



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #3
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, March 9, 2015**
Meeting Time: **7:00 pm**

A. CALL TO ORDER: Chairperson Amanda L. Russell called a meeting of the Dover School Board to order on Monday, March 9, 2015 at 7:02 p.m. in the McConnell Center Media Center.

B. ROLL CALL: Present were Amanda Russell, Betsey Andrews Parker, Kathy Morrison, Doris Grady, Sarah Greenshields, Carole Soule McCammon and Michelle Muffett-Lipinski.

Also present were: Superintendent Elaine Arbour, WPS Principal Patrick Boodey, GES Principal Beth Dunton, CIA Director Paula Glynn, PPS Director Christine Boston, CTC Director Louise Paradis, DMS Principal Kim Lyndes, DTU President Greg Brown, Teachers, Citizens.

C. PLEDGE OF ALLEGIANCE: Carole Soule McCammon led the Pledge of Allegiance.

D. CITIZENS' FORUM:

Mary Hebbard, 97 Spruce Lane, spoke against Smarter Balanced Testing which is a replacement of NECAP testing. She noted that the test did not seem to be a measure of academic learning. She stated that parents have the right to request that their children do not take this test and requested that an Opt Out form be archived with meeting materials. She encouraged parents to use the form to opt their children out of the Smarter Balanced Test.

This opt out form provided by Ms. Hebbard is archived online with meeting materials

E. AGENDA APPROVAL: Betsey Andrews Parker moved. Michelle Muffett-Lipinski seconded to make the following changes to the agenda: Item K. a. Resolution moved to directly after Agenda Approval. Dover Winterguard overnight trip, DHS Athletics overnight leadership conference, STEAM Summer Academy nominations, and \$7500 Chromebook Cart donation by SEED added to the Consent Agenda. Student Representative Report moved to follow Resolutions and the Tri-City Vocational Transportation withdrawn from this agenda. In addition, by request of Mrs. Grady, G.2. pulled from the Consent Agenda An oral vote to approve the agenda as amended **PASSED 7/0.**

Ms. Greenshields asked which school would be the recipient of the Chromebook Cart to which Dr. Arbour replied that it would most likely be the middle school to support the state assessment since they have the greatest need. Dr. Arbour added that they are also looking to purchase additional carts for the elementary schools.

K. RESOLUTIONS-moved up in agenda

a. Resolution of Recognition-DHS Swim Team—Ms. Russell read the resolution into record and the Board congratulated the members of the DHS Swim Team and their coaches. The 28-member team became NHIAA state champions on February 21 in Durham, NH.

H. STUDENT REPRESENTATIVE REPORT-moved up in agenda



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Michael Hoeing stated that high school had heating issues and roof leaks over the past few weeks showing the great need for a new high school in Dover. He commented on the success of Poetry Out Loud and congratulated the Swim Team on their accomplishment. He noted that the seniors are dismayed with the lateness of their graduation day.

F. APPROVAL OF MINUTES:

1. Organizational Meeting, January 5, 2015
2. Budget Workshop #1, January 5, 2015
3. Regular Session #1, January 12, 2015
4. Workshop Session #1, January 13, 2015
5. Budget Workshop #2, January 26, 2015
6. Special Session #1, February 12, 2015

Betsey Andrews Parker moved, Carole Soule McCammon seconded approval of the minutes.
An oral **VOTE PASSED 7/0**.

