

CITY OF DOVER

TRANSPORTATION ADVISORY COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Council chambers, second floor City Hall
Meeting Date: **Monday, January 26, 2015**
Meeting Time: **6:00 pm**

1. Roll Call

Weston called the meeting to order at 6:00 PM.

Members present: Mayor Karen Weston (Chair), Marn Speidel (Police), Gretchen Young (Community Services), Chris Parker (Planning), Brian DeGuzis (COAST), Dennis Munson, Maurice Olivier, Dustin Gray. Jack Flick arrived at 6:06 PM.

Members absent: Michael Weeden (Alternate), Peter Schmidt (Alternate)

2. Old Business

A. Review/approval of minutes from December 15, 2014

Motion: Parker made a motion, seconded by Gray, to approve.

Vote: Motion passed 8-0.

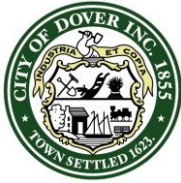
Weston noted that a downtown merchant planned to attend for Old Business item B, and suggested the committee move on to item C.

C. Parking concern near 202 Central Avenue – resident request

Young summarized the residents' concerns about visibility from the driveway with on-street parking on Central Avenue. Young stated that staff researched this location and found that the parking shown on the Planning Board approved plans for Tuttle Square, was only intended to indicate existing parking, and not part of the actual project, therefore the TAC does have the authority to modify the on-street parking configuration. She also noted that the deeds for the 202 Central Avenue show that the resident has an access easement to Silver Street which could be utilized. Staff has reviewed the driveway location and found that it has the benefit of being on the outside of the roadway curve which provides extended visibility over a location on a straight away, and that the traffic signal at Silver Street provides some breaks in traffic. Staff also reviewed the line stripping in this location and recommends setting parking back 15 feet from the edge of the driveway, as opposed to the standard 5 foot setback, and adding a fog line to delineate the southbound lane line on Central Avenue.

(A plan showing this configuration was distributed to the Board)

Parker noted that staff looked for opportunities to mitigate the resident's safety concern without totally eliminating the parking in this area. He stated that this was similar to the situation on Chestnut Street. Weston asked if the resident used the easement onto Silver Street. Parker stated that he did not believe that they do, but that would alleviate a lot of the concerns. DeGuzis asked if the 15 foot setback would set precedent, if the standard is a 5 foot setback. Parker said that it would not; each site is reviewed on a case by case basis. Speidel noted that there are other locations in the City where a larger buffer exists. Weston noted that she had visited the site after the Christmas Parade, and felt that this location did warrant the additional setback.



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Flick asked if the resident had a chance to review the recommendations. Parker stated that staff believed that she would be at the meeting. He said that he would meet with her. Flick stated he preferred not to vote without hearing the resident's feedback first.

Motion:Munson made a motion, seconded by Parker, **to stripe parking with 15 foot separation and lane delineation line in accordance with the sketch provided by Young.**

Vote:Motion passed 7-1 (Flick opposed).

B. Downtown Pedestrian and Vehicular Access and Streetscape Study – review and discussion of Executive Summary

Parker noted that the representatives from the Cecil Group could not attend the meeting this evening due to the weather. Parker reviewed the Executive Summary of the Downtown Study. He noted that changes from the last Cecil Group presentation included a plan that could be implemented with one way or two way traffic flow, so the city could move forward infrastructure improvements without committing to a change in traffic flow. He stated that there were essentially four distinct items to be voted on. 1 – Streetscape Improvements, 2- Chestnut Street Improvements, 3 – Downtown Infrastructure Improvements, 4- Modifications to the traffic flow. Weston asked if the cost estimates had been broken down into these four items. Parker noted that the costs had been broken out into three phases, because items like streetscape improvements would be implemented at the time of infrastructure, and that there would little to no cost associated with traffic flow modifications.

Discussion ensued regarding how the phasing and separate items should be defined and voted on.

Pam Simpson of Harvey's Bakery was present to discuss the plan. She asked whether there would be any improvements along Central Avenue between Washington and Silver Street. Parker stated that there would be streetscape improvements along here, and that the map in the Executive Summary should be revised to reflect that.

Weston asked staff to work with the Cecil Group to provide a simple plan clarifying the separate items and associated time frames and costs. Parker said he would work with the Cecil Group and Dave White to finalize a plan for vote at the next meeting.

D. Durham Road Truck Noise-Citizen Concern

Speidel stated that staff was still reviewing this item.

3. New Business

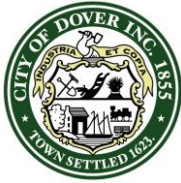
A. Election of Chair

Motion: Speidel made a motion, seconded by Munson, **to nominate Weston as Chair of the Transportation Advisory Committee**

Vote: Motion passed 9-0.

B. Appointment of Vice Chair, Clerk

Weston appointed Flick as Vice Chair and Munson as Clerk.



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4. Citizens Forum

No citizens spoke.

5. Member Comments

Parker stated the city has been awarded the Transportation Alternatives Program Grant which will enable the city to complete the Community Trail improvements. He noted that the city is looking to complete the work this summer.

Parker stated that the Planning Department is planning to update the Traffic Chapter of the Master Plan, and may be looking for volunteers from this committee to work with the Planning Board. He noted that the formation of the Traffic Advisory Committee came as a result of the last update to this chapter. The next update will focus on downtown traffic calming.

6. Confirm Next Meeting Date

The next meeting is scheduled for February 23, at 6:00 pm.

7. Adjournment

Munson moved, Olivier seconded, to adjourn at 7:05 PM. Motion passed unanimously.