

CITY OF DOVER

DOVER PLANNING BOARD – MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Council Chambers – City Hall, 288 Central Avenue
 Meeting Date: **Tuesday, November 18, 2014**
 Meeting Time: **7:00 pm**

Members Present: Dennis Ciotti (Chair), Kirt Schuman (Vice Chair), Tom Clark, Dave White, Frank Torr, Lee Skinner, William Garrison (Councilor), Gina Cruikshank (Alternate), Christopher Lawrence (Alternate), Maggie Fogarty (Alternate)

Members Not Present: Catherine Plante

Staff Present: Christopher Parker, Planning Director, Jean Glidden (Recording Secretary)

The Chair began the meeting at 7:01 p.m.

1. CITIZENS' FORUM

Citizens Forum Open. Nobody Spoke. Citizens Forum Closed

2. APPROVAL OF THE PRIOR MINUTES

- October 28, 2014 Regular Meeting Minutes.

Motion: K.Schuman made a motion to approve the October 28, 2014 Regular Meeting Minutes. Seconded by D.White. Vote: U/A

3. OLD BUSINESS

- Consideration and possible vote on a Site Plan Review for Mark Phillips & The Storage Barn, LLC, (Owner: Diane & Jeff Weeden & The Storage Barn, LLC), Assessor's Map D, Lots 15 & 16, zoned B-4, located at 385 & 387 Sixth St. (140,000 sq. ft. of warehouse in 17 structures & 2,400 sq. ft. office & apartment). *(P14-31)

Motion: K.Schuman made the motion to remove from the table. Seconded by D.White. Vote: U/A

C.Parker explained that this project has been approved for two Conditional Use Permits at the September 23, 2014. Since that time they worked together with the applicant and Engineering team to resolve the issues that were brought up about drainage and porous asphalt. This was a collaborative effort to work together. This project is a vast improvement of what they reviewed a year ago.

Jonathan Ring, Jones & Beach Engineering representing the applicant stated that Mark Phillips and Jessica Smith are present to answer any questions. He explained the revisions to the drainage design and waiver requests. He added that they provided information from UNH Storm Center and Jamie Houle.

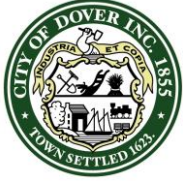
Public Hearing Open. Nobody Spoke. Public Hearing Closed.

C.Parker stated that the applicant is requesting three waivers and has submitted a revised letter dated October 21, 2014 that includes the justification for the requests. The Planning Department supports the traffic impact analysis waiver with the condition that when either of the front lots is developed, that the traffic from the storage units be included in the study and not just background traffic. The waiver for interconnection to the adjacent parcel is supported because of the difference in the grade elevation between the parcels. Staff previously did not support this waiver for porous pavement due to the significant amount of impervious pavement proposed north of the sewer easement. Based upon revised drainage plans, staff now supports the waiver.

STAFF RECOMMENDATION:

Document Created by: Planning Secretary
 Document Posted on: November 18, 2014

2014.11.18_PlanningBoard.Minutes
 Page 1 of 9



CITY OF DOVER

DOVER PLANNING BOARD – MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers – City Hall, 288 Central Avenue
Meeting Date: **Tuesday, November 18, 2014**
Meeting Time: **7:00 pm**

The Planning Department recommends the Planning Board approve the application with the following conditions.

Conditions to Be Met Prior to Signing of Plans:

1. The owner's signature shall be added to the final plan set submitted for signature.
2. The applicant shall provide the Planning Department with a digital version of the final plan.
3. The approval includes the granting of the waivers requested for the reasons stated by the applicant and staff. The Board finds that the criteria of Chapter 149-19.A have been met.
4. The applicant shall have the Stormwater Management Maintenance and Inspection Plan approved by the Community Services Department.
5. The applicant shall have the Drainage Analysis reviewed and approved by the City Engineer.
6. The applicant shall provide the Planning Department with a copy of the NH Department of Environmental Services Alteration of Terrain Permit and add the permit number to the plan.
7. The applicant shall revise sheet C4, note #29 to add that the residence cannot be sold separately.
8. The lot line adjustment plan (P14-26) and subdivision plan (P14-30) associated with this property shall be signed and recorded.

