



**DOVER HIGH SCHOOL  
AND  
REGIONAL CAREER TECHNICAL CENTER**



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March 9, 2015

Dear Dover School Board Members,

This letter is to support the Dover Winter Guard's plans for an overnight trip on Saturday, March 28, 2015. They would be staying in Ogunquit, ME, practicing at the Wells High School and then traveling to Marshwood High School for the finals on March 29, 2015.

Thank you for your consideration of this request.

Sincerely,

Peter Driscoll  
Dover High School Principal

**Requests for preliminary and final approval submitted to the School Board for Dover Winter Guard to travel to ME.**

Dover Winter Guard will be participating in the Maine Winter Guard finals. Our traditional overnight trip that was approved for February 14th to the WGI tournament was canceled due to inclement weather. We are requesting to continue our tradition of having an overnight trip in a different location for this season because it has proven to be beneficial for the growth and development of the team as we continue to strive for competing at the National level. In the future, our overnight request will be for WGI tournaments as we have done in the past.

**1. Statements of the educational value of the proposed extended travel and the relationship to current program or course offerings.**

An overnight trip encourages co-operation, team work and the application of problem-solving skills and develops independence and self-confidence.

**2. If a travel agency is utilized, evidence of a performance bond or other security for deposits from the agency is required. N/A**

**3. Inclusive dates of trip. Saturday, March 28-Sunday, March 29, 2015**

**4. General itinerary.**

Saturday, March 28, 2015

9am-1:00pm--Practice at Woodman Elementary. Pack up equipment, bagged lunch from home.

1:30pm—Depart for Anchorage by the Sea, Ogunquit.

2:00-4:00pm—Team building exercise

4:00pm—Check in at hotel.

5:00pm—Pizza in hotel meeting room.

6:00pm—Enjoying hotel amenities/Team building exercise

10:00pm—Lights out/Quiet time to prepare for competition.

Sunday, March 29, 2015

7:00am—Breakfast at the Wild Blueberry-Ogunquit, ME

8:30am-11:30pm Practice at Wells High School. Bagged lunch from parent donations.

Noon—Arrive at Maine Winter Guard Finals Marshwood, ME

1:30pm-Dressed and ready for performance

2:15pm-2:40pm--Warm up time

2:45pm—Performance

3:00pm--Awards

4-4:30—Return to Dover.

- 5. Cost per student.** \$100. Hotel = \$61, \$39 for Saturday dinner and Sunday team breakfast. Saturday = bagged lunch from home and Sunday bagged lunch from donations from the parents.

Any student that this creates a severe economic strain for will have their expenses covered by the Guard's fundraising money in the DPMC budget.

- 6. Statement of academic eligibility or other limiting rules of participation established by the trip director.**

Students participating in Winter Guard and in this trip must be in good academic standing.

- 7. Permission forms to be reviewed with and signed by parents.**

PERMISSION/RELEASE STATEMENTS FOR FOREIGN OR EXTENDED TRAVEL will be signed and collected from the parents.

- 8. Statement of source and nature of insurance coverage.**

Liability insurance is provided through Dover Parents' Music Club's policy with RV NUCCIO and Associates.

- 9. Decision and opinion of the Principal and Superintendent.**

Attached.

- 10. Release from duty of any staff member by the Superintendent.**

None required.

- 11. Financial benefit to trip leader and chaperones must be disclosed (e.g.: plane fare, accommodations, future awards or credits for travel, bonus points, cash or gift awards, etc.)** Coaches and chaperones will be paying for gas and tolls to transport the students to ME and will cover the costs of their own meals. Coaches and chaperones' rooms cost will be averaged in to the cost per student for the trip.

- 12. Cost to the District.** None.



**Administrative Guidelines on Alcohol, Drugs, and Body Art – Standards of Behavior:**

1. Students will not consume, purchase, or ship to home, alcohol while on a school sanctioned trip
2. Students will not consume, purchase, or ship to home, drugs while on a school sanctioned trip
3. Students will not purchase body art or piercing services while on a school sanctioned trip
4. Adult chaperones on all trips will adhere to the same standards of behavior as defined for student participants

Students are expected to comply with all School Rules as outlined in the DHS Student Handbook.

Pupils and parents are to be advised that baggage may be searched by chaperones or advisors prior to departure and at any time during the trip.

I have read and understand these Standards of Behavior.

\_\_\_\_\_ (Student's Name – printed)

\_\_\_\_\_ (Student's Signature)

\_\_\_\_\_ (Parent's Name – printed)

\_\_\_\_\_ (Parent's signature)

Date: \_\_\_\_\_