



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, June 11, 2014**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Gagnon led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to add as Item #13.B.2.: Transfer Funds to School Technology Capital Reserve Fund, add as Item 13.B.3.: Transfer Funds to School Curriculum Capital Reserve Fund, and an oral committee report regarding the Police Facility and Parking Garage Building Committee.

Councilor Hooper moved to add the School Board Report and Legislative Liaison Report.

Councilor Thibodeaux moved to accept the Agenda as amended; seconded by Councilor Gagnon.

Vote: 9/0.

7. PUBLIC HEARINGS

A. RESOLUTION: B14061 – SILVER STREET RECONSTRUCTION & REPROGRAMMING OF UNEXPENDED BOND PROCEEDS (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) (VOTE WILL TAKE PLACE ON JULY 9, 2014) SPONSORED BY MAYOR WESTON BY REQUEST

Douglas DeDe, 143 Locust Street: He requested that the City have a hearing before the actual vote, because there have been some changes that the citizen's need to be informed about. He said he did support the project.

Arthur Burke, 2 Union Street: He spoke about the building on the corner of Silver Street and Central and how it was out of balance with the area.

Mayor Weston asked him to limit his conversation to Silver Street.

Mr. Burke said he would like to see the plans for Silver Street.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.



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8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

- A. May 28, 2014**
- B. June 11, 2014**

City Manager Joyal recognized two employees: Steve Bird was named Planner of the Year, and the Dover Firefighters regarding their work organizing the Children Fire Safety Festival for the past 10 years. He spoke about his professional development. He spoke about the Mayor Weston, Planning Director Parker, and Economic Development Director's meeting with the organization called "Refugee Success" and their efforts to bring refugees to Dover. He hopes to have a workshop in August regarding this topic.

Mayor Weston referring to the Silver Street public hearing comments and asked for clarification. City Manager Joyal said this resolution was regarding reprogramming funds from other projects towards the Silver Street project.. He said there will be a meeting on July 17th regarding the entire scope of the project.

Councilor Garrison also wanted to recognize the appointment of Building Inspector Tom Clark to the State Building Code Review Board.

Councilor Cheney spoke about the Heritage District status for Silver Street and asked who was going to pay for the brick sidewalks and special lighting.

City Manager Joyal said it was part of the project, but something the Council can decide on when the time comes to approve the project.

Deputy Mayor Carrier thanked the anonymous donor who gave \$100,000 to the Henry Law Park project.

Recreation Department Director Bannon spoke about the project, commitment, and how this was a major donation.

Councilor Garrison discussed the Heritage District specification and said it doesn't require brick sidewalks or special lighting.

Mayor Weston asked for a presentation to the Council regarding the Silver Street project.

Deputy Mayor Carrier moved to accept the City Manager's Reports; seconded by Councilor Garrison.

Vote: 9/0.



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10. APPROVAL OF MINUTES

- A. **May 7, 2014 – Workshop Session**
- B. **May 14, 2014 – Regular Meeting**
- C. **May 21, 2014 – Special Meeting**
- D. **May 21, 2014 – Workshop Session**

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Thibodeaux.
Vote: 9/0.

11. MAYOR'S REPORT

Mayor Weston said she attended the 100th Birthday party for Edie Smith. She spoke on Memorial Day to recognize the people who serve the country. She attended the BizEd Connect meeting at the Dover High School, and said it was a very positive program. She performed several ribbon cuttings for new businesses and businesses celebrating anniversaries in Dover.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor O'Connor.
Vote: 9/0.

12. UNFINISHED BUSINESS

- A. **ORDINANCES IN THE 2nd READING – None**
- B. **ORDINANCES IN THE 3rd READING – None**
- C. **RESOLUTIONS – None**

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. **BLOCK PARTY – Greater Dover Chamber of Commerce – Farmer's Market**
- 2. **RAFFLE – Dover Little Green Football, Inc.**
- 3. **TAG – Corinne's School of Dance**
- 4. **TAG – Dover Little Green Cheerleading**
- 5. **TAG – Dover Little Green Football, Inc.**
- 6. **TAG – Dover Youth Football League, Inc.**

- 7. **RESOLUTION: DOG WARRANT**
SPONSORED BY MAYOR WESTON BY REQUEST

- 8. **RESOLUTION: B14056-BELLAMY ROAD AREA SEWER & MANHOLE REHAB PROJECT**
SPONSORED BY MAYOR WESTON BY REQUEST



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- 9. RESOLUTION: B14065 BITUMINOUS CONCRETE ASPHALT PICKED UP**
SPONSORED BY MAYOR WESTON BY REQUEST
- 10. RESOLUTION: TROJAN UV3000 PLUS LAMPS**
SPONSORED BY MAYOR WESTON BY REQUEST
- 11. RESOLUTION: EMERGENCY REPAIRS TO ARENA GLYCOL LEAK WITH DAVIS MECHANICAL SERVICES, INC.**
SPONSORED BY MAYOR WESTON BY REQUEST
- 12. RESOLUTION: EMERGENCY REPAIRS TO ARENA DEHUMIDIFICATION UNIT WITH DAVIS MECHANICAL SERVICES, INC**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- 1. **School Board**
- 2. Planning Board
- 3. Appointments Committee
- 4. Recreation Advisory Board
- 5. McConnell Center Advisory Committee
- 6. Arts Commission
- 7. Solid Waste Advisory Commission
- 8. Transportation Advisory Commission
- 9. **Legislative Liaison**
- 10. Pool Advisory Committee
- 11. Parking Commission
- 12. Ordinance Committee
- 13. **Police Facility and Parking Garage Building Committee**

Deputy Mayor Carrier moved to adopt the Consent Calendar; seconded by Councilor O'Connor. Mayor Weston asked the Council if they had items they would like pulled for further discussion. Councilor Hooper asked to pull the School Board Reports and the Legislative Liaison Report. Councilor Cheney asked to pull Item 13.A.8. Deputy Mayor Carrier asked to pull the Police Facility and Parking Garage Building Committee Report. Mayor Weston asked for a roll call vote on the remaining items of the Consent Calendar. Roll Call Vote: 9/0.

