



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, February 11, 2015**
Meeting Time: **6:00 pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **CITIZEN'S FORUM**

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

6. **DISCUSSIONS**
 - A. **RESIDENT PARKING PROGRAM**
7. **ADJOURNMENT**

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City Council Workshop Background Material

February 11, 2015

Bill Simons, Parking Manager

Ordinance O-20158.01.28 – 002 166-19 Winter Parking - First Street

Background information sufficient

Ordinance O-2015.1.28 – 003 166-30 Winter Parking Payment Schedule

Background information sufficient

Resolution: R – 2015.01.28 – 011 Chapel Street/Main Street permits

Current capacity: Chapel Street – 12 spaces; Main Street – 19 spaces

Current usage: Chapel averages 2 permits, Main Street – none

Current Rate: \$45/Month

Parking Commission Recommendation: \$25

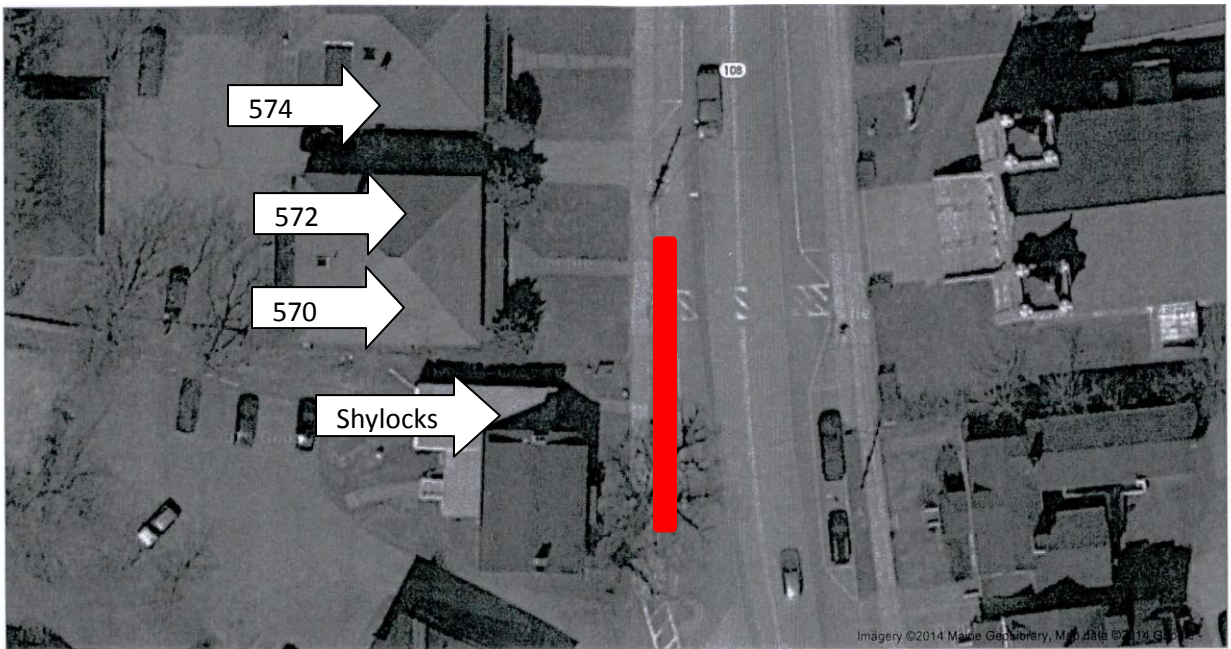
Ordinance O-2015.1.28 – 004 166-56 Schedule I Woodman Institute

Addition information: After the vote to recommend this change, the Parking Commission requested the Traffic Advisory Commission conduct a review of the parking on Summer Street near Central Avenue. Concerns were raised by the Parking Commission that the width of Summer Street might require a parking restriction on one side or the other. TAC decided against any changes. After the TAC decision, Thom Hindle asked the Parking Commission if they would move the proposed restriction to Summer Street instead of Central Avenue. At their January, 2015 meeting, the Parking Commission considered the request but took no action to change the previous recommendation.

Ordinance O-2015.1.28 – 005 166-57 Schedule J Shylocks

This would make the parking bay in front of Shylocks (3 spaces) a two-hour limit Mon-Fri (9 am to 7 pm).