Conditions to Be Met Prior to Any Construction Activity:

9. Construction hours shall be limited to Monday-Friday 7 AM-6 PM, Saturday 8 AM-5 PM, with no Sunday hours. Hours of construction shall be documented on a site construction sign along with the contact information for the general contractor. Said signage shall be located and approved by the City Engineer or Director of Planning and Community Development.

Conditions to Be Met Prior to Issuance of a Building Permit:

10. Any new building shall pay the current impact fees in place at the time of building permit application.
11. Any new building shall be assessed the current water/sewer investment fees in place at the time of application for water/sewer service.

Conditions to Be Met Prior to Issuance of a Certificate of Occupancy:

12. The applicant shall provide a letter of credit or other form of security acceptable to the City for any unfinished work.

L.Skinner confirmed with C.Parker that since they are still putting porous asphalt on they would expect a qualified Engineer oversee that installation and guarantee that it was put in properly.

G.Green stated that he is concerned with parking, it could be a conflict.

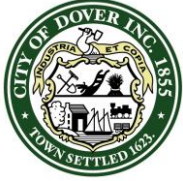
J.Ring stated that they have plenty of isles to get to the storage units.

C.Parker mentioned that previously they talked about a third party drainage review, but in speaking with D.White, City Engineer they felt that they would not need it because of the qualified individuals that worked on this plan and the information they provided.

D.Ciotti confirmed with D.White that the he is satisfied with the drainage.

Motion: F.Torr made a motion to approve the application subject to staff recommendations. Seconded by D.White.
Vote: U/A

- B. Consideration and acceptance of a Site Plan Review for Chad Kageleiry/Summit Land Development, Assessor's Map K, Lot 19, zoned ETP and RCM, located on Thornwood Lane. Private road with 33 single family homes and associated drainage and utility improvements. *(P14-56)



CITY OF DOVER

DOVER PLANNING BOARD – MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Council Chambers – City Hall, 288 Central Avenue
Meeting Date:	Tuesday, November 18, 2014
Meeting Time:	7:00 pm

Motion: K.Schuman made a motion to remove from the table. Seconded by F.Torr. Vote: U/A

Chad Kageliery stated that the site walk was completed to address concerns and during that time period final design and drainage analysis have been submitted. He asked if he could address concerns with public comment.

G.Green confirmed with C.Kageliery that the 33 units is not an increase and it doesn't alter the ratio of commercial versus residential.

F.Torr added that the plan shows two street lights on the private road and he would like to see one on the corner going to the main entrance. He questioned the landscaping.

C.Kageleiry agreed to place a street light at the main entrance. He added that part of the conditions of approval is that they need to provide a landscape plan. He mentioned that this is one piece to a bigger project and the request is for a through road and the 33 lot, single family development.

Motion: K.Schuman made the motion to reopen the public hearing. Seconded by D.White. Vote: U/A

Public Hearing Open

Marilyn Follansbee, 25 Dover Point Road asked the Board to retain the Thornwood Lane name and not change it to Pointe Place. People in the area know this project by Thornwood Lane. She added that she has contacted all of the City Councilors regarding the name change. She also expressed concern with traffic and asked if the residential units are for 55 and over.

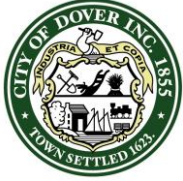
Kelly Nevins, 37 Applevale Drive expressed concern with the proposed relocation of the 100 foot wide PSNH easement. She feels that this will negatively impact her home value and asked if the Board could insist that the lines be buried underground. She showed pictures of her property and has recently found out that the height of a fence could be 8 ft. and that is preferred. She asked the Board to exhaust all the possibilities of having the power lines buried to retain the abutting homes values.

Robert Dinaburg, 54 Augusta Way stated that he is also the President of the Meadow Woods HOA. He questioned condition #5 and asked if that condition has to be done before it is approved.

Public Hearing Closed

C.Kageleiry addressed K.Nevins statement and said that her house is approximately 180 ft. away from the actual power line. The back of her lot is 50 ft. away from the line which runs down the center. He added that he installed a 6 ft. fence to match her 6 ft. fence. If she is willing to install an 8 ft. fence he would do the same. In reference to Mrs. Follansbee's comments he stated that he is sticking to his plan to change it to Pointe Place in order to change the theme of that project.

