?</p> <p>Goal to make sure a breathing entity</p> <p>Make sure process moves forward</p> <p>We need to figure out how to prioritize: In spring look at all plans</p> <p>Look at data systems that can</p>	



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	<p>give all school constituencies data needed</p> <p>Parallel issues</p> <p>Where are opportunities to work together</p> <p>Critical piece, cooperation and dialogue that had to happen to make this document to make sure All work together</p> <p>Nottingham has adapted MIF Has a liaison to DHS for curriculum</p> <p>Process barriers-universal design Roll out in December</p>	
Norms Reflection	15—conversational, questions asked around	

Agenda for the next meeting on December 4, 2014 will include World Language.

Mike McKenney moved, Stephanie Dematteo seconded to adjourn the meeting at 4:35 P.M. An oral **VOTE PASSED** unanimously.