

CITY OF DOVER

RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Senior Center Activity Room
Meeting Date: Monday, January 12, 2015
Meeting Time: **7:00pm**

DRAFT

CALL TO ORDER: The meeting was called to order by acting chairperson Stan Kaubris @ 7:04pm

ROLL CALL:

Recreation Director: Gary Bannon
Assistant Recreation Director: Krista Trefethen
Recreation Board Members in Attendance:
Stanley Kaubris
Richard Johnson
Wayne Boucher
Scott Kelley
Norm Fracassa
City Council Liaison: John O'Connor

Recreation Board Members Not in Attendance:

Jon Towle

Open Positions On Rec Board:

4 regular board member and 3 alternates – A full board consists of nine (9) full time members and three (3) alternate members.

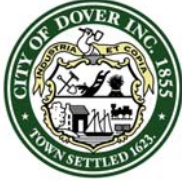
APPROVAL OF MINUTES:

The minutes of the November 10, 2014 meeting were reviewed. Scott Kelley motioned approval. Norm Fracassa seconded. Passed Unanimously.

Norm Fracassa has resigned and his last meeting will be tonight's January meeting.
Joe Tenuta has resigned, effective immediately, and wished the Board well.

ANNUAL ELECTION OF OFFICERS:

Chair, Vice-chair, and Secretary are all open.
Scott Kelley nominated Stan Kaubris to be Chairperson. Stan nominated Scott Kelley. Wayne Boucher seconded this latter motion. Scott Kelley unanimously elected chairperson.
Wayne Boucher nominated Stan Kaubris as Vice-chair, which was confirmed via unanimous election.
Richard Johnson elected secretary (unanimous).



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CITIZENS FORUM:

No one in attendance - None

REPORTS:

Advisory Board Members:

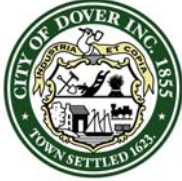
Wayne Boucher mentioned that his son is playing 8th grade recreation league basketball. Practices held at Horne Street School. He is concerned over any coaches leaving after practice, before all children have been picked up by their parents/guardians. Krista reinforced that all coaches are instructed to ensure the children are picked up. She will address.

Recreation Director Gary Bannon:

1. Board size/membership. Down to five regular members, effective for the February, 2015 meeting. Three recent resignations (Jerry Newcomb, Joe Tenuta, and Norm Fracassa).
2. Concern over fund raising and follow-through to athletic leagues by the board members. Need to raise \$1,000. Annual Heyliger Awards event: March 26, 2015 at the Dover Moose facility.
Stan: We've always had extra funds. Always raised the minimum.
Gary sending notices to the leagues this week, due back in a month, commitment by early March. We need to use February for fund raising.
Gary advised we need to see Joe Tenuta for the list of potential donors.
"Sooner is better than later."
3. Trail Grant application went in. Response due back by January 31, 2015. Funds would arrive by May 1, 2015. Would start work immediately. Work would need to be complete by October 31, 2015.
4. Land/Water Conservation Grant application went in last Friday. Waiting time to hear back is two months. \$150,000 requested. City of Dover would have to match with \$150,000 in matching labor and/or funds.

Assistant Recreation Director Krista Trefethen:

1. Fitness Center: 96 memberships of varying lengths sold in December, 2014. For July to December 2014 six month timeframe, memberships are up \$2,600 over the same timeframe in 2013 and \$6,700 in 2014.
2. Senior Center issued 52 more memberships in December 2014 than in December 2013. There were 336 lunches recently served.
3. Recreation leagues basketball going well. The girls' recreation league night at Dover High was at the Keene vs. Dover varsity game last Saturday. The same for the boys will be on February 6, 2015.



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4. Annual League Presidents' Meeting will be held on January 29, 2015. Stan Kaubris asked about this. Gary explained it is used for informational items, communication, and logistics. Stan stated he will try to attend.
5. Spring athletic league sign-ups: February 4 and 6, March 4 and 6. Flyer information due to Krista by this Friday. The Dover School system will e-mail them out, which is an added benefit.
6. Upcoming Senior Center Travel: Foxwoods (full), Museum of Science, Daytona, JFK Library, Ottawa trip in the fall of 2015.
7. Pickleball now has a second day of the week.

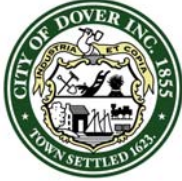
OLD BUSINESS:

Skate Park Update:

The new ramp is 75% complete, fine tuning. They have done well. Total cost is less than the \$20,000 budget estimate. Approximately \$11,000 of Skatelight material was donated by two skate park organization members. Gary has coordinated the materials acquisition for the ramp. The ramp can be disassembled and moved (if necessary). Ramp will be ready by the spring of 2015. Norm Fracassa added that volunteers are there well after dark on many evenings. "Good group". Gary will coordinate a news article in the spring.

Henry Law Park Update:

Martha Cox memorial donations of roughly \$4,000 were received through donations to the City of Dover and GoFundMe.
Gary is meeting with the Children's' Museum over final specifications.
Site work is to be bid in the spring.
Gundalow movement will occur in the spring or summer.
The City of Dover will host the USS Norfolk navy crew. Gary is coordinating.
One idea of something they can do is to help with the gundalow (i.e., caulking, painting, waterproofing, etc.). The submarine is being decommissioned. They will be here for approximately one year. There is a committee being formed to work with the USS Norfolk crew. Gary has some active-duty and retired navy families involved.
Henry Law current budget: \$350,000 plus estimated \$10,000 in extra future funds.



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NEW BUSINESS:

Land and Water Conservation Grant:

Grant application concentrating on temporary dock location (floating dock). The grant funds would help towards the site work and dock materials. It will be located just south of the current steel bulkhead on the river.

The application was delivered to Concord, NH last Friday (January 9, 2015). It will be the end of March before indications if the city will receive the grant funds.

It will be an all-or-nothing type grant.

There are lots of partners involved (UNH Crew Team, etc.).

Budget:

Budget is in submittal stage. Revenue and expense figures have all been submitted.

Waiting on Finance Department to absorb numbers and put together any feedback.

Budget is due to Dover City Council by April.

A full-time Senior Center Coordinator is in the budget.

Cautiously optimistic about the budget; outside factors/pressures could affect.

The Recreation Department has lost four positions in the past twelve years; attempting to recover one position via the full-time Senior Center Coordinator position.

Membership:

Stan Kaubris came to the Dover Recreation Advisory Board the 'Dover Academy'.

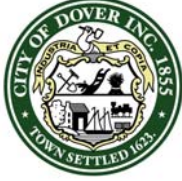
Any new membership?

John O'Connor will check with Bob Carrier and also call some people he knows.

Stan asked if we should actively recruit. The general consensus was 'Yes'.

Gary will also discuss at the January 29, 2015 sports league presidents' meeting.

The quorum number for the existing five-member board is three (3) attending members.



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ADJOURN:

Wayne Boucher motioned.
Scot Kelley seconded.
Motion passed unanimously.
Adjourned at 7:45pm

Respectfully,
Richard Johnson