



CITY OF DOVER

POLICE & PARKING FACILITY BUILDING COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center – Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Thursday, January 8, 2015**
Meeting Time: **4:30 P.M.**

Members Present: Chief Tony Colarusso, Deputy Mayor Bob Carrier, Sergeant Mark Collopy, City Councilor Jason Gagnon, Otis Perry, Planning Director Chris Parker, Sean Mask

Others Present: Bill Breault –Dover Police
Andrew Martino – Harvey Construction
Bill Simons – Parking Manager

Members Not Present: Jack Buckley, Dave Hanna

NOTES

A motion was made by Mark Collopy to approve the December 11, 2014 Police Facility Building Committee minutes and it was seconded by Sean Mask. All members present were in favor.

CITIZEN'S FORUM

No one addressed the Police & Parking Facility Building Committee Citizen's Forum at the January 8, 2015 meeting.

OLD BUSINESS

Andrew Martino of Harvey Construction gave an update on the Orchard Street road construction and overall site work. He informed members that road pavement and sheet piling has been completed on 3 ½ sides and that the final step of removing utilities from the lot should be completed by the end of the month. He advised that pile driving will start the beginning of February and foundation work will begin mid to late February.

Andrew Martino gave an update on the current project schedule and advised at this time that we are currently 10 to 14 days ahead of schedule.

Andrew Martino advised that bids for construction management were received prior to Christmas and that they have been analyzing the current bids and scopes received. They feel very comfortable that the project can stay within budget and that a GMP (Guaranteed Maximum Price) can be forwarded to the City.

Darci Knowles and Rich Reisman of Darci Creative located in Portsmouth, New Hampshire presented a brief overview of the brand marketing strategy for the City of Dover's marketing campaign. The overview consisted of what was currently being used as advertising strategies to inform the public and merchants of the current parking policies and procedures. They advised that according to their statistics the campaign has worked well and that other strategies will be implemented throughout the construction schedule of the new Police & Parking Facility.

Darci informed the committee members that budget is right on schedule for this current/future marketing campaign.



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NEW BUSINESS

No new business was addressed at the January 8, 2015 Police & Parking Facility Building Committee meeting.

OTHER BUSINESS

A motion was made by Mark Collopy to adjourn the January 8, 2015 Police & Parking Facility Building Committee meeting and it was seconded by Sean Mask. All members present were in favor.

The next scheduled Police and Parking Facility Building Committee meeting is scheduled for February 12, 2015 at 4:30 P.M.