



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, November 18, 2014**
Meeting Time: 8:30 AM

Members Present: George Maglaras (Vice-Chair), Otis Perry, Tom Massingham, Anthony McManus (City Council Designee), Carrie DiGeorge, Michael Weeden

Others Present: Bill Simons (Parking Manager), Pam Simpson (Co-owner Harvey's Bakery), Suzanne Forbes (Owner – Shylocks), Janet Perry (Nicole's Hallmark)

Members Not Present: Charles Reynolds (Chair), Jack Buckley

Meeting opened at 8:30 am

CITIZEN'S FORUM

Pam Simpson of Harvey's Bakery & Coffee Shop advised the commission that she was against any parking regulations on Saturdays.

Janet Perry, co-owner of Nicole's Hallmark advised the commission that the city should wait until the parking garage is open and any roadways configuration completed before looking at any parking regulation changes.

Suzanne Forbes of Shylocks Hair Salon (564 Central Avenue) requested the commission look into implementing time-limited parking in front of her small business on Central Avenue. She informed the members that it is inundated with downtown employees who park in front of her business all day long. She is also concerned that once the St. Charles Church development begins, construction workers will take up the entire customer parking in the area.

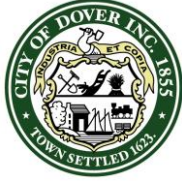
NOTES

A motion was made by Otis Perry to approve the October 21, 2014 Parking Commission minutes, which was seconded by Michael Weeden. All members present were in favor.

A motion was also made by Otis Perry to unseal the April 16, 2013 Non-Public Meeting minutes, which was seconded by Carrie DiGeorge. All members present were in favor.

STAFF UPDATES

Bill Simons provided the Parking Commission members with the current monthly and year-to-date meter activity and budget balances. During October there were 31,178 meter transactions. Meter transactions are



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up 13% this fiscal year. He also advised that the problem in the City Clerk's scofflaw software has hopefully been fixed and the program is up and running.

NEW BUSINESS

A discussion was held on potential parking regulations for Saturdays. After a lengthy discussion, members made no recommendation to change the current regulations but would like review the topic once the parking garage is completed.

A discussion was held on the FY16 Fee Schedule including the Parking Fine Schedule. The Commission made the following recommendations:

- 1) Chapel and Main Street business permit rates should be reduced to \$25/month.
- 2) Add a resident permit fee for Main, School, Second and First Streets at \$15/month

A discussion was held on the current parking ticket fines and penalties. After a discussion, Otis Perry recommended that a habitual meter zone violation be created and that any vehicle receiving more than five violations in a calendar year be \$30. Otis Perry made a motion to accept the fine schedule as amended, which was seconded by Carrie DiGeorge. All members present were in favor.

Bill Simons asked the commission to confirm their intent on their vote at the December 2013 meeting to exempt First Street from the Winter Parking Ban as he was about to submit the recommendation to the City Council. The commission confirmed that the exemption would only be for vehicles displaying resident or business permits.

The commission also reviewed the design of the parking garage and recommended that Pay-by-Space meters be located at each exit on each floor for a total of 10 meters in the garage.

OTHER BUSINESS

A brief discussion was held on the possibility of extending a 2-hour parking limit on Central Avenue up to Milk Street or Hough Street. Members asked Bill Simons to look into this possibility and report back to the committee on his findings.

A motion was made by Otis Perry to adjourn the meeting and was seconded by Michael Weeden. All members present were in favor.

The meeting ended at 9:45 A.M.

The next scheduled Parking Commission meeting is scheduled for December 16, 2014 at 8:30 A.M.