

CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, November 17, 2014**
Meeting Time: **6:00 pm**

Members Present: Chairman Otis Perry, Vice Chairman Jay Stephens, Brett Carmichael

Members Absent: Mark Moeller, Dennis Munson, Chris Berg

Alternate Member Present: Matt Lahr

Staff Present: Bill Boulanger, Superintendent of Public Works & Utilities, Jennifer Bretz, Recording Secretary

1. Call to Order

Meeting was called to order at 6:02 p.m.

2. Approval of Minutes of October 20, 2014

Motion: Stephens made the motion to approve the minutes, Carmichael seconded.

Vote: U/a

3. Abatement Requests

A. 165 Dover Point Road – Janice Gardner

Applicant, Janice Gardner, stated that her issue was from earlier this year. Her usage has been consistent with the exception of the first quarter of 2014. Both of her toilets have been replaced with low flow toilets. She stated that she does not water her lawn or gardens. She presented a letter from Quality Insulation (in file) which stated that they could not find any kind of leak. She had a plumber inspect the residence and they could not come up with any reason of why there was an excessive usage for the first quarter.

Perry asked Gardner if she has received a bill since the first quarter.

Gardner stated that she has and that her usage is back to normal.

Boulanger stated that an amount was not requested on the paperwork. The regular usage for her home is 4 units. Staff went to the residence and checked all fixtures but did not find any leaks. Her abatement was denied originally because the meter tested out at 99.83%. The Abatement Review Team felt that it was usage from the applicant.

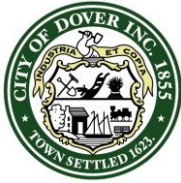
Perry asked if there was any kind of equipment failure.

Gardner stated that there was not.

Stephens stated that there seems to be no explanation for the usage.

Motion: Stephens made the motion to deny the request. There was no second.

Boulanger stated that the meter is the only mechanism that the City has to measure water usage for customers. The current practice is that when a customer applies for an abatement, the City asks to test the meter. If a meter is in failure, the abatement would be granted. The applicants meter is within the 3% allowed guideline for accuracy. The meter is operating correctly. Staff has since changed out the meter but the old meter was tested accurately. Boulanger stated that they've always used the meter for the reading of record.



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Motion: Lahr made the motion to deny the abatement, Stephens seconded.
Vote: 3-1, Carmichael opposes.

4. Reports

A. Abatement Review Team Report

The report was reviewed and discussed by Staff.

B. Utilities Report

The report was reviewed and discussed by Staff.

C. Finance Report

The report was reviewed and discussed by Staff.

Motion: Stephens made the motion to approve the reports, Carmichael seconded.

Vote: U/a

5. New Business

6. Old Business

A. Lisa Beth Cost Analysis-next meeting

7. User's Forum

8. Areas of Concern

9. Next Meeting Date

December 15, 2014

10. Adjournment

Motion: Carmichael made the motion to adjourn at 6:49 p.m., Stephens seconded.

Vote: U/a