



**CITY OF DOVER**

## HOUSING STANDARDS BOARD NOTES

Meeting Type: Regular Meeting  
Meeting Location: Northend Fire Station – 262 Sixth Street, Dover, NH 03820  
Meeting Date: **Tuesday, February 17, 2015**  
Meeting Time: **9:30 am**

Present: Richard Driscoll, Jamie Donovan, Christopher Parker

Meeting began at 9:30 pm

1. Roll Call
2. Approval of Prior Minutes
  - a. Motion to approve: Driscoll Second Donovan Vote: UA.
3. Old Business
  - a. 726 Central Avenue
    - i. Owner has contacted demolition contractor to begin work weather permitting.
    - ii. Parker to mail abutter
  - b. 11 Morin Street
    - i. Property Owner did not respond to notice
    - ii. Per Chapter 119, with no running water, the premises are inhabitable.
    - iii. Motion to post property as inhabitable and alert Solid Waste Coordinator to debris on lot: Driscoll                      Second: Donovan                      Vote: UA
  - c. Review of Chapter 119
    - i. Recommendation:
      1. Tom Clark should review 119-13 B to ensure it matches the Building Code
      2. Add 30 day appeal period and notice period to 119-28
      3. Meet with City Attorney, Solid Waste Coordinator, and Zoning Administrator to draft universal citation language.
4. New Business
  - a. None
5. Next meeting
  - a. April 13, 2015
    - i. 9:30 am
    - ii. Northend Fire Station Conference Room
6. Adjournment (9:52)
  - a. Motion: Driscoll                      Second: Donovan                      Vote: UA