



**CITY OF DOVER**

## CITY COUNCIL - MINUTES

Meeting Type: Workshop Session  
Meeting Location: Council Chambers, City Hall  
Meeting Date: **Wednesday, November 5, 2014**  
Meeting Time: **7:00 pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Councilor McManus led the Pledge of Allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

**Also Present:** City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

Deputy Mayor Carrier moved to move Item #6.B. to follow Citizen's Forum, and then discuss Item 6.A. and 6.C.; seconded by Councilor O'Connor

Vote: 9/0.

### 5. CITIZEN'S FORUM

*Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.*

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

### 6. DISCUSSIONS

#### **B. WATERFRONT TAX INCREMENT FINANCING (TIF) PROPOSAL**

City Manager Joyal gave an overview of this discussion to the Council. He asked Planning and Community Development Director Parker to go over the proposal with the Council. Director Parker gave an overview of the Waterfront TIF proposal to the Council.

City Manager Joyal asked the Council if there was consensus to continue researching a Waterfront TIF district.

There was consensus of the Council.

City Manager Joyal asked if the map for the proposed Waterfront TIF district is acceptable or change the outline.

There was consensus of the Council to leave it for now.

City Manager Joyal asked if there was consensus for the proposed plan and phases for the land to be developed.

There was consensus of the Council.



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City Manager Joyal asked if there was consensus on the makeup of the Advisory Board. There was consensus of the Council.

City Manager Joyal gave an overview on the next steps for this proposal.

Dana Lynch, Cocheco Waterfront Development Advisory Committee Spokesperson, spoke to the Council in support of the Waterfront TIF.

### **A. CAPITAL IMPROVEMENTS PROGRAM (CIP)**

Director Parker gave an overview of the proposed changes to the CIP handout regarding street projects.

Mayor Weston asked the Council if the consensus was to update the resolution with these proposed changes.  
There was consensus of the Council.

City Manager Joyal said three resolutions regarding the CIP projects and debt financing will be updated next week and the Council will need to amend the resolutions. He said there were no changes to the non-debt financing resolution and will be voted on as presented.

### **C. FISCAL YEAR 2015 CITY MANAGER GOALS**

Mayor Weston spoke about the list for City Manager goals. She went over the list and made a decision on whether to keep or remove them.

Item #1. – keep – change 2014 to 2015

Item #2. – remove

Item #3. – keep

Item #4. – keep

Item #5. – keep

Councilor Thibodeaux asked about “reasonable”

Mayor Weston asked about adding a timeframe of no longer than seven days.

Councilor Thibodeaux said it’s not measureable and subjectable. She recommended that this goal be removed and be replaced with a different question.

Councilor Hooper understood the problem with this goal, but it has worked in the past.

City Manager Joyal suggested the following wording:

“Keep response time to citizen concerns reasonable and follow-up pro-actively on what has been done by departments to meet their needs”

Item #6. – keep



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Item #7. – keep

City Manager Joyal suggested the following wording:

“Attend workshops and participate in other education opportunities to support ongoing professional development. Inform City Council of City Manager’s professional development activities as completed, verbally via City Manager’s Report. Also, inform City Council of department head professional development activities via written City Manager’s Report.”

Item #8. – remove

Item #9. – remove

Item #10. –

City Manager Joyal suggested the following wording.

“Develop, pursue and implement strategies to reduce energy consumption and costs.”

Item #11. – remove

Councilor Garrison moved to suspend the rules to continue the meeting past 10:30 pm; seconded by Councilor Thibodeaux.

Vote: 9/0.

Item #12. – remove

Item #13. – remove

Item #14. – keep

City Manager Joyal suggested the following wording.

“Continue to participate with Great Bay Coalition Communities in advocating and pursuing an appropriate means of ensuring water quality throughout the Great Bay estuary via an adaptive management approach that supports responsible and scientifically justified permit requirements for the operation of the wastewater treatment plant and stormwater management. Provide periodic reports via City Council workshops.”

Item #15. – keep

Item #16. – keep

Develop and coordinate an initial orientation program for the incoming City Council and School Board, when applicable, in accordance with the requirements of the City Charter and Chapter 2. Incorporate current City Council and School Board input in developing program materials and content.



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Item #17. – keep

Item #18. – remove

Item #19. – remove

### **7. ADJOURNMENT**

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Hooper.  
Vote: 9/0.