

**CITY OF DOVER**

## OPEN LANDS COMMITTEE - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: 2<sup>nd</sup> Floor Conference Room, City Hall  
Meeting Date: **Thursday, February 19, 2015**  
Meeting Time: **5:30 PM**

**Members Present:** Anna Boudreau (Chair), Malone Cloitre (Vice Chair), Kristen Murphy, Brenda Davidson, Ann Reid, Isaac Epstein, and Anne Kotlus

**Staff Present:** Steve Bird

**Others Present:** None

Meeting called to order by Boudreau at 5:35 pm.

### 1. Citizens Forum:

Cloitre talked to the mayor, she invited the Open Lands Committee to “pop in” and talk to Council about what we are doing. Chair agreed. The next meeting is 3/11. They would like to know about 1) Snowshoe 2) Shoreland Protection 3) Harry Project. The Chair agreed to go to the next City Council Meeting to present.

Reid: We, (Faces of Dover) are refurbishing historic markers downtown. Are they still downtown? The group is working to put 12 Faces of Dover and 20 other signs.

Chair: John Scruton would like to stay involved. Has a great idea for a Winter Festival.

### 2. Approval of January 15, 2015 minutes:

It was discussed that item 4 should specify that it refers to the Harry project. Modify 5.B to remove the third and fourth sentences. People won't get *information* about regulations

Malone noted the minutes were otherwise excellent.

*Kotlus motion to approve minutes as edited, seconded by Reid. Vote: Unanimous.*

### 3. Treasurer's Report:

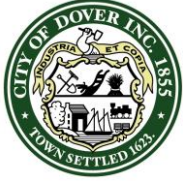
Bird reported that there was no report due to an illness.

### 4. Public Projects:

The Harry project has been finalized. The project has received some local press coverage. The Chair would like a baseline easement report. A baseline report documents the condition of the property when the property closes. Land Trust Alliance standard practice. We probably need to pay somebody to do a Baseline Report but we should have a consistent practice and the Chair can provide a professional template. For old projects, it's not a baseline report but a current condition report. Funders, Donors, IRS like to have reports. The money would come from the conservation fund, we would have to advise the conservation commission that it should have a baseline assessment.

### 5. Report by Task Groups

#### A. Easement Monitoring:



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Davidson reported that no easements were monitored. We finished several reports and sent them out. A letter to 22 Columbus Avenue has been drafted and sent, asking the owner to remove the treehouse on abutting conservation land.

### **B. *Outreach and Education:***

Snowshoe was successful. The city did an excellent job plowing right before the event. 14 participants, including children and new faces. It was cold, but excellent weather for outdoor education. The Vice-Chair did the route again a few days later and several people thanked her for making sure that the lot was plowed. Citizens are using the trail. Vice Chair will write a thank-you note to Doug Steele and cc City Manager Mike Joyal.

Vice Chair has spoken with Steve Miller about shoreland protection regulations – Connected with Jay Aube from DES who will speak at the event. Potential dates: March 24, or April 7, 9, 14, or 15. Event will be by invitation only for people who live on a shoreline in Dover. Vice-Chair is trying to reserve a spot at the McConnell Center. We're still not sure about what the mailing universe or how large the event will be. We need a budget for mailing, food, etc. We want it to be educational, not a debate club – a clear presentation about what current regulations are and resources to help adhere to them. \$72-\$122 for postage (assuming 250).

Bird will assess the universe and Vice-Chair will send out an email next week assessing cost. Vice-Chair identified a possible private funding source. We will get a number prepared by March 9<sup>th</sup> for the next Conservation Commission.

Reid made a motion that we request up to \$800 to the Conservation Commission for the Shoreland Protection Regulation presentation. Epstein Seconded. The motion was approved unanimously.

Vice Chair suggested we start thinking about a summer walk time and location. Bellamy Wildlife Reserve? We'll talk more next month

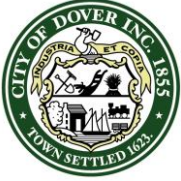
### **C. *Trails:***

They received a large grant to support trails. Bird read an e-mail from Hardwick into the record. Grant to connect 4<sup>th</sup> Street and extend southern portion south to Central Avenue.

### **6. *New Business:***

We received a letter from the Dover Energy Commission outlining the goals of the new energy chair. The chair suggested sending a similar letter to other boards or the public, stating the goals of the Open Lands Committee. Vice Chair agreed that it would be good way to educate the public. Kotlus agreed to draft the letter. Use minutes from November and the mission statement.

Chair will send out the mission statement to the committee.



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### **7. Non-Public Meeting**

Murphy moved to enter non-public session pursuant to RSA 91-A:3-II (d). Kotlus seconded and roll call vote was unanimous in the affirmative.

Epstein motioned to come out of non-public session and seal the minutes because divulgence would render the proposed action ineffective. Kotlus seconded. Vote: Unanimous approval.

### **8. Adjournment**

Boudreau motioned to adjourn at 7:07 pm. Seconded by Cloitre. Vote: Unanimous

Minutes taken by Isaac Epstein.

DRAFT