G. CONSENT AGENDA

1. Correspondence:

- a. UNH Social Interaction Study of Older Youth on Autism Spectrum
- b. Granite State Open Bodybuilding Championship

2. Resignations/Retirements:

- a. Judy Stone, DHS Math Teacher
- b. Dana Heath, DHS Physics Teacher
- c. Carol Kennedy, DMS Grade 5 Teacher
- d. Claudia Lynch, WPS Nurse (effective 12/31/15)
- e. Jean Calculator, WPS Speech Pathologist
- f. Susan Looker, Pre-School Speech Pathologist
- g. Laura Horan, WPS Media Specialist/Librarian
- h. Sheila Madsen, WPS Grade 2 Teacher
- i. Tice Leonard, DMS Social Studies Teacher
- j. Beth Theriault, GES STEM Teacher
- k. Heather Woods, DHS English Teacher
- l. Conall Loughlin, HSS Grade 2 Teacher (effective 2/19/15)
- m. Audrey McBride, DHS English Teacher

3. Leaves of Absence: None

4. Nominations:

- a. Sheet 1: Nomination and Election of Teachers (West)
- b. Sheet 2: Nomination and Election of Staff (Bernier-Williams)
- c. Sheet 3: Nomination and Election of Coaches (Beck-Wilson)

5. Extended Travel (Student Trips):

- a. DHS World Language Trip to Spain-Preliminary Approval
- b. DHS Varsity Baseball Team Trip to Cooperstown, NY-Final Approval
- c. DMS Going Global NYC Trip—Final Approval
- d. Art and Music Trip to Switzerland/Italy—Final Approval



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Michelle Muffett-Lipinski moved, Sarah Greenshields seconded to approve the Consent Agenda with additions as outlined under Agenda Approval and without G.2. An oral **VOTE PASSED 7/0**.

Ms. Muffett-Lipinski asked if student athletes would miss games if they participated in trips. Mr. Wotton clarified that students may not participate for a very short period of time and can participate after a few practices. This is different than it has been in the past.

Mrs. Grady commented that there is a policy that states that trips are re-considered if there are issues in areas where travel is approved.

Doris Grady moved, Carole Soule McCammon seconded to accept Consent Agenda, G.2. Resignations and Retirements. An oral **VOTE PASSED 7/0**.

Mrs. Grady read the following statements into record:

“AN EVENING OF SADNESS FOR THE DOVER EDUCATIONAL COMMUNITY

Upon receipt of the agenda for this evening, every board member here must have gasped and said “Oh no!” Facing each of us was a list of 13 staff members announcing their resignations. Not only were they resignations but they become an extreme loss to each student and each community member. Following are the names of the retirees whose years of dedication will reach into the hundreds.

Judy Stone, Dana Heath, Carol Kennedy, Claudia Lynch, Jean Calculator, Susan Looker, Laura Horan, Sheila Madsen, Tice Leonard, Beth Theriault, Heather Woods, Conall Loughlin, Audrey McBride.

This group of professionals has provided our children with guidance for 285 years in total. To the younger people who have chosen to move on to care for their families or, become a police officer as an important decision in their lives, we, as a Board want you to know that we have appreciated your efforts in providing the best educational skills available to our children, we wish you well in your new endeavors. Thank you for your service.

For the remaining group of retirees, there are no words to express the void that all of you will leave. You have touched so many children’s lives whether it is in the classroom, nurses’ office or the library especially at Woodman Park.

Having worked with some of you side by side for some time, it becomes an emotional moment for me. My knowledge of the accomplishments that you have provided will linger among children forever. I always say that the time will come when you will REALLY KNOW the children whose lives you have touched, that will be when they meet you, tug on your skirt or pant leg or in today’s world through media like Facebook and say “Remember me? I have to thank you for how you influenced my life so that now I am a successful person.” I must tell you that this part of your educational experience will be so heartwarming and leave you in astonishment. The remainder of the Board has had a different academic interaction as well as this whole community has and all of us know how important you all were to our families and the families of our community. It will be difficult to replace your expertise, your energy and caring as this Board well knows.



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The Dover School Board wishes all of you the very best with rest, good health and relaxation. Everyone here at the table this evening, Ms. Parker, Ms. Russell, Ms. Morrison, Mrs. Greenshields, Mrs. McCammon, and Mrs. Lipinski and I send you off with congratulations for being you and serving the community as you have.”

