



CITY OF DOVER

ORDINANCE COMMITTEE - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall – Back of Council Chambers**
Meeting Date: **Wednesday, February 4, 2015**
Meeting Time: **6:00 P.M.**

1. CALL TO ORDER

Councilor Cheney called the meeting to order at 6:00 pm.

2. ATTENDANCE

Present: Councilor Cheney, Councilor Garrison, and Councilor O'Connor

Also Present: General Legal Counsel Blenkinsop and Parking Manager Simons

3. APPROVAL OF MINUTES (01-20-2015)

Councilor Garrison moved to approve the minutes; seconded by Councilor O'Connor.

Vote: 3/0.

4. DISCUSSION AND REVIEW OF ORDINANCES

- **Chapter 166 Vehicles and Traffic**
O-2015.01.28 – 002 166-19. Winter Parking
Public Hearing 2/11/2015

Manager Simons gave an overview of the ordinance to the Committee.

Councilor Cheney referred to 2.D. of the Ordinance and said there should be a parentheses around the "A" in 166-19A.

General Legal Counsel Blenkinsop also said the "section" should be deleted in 2.B and 2.D., and they'll put in the parentheses around the "A".

Councilor Cheney started a discussion about the definition in the Charter regarding sections.

General Legal Counsel Blenkinsop said section is not defined and the Committee and Council can decide what is needed to be clear to the Council, the public, and in the historical record.

Councilor Cheney said she didn't have a problem with not putting in the entire table, but wanted the sections.

Councilor O'Connor said it was something that the Committee to decide on.

General Legal Counsel Blenkinsop gave an overview of what they will try to do when drafting an ordinance and the Committee can make changes for unique situations.

The Committee agreed.

- **Chapter 166 Vehicles and Traffic**
O-2015.01.28 - 003 166-30. First Notice of Violation; Payment Tables.
Public Hearing 2/11/2015

General Legal Counsel Blenkinsop noted to the Committee that "Late Notice" is currently underlined in the Chapter and not a change. He said he will note that in the background information.



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Councilor Cheney referred to the missing parentheses and noted they also weren't in the Chapter. She said the City Clerk is working on the housekeeping issues with the Chapter and said she can bring it forward to the Council.

Councilor Cheney noticed that it's not supposed to have parentheses, but just a dot. She went back over the changes for the previous ordinance.

General Legal Counsel Blenkinsop said instead of adding parentheses he will add a period, and remove the parentheses in 2.B. and add a period. He said in this ordinance he will add periods between the number and capital letter.

- **Chapter 166 Vehicles and Traffic**
O-2015.01.28 – 004 166-56. Schedule I: No Parking at Any Time
Public Hearing 2/11/2015

Councilor Cheney asked if they were going to show the table.
The Committee agreed not to show it.

- **Chapter 166 Vehicles and Traffic**
O-2015.01.28 – 005 166-57. Schedule J.
Public Hearing 2/11/2015

No changes.

- **Chapter 5 Boards, Commissions and Committees**
O-2014.12.10 -018 5-23, 24 Downtown Dover Tax Increment Finance Advisory Board and Waterfront Tax Increment Finance Advisory Board
(To be separated into 2 Ordinances)
Public Hearing 2/11/2015
First – Second Readings

Councilor Cheney said this Chapter 5 will be split into two separate ordinances.

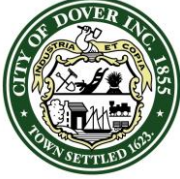
General Legal Counsel Blenkinsop referred to the two new ordinances and went over the changes with the Committee. He started a discussion about Assistant Manager Parker's request that the residency requirement be changed, because he questioned whether it was necessary since it's already in 5-1 with the added language that the Council can waive the requirement. He talked about the addition of staggered terms.

- **ANY GENERAL ORDINANCE DISCUSSION**

None

5. CITIZENS FORUM

Councilor Cheney, seeing no one wishing to speak, closed the Citizen's Forum.



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6. ADJOURNMENT

Councilor Cheney moved to adjourn; seconded by Councilor Garrison.

Vote: 3/0.