Deputy Mayor Carrier moved to adopt 13.A.8.; seconded by Councilor Garrison. Councilor Cheney asked for clarification regarding why there was only one reply on this project. City Manager Joyal said the project was very specific that required specialized equipment. Roll Call Vote: 9/0.

Councilor Hooper gave an overview of the School Board Report to the Council. Deputy Mayor Carrier moved to accept the School Board Report; seconded by Councilor O'Connor. Vote: 9/0.

Councilor Hooper gave an overview of the Legislative Liaison Report to the Council. Deputy Mayor Carrier moved to accept the Legislative Liaison Report; seconded by Councilor Garrison.



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Vote: 9/0.

Deputy Mayor Carrier gave an oral report regarding the Police Facility and Parking Garage Building Committee to the Council.

Deputy Mayor Carrier moved to accept the Police Facility and Parking Garage Building Committee; seconded by Councilor Gagnon.

Vote: 9/0.

B. RESOLUTIONS

1. FISCAL YEAR 2014 TRANSFER OF APPROPRIATION – GENERAL FUND SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Garrison.
Roll Call Vote: 9/0.

2. TRANSFER FUNDS TO SCHOOL TECHNOLOGY CAPITAL RESERVE FUND SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Hooper.
Mayor Weston gave an overview of the resolution to the Council.

City Manager Joyal recommended that the Council not approve this resolution. He said he would like the surplus go into the Funds Balance to help improve the City's bond rating. He spoke about the upcoming High School project and explained how the bond rating will affect the interest rates.

The Council discussed supporting the School with the special reserve accounts.

School Board Chairperson Russell said she supported putting the funds into the reserve accounts, and said there will still be a minimum of \$200,000 to go into Fund balance.

Councilor Hooper asked if the School Board would compromise.

Chairperson Russell said she could not speak for the School Board, but they did vote unanimously for the funds being put into the reserve accounts.

Councilor Garrison asked if this could be tabled so the School Board could discuss it.

Mayor Weston said the Council wasn't meeting again before the end of the fiscal year, and this needed to be completed.

Councilor McManus discussed the benefit of following the City Manager's recommendation since the money can't be used this upcoming budget if it's put in the reserve funds.

Chairperson Russell talked about spending \$400,000 this year in technology items.

Councilor McManus talked about spending money in the last two weeks of the fiscal year, and how the School Board got in trouble for doing this last year.

Councilor Cheney asked why the Council wasn't meeting again this month.

Mayor Weston said they had no items on the agenda for the June 25, 2014 and decided not to have a meeting.

City Manager Joyal spoke about meeting with the bond rating companies, and why he is recommending that these funds go into Fund Balance and not the reserve accounts.

Councilor Thibodeaux said the bond rating companies wouldn't think it wrong that the City is putting money away for a rainy day.



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City Manager Joyal agreed with that comment, but said putting the funds in Fund Balance would look even better. He said funding the capital reserve accounts should be a line item in their budget and put in every year, and not use surplus funds. He said the rating companies will look at that and say it's not sustainable, because they won't know where that money is coming from next year.

Councilor Gagnon spoke about the additional \$105,000 in the School Department's budget to be put into the reserve funds, and make is sustainable.

Councilor McManus moved to move the question; seconded by Councilor Thibodeaux.

Vote: 4/5; Failed. Deputy Mayor Carrier, Councilors Hooper, McManus and Thibodeaux voted in favor.

Councilor Garrison said the School Board can reallocate the \$105,000 in their budget to these funds, while the surplus \$100,000 will go into Fund Balance. He felt this was more financially prudent.

City Manager Joyal gave an overview of the process of funding the Reserve Funds.

Mayor Weston said it was the recommendation of the Council that the \$105,000 go into the Reserve Funds.

Roll Call Vote: 6/3; Passed. Councilors Cheney, Garrison, and McManus were opposed.

3. TRANSFER FUNDS TO SCHOOL CURRICULUM CAPITAL RESERVE FUND SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Hooper.

Mayor Weston said she supported these reserve funds, and recommended that the \$105,000 also go into the Reserve Funds.

Roll Call Vote: 7/2; Passed. Councilors Garrison and McManus were opposed.

C. ORDINANCES IN 1ST READING

1. CHAPTER 131-22: REGISTERED SEX OFFENDER RESTRICTIONS (TO BE REFERRED TO A PUBLIC HEARING ON JULY 9, 2014) SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on July 9, 2014; seconded by Councilor Cheney.

Councilor Cheney said the Ordinance Committee will not be meeting regarding this Ordinance.

Vote: 9/0.

14. COUNCIL CORRESPONDENCE – None

15. COUNCIL MATTERS OF INTEREST

Councilor Cheney spoke about the issue that these resolutions were brought before the Council tonight. She understood that there was an email regarding them on Friday, but the actual resolutions the Councilors were just seeing them for the first time tonight.



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Councilor Thibodeaux said she is holding a Coffee with a Councilor session at Baby Ben's on Saturday, 11:00 am to 1:00 pm.

16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Gagnon.
Vote: 9/0.