The Parking Manager spoke with partners of Wyskiel, Boc, Tillinghast & Bolduc, P.A.; the manager of the apartment building just south of Shylocks and the Director of the Chamber of Commerce. None had reservations about the proposed change. Letters were also mailed to the adjoining residences with only one response (opposed).



A copy of the 1988 resolution is included with background material.

Key differences between 1988 version and proposed.

Paragraph 1: Authorized Area to qualify for Downtown Residential Permit

Current Rule: 200' of an authorized parking area

Parking Commission Proposed: Downtown Business District Map as designed by the Planning Board.

Paragraph 2: Allowed Permits per unit:

Current: 2

Parking Commission Proposed: 3

Paragraph 3: Fee Schedule

This adds the fee for the 3rd permit at a rate of \$25. All rates will be tied to the annual Fee Schedule adoption.

Paragraph 4: Added Locations:

Since the First Street parking lot was sold and the School Street lot leased, nearby on-street locations were needed to accommodate resident parking.

Paragraphs 5, 6, 7:

These are program management tools.

Parking Manager Recommended Addition to the proposal:

8. This resolution does not authorize permits for residential developments that had insufficient on-site parking approved as “commercial ventures” by the Planning Board.

The current and the proposed program do not authorize resident permits for residential developments that had insufficient on-site parking but were approved as “commercial ventures” by the Planning Board. However, the Parking Manager after consultation with the City Attorney felt that it is best to clarify the rule in the proposal.

The Planning Department notifies Parking Manager when developers agree to find additional parking in order for gain approvals. These spaces can be from private land owners or the city at the **business permit rate**, if available. Examples would be: 42 Main Street (Picker House); 459 Central Avenue (above Suits with Style); and the apartments above 455 Central Avenue (the turn from Main Street to Central Ave). These development agreements preclude the residents from obtaining parking permits at resident rates. The opinion being that the city would be subsidizing private development if it was allowed.

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RESOLUTION

RESOLUTION RE: RESIDENT PARKING PASSES:

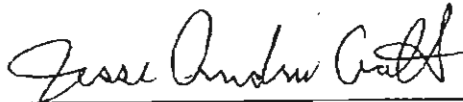
WHEREAS: Wilbur Smith Associates report on downtown parking recommended that the City address the issue of resident parking in the downtown area, and

WHEREAS: The need to provide parking to residents of the downtown area has been recognized.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL, THAT:

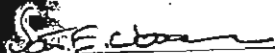
1. The Police Department is authorized to sell and distribute parking passes for residents of the downtown area defined as those areas in a B2, UMUD, or CWD zone.
2. A maximum of two (2) residential parking passes per residential unit may be issued to property owners abutting or located within 200 feet of a municipally owned parking lot in said zones, upon certification that such on-site parking is unavailable. Parking passes shall be issued for specific vehicles owned by occupants of such residential units.
3. Residential parking passes shall be issued for three (3) months at a cost of Fifteen Dollars (\$15.00) to be paid at the time of the issuance of the pass.
4. Residential parking passes shall be intended for purposes incidental to pass holders residing in said areas, and shall not be intended to authorize continuous long term day parking in municipal lots.
5. Residential parking passes authorize the holder to park in any municipally owned parking lot, but do not guarantee a parking space in a particular lot, nor authorize on-street parking.
6. Any misrepresentation regarding the application for or use of a residential parking pass, any unauthorized transfer, or any other misuse of the parking pass shall be cause for revocation by the Police Department.

Sponsored by:

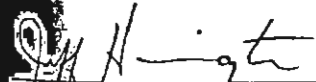


Jesse Andrew Galt, Chairman
Parking & Traffic Committee

Approved as to Form:


Scott E. Woodman,
City Attorney

Approved as to Funding:


Jeff Harrington
Finance Director

BACKGROUND INFORMATION:

Pursuant to a recently passed ordinance which authorizes the City Council by resolution to establish goals, parking permits and rates, this resolution establishes the use of downtown residential parking permits. This resolution provides for the issuance of a maximum of two (2) parking permits per residential unit within 200 ft. of a municipally-owned parking lot which can be used for both day and evening parking. A permit will be issued on a three-month basis at a cost of \$15. Establishment of a residential parking permit is consistent with the recommendation made by Wilbur Smith Associates regarding downtown parking. This item has been reviewed and recommended by the Parking & Traffic Committee.

RECOMMENDATION:

I recommend this resolution be adopted.

4-29-1988