H. STUDENT REPRESENTATIVE REPORT: See above

I. POLICY-CHANGES-PROPOSALS:

- a. BA-By--Laws of the Dover School Board**
- b. IHBH--Extended Learning Opportunities**
- c. IJOAA—Extended Travel**
- d. IKC—Earning of Credit**
- e. IKFA—High School Certificate of Achievement for Handicapped Students**
- f. IKFB—Credits and Graduation for Fifth Year High School Students**
- g. ILBA--Assessment**

Sarah Greenshields moved, Doris Grady seconded to table the above polices until the next meeting. An oral **VOTE PASSED 7/0.**

J. POLICY ADOPTION:

a. EEAA—Video and Surveillance on School Property

Ms. Soule McCammon asked if recordings are stored somewhere. Mr. Driscoll responded that the video cameras keep recordings for 7 days. When there is an incident, the image is burned on a CD. If it is over 7 days, there is no image saved. They do not release video surveillance since other students may be on the recording. The CD's are placed in incident files.

Sarah Greenshields moved, Michelle Muffett-Lipinski seconded to approve policy EEAA. An oral **VOTE PASSED 7/0.**

b. IKAA—Interdisciplinary Credit

Betsey Andrews Parker moved, Michelle Muffett-Lipinski seconded to approve policy IKAA. An oral **VOTE PASSED 7/0.**

Ms. Russell thanked Dr. Arbour for her work on the IK policies. Many had been outdated and needed to be updated to current standards.

c. JKAA—Physical Restraint Policy

Mrs. Grady asked if there is a plan for training in the schools. Dr. Arbour responded that currently anyone who does a restraint in buildings is required to be trained. She continued to say that a training component would be included in the policy JKAA-R. A certified trainer would



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train any staff who needed training. There are currently two trained CPI instructors, but if there is a different type of restraint training, there will be instructors trained in the new type of training.

Mrs. Grady stated that in her experience, there have some serious incidents of restraint and she is greatly bothered by it. Ms. Boston agreed and added that an important component of physical management is how to de-escalate the situation so that hands never need to be placed on a child. Another training component is imbedding Dover procedures into training and reporting of this. Staff needs to become familiar with the format and reporting.

Mrs. Grady asked about the process for notifying parents. Ms. Boston responded that parents would be notified as early as practicable and no later than the end of the day.

Dr. Arbour added that the committee will review reporting requirements and determine if language change recommendations may be needed.

Ms. Greenshields reminded that this vote is only on the policy at this point so that the District will be compliant.

Mrs. Grady stated that she would rather wait to see what the committee determines before this policy is adopted.

Ms. Russell noted that policy JKAA makes the District legally compliant, but doesn't say how. The process policy (JKAA-R) is on the agenda for discussion and not adoption at this time.

Mrs. Grady asked if the procedures are outlined. Dr. Arbour responded that they were not at this time but when JKAA-R is updated, they will be. JKAA reiterates the language change in the law. Mrs. Grady stated that she is unable to vote for the policy until she sees the procedures.

Ms. Greenshields agreed with Mrs. Grady stating that it is difficult to vote for a policy without procedures that do not exist.

Ms. Boston commented that procedures exist, but they mirror the old legislation and without new procedures, the District will follow the current practice. She added that the policy is the "What" and the procedure is the "How".

Mrs. Grady stated that this goes beyond special education, to which Ms. Boston agreed.

Dr. Arbour agreed that existing procedures are currently being followed in the absence of new procedures.

Ms. Andrews Parker stated her inclination to adopt the policy so that parameters are given before policy is made. This gives direction to the committee and starts to put protections for teachers in place.



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Dr. Arbour recommended adopting the policy since it provides definitions and parameters. She will send the current policy with strike-outs for Board to review.

Mrs. Grady commented that she still believes the procedure is needed first so that every staff member knows the process.

Ms. Russell stated that she intended to support the approval of the policy and agrees with the policy, but she now feels that she would like to review the JKAA-R policy before supporting the approval of the policy.

