



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 28, 2015**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Gagnon led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Councilor Hooper moved to add the School Board Report.

Deputy Mayor Carrier moved to add the Appointments Committee Report, and to substitute as a whole Item #13.B.4.

Councilor Cheney moved to add an oral Ordinance Committee Report.

Mayor Weston moved to add a letter from Gary Green to Council Correspondence.

Mayor Weston asked for a vote on the amended agenda.

Vote: 9/0.

7. PUBLIC HEARINGS

A. CHAPTER 166, SECTION 50 – STOP SIGN AT INTERSECTION OF CLIFFORD STREET AND TOWLE AVENUE

SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.



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9. CITY MANAGER'S REPORT

City Manager Joyal referred to the Comprehensive Annual Financial Report (CAFR) book on the Councilor's desks, and invited Christian Smith of MacPage LLC to give an overview to the Council.

Mr. Smith gave a PowerPoint presentation regarding the financial report.
City Manager Joyal gave an overview of the CAFR to the Council.

City Manager Joyal gave recognition to Community Services for their work on the snow removal from Tuesday's storm. He also recognized that they won the snow removal rally competition held a couple months ago, which was held to go over techniques and procedures for snow removal.

Mayor Weston said she was amazed at the snow removal for Tuesday's storm.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Garrison.

Vote: 9/0.

10. APPROVAL OF MINUTES

- A. January 14, 2015 – Workshop Session**
- B. January 14, 2015 – Regular Meeting**

Deputy Mayor Carrier moved to approve the minutes; seconded by Councilor O'Connor.
Vote: 9/0.

11. MAYOR'S REPORT

Mayor Weston said many of her official items were cancelled because of the snow storm. She did attend the third workshop session regarding climate change, which was given by the Planning Department. She attended the Greater Dover Chamber of Commerce Annual Awards Dinner.

Deputy Mayor Carrier moved to approve the Mayor's Report; seconded by Councilor Thibodeaux.
Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

- 1. CHAPTER 166, SECTION 50 – STOP SIGN AT INTERSECTION OF CLIFFORD STREET AND TOWLE AVENUE**
SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Garrison.



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Councilor Cheney said this ordinance was supposed to be substituted as a whole this evening because the Ordinance Committee's changes. She asked that it be moved to a 3rd reading.

General Legal Counsel said the Ordinance Committee wanted entire Schedule included in the Ordinance. He said they did generate the document, but he didn't bring it here this evening.

Councilor Cheney moved to move it to a 3rd reading on February 11, 2015; seconded by Councilor O'Connor.

City Manager Joyal felt it was unnecessary and a waste of paper to include the entire table for every change being made.

Councilor Cheney said the Charter says to include the entire subsection of the Code where the change is occurring.

Councilor McManus said the current ordinance express the change clearly and is prepared to vote on it as it is.

Councilor Hooper agreed with Councilor McManus and a waste of time to delay the vote.

Councilor Garrison said he missed the Ordinance Committee meeting and he would have voted against adding the additional pages, and may actually cause confusion.

Mayor Weston asked the General Legal Counselor if the schedule was a subsection of Chapter 166.

General Legal Counsel Blenkinsop said a subsection is not defined in the Charter, and felt this could be voted on as it is currently presented.

Councilor Cheney agreed that it could be voted on tonight, but felt in the future the entire table be included. She said the Ordinance Committee will discuss it at their next meeting.

Councilor Garrison said this was a change the Ordinance Committee put forward, but ultimately it was up to the Council if this additional information is needed. He recommended that they vote on the current ordinance as presented. The Ordinance Committee can bring something forward to the Council about standards.

Councilor Cheney withdrew her motion.

Councilor O'Connor withdrew his second.

Mayor Weston asked for a roll call vote on the original Ordinance.

Roll Call Vote: 9/0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. RAFFLE – Cocheco Valley Humane Society**
- 2. RAFFLE – Saint Mary Academy**

- 3. RESOLUTION: DEPARTMENT OF HOMELAND SECURITY POLICE TRAINING GRANT**
SPONSORED BY MAYOR WESTON BY REQUEST



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COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 9. Legislative Liaison |
| 2. Planning Board | 10. Pool Advisory Committee |
| 3. Appointments Committee | 11. Parking Commission |
| 4. Recreation Advisory Board | 12. Ordinance Committee |
| 5. McConnell Center Advisory Committee | 13. Police and Parking Facility Building Committee |
| 6. Arts Commission | 14. Joint Building Committee – Dover High School and Regional CTC |
| 7. Solid Waste Advisory Commission | |
| 8. Transportation Advisory Commission | |

Deputy Mayor Carrier moved for the approval of the Consent Calendar; seconded by Councilor Gagnon.

Mayor Weston asked the Council if they had items they would like pulled for further discussion. Councilor Hooper asked to pull the School Board Report.

Deputy Mayor Carrier asked to pull the Appointments Committee Report.

Councilor Cheney asked to pull the Ordinance Committee Report.

Mayor Weston asked for a roll call vote on the remaining items of the Consent Calendar.

Roll Call Vote: 9/0.

Councilor Hooper gave an overview of the School Board Report to the Council.

Deputy Mayor Carrier moved to accept the School Board Report; seconded by Councilor O'Connor.

Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Appointments Committee Report and recommended the following appointments for the Council's approval:

Hayley Harmon – alternate member to the Arts Commission

Mara Allaire – Recreation Advisory Board regular member

Christopher Lawrence – Recreation Advisory Board regular member

JoAnn Rohde – regular member to the Cemetery Board from her current status as an alternate

Scott MacKenzie - regular member to the Cemetery Board from his current status as an alternate

Patricia Campbell – appointment to another term on the Pool Advisory Committee

Don Cichon – appointment to another term on the Trustees of the Trust Fund

Dennis Ciotti – appointment to another term on the Planning Board

Frank Landford – appointment to another term on the Zoning Board of Adjustments

Kevin Perron – appointment to another term on the Conservation Commission

Otis Perry – appointment to another term on the Utilities Commission

Grover Tasker – appointment to another term on the Cemetery Board

Deputy Mayor Carrier moved to accept the Appointments Committee Report and recommended appointments; seconded by Councilor Gagnon.

Vote: 9/0.

Deputy Mayor Carrier listed the current openings on the City's Boards and Commission.



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Councilor Cheney gave a verbal report on the Ordinance Committee to the Council.
Deputy Mayor Carrier moved to accept the Ordinance Committee Report; seconded by Councilor Thibodeaux.
Vote: 9/0.

B. RESOLUTIONS

- 1. AMENDMENT TO FISCAL YEAR 2015 FEE SCHEDULE – ON-STREET PARKING SPACES – CHAPEL STREET AND MAIN STREET (REQUIRES A 2/3 MAJORITY OF THE CITY COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 11, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on February 11, 2015; seconded by Councilor Garrison.
Vote: 9/0.

- 2. AMENDMENT TO FISCAL YEAR 2015 FEE SCHEDULE – UPDATED RESIDENT PARKING PASS PROGRAM (REQUIRES A 2/3 MAJORITY OF THE CITY COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 11, 2015)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on February 11, 2015; seconded by Councilor Garrison.
Vote: 9/0.

- 3. REPROGRAM AUTHORIZATION FOR WILLAND POND WATER MAIN IMPROVEMENT FISCAL YEAR 2014 CAPITAL IMPROVEMENTS PROGRAM (CIP) PROJECT TO WATER SYSTEM FACILITIES UPGRADE PROJECT AND AUTHORIZE PARTICIPATION IN DRINKING WATER STATE REVOLVING FUND (DWSRF) PROGRAM (REQUIRES A 2/3 MAJORITY OF THE CITY COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 11, 2015, WITH A CITY COUNCIL VOTE TO OCCUR ON FEBRUARY 25, 2015)
SPONSORED BY MAYOR KAREN WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on February 11, 2015; seconded by Councilor McManus.
Vote: 9/0.



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- 4. ADDITIONAL APPROPRIATION FOR WATER SYSTEM FACILITIES UPGRADE AND AUTHORIZATION FOR PARTICIPATION IN DRINKING WATER STATE REVOLVING FUND (DWSRF) PROGRAM (REQUIRES A 2/3 MAJORITY OF THE CITY COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 11, 2015, WITH A CITY COUNCIL VOTE TO OCCUR ON FEBRUARY 25, 2015)
SPONSORED BY MAYOR KAREN WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on February 11, 2015; seconded by Councilor Thibodeaux.

Vote: 9/0.

C. ORDINANCES IN 1ST READING

- 1. CHAPTER 166, SECTION 19 – WINTER PARKING BAN ON FIRST STREET
(TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 11, 2015.)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on February 11, 2015; seconded by Councilor Garrison.

Vote: 9/0.

- 2. CHAPTER 166, SECTION 30 – WINTER PARKING CHRONIC OFFENDER
(TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 11, 2015.)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on February 11, 2015; seconded by Councilor Garrison.

Vote: 9/0.

- 3. CHAPTER 166, SECTION 56 – NO PARKING ANYTIME – WOODMAN INSTITUTE
(TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 11, 2015.)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on February 11, 2015; seconded by Councilor McManus.

Vote: 9/0.

- 4. CHAPTER 166, SECTION 57 – 572 – 574 CENTRAL AVENUE
(TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 11, 2015.)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on February 11, 2015; seconded by Councilor Garrison.

Vote: 9/0.



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14. COUNCIL CORRESPONDENCE

- A. Letter from xfinity, dated January 9, 2015.**
- B. Letter from Gary Green, dated January 28, 2014**

Deputy Mayor Carrier moved to place 14.A. correspondence on file; seconded by Councilor Thibodeaux.

Vote: 9/0.

Deputy Mayor Carrier moved to place 14.B. correspondence on file and read into the record; seconded by Councilor Thibodeaux.

Mayor Weston read the letter into the record.

Vote: 9/0.

15. COUNCIL MATTERS OF INTEREST

Councilor McManus thanked Gary Green for his service to the City.

Councilor Hooper also thanked Gary Green for his service to the City.

Councilor O'Connor thanked Community Services for their hard work and asked citizens to clear out the fire hydrants in front of their houses.

Deputy Mayor Carrier thanked Gary Green for his service to the City. He also notified the public for a meeting Saturday morning, 8:00 am to 1:00 pm, regarding Dover High School visioning.

Councilor Garrison thanked Gary Green for his service to the City. He spoke about Dover Listens TED (Technology, Entertainment and Design) talk events on Monday nights.

Mayor Weston asked the City Manager to explain the snow emergency policy. City Manager Joyal gave an overview of the snow emergency policy to the Council.

Mayor Weston asked the City Manager to explain the \$300,000 grant the City has received for the Community Trail.

City Manager Joyal said the City will be receiving \$300,000 from the NH DOT, the City will match twenty percent, to work on the Community Trail.

Mayor Weston said the Council will not be meeting next week, February 4, 2015.

16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Thibodeaux.

Vote: 9/0.