



CITY OF DOVER

BIZED CONNECT DBIDA SUBCOMMITTEE - AGENDA

Meeting Type: Regular Meeting
Meeting Location: 2nd Floor Conference Room, City Hall
288 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, February 3, 2015**
Meeting Time: **11:00 AM**

1. **Call to Order/ introductions.**
2. **Review and approval of December and January meeting Minutes.**
3. **Review Open Items:**
 - **Rack card distribution:** Any Business, Faculty or Student feedback generated from them?
 - **Dover CTC:** Website workgroup progress update. (Scott/Delilah) There needs to be organized time for work groups to meet outside of the CTC either at Cramer Fabrics, Certified Retail Solutions so actual work can be done as a group together. Not just “check in” meetings. Other work groups at other CTC’s? Next generation?
 - **Somersworth CTC:** Postcard/ mailing progress. Rough draft review. (Jeff Brown/Amanda) Were the revisions done by students?
 - **Rochester CTC:** Poster progress. Rough draft review. (Sean Peschel/Dean Graziano)
 - **Checklist for CTC/Businesses/Students.** This hasn’t been put into the drop box yet. When it is, we can assign Carter to develop the page.
 - **Business connections/partnerships.** On hold?
4. **New Items:**
 - Are names of businesses/contacts for Advisors available now? We need content for the website and the first step is approaching businesses that already have programs/relationships with CTC’s to highlight.
 - Review drafts and discuss project for Faculty Business Advisor process.
 - Discuss BEC current advisors.
 - Discuss time of these meetings
5. **Other**
6. **Next Meeting Date: Tuesday March 3rd, 2015 at _____?**
7. **ADJOURN**