Ms. Morrison inquired about the timeline since the District is non-compliant at this time. Dr. Arbour stated her concern about not approving the policy at this time. She feels staff members operating under language that is no longer legal in terms of definitions puts them at risk. The definitions are clearer in the new policy and additional restraints noted in the new policy may be unknown to staff members.

Ms. Muffett-Lipinski agreed that the new policy provided more protection to staff.

Mrs. Grady added that a child cannot be put in seclusion any longer, to which Ms. Boston agreed.

Ms. Boston added that the policy is very broad and was not written for schools only, but also for hospitals and other more restrictive placements. Dr. Arbour added that there are definitions also in the policy that cover a wider range of placements.

Ms. Soule McCammon stated that she will vote to approve the policy because she is confident that the committee will be able to work out the details when working on JKAA-R.

Betsey Andrews Parker moved, Michelle Muffett-Lipinski seconded to approve policy JKAA. The oral **VOTE PASSED 4/3 (Grady, Russell, Greenshields opposed)**.

K. RESOLUTIONS: See above

L. OLD BUSINESS:

1. JKAA-R Update

Dr. Arbour stated the committee would be made up of teachers, administrators, parents, Ms. Boston and Dr. Arbour. The committee will be making sure the procedure matches the definitions outlined in policy JKAA, as well as reviewing reporting requirements, timelines, documentation and training. The committee will be obtaining legal recommendations and will make sure that the policy is ethically correct as well.

Dr. Arbour added that she would like to have the policy ready for implementation in the fall. She is in process of collecting people for the committee. Mrs. Grady asked when the names will be available. Dr. Arbour responded that she hopes to have them within a few weeks.



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Ms. Boston will be the facilitator of the committee.

Mrs. Grady asked if there would be a representative from each building. Dr. Arbour responded that they had discussed having representatives from each level and will consider adding people from each building. They would like to limit the number of participants on the committee to approximately 20.

Dr. Arbour stated that would be regular education and special education personnel involved in the committee with differing levels of experience and background.

2. CIP Discussion

Dr. Arbour provided a brief summary of the documents provided. She would like direction from the Board as to how the \$75,000 in budget is allocated and when capital reserve funds should be used.

Mrs. Grady asked if the \$105,000 is the balance from the school budget or city funds. Ms. Russell responded that the \$105,000 was money from the tax levy for this fiscal year. Mrs. Grady added that it is one-time money.

Mrs. Grady asked why only \$75,000 is being added to capital reserves and what year this was started.

Ms. Taylor responded that this is a starting point and hopes to increase the amount over time. The capital reserves were formed in the spring of 2013 and funds could not be added to these funds until that time since they were formed in that year.

Mrs. Grady stated that it appears higher amounts of money were added previously. Ms. Russell responded that those funds were from unexpended funds from FY13.

Some City Council members expressed hope that the \$105,000 would be added to capital reserve funds and it has been the intention of the School Board to do so.

Mrs. Grady stated that one of the provisions of the capital reserve funds is that the money cannot be taken all at once.

Ms. Greenshields asked for an additional column showing totals on the spreadsheet. She asked how the numbers were determined and if there is a goal for a certain percentage.

Ms. Taylor stated that she would provide totals and has looked at history for recommended totals. These numbers can change if needed and the school district has been trying to parallel the city.

Ms. Greenshields asked what the District is saving for to which Dr. Arbour responded that Ms. Taylor and Mr. White are creating a list of capital projects. Ms. Taylor stated there will be rotations built into documents that will make up the Capital Improvements Planning Book.



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Ms. Andrews Parker stated that she is comfortable with \$300,000 in curriculum since that is where it always seems to be. She feels that facilities should be increased to \$650,000 or \$700,000 since there are greater needs in facilities. She would like IT to be higher and is interested in hearing more about Erate at a future meeting. She asked if the cost of the athletics fields were being split with the City and stated that it is difficult to know what to support without knowing what will happen with the high school.

Dr. Arbour stated the JBC received existing conditions report and there should be options available to the community until May. There have been no decisions made at this point about the high school.