C.Parker addressed R.Dinaburg's question and stated that condition #5 is a standard question that the applicant has not met yet, but is part of the condition of approval before the plan is signed. He added that a letter was received from PSNH noting that they have reviewed the plans and agrees to the relocation of the easement. He reiterated what G.Green and C.Kageleiry alluded to earlier, in which this is a 100 acre lot with a lot of components. One of the conditions of approval as they develop the Developer's Agreement will have streetscape improvements and will be part of future programming. The Conditional Use Permit that was granted last year set the density and the percentages of commercial and residential, which has a 5 year window and will come in steps in the future.



CITY OF DOVER

DOVER PLANNING BOARD – MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers – City Hall, 288 Central Avenue
Meeting Date: **Tuesday, November 18, 2014**
Meeting Time: **7:00 pm**

STAFF RECOMMENDATION:

The Planning Department recommends the Planning Board approve the application with the following conditions:

Conditions to Be Met Prior to Signing of Plans:

1. The owner's signature shall be added to the final plan set submitted for signature.
2. The applicant shall provide the Planning Department with a digital version of the final plan.
3. The applicant shall add the surveyor's signature to the surveyor's stamp on sheets 1-5.
4. The applicant shall revise the plan to add the Planning Board file number P14-56 to the title block.
5. The applicant shall have the Stormwater Management Maintenance approved by the Community Services Department.
6. The applicant shall provide the Planning Department with a copy of the NH Department of Environmental Services Alteration of Terrain Permit and add the permit number to the plan.
7. The conditions of approval for the Conditional Use Permit Concept Plan (P13-53) approved by the Planning Board on 12/17/13 shall be completed by the applicant. The Development Agreement required shall incorporate these proposed conditions, including the extension of a sidewalk to map K, map 19C or Dover Point Road, the requirement to build the roundabout prior to the City accepting the public street, phasing plan for walking trails, and the details for streetscape design.
8. The subdivision plan (P14-77) associated with this property shall be signed and recorded.
9. The applicant shall submit an application for a lot line adjustment plan with Dover Point Road 252 LLC, the owner of map K, lot 19-2, within sixty days
10. The applicant shall revise the plan to add an acceptable road name for the proposed private road.
11. The applicant shall have the Drainage Analysis reviewed and approved by the City Engineer.
12. The applicant shall revise the plan to incorporate all of the changes agreed to in the 11/17/14 letter from Altus Engineering to Dave White.
13. The applicant shall revise the plan to add a typical landscaping detail for each single family house to comply with Chapter 149-14.2-D(5)a.
14. The applicant shall revise the plan to add an additional light to the intersection of the new private road and the public road.
15. The applicant shall revise the plat to clarify that Thornwood Lane is intended to be public, but not yet accepted.

Conditions to Be Met Prior to Any Construction Activity:

16. Construction hours shall be limited to Monday-Friday 7 AM-6 PM, Saturday 8 AM-5 PM, with no Sunday hours. Hours of construction shall be documented on a site construction sign along with the contact information for the general contractor. Said signage shall be located and approved by the City Engineer or Director of Planning and Community Development.

Conditions to Be Met Prior to Issuance of a Building Permit:

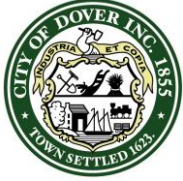
17. Any new building shall pay the current impact fees in place at the time of building permit application.
18. Any new building shall be assessed the current water/sewer investment fees in place at the time of application for water/sewer service.
19. The power lines shall be relocated to the new easement location.

Conditions to Be Met Prior to Issuance of a Certificate of Occupancy:

20. The applicant shall provide a letter of credit or other form of security acceptable to the City for any unfinished work.

D.Ciotti asked C.Parker to address the comment from M.Follansbee related to this project being 55 and over.

C.Parker stated that the 33 units need to abide by the RCM requirements for residential, so they have the age restricted built in. In 2005 the Concept Plan was approved and did have a congregate care component. In 2013, the approved



CITY OF DOVER

DOVER PLANNING BOARD – MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Council Chambers – City Hall, 288 Central Avenue
 Meeting Date: **Tuesday, November 18, 2014**
 Meeting Time: **7:00 pm**

Concept Plan did not include the congregate care; it included the homes in a relatively similar location that has been presented with this application.

G.Green clarified with C.Parker that the easement will begin at the northerly property line with the Applevale abutters and will be a 100 ft. into the property and the power lines themselves will be in the center of that easement.

F.Torr questioned whether they should have a notation of the power lines being moved.

