

CITY OF DOVER

LAND USE STEERING COMMITTEE – MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Conference Room, City Hall, Dover NH
Meeting Date: Wednesday, December 10, 2014
Meeting Time: 8:00 am

MEMBERS PRESENT: Jerry Reese (Chair), Fergus Cullen, Norm Fracassa, Bob Paolini, Marcia Gasses, Gina Cruikshank, Jack Mettee

STAFF PRESENT: Steve Bird (City Planner); Dan Barufaldi (Economic Development); Chris Parker (Planning Director)

OTHERS PRESENT: None

The meeting was convened by Reese at 8:05 AM.

1. Approval of Meeting Minutes of November 19, 2014

Mettee made a motion to approve the minutes, Cruikshank seconded. Vote: Unanimous.

2. Review of Revised Chapter Draft and Recommendations

Reese: We need to go over the recommendations and future land use map today.

Barufaldi: In general the recommendations are too vague.

Paolini: The industrial park recommendation is too specific.

Parker: I think that this is an appropriate level of detail. I would add industrial to 3rd bullet.

Mettee: The first recommendation could be broken into two recommendations. I would leave the 3rd as business not industrial. Change it to more than one site.

Gasses: Leave in construct, because we want to see one built.

Reese: Let's move onto to the Transportation section.

Parker: I will provide the background to put in the chapter for the Cecil study and complete streets.

Mettee: It is important to integrate land use and transportation. I would add the title and date of the Cecil report.

Parker: The TAC will vote on the final recommendations in January. There are four main elements that are in the report.

Reese: Let's look at housing. Did you get some clarification from Alan Krans on the number of DHA residents?

Gasses: It would good to add the number of units in addition to the people.

Bird: I found out that there are approximately 1,000 people living in the DHA units, but that number changes daily so it is not a constant.

Fracassa: Is there a specific number of affordable units or low income people that Dover needs to accommodate?

Barufaldi: It is a balance between affordability and job attraction.

Parker: Diversity in housing is the key.

Barufaldi: We don't have as many low wage retail workers as other communities because we don't have as many large retailers.

Gasses: We have many workers that need affordable housing

Cruikshank: We have a good mix of housing types for all income groups.

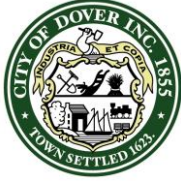
Mettee: I have written recommendations that I e-mailed to Bird last night.

Parker: In the 3rd bullet under housing use an action word like – develop educational material for advocacy.

Reese: It looks like we will have to have another meeting to finish up after the recommendations are finalized.

Bird has agreed to work with Mettee on doing that.

Mettee: I have rewritten bullets #4 & 5 to make them more action verbs.



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Reese: I still have a problem with cottage housing. Let's get rid of bullet #5.

Parker: We could provide incentives to developers to encourage smaller homes.

Paolini: I would like to see some of that.

Bird: Not all recommendations need to be implemented right away or at all.

Reese: Moving onto Natural Resources – the first sentence is not a recommendation.

Fracassa: I would put the 3rd sentence first.

Mettee: I would rewrite the 3rd sentence and delete the rest.

Gasses: Stormwater is caused more by impervious surfaces than climate change.

Mettee: In bullet #2 I would delete the first sentence and then split the rest into two bullets.

Bird: If we use the format suggested by Mettee, then we don't need background in the recommendation. We could add a column that shows the location in the text that provided the background for each recommendation.

Reese questioned the wellhead recommendation?

Bird: That recommendation is already in the Conservation chapter so there is no need to repeat it again.

Gasses: I have a problem with regulatory protection of agricultural soils.

Mettee: Maybe we could make two bullets. I would put all the natural resource recommendations into the land use grouping.

Barufaldi: I recommend that Mettee and Bird rewrite the recommendations and bring them back to us for our consideration.

Reese: In the energy section the recommendations have no background in the chapter.

Parker: These are directly from the 2007 chapter and have not been accomplished. We need to review them to see if they are still relevant.

Barufaldi: We have an energy crisis in the region that we should address in terms of infrastructure capacity.

Cullen: I have wording to suggest addressing that issue. I will e-mail it to Bird.

Barufaldi: Don't use LEED specifically, use energy conservation in general.

Parker: We should add education about LEED.

Barufaldi: Could we add wood products to bullet on local suppliers to minimize fuel costs?

Parker: Leave it vague so that in the future we don't have to change.

3. Member Comments and Questions:

Cruikshank: Please send out the chapter in advance of the next meeting,

Bird: I will send it out a week ahead.

Parker: If you have comments please send them to Bird as soon as possible.

Reese: We will meet again in the 2nd or 3rd week of January.

4. Citizen Forum: None

5. Adjourn

Cruikshank motioned to adjourn at 9:30 AM. Cullen seconded. Vote: Unanimous