Ms. Andrews Parker stated that the numbers could change as they know more about the high school project.

Mrs. Grady stated that the District should be putting more than \$75,000 in the capital reserve fund in this budget. Capital reserves will be needed more to be pulled from to take care of athletic or facilities needs due to the high cost of the high school project. She added that she was disappointed with the low amount of money added to curriculum in the FY16 budget. Ms. Taylor commented that the FY15 and FY16 budgets are transitional budgets and unexpended money from last year and this year are being used for curriculum. This is a trend that will most likely not occur for FY17.

Ms. Muffett-Lipinski commented that this discussion means nothing without a strategic plan. Ms. Greenshields added that the curriculum committee has shifted how it functions and costs are now projected out 5 years which makes it more predictable.

Mrs. Grady noted that strategic plan of 5-year plan for each subject was started with former Superintendent Gerry Daley and the 5-years were never reached.

Ms. Greenshields clarified that it is a rolling number and it is becoming easier to keep the 5-year plan moving forward due to technology.

Ms. Soule McCammon agrees that there is a need for a strategic plan and also agrees to Ms. Andrews Parker which is more for IT, facilities and less for curriculum.

Ms. Taylor commented that a resolution will be needed to send to City Council and will confirm the process with the City Finance Director. The updated plans should be attached which expire in 2015 and should be updated.

Dr. Arbour stated she will make adjustments based on the discussion.

3. Superintendent Evaluation Process

Ms. Muffett-Lipinski has met with Dr. Arbour a few times since the beginning of the year and will be meeting with the administrative team on Tuesday to show the process. Dr. Arbour has met all of her first 90 day goals and has also found it a challenge to visit schools due to time



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constraints. There was no discussion of a formal communication plan, but Dr. Arbour has been working on one on her own and she has received positive comments from her Dover School District notes which have been emailed and posted on the Dover website. She feels the notes have helped her connect with the large staff in a limited amount of time.

Ms. Muffett-Lipinski commented that Dr. Arbour met her first goal of completing the budget and is collecting evidence from other goals and action items. She added that Dr. Arbour is meeting with many groups in formal and informal settings. The framework for developing a strategic plan has begun and will be continuing.

She would like to create a survey in the near future to be distributed to staff members. Ms. Russell recommended a non-public meeting at the end of March to discuss the evaluation further since the evaluation needs to be completed by April 15. She asked administrators to be thinking about survey information so that it can be discussed and developed at the Tuesday meeting.

Mrs. Grady asked if the Board would also complete the survey, to which Ms. Muffett-Lipinski responded in the affirmative.

4. Budget Next Steps

Dr. Arbour updated the Board on dates provided by City Manager Joyal regarding budget adoption. The overall budget will be presented at the March 25 City Council meeting. There will be a public hearing for the school on April 8 and there will be a workshop for questions and answers on any budget items including the school district on May 6.

Mrs. Grady stated her concern that the budget was passed at the last meeting, but there wasn't other conversation related to the budget. She had difficulty in determining what was passed as the budget. She felt it was difficult to determine where the changes in numbers came from. She stated that she was told the \$55,000 override would only affect the tax bill by a certain amount. Ms. Andrews Parker clarified that the tax cap budget for the entire city would affect tax payers by \$69 on average.

Mrs. Grady asked if the City Manager has told Dr. Arbour what the school district will need to add for Debt Service. Dr. Arbour asked for clarification and Mrs. Grady added that she was asking about the high school specifically. Dr. Arbour responded that debt service for the high school has not been included and she has not been given a number by Mr. Joyal.

Ms. Taylor stated that only estimate they were given was at the JFC meeting.

Mrs. Grady stated it appears that the District will be responsible for the \$55,000 over tax cap and \$349 tax increase this year over and above the \$55,000 for three years as money is being borrowed for the high school.

Ms. Russell commented that she thought the number was \$176 or \$167, but they don't have figures yet since the money has not been bonded yet.



