



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, March 10, 2015**
Meeting Time: 8:30 AM

Members Present: Charles Reynolds (Chair), George Maglaras (Vice-Chair), Otis Perry, Tom Massingham, Jack Buckley (via telephone)

Others Present: Bill Simons (Parking Manager), Chris Parker (Planning Director), Joseph DiGregorio

Members Not Present: Anthony McManus (City Council Designee)

Meeting opened at 8:30 am

A motion was made by Otis Perry to approve Jack Buckley attending the March 10, 2015 Parking Commission meeting via telephone. The motion was seconded by George Maglaras and all members present were in favor by roll call vote.

CITIZEN'S FORUM

No one addressed the Citizen's Forum.

NOTES

A motion was made by Otis Perry to approve the January 20, 2015 Parking Commission minutes, which was seconded by Tom Massingham. All members present were in favor.

Charles Reynolds advised that Carrie DiGeorge and Michael Weeden have both submitted their resignations from the Parking Commission.

STAFF UPDATES

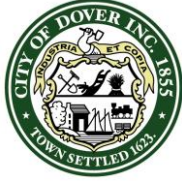
Bill Simons provided the Commission members with the current monthly and year-to-date meter activity and budget balances. During February there were 22,288 meter transactions. He also advised that the City Clerk's office took in \$1,620 during the month of January and \$1,880 during the month of February.

Planning Director Chris Parker gave a review and supplied documentation on the Downtown Pedestrian Vehicular Access Study Recommendations that was conducted by the Cecil Group.

Otis Perry gave a brief update on the status of the Police & Parking Facility Building.

OLD BUSINESS

No other old business was addressed at the March 10, 2015 Dover Parking Commission meeting.



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NEW BUSINESS

Bill Simons reviewed potential adjustments to the downtown parking system as follows:

Henry Law Avenue – Currently a 3-hour limit metered zone to an unlimited-time metered zone. A motion was made by Jack Buckley to approve this change which was seconded by George Maglaras. All members present were in favor.

Chapel Street – Currently a 2-hour free parking zone to a 3-hour limit metered zone. A motion was made by Jack Buckley to approve this change which was seconded by Otis Perry. All members present were in favor.

Broadway – Currently a 1-hour free parking zone from Central Avenue to the Fire Station to a 3-hour limit metered zone. After a brief discussion, it was decided that no changes was recommended.

Chestnut Street Parking Lot – Currently a free 2-hour limit parking lot to a metered parking lot if the Third Street lot is sold and developed. After a brief discussion, it was decided to review this recommendation at next month's meeting.

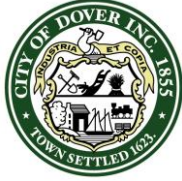
Locust Street Parking Lot – Bill Simons suggested putting a temporary meter in the lot for customer and visitor parking. The lot is deeded to the NH Court System for the hours of 8 am to 5 pm, weekdays, but is currently under lease by the City until the parking garage is completed. A motion was made by Otis Perry to approve which was seconded by Tom Massingham. All members present were in favor.

Chestnut Street – Currently a free 2-hour limit on the easterly side between 4th and 5th Street abuts several customer based businesses but is frequently used by employees of those businesses. After a brief discussion, a motion was made by Jack Buckley to adopt the recommendation of the meter which was seconded by Otis Perry. All members present were in favor.

Bill Simons initiated a discussion on problems with parking lot permit holders not clearing and moving their vehicle for several days after a snow storm and interfering with the cleaning of the parking spaces. Attempts to contact the permit holders revealed that many phone numbers were no longer valid. After a brief discussion, it was recommended that permit holders should be notified that they will be required to keep their telephone number on file current or their permit will be revoked.

Bill Simons advised commission members that he received a request by a downtown merchant about the City providing a discount rate for bulk purchases of parking tokens. After a brief discussion, no action was taken on this request.

OTHER BUSINESS



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A motion was made by Otis Perry to adjourn the meeting and it was seconded by George Maglaras. All members present were in favor.

The meeting ended at 9:30 A.M.

The next scheduled Parking Commission meeting is scheduled for April 21, 2015 at 8:30 A.M.