



**Dover School
District**

CURRICULUM PLANNING COMMITTEE- MEETING MINUTES

Meeting Type: **Regular Meeting**
 Meeting Location: **Superintendent's Conference Rm, McConnell Center**
 Meeting Date: **January 8, 2015**
 Meeting Time: **3:30 PM**

The Curriculum Planning Committee Meeting was called to order on January 8, 2015 at 3:40 PM in the superintendent's conference room of the McConnell Center

Attendees: Paula Glynn, George Dailey, Peter Driscoll, Roseanna Drysdale, Patty Driscoll, Emily Sherman, Phil Richmond, Ben Ludwig, Larissa Ragazzo, Jackie Tromba, Deb Nary, Liz Birnam, Joe Flockerzi, Sarah Greenshields, Amanda Isabelle.

1. Welcome and Introductions.
2. Peter Driscoll moved, Paula Glynn seconded to approve minutes from 12/04/14 meeting. An oral **VOTE PASSED** unanimously.

Discussions/Decisions

	Discussion	Decisions (Action Items)
Norm		Asking Probing Questions Peter Driscoll will count
Language Arts Report Liz Birnham Jackie Tromba Deb Nary	<p>PPT presentation: Elementary Overview using new Curriculum Template</p> <p>Shared vision statement</p> <p>Focus on Dover Growing Readers (DGR) Comparisons between 2013-2014 and 2014-2015</p> <ul style="list-style-type: none"> • What has been done (developed DGR, full implementation, CFAs, align DGR to CCSS, develop focus lessons to address the CCSS, allow materials that follow DGR model) • What is currently being done (access to DGR on Google Docs, evaluate DGR based on CFA data, use data to monitor programs and identify students for intervention, continue unpacking CCSS, writing focus 	



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	<p>lessons)</p> <ul style="list-style-type: none"> • What needs to be done (continue writing focus lessons, Lit. Facilitators provide PD, align CFAs to CCSS, continue to evaluate programs and assessments, monitor student progress) 	

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	<p>Focus on Dover Growing Writers (DGW) Comparisons between 2013-2014 and 2014-2015</p> <ul style="list-style-type: none"> • What has been done: developed DGW, full implementation, developed focus lessons align DGW to CCSS, develop focus lessons to address the CCSS, (district level Literacy Team), on going PD • What is currently being done (1 1/2 days PD for each grade level for DGW, create writing rubrics and or continuums, evaluate DGR based on CFA data, use data to monitor programs and identify students for intervention, continue unpacking CCSS, writing focus lessons) • What needs to be done (continue design an eval. Tool to assess writing integrating Six Traits and the CCSS, learn more about Writing Workshop, strategies and expectations about the CCSS, continue to revise DGW curriculum, Lit. Facilitators provide PD, align CFAs to CCSS, unpack the writing components of the CCSS, ongoing PD <p>Materials Required to allow all learners to access the curriculum, replenish and update ELA materials, align ELA curriculum with CCSS, focus on best practices for PD, prepare students and teachers with technology</p> <ul style="list-style-type: none"> • See attached 	
	<p>Document Created by: Robin LaFleur Document Posted on: January 12, 2015</p>	<p>2015.01.08_CurriculumPlanningCommittee.Minutes Page 3 of 6</p>



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Ben Ludwig Larissa Ragazzaro	<p>PPT: Middle School</p> <p>5 year plan overview</p> <p>This year:</p> <ul style="list-style-type: none"> • Unpacking the CCSS (note that at the middle school level, the GLEs did not transfer to the CCSS); include I can statements, process barriers and create curriculum maps for 5 - 8 • PD focuses on assessment and integrating workshop model into classrooms <p>Next year and beyond:</p> <ul style="list-style-type: none"> • Begin creation of lesson bank to curriculum maps as resources and continue to add lessons to bank • PD will continue around assessment and workshop model as well as around how to use resources (Journeys and Collections). <p>Materials needed to support all learners as we move towards full implementation of the CCSS:</p> <ul style="list-style-type: none"> • Journeys (gr. 5) • Collection (gr. 6-8) • Chrome Books (plan is to roll out over the years by grade levels, which is not at all ideal, but may be necessary due to budget constraints) 	



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Phil Richmond	<p>Updates on Dover High School English Department</p> <ul style="list-style-type: none"> • New courses being offered at DHS (specifically Graphic Arts causing lots of excitement) Running Through Literature, Academic Writing Seminar, Fantasy, Graphic Arts, Read 180 III and IV • Changes to existing courses (CP Shakespeare, CP Mythology, Read 180, AP test fee, homework expectations updated, honors consideration to now include "or teacher recommendation) • Courses eliminated (British Authors, Memoirs and More, the Folk Tale..., Foundations of Literacy II) <p>Professional Development:</p> <ul style="list-style-type: none"> • The DHS English dept has made significant effort towards, as well as great progress in working together collectively and collaboratively. Inquiry work and projects are focused and exciting! <p>Curriculum Work</p> <ul style="list-style-type: none"> • Syllabi construction • Unpacking CCSS • Development of a comprehensive, updated, standards based curriculum 	



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Peter Driscoll	<p>Next Steps</p> <ul style="list-style-type: none"> Syllabi construction (common syllabi, CCSS, common units, assessment, etc.) Unpacking CCSS Assessments/Smarter Balanced Essential questions Competencies – eye towards competency based grading 21st century frameworks <p>Technology</p> <ul style="list-style-type: none"> Technology issues must be addressed at DHS <p>Norms Report Out:</p> <ul style="list-style-type: none"> 13 specific probing questions Many other general or clarifying questions 	

Emily Sherman moved, Roseanna Drysdale seconded to adjourn the meeting at 5:00 P.M. An oral **VOTE PASSED** unanimously.