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Mrs. Grady commented that the District needs to be cautious because the impact will be for 20 years and she feels the district moved too fast especially since the Garrison roof isn't included. Ms. Taylor clarified that the roof is included in the budget.

Mrs. Grady noted that with \$800,000 budgeted for new personnel; the district should not hire or proceed with filling positions until the Board knows what will happen with debt service.

Ms. Russell added that the money hasn't been bonded yet, so the payment isn't known at this time. In order to renovate or build, a very large amount of money will need to be spent. She commented that the City Council will inform the Board of the impact before money is spent.

Ms. Andrews Parker commented that when Medicaid and tuition money are adjusted, the budget will be reduced based on the revenue and adjustments. She is optimistic that positions were still added and the district is moving forward, but there is more work to be done. The City Council should be proud of this accomplishment. She added that it's premature to talk about high school until the feasibility study is completed. The ethical and moral thing to do is to wait until more is known in May. The high school should have been completed 15 years ago and she feels that numbers should not be shared since they are not available yet. The School Board should support the JBC and support numbers when the time comes.

Mrs. Grady compared the situation to a home budget and stated the budget is completed prior to the purchase. She does not see it as premature and feels the figures are possibilities so that the Board can take their time and make sure the money is spent frugally. She stated the Board needs to be cautious and careful and should step back when determining where to spend money, even if the City Council approves the budget presented to them. She feels it will be more than \$55,000 over tax cap overall.

Ms. Greenshields commented that figures for other building projects are sometimes shared at JBC meetings and the public may want to review the minutes of the meetings for some idea of a potential cost. The Sanford project is \$95 million. Minutes can be found on the Dover School District website.

M. NEW BUSINESS

1. Planning for Future Student Population

Dr. Arbour stated she has been asked by many people on how the district is going to be handling increased enrollment. She agrees that there needs to be some strategic planning and the conversation needs to begin on what will happen as enrollment increases. Future needs to be determined as well as current needs. She would like direction from the School Board and possibly community conversations as to what are future possibilities while being responsible to taxpayers of community. She would prefer to consider options now, rather than waiting.

Mrs. Grady commented that NESDEC numbers are usually inaccurate and are currently approximately 200 off in their projection. She added that the most recent enrollment shows a decrease except at DHS and WPS. HSS shows a decrease of 20 students since October 1, 2014.



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Dr. Arbour asked Board members on how to share ideas and after, can evaluate pros and cons of options. This will allow planning as a community.

2. Recommendation for 2015 Graduation Date

Mr. Driscoll recommended a DHS graduation date of Wednesday, June 17, 2015. Somersworth will be graduating on June 18th, which will allow a reduced cost to Dover since some costs can be shared. Graduation will take place at the Whittemore Center in Durham.

Michelle Muffett-Lipinski moved, Betsey Andrews Parker seconded approval of June 17, 2015 as Dover High School graduation date. An oral **VOTE PASSED 7/0**.

3. Discussion of Pending Legislation

Dr. Arbour stated that there are Senate and House bills regarding adequacy. There has been active support on the behalf of the Dover School District. The House bill proposes to remove the cap completely and reduces stabilization grants. The Senate bill increases the cap and reduces stabilization incrementally for other districts which would also help Dover. Another House bill may positively impact Dover by including full day kindergarten in the adequacy count. Dr. Arbour feels it is likely that the District will see some unanticipated adequacy revenue, allowing budget numbers to be adjusted.

4. Smarter Balanced Update

Ms. Glynn presented a Powerpoint presentation on SmarterBalanced to the Board. This presentation is archived with Board materials.

Ms. Andrews Parker asked what would happen if a student is absent for a portion of the test. Ms. Glynn responded that there will be make up sessions.

5. Meeting Process Follow-Up from SB Workshop

Ms. Russell stated that this item is addressed under the new BA policy changes. NHSBA Staff Attorney Barrett Christina reviewed the policy and recommended changes.