C.Parker suggested that a condition of approval #19 be added. If they do not relocate the lines the plan would not be valid. The applicant would have to come back before the Board.

D.Ciotti asked about access to the construction of the residential units.

C.Parker stated that the Developer’s Agreement has a stipulation that all construction activity will come off Dover Point Road.

Motion: G.Green made the motion to approve subject to staff recommendations. Seconded by M.Fogarty.

Vote: U/A

4. NEW BUSINESS

A. Consideration and acceptance of a Minor Lot Line Adjustment for Marc Amy Normandeau and Charles & Sheila Kageleiry, Assessor’s Map M, Lots 74B, 75 & 75A, zoned R-40, located at 94 Dover Neck Rd. *(P14-79)

C.Parker explained that the applicant proposes to reconfigure the lot lines between two properties. These lots were created in 1994 and included in the packets is a resolution approved by the City Council regarding a sewer line and an extension.

Kevin McEneaney, McEneaney Survey Associates represented the applicants. This request is to add the rear portion of the two lots owned by the Normandeau’s to the Kageleiry lot. A plan was approved in 1994 for a prior owner and one of the conditions of approval was to extend the sewer line in the public right of way on Dover Neck Road. The Normandeau’s currently have a septic system in good condition and their request is that the Board requires them to have to tie into the sewer if the septic system fails in the future.

D.Ciotti clarified with K.McEneaney that the line runs into the vacant Normandeau lot, and when Waterloo Circle was put in several years, ago they extended the line.

Motion: F.Torr made a motion to accept the application. Seconded by K.Schuman. Vote: U/A

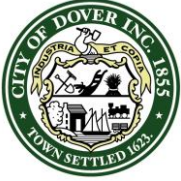
Public Hearing Open. Nobody Spoke. Public Hearing Closed.

STAFF RECOMMENDATION:

The Planning Department recommends that the Planning Board approve the lot line adjustment plat with the following conditions:

Conditions to Be Met Prior to Signing of Plans:

1. The owners’ signatures shall be added to the final plat submitted for signature.
2. The applicant shall provide the Planning Department with a digital version of the final plat.



CITY OF DOVER

DOVER PLANNING BOARD – MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Council Chambers – City Hall, 288 Central Avenue
 Meeting Date: **Tuesday, November 18, 2014**
 Meeting Time: **7:00 pm**

3. The applicant shall revise the plat to add the Planning File number P14-79 to the title block.
4. The applicant shall revise the plat to add a note requiring the extension of the sewer line and make reference to the 1994 City Council resolution related to the extension of the municipal sewer line.
5. Map M, Lot 75 shall tie into the municipal sewer if sold, if the septic fails or if a Building Permit is issued for Map M, Lot 75A, whichever is sooner.

L.Skinner questioned condition #5. How can you place the requirement on another applicant/owner?

C.Parker stated that you can do it because it ties back to the original subdivision approval that required it.

G.Green added that he is not comfortable with requiring sewer hookup especially if it is more than a 100 ft. from the City sewer line. Why do we need to do this for a lot line adjustment if there is a problem on the new lot?

C.Parker stated that if 75A is within 100 ft. they have to tie in and lot 75 as per the original agreement, has to tie into the line.

D.Ciotti stated that he is struggling with making somebody hook up when they have a perfect septic system. He added that he is not opposed to cover the basis and making the sewer line extend to lot 75. We could place a stipulation if the system fails or if the property is sold they must tie in.

T.Clark agrees with C.Parker based on the resolution in 1994.

D.Ciotti confirmed with K.McEneaney that the existing septic system is not on the property that is being exchanged. He added that he would have liked to see it located on the plan.

K.Schuman states that he doesn't read the resolution from 1994 as a condition of approval for a subdivision. It is permission to construct in the right-of-way. The right thing to do is to have lot 75A connect.

Discussion ensued regarding the sewer line, septic system and the addition of condition of approval #5.

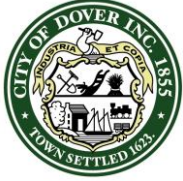
Motion: F.Torr made the motion to approve subject to staff recommendations. Seconded by T.Clark.
Vote: 8/1 - PASSES

- B. Consideration and acceptance of a Minor Lot Line Adjustment for Michael Garrepy & Estate of James Fox, Assessor's Map C, Lots 21A & 21H, zoned R-40, located at Glen Hill Road. *(P14-72)

C.Parker stated that the applicant proposes to reconfigure the lot lines between two existing lots of record. The request is to increase the lot in order to place a house on it in a legally conforming manner. This application was reviewed on October 28, 2014, but took no action due to an issue with proper abutter notice.

