

MEMORANDUM OF AGREEMENT
DOVER POLICE DEPARTMENT
AND
DOVER SCHOOL DISTRICT: SAU #11
July 1, 2014-June 30, 2015

THE DOVER POLICE DEPARTMENT and **THE DOVER SCHOOL DISTRICT: SAU #11** will collaborate to address the need for a *School Resource Officer* to serve the needs of the school district, specifically at the Dover High School.

Described below are the duties of the School Resource Officer:

Job Outline: School Resource Officer (Dover High School)

- *Patrol Dover High School properties, including the property of the Dover Alternative School*
- *Respond to disturbances, reports of crimes and other calls for service at the school*
- *Enforce the Juvenile Code and other laws of the State of New Hampshire*
- *Conduct follow-up investigations of incidents and crimes relating to activities at the school*
- *Provide a secure environment through presence and professional guidance*
- *Upon request, render professional assistance to all school officials*
- *Promote a safe and drug free environment*
- *Act as a direct liaison between the police department and school administration*
- *Attend selected school functions, as needed*
- *Work with school staff to maintain maximum student attendance and retention*
- *Collaborate with existing resources for youth, such as the Guidance Department. Share information, where appropriate, to effectively assess problems confronting today's youth and develop viable plans of action to reduce those problems*

Use of Facility

- *The School Resource Officer will operate out of a designated office space within the facility*
- *Access to computer information services through designated networks between the school and city will be provided*
- *The School Resource Officer will be provided access to all areas through the use of the school's internal key systems program*

Payment Terms

The following payment will be made to the Dover Police Department prior to June 30, 2015 for the services described above:

\$45,907.00

Terms of Agreement

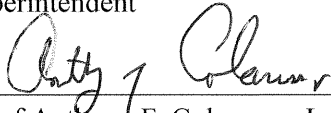
- *It is understood that the School Resource Officer will remain an employee of the Dover Police Department and will maintain their official position as designated by department policy and the Chief of Police.*
- *The position of School Resource Officer will be maintained within the school district from the opening of the school year to its closing. On those occasions when school is not in session the School Resource Officer may be temporarily reassigned at the Chief's discretion*
- *At any point both the Dover Police Department and Dover School District: SAU #11 can review, modify and revise this agreement.*
- *All records and reports produced by the School Resource Officer are to be maintained within the Dover Police Department records management system*
- *Pending approval of funding by the Dover School Board.*

By signing below, the parties agree to the terms and conditions set forth within this Memorandum



Dr. Elaine M. Arbour, Ed.D.
Superintendent

12/18/14
Date



Chief Anthony F. Colarusso, Jr.
Chief of Police

12/18/14
Date