6. SAU/School Offices Holiday Closure Discussion

Mrs. Grady asked if the Board's decision to close schools and offices for the Christmas holiday is a policy or open for discussion each year. She also asked if the schools and SAU will be closed for all vacation periods. Ms. Russell responded that there were people available over the holiday period and the office and schools are open for other vacation periods. Dr. Arbour added that school vacation periods are easier for staff to take vacations since there are no students at those times.

Mrs. Grady wanted to be sure that each Board is able to make the decision and it is not a policy. She stated that she requested a list of vacations of administrators and SAU staff during that period of time. Dr. Arbour clarified that the District cannot release individual leave records since they are personnel records, although the number of days taken over the vacation period.

7. Tri-City Vocational Transportation Agreement-withdrawn



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8. February Condition of Accounts

Ms. Taylor presented the condition of accounts. There was a column added in revenue that shows anticipated revenue that will show if the District is on track for what is budgeted. The District is on track at this point for what is anticipated. Ms. Taylor commented that she is closely watching substitute costs and severance payments since there are many retirees.

Mrs. Grady asked if Barrington and Nottingham have provided their projected enrollment numbers. Ms. Taylor responded that she will check on them and report to the Board. During the budget process, Ms. Taylor requested estimates from both towns and budgeted accordingly.

9. Scholarship and Trust Fund Balances

Ms. Taylor presented the figures to the Board. They will be updated in May.

N. SUBMISSION AND PAYMENT OF BILLS:

Sarah Greenshields moved, Michelle Muffett-Lipinski seconded to direct the Superintendent to pay manifest #15-H in the amount of \$2,819.68 for FY14 and \$5,878,871.86 for FY15 for a total of \$5,881,691.54 for the period of January 13 until March 9. A roll call **VOTE PASSED 7/0.**

O. SUPERINTENDENT'S REPORT: Due to time constraints, Dr. Arbour asked Board members and the public to read her comments online on the Dover School District website.

P. COMMITTEE REPORTS: Ms. Soule McCammon reported on the Dover Adult Learning Center. They opened up registration for spring registration recently; catalogs are in the mail and being distributed around town. Online registration is also available. There is some new training for some in-demand areas. There is an adult career pathways coordinator available for people interested in return to school or advancing job skills.

Ms. Morrison reported on the Technology Committee. She stated that Google Apps for Education was chosen for teachers to communicate with teachers. There will be Google Heroes to help carry out the roll out. These people will be the experts in Chromebooks. There is also a subcommittee who will review policies and procedures on Google Apps.

Ms. Russell and Dr. Arbour reported on the Joint Building Committee. Ms. Russell stated that documents are added to the District website after meetings so that the public can read them. Dr. Arbour added that the JBC approved the existing conditions report and fine tuning the visioning report. There are 3 community information dates to share results of the visioning committee. The dates are March 26, March 28 and March 31. Times can be found on the Dover website. There will be a presentation, tours and a Q & A session at each meeting and the public is welcome to attend. Dr. Arbour stated she would email the entire report to the School Board and it would be placed online.

Dr. Arbour testified on March 6 hoping to help secure remaining \$3 million CTC funds for Dover and anticipates a positive outcome to that vote. The JBC has decided to plan for 1500 DHS student population. In the discussion, the JBC discussed capacity a great deal and most importantly did not want the building to be too small as soon as it opened.



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Meeting Time: **7:00 pm**

Q. SCHOOL BOARD MATTERS OF INTEREST:

Mrs. Grady thanked Nick Mourgenous for helping to remove snow from the Softball field. He contacted Peter Wotton and donated his time and use of equipment for this task.

Ms. Andrews Parker will be participating in Wheel Chair Basketball at Somersworth High School on March 18 from 6-9 pm. The cost is \$5 and proceeds benefit Unified Sports programs.

R. ADJOURNMENT: Sarah Greenshields moved, Carole Soule McCammon seconded adjourning the meeting at 9:55 pm. An oral **VOTE PASSED 7/0.**

Respectfully Submitted,
Robin LaFleur, Recording Secretary