

CITY OF DOVER

OPEN LANDS COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 2nd Floor Conference Room, City Hall
Meeting Date: **Thursday, November 20, 2014**
Meeting Time: **5:30 PM**

Members Present: Anna Boudreau, Malone Cloitre, John Scruton, Kristen Murphy, Brenda Davidson, and Isaac Epstein (arrived at 5:53)

Staff Present: Steve Bird

Others Present: Bryant Hardwick

Meeting called to order by Boudreau at 5:34 pm.

1. Election of Officers: Motion by Scruton to nominate the slate of officer positions the same as previous year. Anna Boudreau (Chair), Malone Cloitre (V. Chair), Ann Reid (Secretary), and Brenda Davidson (Monitoring Coordinator). Davidson seconded. OLC discussed potential for Reid to no longer be able to attend due to day change. Boudreau said she would find out more details on Ann's schedule. Vote: Unanimous.

2. Citizens Forum:

Boudreau lead OLC in developing an annual plan for the next year.

Focus Areas and Goals (in no particular order):

- 1) Education/Outreach – Some ideas included target a min of 3 walks/yr such as a snow shoe, invasive plants, Land Conservation Workshop (need to think more about target message/audience for this). Nominated Murphy to lead Outreach team.
- 2) Property Monitoring – Great success with Davidson coordinating-continue this effort.
- 3) Land Conservation – Boudreau continue to spearhead this great effort/success.
- 4) ID Lands that are Open/Accessible
- 5) Develop an OLC Factsheet with stats- starting with Bird's spreadsheet
- 6) Improve Recruitment – tracking and reaching out to event attendees/volunteers – Kristen will initiate collecting names.
- 7) Work with Economic Development Coordinator – possible member attendance at waterfront development committee

3. Approval of October 16, 2014 minutes: Murphy motion to approve minutes as presented, seconded by Cloitre. Vote: Unanimous.

4. Treasurer's Report:

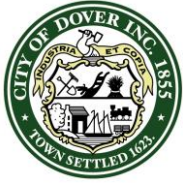
Bird reported that the Conservation Fund is \$749,815.28 with receivables of \$42,769.30. These figures do not include purchase price and closing costs for Harry Property (approx. \$160,000).

5. Public Projects:

Bird reported Harry easement language has been approved by city attorney and they anticipate closing in 3-4 weeks.

6. Report by Task Groups

A. Easement Monitoring:



CITY OF DOVER

OPEN LANDS COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 2nd Floor Conference Room, City Hall
Meeting Date: **Thursday, November 20, 2014**
Meeting Time: **5:30 PM**

Davidson and Bird inspected 6th Street Station, Cassily E and W. Lots of misuse was noted. Camping within the easement and noted a motorcycle using the Community Trail. Davidson will notify Trails Committee rep (Hardwick) and can discuss further at next month's meeting. Bird will notify Dover PD via email and copy file in correspondence.

Davidson and Murphy inspected Estes/Moll, Garland. Dumping was visible on Sandy Lane. Bird will contact Mike Moore (Community Services). Also noted pipe/culvert and unsure if it is within easement. Bird/Davidson will inspect and report next month.

Cloitre and Davidson and volunteer Joyce El Kouarti inspected the Bagdon. When inquired of his support for connecting trail to Winning Ways, Bagdon said he was not supportive. It was also noted that there was a wire or chain hung across the trail. Given the seriousness of this as a safety concern, Bird will consult with City attorney on appropriate next steps. It was also noted to update the file to include the presence of a stone culvert draining Bagdon and abutter's land near the entrance. This was authorized by one of the owners 7 years ago but that person no longer owns the property.

B. Outreach and Education: Nothing new.

C. Trails: Nothing new.

7. New Business:

A. Discussion of Criteria Rating Form

Kotlus and Murphy reviewed the criteria forms and presented a recommendation to have a 3 phase form. 1) Office Review – Evaluates relationship to regional planning efforts, 2) Field Review –which matches the 2002 form, and 3) Other Factors – which captures information from discussion with landowners such as requested reserved rights, public access, etc. The OLC will review and discuss these forms in more detail next month. Murphy will arrange a meeting with a subset of OLC members to run several existing properties through the evaluation forms to assess it and can report back next meeting.

8. Non-Public Meeting

Cloitre moved to enter non-public session pursuant to RSA 91-A:3-II (d). Epstein seconded and roll call vote was unanimous in the affirmative.

Cloitre motioned to come out of non-public session and seal the minutes because divulgence would render the proposed action ineffective. Davidson seconded. Vote: Unanimous approval.

Next meeting is scheduled for January 15th, 2015 at 5:30. **There will be no December meeting.**

9. Adjournment

Epstein motioned to adjourn at 7:30. Seconded by Davidson. Vote: Unanimous

Minutes taken by Kristen Murphy.