



CITY OF DOVER

POLICE & PARKING FACILITY BUILDING COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center – Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Thursday, November 13, 2014**
Meeting Time: **4:00 P.M.**

Members Present: Chief Tony Colarusso, Deputy Mayor Bob Carrier, Dave Hanna, Sergeant Mark Collopy, Jason Gagnon, Otis Perry

Others Present: Bill Breault –Dover Police
Bill Simons – Parking Manager
Tom Massingham – Parking Committee Member
Andrew Martino – Harvey Construction
Chris Gradziel – Walker Parking
Dale Doller – LaVallee Brensinger

Members Not Present: Officer Sean Mask
Jack Buckley
Chris Parker - Planning Director

NOTES

A motion was made by Otis Perry to approve the October 16, 2014, Police Facility Building Committee minutes and it was seconded by Mark Collopy. All members present were in favor.

CITIZEN'S FORUM

No one addressed the Police & Parking Facility Building Committee Citizen's Forum at the November 13, 2014 meeting.

OLD BUSINESS

Andrew Martino of Harvey Construction gave an update on the Orchard Street construction and site work. He advised the members that things are on schedule and that temporary paving will be completed before Thanksgiving and that the finished paving is still on schedule for next summer. Captain Breault explained to the committee that the day of finish grading as well as the day of paving will require the complete shutdown of the handicap parking area directly in front of the Cohecco Park Building. It was explained that temporary handicap spaces would be located on the east side of the building. Otis Perry inquired about the implementation of temporary striping during construction and Andrew advised that he will review that option with the construction manager. Andrew advised the committee members that snow removal in the Orchard Street lot will be maintained by the City until January of 2015. In January, Harvey Construction will then be responsible for the construction site and the City will be responsible for Orchard Street as well as the parking lot behind the Brickhouse.

Chris Gradziel of Walker Parking gave an update on the current design of the parking garage. He briefly went over the parking schematics of each floor and advised that currently a total of 10 parking meters will be installed throughout the parking garage that will offer the same parking hours and cost that are currently enforced within the City.



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Dale Doller of LaValle Brensinger gave an update on the design of the police facility to members of the committee. He explained that the exterior design will primarily be brick with a base of a precast molded stone. There will be two lighting fixtures on the building and the rest will be pole mounted. Mr. Doller explained that there are still a few items that need to be defined such as the building signage and possible use of the City of Dover seal on the side of the building. He advised that the proposed design includes having the signs back lit so at night they will glow and in the daytime you can read them.

Dale Doller advised that they were looking into making a bus stop waiting area in the lobby of the police department along with outside under the vestibule. The accent rug for the lobby area will be a walk-off tile type that would require minimal maintenance. Chief Colarusso added that a possible monitor for the lobby is being looked at along with glass display cases to show off police department awards and memorabilia.

Bill Breault provided an update on overall project schedule. He explained that the possibility existed to begin sheet piling in the southwest corner of the lot in December, moving the work up approximately one month. Captain Breault explained that the impact to parking would be minimal as 15 parking permit holders were being moved out of the lot on December 1st and an additional 10 spaces would be temporarily added to the lot in a separate location. Captain Breault explained to the committee that prior to the start of any sheet piling a handicap accessible drop off/pick up area as well as a safe pedestrian walkway would be constructed along Chestnut Street. Captain Breault explained that it was his recommendation that the sheet piling begin in December. After a brief discussion, a motion was made by Otis Perry to endorse the proposed change to the sheet piling schedule which was seconded by Jason Gagnon. All members present were in favor.

NEW BUSINESS

Bill Simons informed the Police and Parking Facility Building Committee members that Phase II of the marketing campaign will begin next week.

Tony Colarusso discussed the possibility of setting up a meeting schedule to help keep all members up-to-date on the phases of construction. After a brief discussion, it was decided that the Police and Parking Facility Building Committee will meet on the 2nd Thursday of each month at 4:30.

OTHER BUSINESS

A motion was made by Otis Perry to adjourn the November 13, 2014 Police & Parking Facility Building Committee meeting and it was seconded by Tony Colarusso. All members present were in favor.

The next scheduled Police and Parking Facility Building Committee meeting is scheduled for December 11, 2014 at 4:30 P.M.