K.McEneaney stated that 16,000 sq. ft. will be added to lot 21A and 2500 sq. ft. will be added to lot 21H, which is increasing the buildable are for lot 21A. All of the buildable area will be outside the 100 ft. Conservation District and in addition they will add 74 ft. for frontage to lot 21A.

D.White suggested a shared driveway between the two lots. It appears on the plan that if you do a shared driveway it gives you more room to build on. He stated that he would like to add the condition to have water services in the same trench. A cross easement and also require a drainage easement across 21A.



CITY OF DOVER

DOVER PLANNING BOARD – MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Council Chambers – City Hall, 288 Central Avenue
 Meeting Date: **Tuesday, November 18, 2014**
 Meeting Time: **7:00 pm**

K.McEneaney stated that M.Garrepy is present and he prefers not to have a shared driveway.

M.Garrepy addressed the Board and states he has no issue with the shared water line or the easement across the lot for drainage. He added that he has a new plan submitted for the record that shows the septic system plans, the proposed house locations, septic fields and driveways. The new plan shows the separate driveways and how they work well on their own.

Motion: K.Schuman made a motion to accept the application. Seconded by L.Skinner. Vote: U/A

Public Hearing Open. Nobody Spoke. Public Hearing Closed.

STAFF RECOMMENDATION:

The Planning Department recommends that the Planning Board approve the lot line adjustment plat with the following conditions:

Conditions to Be Met Prior to Signing of Plans:

1. The owners' signatures shall be added to the final plat submitted for signature.
2. The applicant shall provide the Planning Department with a digital version of the final plat.
3. The applicant shall revise the plat to add the Planning File number P14-72 to the title block.
4. The applicant shall provide information on the proposed home and septic system locations.
5. The applicant shall revise the plat to indicate drainage easement on Map C, Lot 21A.
6. The applicant shall revise the plat to locate a common water line trench for both lots.

C.Parker and T.Clark agreed with D.White regarding the shared driveway and it should be a condition of approval.

L.Skinner confirmed with C.Parker that the frontage requirement is 150 ft. L.Skinner added that it appears that the frontage is exactly 150 ft. and then immediately the property line narrows down remarkably once they meet that requirement.

M.Garrepy stated that the shared driveway wouldn't work and he would have to change both locations.

D.White stated that after seeing the new plans he is comfortable with not requiring a shared driveway.

K.Schuman asked if it would be a preference to use the existing access for the abutting parcel.

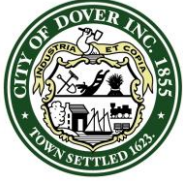
M.Garrepy stated that it is a preferred option to come off the shared access. He is currently in discussion with the three abutters.

C.Parker confirmed with M.Garrepy that if he were to be successful in negotiating the utilization of the existing shared access it would be just for his lot, not both lots.

Motion: K.Schuman made the motion to approve subject to staff recommendations. Seconded by F.Torr. Vote: U/A

- C. Consideration and acceptance of a Minor Subdivision of land for Noel Family Revocable Trust, Assessor's Map A, Lot 18-1, zoned R-40, located at 239 Long Hill Road. (1 lot) *(P14-73)

C.Parker stated that the applicant proposes to subdivide an existing lot to create one additional lot. He noted that it does meet the Subdivision and Zoning Regulations.



CITY OF DOVER

DOVER PLANNING BOARD – MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Council Chambers – City Hall, 288 Central Avenue
 Meeting Date: **Tuesday, November 18, 2014**
 Meeting Time: **7:00 pm**

Robert Stowell, Trittech Engineering stated that this property is opposite Labrador Lane. They have an existing home and this would create a new lot. They have a water line that the new lot will tie into and the existing home has a well and septic.

D.White confirmed with R.Stowell that they would utilize existing water service instead of cutting into the road.

Motion: F.Torr made a motion to accept the application. Seconded by K.Schuman. Vote: U/A

Public Hearing Open. Nobody Spoke. Public Hearing Closed.

STAFF RECOMMENDATION:

The Planning Department recommends approval of the subdivision plan with the following conditions:

Conditions to Be Met Prior to Signing of Plans:

1. The owner’s signatures shall be added to the final plat submitted for signature.
2. The applicant shall provide the Planning Department with a digital version of the final plat.
3. The applicant shall revise the plat to add the Planning File number P14-73 to the title block.
4. The applicant shall provide the Planning Department with a copy of the NH Department of Environmental Services Subdivision Permit and add the permit number to the plat.
5. The applicant shall revise the plat to add the requirement to install four wetland buffer signs equally spaced along the wetland buffer line on lot #2 per Chapter 170-27.1-D(1)(c).

Conditions to Be Met Prior to Issuance of a Building Permit:

6. All new houses shall be assessed the current impact fees in place at the time of building permit application.
7. All new houses shall be assessed the current water investment fees in place at the time of application for water service.

Motion: K.Schuman made the motion to approve subject to staff recommendations. Seconded by D.White.
Vote: U/A

- D. Consideration and acceptance of a Minor Lot Line Adjustment for Tolend Road Properties, LLC, Assessor’s Map G, Lots 24J-111 & 24J-113, zoned R-20, located at Sandra’s Run and Stocklan Circle. *(P14-78)

C.Parker stated that the applicant wants to reconfigure the lot lines between two existing lots with one having an existing home.

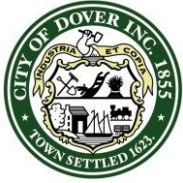
K.McEaney represented the applicant and stated that lot 113 located on Sandra’s Run has an existing home on it and a vacant lot 111 is on Stocklan Circle. They want to transfer 200 sq. ft. to increase the size of the land behind an existing deck on lot 113. Once you start developing the lots and building the style of house that a client wants, that changes the way the house is constructed.

Motion: K.Schuman made a motion to accept the application. Seconded by F.Torr. Vote: U/A

Public Hearing Open. Nobody Spoke. Public Hearing Closed.

STAFF RECOMMENDATION:

The Planning Department recommends that the Planning Board approve the lot line adjustment plat with the following conditions:



CITY OF DOVER

DOVER PLANNING BOARD – MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers – City Hall, 288 Central Avenue
Meeting Date: **Tuesday, November 18, 2014**
Meeting Time: **7:00 pm**

Conditions to Be Met Prior to Signing of Plans:

1. The owners' signatures shall be added to the final plat submitted for signature.
2. The applicant shall provide the Planning Department with a digital version of the final plat.
3. The applicant shall revise the plat to add the Planning File number P14-78 to the title block.
4. The applicant shall revise the plat to add the requirement to install two wetland buffer signs equally spaced along the wetland buffer line on lot #111 per Chapter 170-27.1-D(1)(c).

Motion: K.Schuman made the motion to approve subject to staff recommendations. Seconded by F.Torr. Vote: U/A

5. STAFF COMMENTS

C.Parker stated that the City Council approved the CIP and made some adjustments from recommendations and citizens concern. He added that the next meeting is December 9, 2014 and expects to give an overview of the sign ordinance changes and also bring forward an amendment for alternative treatment centers due to the State approving up to four medical marijuana dispensaries within this State. In January they are doing City wide amendments such as updating the flood plain maps and looking at groundwater protection adjustments based on the Willand Pond Well. Emerald Lane will also be on the agenda which encourages a recreation type feature. The developer is marketing 55 and over, but not requiring it. They have the peer review study completed and the drainage peer review is under way.

6. MEMBER COMMENTS

L.Skinner expressed concern with lot line adjustments and one that was approved tonight. The lot line adjustment on Glen Hill Road shows that the frontage was exactly the minimum allowable size and then immediately spreads out. It appears artificial and designed this way to meet the requirement. He asked for input on this subject at some point.

C.Parker stated that he is happy to talk with the Board regarding alternatives and meet with L.Skinner regarding why we have frontage requirements and how they are interpreted.

Discussion continued regarding carving a lot.

G.Green added that the Sign Committee had a final meeting and voted today. He stated that he will work on the final report before the next meeting.

G.Cruikshank stated that her final meeting is November 19, 2014 for the Land Use Steering Committee.

Discussion ensued regarding items for the next agenda.

7. ADJOURNMENT

Motion: K.Schuman made a motion to adjourn at 9:00 p.m. Seconded by T.Clark Vote: U/A